



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

**BOARDROOM, CIVIC CENTRE JULIA CREEK
18th August 2026**

ORDER OF BUSINESS

- 1..Opening
- 2. Attendance
- 2.1 Appointment
- 3.Declaration of Conflict of Interest
- 4.Confirmation of Minutes
- 4.1 Confirmation of Minutes of Ordinary Meeting 21st July 2026
- 4.2 Confirmation of Minutes of Special Meeting 04th August 2026

5. ENGINEERING REPORT

- 5.1 Engineering Services Monthly Report
- 5.2 Capital Plant Purchase Horizontal Discharge Road Maintenance

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report
- 6.2 Request for Conversion to Freehold – Lot 4 SX10 and Lot 1 SX5- 2025002869)
- 6.3 Review of the Drinking Water Quality Policy
- 6.4 Review of the Environmental Policy

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 CHSP Fees Policy Repeal
- 7.3 Community Sponsorship Request – Julia Creek Combined Sporting Association
- 7.4 RADF Quick Response Application
- 7.5 Community Benefit Assistance Scheme Application – McKinlay Shire Cultural Association
- 7.6 Community Sponsorship Request – Julia Creek Annual Stockman’s Challenge

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report
- 8.2 CCTV Policy Review
- 8.3 Entertainment and Hospitality Policy Review
- 8.4 Advertising Spending Policy Review
- 8.5 Fourth Quarter Review of the 2025-2026 Operational Plan

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 Chief Executive Officer Monthly Report

10. WORKPLACE HEALTH AND SAFETY

- 10.1 WHS Monthly Report

11. GENERAL BUSINESS

12. CLOSE

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Acting Mayor Shauna Royes declared the meeting open at 8:30am.

2. ATTENDANCE

Acting Mayor: Cr. S Royes

Members: Cr. L Spreadborough (via Teams), Cr. F Malone, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Corporate & Community Services, Ms. Tenneil Cody

Acting Director of Engineering, Environment and Regulatory Services, Mr. Adam Sadler

Executive Administration Officer, Miss Mollie Buxton

Apologies:

Cr. J Fegan

Others in attendance:

3. DECLARATION OF CONFLICT OF INTEREST

Nil.

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 21st July 2026 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 21st July 2026 be confirmed.

Resolution No. 039/2627

Minutes of the Ordinary Meeting of Council held on 21st July 2026 be confirmed.

Moved Cr. L Spreadborough

Seconded Cr. S Royes

CARRIED 4/0

4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on the 04th August 2026 be confirmed.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 04th August 2026 be confirmed.

Resolution No. 040/2627

Minutes of the Special Meeting of Council held on 04th August 2026 be confirmed.

Moved Cr. L Spreadborough

Seconded Cr. F Malone

CARRIED 4/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities, revenue and expenditure for the Engineering Services Department for the period July 2026.

RECOMMENDATION

That Council receives the July 2026 Engineering Services Department Report.

Resolution 041/2627

Council receives the July 2026 Engineering Services Department Report.

Moved Cr. F Malone

Seconded Cr. J Lynch

CARRIED 4/0

5.2 Capital Plant Purchase Horizontal Discharge Road Maintenance

Council previously sought tenders for the supply of a Flocon Maintenance Truck. At its Ordinary Meeting in May 2026, Council resolved (Resolution 189/2526) to return to the market with a revised specification for a Horizontal Discharge Road Maintenance Truck.

As part of Council's 2026/27 Capital Plant and Vehicle Replacement Program, Council officers sought submissions through Local Buy under RFQ VP512328 for the supply of a 16,500 kg GVM single-cab truck fitted with an AUSROAD Horizontal Discharge Unit, suitable for operation under a Medium Rigid (MR) license.

Submissions received were assessed by an evaluation panel against the specified requirements, including operational suitability, compliance with the requested specification and anticipated delivery timeframes.

Following evaluation, it was determined that the submissions meet Council's operational requirements, particularly in relation to extended delivery timeframes and overall operational suitability.

