MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE JULIA CREEK

13th October 2026

UNCONFIRMED

ORDER OF BUSINESS

1..Opening
2. Attendance
2.1 Appointment
3.Declaration of Conflict of Interest
4.Confirmation of Minutes
4.1 Confirmation of Minutes of Ordinary Meeting 15th September 2026
4.2 Confirmation of Minutes of Special Meeting 06th October 2026

5. ENGINEERING REPORT
5.1 Engineering Services Monthly Report
5.2 Budget Reallocation – CN24002
5.3 CRC26 Program – Julia Creek-Taldora Road
5.4 Easement Acquirement – Quambetook Access Road

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT
6.1 Environmental and Regulatory Services Monthly Report
6.2 Conversion of Lease Land to Freehold Land – Lot 2 EN13
6.3 EOI Advertisement – Lot 16 EN34 – Permit to Occupy for Grazing
6.4 Variation – Julia Creek STP Refurbishment (Inlet Screen) Project
6.5 Julia Creek Landfill Project

7. COMMUNITY SERVICES REPORT
7.1 Community Services Monthly Report
7.2 Bush Dinner Policy Review
7.3 Library Public Access Internet Policy Review
7.4 Arts & Cultural Policy Review
7.5 Regional Arts Development Fund (RADF) Applications

8. CORPORATE SERVICES REPORT
8.1 Corporate Services Report
8.2 Council to CEO – Delegations Register – All Legislation/Registers
8.3 Data Breach Response Plan Review
8.4 Disposal of Assets Policy Review
8.5 Enterprise Risk Management Policy Review
8.6 Risk Treatment Plan Review
8.7 Standing Orders for Council Meetings Review

9. CHIEF EXECUTIVE OFFICERS REPORT
9.1 Chief Executive Officer Monthly Report

10. WORKPLACE HEALTH AND SAFETY
10.1 WHS Monthly Report

11. GENERAL BUSINESS

12. CLOSE

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 8:35am.

2. ATTENDANCE

Mayor: Cr. J Fegan
Members: Cr. S Royes, Cr. L Spreadborough, Cr. F Malone (via Teams), Cr. J Lynch

Staff:
Chief Executive Officer, Mr. Trevor Williams
Community Services Team Leader, Mr. Kalan Lococo
Director of Engineering, Environment and Regulatory Services, Mr. Payas Padia
Executive Administration Officer, Miss Mollie Buxton

Apologies:
Director of Corporate and Community Services, Ms. Tenneil Cody

Others in attendance:

3. DECLARATION OF INTEREST

*"I, Cr. John Lynch declare that I have a Material Personal Interest in Agenda Item **6.3 EOI Advertisement – Lot 16 EN34 – Permit to Occupy for Grazing** in the October Ordinary Meeting of Council (as defined in the Local Government Act 2009 Section 150EE).*

The nature of the interest is as follows:

a) *I am a potential applicant*

I will be dealing with the Material Personal Interest by leaving the meeting while the matter is discussed and voted on."

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 15th September 2026 be confirmed.

RECOMMENDATION
That the Minutes of the Ordinary Meeting of Council held on 15th September 2026 be confirmed.

Resolution No. 090/2627

Minutes of the Ordinary Meeting of Council held on 15th September 2026 be confirmed.

Moved Cr. L Spreadborough Seconded Cr. J Lynch

CARRIED 5/0

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4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on the 06th October 2026 be confirmed.

RECOMMENDATION
That the Minutes of the Special Meeting of Council held on 06th October 2026 be confirmed.

Resolution No. 091/2627

Minutes of the Special Meeting of Council held on 06th October 2026 be confirmed.

Moved Cr. J Lynch Seconded Cr. S Royes

CARRIED 5/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities, revenue and expenditure for the Engineering Services Department for the period September 2026.

RECOMMENDATION

That Council receives the September 2026 Engineering Services Department Report.

Resolution 092/2627

Council receives the September 2026 Engineering Services Department Report.

Moved Cr. F Malone Seconded Cr. L Spreadborough

CARRIED 5/0

5.2 Budget Re-allocation – CN24002 Pedestrian Upgrade (Wombats)

Council approval is sought to reallocate $40,000 from the Rural Roads Signage Replacement budget to CN24002 Pedestrian Upgrade (Wombats) to complete the Burke Street crossings.

Council has been unable to secure a confirmed completion date from CULVERTWORKS PTY LTD. It is proposed that Council complete the outstanding works using its own workforce and a local concrete contractor, subject to a written agreement to remove those works from the contractor's scope.

The estimated completion cost is $39,443.92. The proposed transfer would supplement the funds associated with the omitted works.

