



MCKINLAY SHIRE COUNCIL

***CONFIRMED MINUTES***

**OF THE**

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**17<sup>th</sup> February 2025**

## **ORDER OF BUSINESS**

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Minutes
- 4.1 Minutes of Ordinary Meeting 21<sup>st</sup> January 2025
- 4.1.1 Business Arising

### **5. COMMUNITY SERVICES REPORT**

- 5.1 Community Services Monthly Report January 2025
- 5.2 Community Sponsorship Request – Julia Creek Turf Club
- 5.3 Community Sponsorship Request – Julia Creek Western Riding Group

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report January 2025
- 6.2 Refurbishment of old HACC Building
- 6.3 VendorPanel Request VP441968 – Supply and Construct Cattle Yard Walkway

### **7. ENGINEERING SERVICES REPORT**

- 7.1 Engineering Services Monthly Report January 2025
- 7.2 2024 Disaster Recovery Relief Funding REPA WP07

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Report January 2025

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Report to Council Meeting January 2025

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 WHS&R Report January 2025

### **11. GENERAL BUSINESS**

### **11. CLOSE**

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 11.02 am.

## 2. ATTENDANCE

**Mayor:** Cr. J Fegan VIA TEAMS  
**Members:** Cr. S Royes Cr. L Spreadborough and Cr. J Lynch  
Cr. F Malone VIA TEAMS

### Staff:

Chief Executive Officer, Mr. Trevor Williams  
Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott  
Director of Corporate and Community Services, Ms. Tenneil Cody  
Team Leader, Environmental and Regulatory Services, Mr. Jason Brady  
Executive Assistant, Ms. Cathy Bowe

### Appointments:

Delegation of the Student Leadership of the Julia Creek State School and their Principal Ms Julie Thomas.

Cr Janene Fegan welcomes the delegation on behalf of McKinlay Shire Council.

## 3. DECLARATION OF CONFLICT OF INTEREST

'I Cr. Janene Fegan, declare that I have a conflict of interest with respect to the following agenda items:

7.2 2024 Disaster Recovery Relief Funding – Repair of Essential Assets

7.2.1 PDM Report Attachment

5.2 Community Sponsorship Request – Julia Creek Turf Club

In the February 2025 Ordinary Meeting (as defined in the Local Government Act 2009, section 150EN) as follows:-

- (1) I am the owner/director of Marwill Pty Ltd (Tradie's Way)
- (2) Marwill Pty Ltd (Tradie's Way) has supplied accommodation to Townsville Earthmoving in the past and is likely to in the future
- (3) I am part of the committee for Julia Creek Turf Club

I will be dealing with this declared conflict of interest by leaving the meeting while the matter is discussed and voted on. '

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 21<sup>st</sup> January 2025 be confirmed.

### **RECOMMENDATION**

*That the Minutes of the Ordinary Meeting of Council held on 21<sup>st</sup> January 2025 be confirmed.*

### **Resolution No. 144 /2425**

Minutes of the Ordinary Meeting of Council held on 21<sup>st</sup> January 2025 be confirmed with changes that have been updated and circulated to all attendees.

Moved

Cr S. Royes

Seconded

Cr J. Lynch

CARRIED 4/0

### 4.1.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

**Cr Janene Fegan leaves the meeting and hands the chair to Cr Shauna Royes.**

**Cr Shauna Royes becomes the chair.**

## 5. COMMUNITY SERVICES

### 5.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of January 2025.

### **RECOMMENDATION**

*That Council receives the Community Services monthly report for January 2025.*

### **Resolution No. 145/2425**

Council receives the Community Services monthly report for January 2025.

Moved

Cr. L Spreadborough

Seconded

Cr. J Lynch

CARRIED 3/0

**5.2 Community Sponsorship Request – Julia Creek Turf Club**

Council has received a Community Sponsorship Request from the Julia Creek Turf Club for \$5,000 cash to support the running of the Artesian Express Raceday which is ran in conjunction with the Dirt & Dust Festival.