RECOMMENDATION

That Council resolves to:

- Accept the submission from Ausroad Manufacturing Pty Ltd under RFQ VP512328 for the value of \$502,050.00 excluding GST for the supply of a 16,500 kg GVM single-cab truck fitted with an AUSROAD Horizontal Discharge Unit and;
- Endorse Capital funding of \$351,435 excluding GST for the 27/28 Capital budget for 70% of the purchase price as the delivery of the truck will be early in the 2027/28 Financial year and,
- In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices to execute the contract.

Resolution 042/2627

Council resolves to:

- Accept the submission from Ausroad Manufacturing Pty Ltd under RFQ VP512328 for the value of \$502,050.00 excluding GST for the supply of a 16,500 kg GVM single-cab truck fitted with an AUSROAD Horizontal Discharge Unit and;
- Endorse Capital funding of \$351,435 excluding GST for the 27/28 Capital budget for 70% of the purchase price as the delivery of the truck will be early in the 2027/28 Financial year and,
- In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices to execute the contract.

Moved Cr. J Lynch

Seconded Cr. L Spreadborough

CARRIED 4/0

6. ENVIRONMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the Environmental and Regulatory Services Department for the period July 2026.

RECOMMENDATION

That Council receives the July 2026 Environmental and Regulatory Services Department Report.

Resolution No. 043/2627

Council receives the July 2026 Environmental and Regulatory Services Department Report.

Moved Cr. F Malone

Seconded Cr. S Royes

CARRIED 4/0

6.2 Request for Council Views – Conversion to Freehold – Lot 4 SX10 and Lot 1 SX5- 2025/002869)

The Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development (DNRMMRRD) has requested Council's views regarding the proposed conversion to freehold of Lot 4 on Crown Plan SX10 and Lot 1 on Crown Plan SX5.

For Lot 4 on Crown Plan SX10, there is no direct formed road access to the surrounding properties, as shown in the attached QLD Globe maps. However, road parcels are identified within the lot, providing existing road access arrangements.

For Lot 1 on Crown Plan SX5, the existing road parcel is utilised for cattle movements and mining activities, if required, and should therefore be retained in its current configuration. In addition, a new road parcel should be created over the existing Bezuma Access Road to provide formalised access to the surrounding lots.

Council officers have identified no known non-Indigenous cultural heritage issues associated with the proposed conversion of either lot.

RECOMMENDATION

That Council resolves to advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development (DNRMMRRD) that Council has no objection to the proposed conversion to freehold of Lot 4 on Crown Plan SX10 and Lot 1 on Crown Plan SX5, subject to the following access arrangements:

1. **Lot 4 on Crown Plan SX10:** the existing road access arrangement is to be formalised within the existing road reserve, with the road constructed to a formed gravel road standard in accordance with Council's relevant road construction specifications and requirements.
2. **Lot 1 on Crown Plan SX5:** the existing road parcel is to be retained in its current configuration to maintain access required for cattle movements and mining activities, if required. A new road parcel is to be created over the existing Bezuma Access Road, connecting to the surrounding lots, to ensure appropriate and formalised road access is available to those properties.

Resolution No. 044/2627

Council resolves to advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development (DNRMMRRD) that Council has no objection to the proposed conversion to freehold of Lot 4 on Crown Plan SX10 and Lot 1 on Crown Plan SX5, subject to the following access arrangements:

1. Lot 4 on Crown Plan SX10: the existing road access arrangement is to be formalised within the existing road reserve, with the road constructed to a formed gravel road standard in accordance with Council's relevant road construction specifications and requirements.
2. Lot 1 on Crown Plan SX5: the existing road parcel is to be retained in its current configuration to maintain access required for cattle movements and mining activities, if required. A new road parcel is to be created over the existing Bezuma Access Road, connecting to the surrounding lots, to ensure appropriate and formalised road access is available to those properties.

Moved Cr. J Lynch

Seconded Cr. L Spreadborough

CARRIED 4/0

6.3 Review of the Drinking Water Quality Policy

This report recommends that Council adopts the revised Council Drinking Water Quality Policy as presented.

The Policy provides the framework for McKinlay Shire Council's management of drinking water supplies to the townships of Julia Creek, Kynuna, McKinlay and Nelia, with the objective of ensuring the provision of safe, reliable and high-quality drinking water.