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RECOMMENDATION

That Council resolves to:

a) Approve the reallocation of $40,000 from Rural Roads Signage Replacement (0460-1150-0000) to CN24002 Pedestrian Upgrade (Wombats), reducing the signage allocation from $50,000 to $10,000.
b) Authorise the Chief Executive Officer to negotiate and document an agreed reduction in CULVERTWORKS PTY LTD's scope for the outstanding Burke Street crossing works, with any adjustment to contract payments and retention made in accordance with the contract and the written agreement.
c) Authorise the Chief Executive Officer to arrange completion of the remaining works by Council staff and suitably qualified contractors, within confirmed available project funding and in accordance with Council's Procurement Policy and applicable delegations.

Resolution 093/2627

Council resolves to:

a) Approve the reallocation of $40,000 from Rural Roads Signage Replacement (0460-1150-0000) to CN24002 Pedestrian Upgrade (Wombats), reducing the signage allocation from $50,000 to $10,000.

b) Authorise the Chief Executive Officer to negotiate and document an agreed reduction in CULVERTWORKS PTY LTD's scope for the outstanding Burke Street crossing works, with any adjustment to contract payments and retention made in accordance with the contract and the written agreement.

c) Authorise the Chief Executive Officer to arrange completion of the remaining works by Council staff and suitably qualified contractors, within confirmed available project funding and in accordance with Council's Procurement Policy and applicable delegations.

Moved Cr. J Lynch Seconded Cr. L Spreadborough

CARRIED 5/0

5.3 CRC26 Program – Julia Creek Taldora Road

The purpose of this report is to seek Council approval to engage T's Plant Hire Pty Ltd to undertake the Taldora Road Country Roads Connect program.

RECOMMENDATION

That Council resolves to:

a) Authorise the Chief Executive Officer to negotiate and vary the engagement of T's Plant Hire Pty Ltd, under the Register of Preferred Suppliers T2526002, to complete the Taldora Road Country Roads Connect project (Job No. 0460-1040-0010) for a contract value of $962,371 excluding GST.
b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and;
c) Report back to Council on the scope of work and value of each contact.

Resolution 094/2627

Council resolves to:

a) Authorise the Chief Executive Officer to negotiate and vary the engagement of T's Plant Hire Pty Ltd, under the Register of Preferred Suppliers T2526002, to complete the Taldora Road Country Roads Connect project (Job No. 0460-1040-0010) for a contract value of $962,371 excluding GST.

b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and;

c) Report back to Council on the scope of work and value of each contact.

Moved Cr. J Fegan Seconded Cr. L Spreadborough

CARRIED 5/0

5.4 Easement Acquirement - Quambetook Access Road

The purpose of this report is for Council to consider and update the 2026 Roads Asset Register with respect to the Quambetook Access Road in line with the 2019 Road Access Policy.

RECOMMENDATION

That Council resolve to:
a) Adopt the route connecting Quambetook to the Julia Creek - Kynuna Road through Rosevale on the Roads Asset Register.
b) Council acquire a road reserve easement from Rosevale Station for the Access Road.
c) Undertake road maintenance works to get the road to a suitable formed road standard, to allow future Disaster Recovery Funding Arrangements (DRFA) claims to be made. This recommendation is subject to further consultation with, and support from the grazier who is currently not supportive of the proposal.

Resolution 095/2627

Council resolve to:

a) Adopt the route connecting Quambetook to the Julia Creek - Kynuna Road through Rosevale

on the Roads Asset Register.

b) Council acquire a road reserve easement from Rosevale Station for the Access Road.

c) Undertake road maintenance works to get the road to a suitable formed road standard, to allow future Disaster Recovery Funding Arrangements (DRFA) claims to be made. This recommendation is subject to further consultation with, and support from the grazier who is currently not supportive of the proposal.

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 5/0

Mayor Fegan adjourned the meeting at 9:15am.

Mayor Fegan re-opened the meeting at 9:29am.

6. ENVIROMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the Environmental and Regulatory Services Department for the period September 2026.

RECOMMENDATION

That Council receives the September 2026 Environmental and Regulatory Services Department Report.

Resolution No. 096/2627

Council receives the September 2026 Environmental and Regulatory Services Department Report.

Moved Cr. L Spreadborough Seconded Cr. F Malone

CARRIED 5/0

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6.2 Conversion of Lease Land to Freehold Land – Lot 2 EN13

Council approval is sought to progress the conversion of Lot 2 EN13 from leasehold to freehold.