**RECOMMENDATION**

*Council resolves to approve the Community Sponsorship Request for the Julia Creek Turf Club for \$5,000 cash to support the running of the Artesian Express Raceday.*

**Resolution No. 146/2425**

Council resolves to approve the Community Sponsorship Request for the Julia Creek Turf Club for \$5,000 cash to support the running of the Artesian Express Raceday.

Moved Cr L. Spreadborough Seconded Cr S. Royes

CARRIED 3/0

**5.3 Community Sponsorship Request – Julia Creek Western Riding Group**

Council has received a Community Sponsorship Request from the Julia Creek Western Riding Club for \$5,000 cash to support the running of a 4-day horsemanship clinic with Mark Buttsworth that will be hosted from April 26 – April 29.

**RECOMMENDATION**

*Council resolves to approve the Community Sponsorship Request for the Julia Creek Western Riding Club \$5,000 cash to support the running of a 4-day horsemanship clinic with Mark Buttsworth that will be hosted from April 26 – April 29.*

**Resolution No. 147/2425**

Council resolves to approve the Community Sponsorship Request for the Julia Creek Western Riding Club \$5,000 cash to support the running of a 4-day horsemanship clinic with Mark Buttsworth that will be hosted from April 26 – April 29.

Moved Cr J. Lynch Seconded Cr S. Royes

CARRIED 3/0

**11.23am – Cr Fiona Malone joined the meeting VIA TEAMS**

**ENVIROMENTAL AND REGULATORY SERVICES**

**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period January 2025.

**RECOMMENDATION**

*That Council receives the January 2025, Environmental and Regulatory Services Report.*

**Resolution No. 148/2425**

That Council receives the January 2025 Environmental and Regulatory Services Report.

Moved Cr L. Spreadborough Seconded Cr F. Malone  
CARRIED 4/0

**6.2 Refurbishment of Old HACC Building**

Council staff propose to refurbish the Old HACC building in Normanton Road Julia Creek and re purpose it into a three-bedroom dwelling for Council staff.

**RECOMMENDATION**

*That Council resolve to adopt the attached proposal and plans for refurbishment of the old HACC building.*

**Resolution No. 149/2425**

That Council resolve to adopt the attached proposal and plans for refurbishment of the old HACC building.

Moved Cr F. Malone Seconded Cr J. Lynch  
CARRIED 4/0

### 6.3 VendorPanel Request VP441968 – Supply and Construct Cattle Yard Walkway

Council called for quotes for the supply and Construction of a new walkway at the Julia Creek cattle yards for ease of unloading cattle from the rail service. The request was entered on the VendorPanel Platform on the 17<sup>th</sup> December 2024 with a closing date of 06<sup>th</sup> February 2025 Only (2) quotes were received by the closing date.

#### **RECOMMENDATION**

*That Council resolves to:*

1. *Accept the tender received from Woods Welding and Rural Contracting for the supply of material and construction of walkway. Total cost of \$287,047.20 including GST, noting that additional funds will be provided in the March budget review.*

#### **Resolution No. 150/2425**

That Council resolves to:

1. Accept the quote received from Woods Welding and Rural Contracting for the supply of material and construction of walkway. Total cost of \$287,047.20 including GST, noting that additional funds will be provided in the March budget review.

Moved Cr L. Spreadborough

Seconded Cr J. Lynch

CARRIED 4/0

## **7. ENGINEERING SERVICES**

### **7.1 Engineering Services Monthly Report January 2025**

This report outlines the general activities for the Engineering Department for the month of January 2025.

#### **RECOMMENDATION**

*That Council receives the Engineering Services monthly report for January 2025.*

#### **Resolution 151/2425**

Council receives the Engineering Services monthly report for January 2025.

Moved Cr J. Lynch

Seconded Cr L Spreadborough

CARRIED 4/0

## 7.2 2024 Disaster Recovery Relief Funding – Repair of Essential Public Assets

The purpose of this report is for Council to consider submitted quotations and award Preferred Contract Status for VP441248 – WP07 Cooradine Road Realignment.