The revised Policy outlines Council's commitment to drinking water quality management, risk-based monitoring, compliance with relevant legislation and regulatory requirements, staff competency, incident and emergency response, continual improvement and effective reporting.

RECOMMENDATION

That Council:

- *Adopt the revised Council Drinking Water Quality Policy as presented; and*
- *Resolves that the Policy be formally reviewed every three years, or earlier if required, in accordance with the Policy.*

Resolution No. 045/2627

Council:

- Adopt the revised Council Drinking Water Quality Policy as presented; and
- Resolves that the Policy be formally reviewed every three years, or earlier if required, in accordance with the Policy.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 4/0

6.4 Review of the Environmental Policy

This report recommends that Council adopts the revised Council Environmental Policy as presented.

The Policy provides a framework for environmental stewardship across all Council operations and establishes principles for environmental leadership, governance, accountability, sustainable practices and continual improvement in environmental performance.

The Policy supports Council's commitment to environmental protection, pollution prevention, compliance with applicable legislation and environmentally sustainable decision-making in the delivery of Council services, infrastructure and community outcomes.

RECOMMENDATION

That Council:

- *Adopts the revised Environmental Policy as presented; and*
- *Resolves that the Policy be formally reviewed every three years, or earlier if required, in accordance with the Policy.*

Resolution No. 046/2627

Council:

- Adopts the revised Environmental Policy as presented; and
- Resolves that the Policy be formally reviewed every three years, or earlier if required, in accordance with the Policy.

Moved Cr. F Malone

Seconded Cr. S Royes

CARRIED 4/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: July 2026.

RECOMMENDATION

That Council receives the Community Services monthly report for July 2026.

Resolution No. 047/2627

Council receives the Community Services monthly report for July 2026.

Moved Cr. L Spreadborough

Seconded Cr. J Lynch

CARRIED 4/0

7.2 CHSP Fees Policy Repeal

Council approved and implemented the CHSP Fees Policy v2.2 in July 2024 and this policy was due to be updated in July 2026. Following Council's involvement with specialist consultants assisting with the navigation of the new legislation and updated requirements for CHSP providers, a new Consumer Agreements & Fees policy was adopted by the Aged Care Governance Committee in February. Following this, the existing CHSP Fees Policy v2.2 is no longer required and can be repealed from Council's existing policies register.

RECOMMENDATION

That Council resolve to repeal the existing CHSP Fees Policy v2.2 following the adoption and implementation of the Consumer Agreements and Fees Policy through Council's Aged Care Governance Committee.

Resolution No. 048/2627

Council resolve to repeal the existing CHSP Fees Policy v2.2 following the adoption and implementation of the Consumer Agreements and Fees Policy through Council's Aged Care Governance Committee.

Moved Cr. F Malone

Seconded Cr. J Lynch

CARRIED 4/0

7.3 Community Sponsorship Request - Julia Creek Combined Sporting Association

Council has received a Community Sponsorship Request from the Julia Creek Combined Sporting Association for the value of \$5,000 cash for their '2026 Big Weekend' event. The club is planning to host their annual Town vs Country Rugby League & Netball matches along with a Roaring 20's Gala Ball on October 2 & 3. The sponsorship will be utilised to assist the club cover the events operational costs.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash for their '2026 Big Weekend' event.

Resolution No. 049/2627

Council resolves to approve the Community Sponsorship Request for the Julia Creek Combined Sporting Association for \$5,000 cash for their '2026 Big Weekend' event.

Moved Cr. S Royes

Seconded Cr. F Malone

CARRIED 4/0

7.4 Regional Arts Development Fund (RADF) Quick Response Application

Council has submitted one (1) Regional Arts Development Fund (RADF) Quick Response Application that was assessed by the RADF Committee and recommended for approval:

- McKinlay Shire Council presents Queensland Music Trails 'Dinner under the stars' 2027 - \$5,500

RECOMMENDATION

That Council resolves to support the recommendations made by the RADF Committee to support:

- *McKinlay Shire Council presents Queensland Music Trails 'Dinner under the stars' 2027 - \$5,500*

Resolution No. 050/2627

That Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Council presents Queensland Music Trails 'Dinner under the stars' 2027 - \$5,500

Moved Cr. F Malone

Seconded Cr. S Royes

CARRIED 4/0

7.5 Community Benefit Assistance Scheme Application – McKinlay Shire Cultural

The Community Benefit Assistance Scheme is available throughout each financial year seeking applications from local not-for-profit groups for assistance with equipment, infrastructure, or volunteer support. Grants are available as dollar-for-dollar contributions with the group and Council co-contributing to the specific project. One (1) application has been received from the McKinlay Shire Cultural Association for \$3,000 to support the purchasing of new pottery equipment for the Cultural Workshop.