RECOMMENDATION

That Council resolves to,
(a) Approve the progression of the freehold conversion of Lot 2 EN13, subject to the conditions outlined by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.
(b) Authorise the leaseholder to engage a licensed cadastral surveyor to undertake the required on-site survey and prepare the survey plan for the proposed road opening and realignment of the existing Minamere–Nelia Road and Proa Road.
(c) Authorise the Environmental and Regulatory Services Team Leader to coordinate the required Council documentation, including Form 18A – Registered Owner Consent and Form 18B – Planning Body Approval of Survey Plan, as required.

Resolution No. 097/2627

Council resolves to,

(a) Approve the progression of the freehold conversion of Lot 2 EN13, subject to the conditions outlined by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.

(b) Authorise the leaseholder to engage a licensed cadastral surveyor to undertake the required on-site survey and prepare the survey plan for the proposed road opening and realignment of the existing Minamere–Nelia Road and Proa Road.

(c) Authorise the Environmental and Regulatory Services Team Leader to coordinate the required Council documentation, including Form 18A – Registered Owner Consent and Form 18B – Planning Body Approval of Survey Plan, as required.

Moved Cr. S Royes Seconded Cr. J Lynch

CARRIED 5/0

*Having declared a Material Personal Interest in Agenda Item **6.3 EOI Advertisement – Lot 16 EN34 – Permit to Occupy for Grazing**, Cr. Lynch left meeting room at 9:55am.*

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6.3 EOI Advertisement – Lot 16 EN34 – Permit to Occupy for Grazing

Council approval is sought to publicly advertise an Expression of Interest (EOI) for a Permit to Occupy over the balance part of Lot 16 EN34 for grazing purposes.

RECOMMENDATION

That Council resolves to,
(a) Approve Council proceeding to publicly advertise an Expression of Interest (EOI) for a Permit to Occupy over the balance part of Lot 16 EN34, being the area identified in green on the attached plan, for grazing purposes.
(b) Authorise Council to undertake a desktop survey to identify and define the proposed occupation area within the balance part of Lot 16 EN34 for inclusion in the EOI advertisement.
(c) Require the successful applicant to engage a suitably qualified cadastral surveyor and arrange, at their own cost, a formal survey and survey plan of the approved occupation area within the balance part of Lot 16 EN34 prior to the Permit to Occupy being finalised.
(d) Authorise the Environmental and Regulatory Services Team Leader to coordinate the EOI process and associated documentation.

Resolution No. 098/2627

Council resolves to,

(a) Approve Council proceeding to publicly advertise an Expression of Interest (EOI) for a Permit to Occupy over the balance part of Lot 16 EN34, being the area identified in green on the attached plan, for grazing purposes.

(b) Authorise Council to undertake a desktop survey to identify and define the proposed occupation area within the balance part of Lot 16 EN34 for inclusion in the EOI advertisement.

(c) Require the successful applicant to engage a suitably qualified cadastral surveyor and arrange, at their own cost, a formal survey and survey plan of the approved occupation area within the balance part of Lot 16 EN34 prior to the Permit to Occupy being finalised.

(d) Authorise the Environmental and Regulatory Services Team Leader to coordinate the EOI process and associated documentation.

Moved Cr. S Royes Seconded Cr. L Spreadborough

CARRIED 4/0

Cr. Lynch returned to the meeting room at 10:02am.

6.4 Variation - Julia Creek STP Refurbishment (Inlet Screen) Project

Council approval is sought to approve variation works associated with the Julia Creek STP Refurbishment - Job Cost 0480-1910-0001.

RECOMMENDATION

That Council resolves to,
(a) Approve the variation works associated with the Julia Creek STP Refurbishment - Job Cost 0480-1910-0001, totaling $30,800 including GST.
(b) Approve the transfer of $2,154 from the Manhole Refurbishments Works - Job Cost 0480-1900-0004 to the Julia Creek STP Refurbishment - Job Cost 0480-1910-0001 to fund the project shortfall.

Resolution No. 099/2627

Council resolves to,

(a) Approve the variation works associated with the Julia Creek STP Refurbishment - Job Cost 0480-1910-0001, totaling $30,800 including GST.

(b) Approve the transfer of $2,154 from the Manhole Refurbishments Works - Job Cost 0480-1900-0004 to the Julia Creek STP Refurbishment - Job Cost 0480-1910-0001 to fund the project shortfall.

Moved Cr. S Royes Seconded Cr. J Lynch

CARRIED 5/0

6.5 Julia Creek Landfill Project

Council approval is sought to reallocate funds within the 2026/27 Capital Works budget to proceed with works required to close the existing Julia Creek Landfill cell and prepare the new landfill cell for operation.

RECOMMENDATION

That Council resolves to,
(a) Approve the reallocation of $22,000 from Manhole Refurbishments - Job Cost 0480-1900-0004 to Julia Creek Landfill making the total project budget to $42,000.

Resolution No. 100/2627

Council resolves to,

(a) Approve the reallocation of $22,000 from Manhole Refurbishments - Job Cost 0480-1900-0004 to Julia Creek Landfill making the total project budget to $42,000.

Moved Cr. L Spreadborough Seconded Cr. F Malone

CARRIED 5/0

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7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: September 2026.

RECOMMENDATION

That Council receives the Community Services monthly report for September 2026.

Resolution No. 101/2627

Council receives the Community Services monthly report for September 2026.

Moved Cr. S Royes Seconded Cr. J Lynch

CARRIED 5/0

7.2 Bush Dinner Policy Review

Council approved and implemented the Bush Dinner Policy v2.1 in November 2024. This policy has been reviewed, updated and presented to Council for adoption.

RECOMMENDATION

That Council adopt the Bush Dinner Policy v3.0 as presented.

Resolution No. 102/2627

Council adopt the Bush Dinner Policy v3.0 as presented.

Moved Cr. S Royes Seconded Cr. J Fegan

CARRIED 5/0

7.3 Library Public Access Internet Policy Review

Council approved and implemented the Library Public Access Internet Policy v1.2 in November 2024. This policy has been reviewed, updated and presented to Council for adoption.

RECOMMENDATION

That Council adopt the Library Public Access Internet Policy v2.0 as presented.

Resolution No. 103/2627

That Council adopt the Library Public Access Internet Policy v2.0 as presented.

Moved Cr. S Royes Seconded Cr. L Spreadborough

CARRIED 5/0

7.4 Arts & Cultural Policy

Council approved and implemented the Arts & Cultural Policy v3.1 in October 2024. This policy has been reviewed, updated and presented to Council for adoption.

RECOMMENDATION

That Council adopt the Arts & Cultural Policy v3.2 as presented.

Resolution No. 104/2627

That Council adopt the Arts & Cultural Policy v3.2 as presented.

Moved Cr. J Lynch Seconded Cr. L Spreadborough

CARRIED 5/0

7.5 Regional Arts Development Fund (RADF) Applications

Council has received two (2) Regional Arts Development Fund (RADF) Applications that have been assessed by the RADF Committee and recommended for approval:

- McKinlay Shire Cultural Association presents Resin Art Workshops - $6,575
- McKinlay Crafty Old School House (COSH) presents Lindy Hick Photography Workshops - $5,590

RECOMMENDATION

That Council resolves to support the recommendations made by the RADF Committee to support:

- *McKinlay Shire Cultural Association presents Resin Art Workshops - $6,575*
- *McKinlay Crafty Old School House (COSH) presents Lindy Hick Photography Workshops - $5,590*

Resolution No. 105/2627

Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Cultural Association presents Resin Art Workshops - $6,575
- McKinlay Crafty Old School House (COSH) presents Lindy Hick Photography Workshops - $5,590

Moved Cr. S Royes Seconded Cr. F Malone

CARRIED 5/0

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8. CORPORATE SERVICES

8.1 Corporate Services Report

The Corporate Services Report as of 30 September 2026 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 30 September 2026.

Resolution No. 106/2627

Council receives the monthly Corporate Services Report for the period ending 30 September 2026.

Moved Cr. L Spreadborough Seconded Cr. J Lynch

CARRIED 5/0

8.2 Council to CEO – Delegations Register – All Legislation/Registers

In accordance with the provisions of the *Local Government Act 2009* and *Local Government Regulation 2012* council must maintain a Delegations Register.

RECOMMENDATION

That Council adopt the Council to CEO Delegations Register as presented in the Officer's Report.

Resolution No. 107/2627

Council adopt the Council to CEO Delegations Register as presented in the Officer's Report.

Moved Cr. J Fegan Seconded Cr. S Royes

CARRIED 5/0

8.3 Data Breach Response Plan Review

Council is presented with the reviewed Data Breach Response Plan version 2.0 for consideration and adoption.

RECOMMENDATION

That Council adopt the Data Breach Response Plan version 2.0 as presented.

Resolution No. 108/2627

Council adopt the Data Breach Response Plan version 2.0 as presented.

Moved Cr. S Royes Seconded Cr. J Lynch

CARRIED 5/0

8.4 Disposal of Assets Policy Review

Council is presented with the reviewed Disposal of Assets Policy version 3.0 for consideration and adoption. The review updates the policy to reflect current legislative thresholds and strengthens governance, transparency and conflict-of-interest safeguards for the disposal of Council assets.