RECOMMENDATION

Council resolves to approve the Community Benefit Assistance Scheme application from the McKinlay Shire Cultural Association for \$3,000 to support the purchasing of new pottery equipment for the Cultural Workshop.

Resolution No. 051/2627

Council resolves to approve the Community Benefit Assistance Scheme application from the McKinlay Shire Cultural Association for \$3,000 to support the purchasing of new pottery equipment for the Cultural Workshop.

Moved Cr. J Lynch

Seconded Cr. L Spreadborough

CARRIED 4/0

7.6 Community Sponsorship Request - Julia Creek Annual Stockman's Challenge

Council has received a Community Sponsorship Request from Julia Creek Annual Stockman's Challenge with an in-kind contribution request to the value of \$5,000 to utilise the McIntyre Park facility and Council's Water Truck for their 2026 event scheduled for October 2-4.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request from Julia Creek Annual Stockman's Challenge with an in-kind contribution request to the value of \$5,000 to utilise the McIntyre Park facility and Council's Water Truck for their 2026 event scheduled for October 2-4.

Resolution No. 052/2627

Council resolves to approve the Community Sponsorship Request from Julia Creek Annual Stockman's Challenge with an in-kind contribution request to the value of \$5,000 to utilise the McIntyre Park facility and Council's Water Truck for their 2026 event scheduled for October 2-4.

Moved Cr. L Spreadborough

Seconded Cr. S Royes

CARRIED 4/0

8. CORPORATE SERVICES

8.1 Corporate Services Report

The Corporate Services Report as of 31 July 2026 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 31 July 2026.

Resolution No. 053/2627

Council receives the monthly Corporate Services Report for the period ending 31 July 2026.

Moved Cr. J Lynch

Seconded Cr. F Malone

CARRIED 4/0

8.2 Closed Circuit Television (CCTV) Policy Review

Council has a number of Closed Circuit Television facilities operating within the local government area. The initial policy regarding use of CCTV was adopted by Council in 2019 and last reviewed in 2022. The Policy is now due for further review.

RECOMMENDATION

That Council adopt the Closed Circuit Television (CCTV) Policy version 3.0 as presented.

Resolution No. 054/2627

That Council adopt the Closed Circuit Television (CCTV) Policy version 3.0 as presented.

Moved Cr. S Royes

Seconded Cr. F Malone

CARRIED 4/0

8.3 Entertainment and Hospitality Policy Review

Council is presented with a reviewed Entertainment and Hospitality Policy V5, for consideration and adoption.

RECOMMENDATION

That Council adopt the Entertainment and Hospitality Policy version 5.0 as presented.

Resolution No. 055/2627

Council adopt the Entertainment and Hospitality Policy version 5.0 as presented.

Moved Cr. L Spreadborough

Seconded Cr. F Malone

CARRIED 4/0

8.4 Advertising Spending Policy Review

Council is required by legislation to have a policy about local government's spending on advertising.

The Advertising Spending Policy was last adopted in June 2022 and has been reviewed and is presented by Council's adoption.

RECOMMENDATION

That Council adopt the Advertising Spending Policy Version 5.0 as presented.

Resolution No. 056/2627

Council adopt the Advertising Spending Policy Version 5.0 as presented.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 4/0

8.5 Fourth Quarter Review of the 2025-2026 Operational Plan

In accordance with section 174 (3) of the Local Government Regulation 2012, a written assessment of Council's progress towards implementing the annual operational plan for the third and fourth quarter of the year January to June 2026 is presented to Council.