RECOMMENDATION

That Council adopt the Disposal of Assets Policy version 3.0 as presented.

Resolution No. 109/2627

Council adopt the Disposal of Assets Policy version 3.0 as presented.

Moved Cr. F Malone Seconded Cr. L Spreadborough

CARRIED 5/0

8.5 Enterprise Risk Management Policy Review

Council is presented with the reviewed Enterprise Risk Management Policy version 1.3 for consideration and adoption.

RECOMMENDATION

That Council adopt the Enterprise Risk Management Policy version 1.3 as presented.

Resolution No. 110/2627

Council adopt the Enterprise Risk Management Policy version 1.3 as presented.

Moved Cr. S Royes Seconded Cr. J Lynch

CARRIED 5/0

8.6 Risk Treatment Plan Review

Council is presented with the reviewed Risk Treatment Plan version 2.0 for consideration and adoption.

RECOMMENDATION

That Council adopt the Risk Treatment Plan version 2.0 as presented.

Resolution No. 111/2627

Council adopt the Risk Treatment Plan version 2.0 as presented.

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 5/0

8.7 Standing Orders for Council Meetings Review

Council is presented with the reviewed Standard Orders for Council Meetings version 7.0 for consideration and adoption. The review updates the Standard Orders to adopt the current Queensland Government framework and Model Meeting Procedures, strengthening governance, procedural clarity, and conflict-of-interest safeguards for council and committee meetings.

RECOMMENDATION

That Council adopt the Standing Orders for Council Meeting version 7.0 as presented.

Resolution No. 112/2627

Council adopt the Standing Orders for Council Meeting version 7.0 as presented.

Moved Cr. J Lynch Seconded Cr. J Fegan

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER ▲

9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION:

That Council receive and note the report from the Chief Executive Officer for the period ending 7th October 2026 except where amended or varied by separate resolution of Council.

Resolution No. 113/2627

Council receive and note the report from the Chief Executive Officer for the period ending 7th October 2026 except where amended or varied by separate resolution of Council.

Moved Cr. S Royes Seconded Cr. J Lynch

CARRIED 5/0

1. **Meetings with External Organizations in October**

The Mayor (Cr. Fegan) and CEO met with (or will meet with): -
(i) Mayors and CEO's from Mount Isa, Cloncurry, Richmond and Flinders (via Teams) on 1st October to discuss various matters.
(ii) Attended the Local Government Reform Advisory Group Meeting (via Teams) on 6th October.
(iii) Andrew Napier (Multicom) on 13th October for the regular monthly catch-up.
(iv) Attend the LDMG Meeting on 13th October.
(v) Meet with representatives from Koa in Kynuna on 13th October to discuss the Kynuna Rodeo Grounds and the Kynuna Landfill.

(vi) Charles Buchanan (Chairman of Mitez) on 16th October to discuss Mitez.
(vii) Attend the LGAQ Annual Conference in Cairns from 19th to 21st October. Cr. Royes is also attending the conference.
(viii) Meet with Minister Anne Leahy in Cairns during the LGAQ conference.
(ix) Attend the Cannington RCCC Meeting in Cloncurry on 28th October.
(x) Meet with Ministers Langbroek (Education), O'Connor (Public Works and Housing), Last (Natural Resources)and Nicholls (Health) in Brisbane on 29th October.
(xi) Meet with Jake Ellwood (QRA) in Brisbane on 29th October.
(xii) Meet with Henry Mascarenhas (District Director TMR Cloncurry) on 30th October.

Recommendation:

For Council Information

10.1 Workplace Health and Safety Report

This report outlines Work Health and Safety performance results and actions for the period of September 2026.

RECOMMENDATION

That Council receives the September 2026 WHS Report.

Resolution No. 114/2627

Council receives the September 2026 WHS Report.

Moved Cr. L Spreadborough Seconded Cr. S Royes

CARRIED 5/0

11. GENERAL BUSINESS

Cr. Malone

- Attended All About Beef event in Cloncurry, noted it was a very positive event.

Cr. Royes

- Call signs queried on Taldora Rd.
- To be followed up by DERS and Works Manager.

Cr. Fegan

- McKinlay Shire Council helped facilitate the Hospital leasing the vacant Queensland Ambulance house on a 3 month term.
- Attended EPBC meeting with Ag Force.
- Congratulations to CSA committee on The Big Weekend.
- Congratulations to the Challenge committee on the Julia Creek Stockman's Challenge.

12. CLOSE

The Chair of the meeting, Mayor Janene Fegan declared the meeting closed at 10:59am.

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