RECOMMENDATION

That Council accepts the third and fourth quarter review of the 2025-2026 Operational Plan and Capital Works Program.

Resolution No. 057/2627

Council accepts the third and fourth quarter review of the 2025-2026 Operational Plan and Capital Works Program.

Moved Cr. L Spreadborough

Seconded Cr. J Lynch

CARRIED 4/0

9. CHIEF EXECUTIVE OFFICER



9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION:

That Council receive and note the report from the Chief Executive Officer for the period ending 11th August 2026 except where amended or varied by separate resolution of Council.

Resolution No. 058/2627

Council receive and note the report from the Chief Executive Officer for the period ending 11th August 2026 except where amended or varied by separate resolution of Council.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 4/0

1. Meetings with External Organizations in August

The Acting Mayor (Cr. Royes) and CEO met with (or will meet with):

- (i) Jeremy Cornforth (U.S. Consul General) and the team from the U.S. Embassy on the 12th August to discuss critical minerals and economic development activities in the North West.
- (ii) The NWQROC Meeting in Cloncurry on 12th and 13th August.
- (iii) Geoscience Australia (via Teams) on 17th August to discuss resource and groundwater challenges and priorities in the Georgetown – Julia Creek region. Crs. Spreadborough and Lynch may also attend the meeting.
- (iv) The McKinlay Shire Local Recovery Meeting on 19th August.
- (v) The WQAC Assembly in Brisbane from 25th to 27th August.

The Councillors, CEO, Acting Director Environment and Regulatory Services (Adam Sadler) and EA (Mollie Buxton) will attend a community engagement session at Nelia on 18th August.

Recommendation:

For Council Information

2. Attendance of Mayor and Councillors at the LGAQ Annual Conference in Cairns from 18th to 21st October 2026

The LGAQ Annual Conference is being held in Cairns from 18-21 October 2026. It is recommended Council approves the attendance of the Mayor and Crs. Royes, Spreadborough, Lynch, and Malone to the LGAQ Annual Conference in Cairns from 18-21 October 2026.

RECOMMENDATION:

Council approves the attendance of the Mayor, Cr. Fegan and Cr's. Royes, Spreadborough, Lynch and Malone to the LGAQ Annual Conference in Cairns from 18-21 October 2026.

Resolution No. 059/2627

Council approves the attendance of the Mayor, Cr. Fegan and Cr's. Royes, Spreadborough, Lynch and Malone to the LGAQ Annual Conference in Cairns from 18-21 October 2026.

Moved Cr. F Malone

Seconded Cr. J Lynch

CARRIED 4/0

3. Appointment of Acting CEO During CEO Leave 21st August, 3rd September 2026, 8th – 9th October 2026 and 30th November 2026

In the absence of the CEO on Leave on 21st August, 3rd September 2026, 8th – 9th October 2026 and 30th November 2026 it is desired that Council appoints an Acting CEO.

RECOMMENDATION:

Council appoints Ms. Tenneil Cody as Acting CEO on 21st August, 3rd September 2026, 8th – 9th October 2026 and 30th November 2026.

Resolution No. 060/2627

Council appoints Ms. Tenneil Cody as Acting CEO on 21st August, 3rd September 2026, 8th – 9th October 2026 and 30th November 2026.

Moved Cr. F Malone

Seconded Cr. S Royes

CARRIED 4/0

10.1 Workplace Health and Safety Report

This report outlines Work Health and Safety performance results and actions for the period of July 2026.

RECOMMENDATION

That Council receives the July 2026 WHS Report.

Resolution No. 061/2627

Council receives the July 2026 WHS Report.

Moved Cr. S Royes

Seconded Cr. J Lynch

CARRIED 4/0

11. GENERAL BUSINESS

Cr. Shauna Royes

- Discussions regarding the Wombat crossing, it is noted that this is still to be completed, inclusive of painting and signage.
- Queries surrounding the garden beds in the main street, requests for this to be looked at and rectified. It is noted that there has been very low staffing within the crew in recent weeks.
- Congratulations to Sedan Dip on such a large and successful weekend.

12. CLOSE

The Chair of the meeting, Acting Mayor Shauna Royes declared the meeting closed at 9:55am.