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024 due to Tropical Cyclone Kirrily and the associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

### **RECOMMENDATION**

It is recommended that Council resolves to:

1. Accept Townsville Earthmoving as preferred contractor for contract VP441248; and
2. In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract, subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract; and
3. Note the submitted amount for Townsville Earthmoving for Contract VP441248 is \$2,333,594.40 (excl GST).
4. Note that in Section 3 of the PDM report there is an error and the TEM methodology score should read 26.47% (not 23.47%).

### **Resolution 152/2425**

It is recommended that Council resolves to:

1. Accept Townsville Earthmoving as preferred contractor for contract VP441248; and
2. In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract, subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract; and
3. Note the submitted amount for Townsville Earthmoving for Contract VP441248 is \$2,333,594.40 (excl GST).
4. Note that in Section 3 of the PDM report there is an error and the TEM methodology score should read 26.47% (not 23.47%).

Moved Cr J. Lynch

Seconded Cr L. Spreadborough

CARRIED 4/0



## 8. CORPORATE SERVICES

### 8.1 The Corporate Services Report

The Corporate Services Report as of 31<sup>st</sup> December 2024 which summarises the financial performance and position is presented to Council.

#### **RECOMMENDATION**

*That Council receives the monthly Corporate Services Report for the period ending 31<sup>st</sup> December 2024.*

#### **Resolution No. 153/2425**

Council receives the monthly Corporate Services Report for the period ending 31<sup>st</sup> December 2024.

Moved

Cr F. Malone

Seconded

Cr S. Royes

CARRIED 4/0

## 9. CHIEF EXECUTIVE OFFICER

### 9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report, which have arisen from the Office of the Chief Executive Officer.

#### **RECOMMENDATION:**

*That Council receive and note the report from the Chief Executive Officer for the period ending 12<sup>th</sup> February 2025 except where amended or varied by separate resolution of Council.*

#### **Resolution No. 154/2425**

That Council receive and note the report from the Chief Executive Officer for the period ending 12<sup>th</sup> February 2025 except where amended or varied by separate resolution of Council.

Moved

Cr L. Spreadborough

Seconded

Cr J. Lynch

CARRIED 4/0

## 1. Meetings with External Organizations in February

The Mayor and CEO met with the CEO and CFO of Multicom on February 4 to discuss progress on the Saint Elmo vanadium mining project. The Mayor, Deputy Mayor and CEO met with Leisa Fraser from the Western Queensland Public Health Network (WQPHN) on February 5 to discuss funding for the Outback Futures program. The Mayor and CEO met with representatives from the coordinator general's office on February 5 to review the Saint Elmo Vanadium mine social impact management report. The CEO met with representatives from Powerlink to discuss the lease arrangements for the CopperString Workforce Accommodation Facility. The Mayor and CEO attended a virtual meeting of the North West Queensland ROC on February 7. The Mayor, Deputy Mayor and CEO will meet with board members of the WQPHN, Sean Birgan (NWHH) and Tammy Parry (State Development) in Mount Isa on 26 February.

### **RECOMMENDATION**

For Council Information

## **10. WORKPLACE HEALTH AND SAFETY**

### **10.1 WHS&R Report January 2025**

This report has been further developed from past months and outlines Work Health and Safety performance results and actions for the period of January 2025.

There has been continued efforts in the safety system project which is improving organisational compliance with increased workplace toolboxes & inspections, convening of the Health & Safety committee with members from across the organisation, and the further development of Systematic controls such as Safe Work Method statements, operational procedures and workplace awareness.

### **RECOMMENDATION**

That Council receives the WHS report for January 2025.

### **Resolution No. 155/2425**

That Council receives the January 2025 WHS Report.

Moved

Cr S. Royes

Seconded

Cr F. Malone

CARRIED 4/0

## 11. GENERAL BUSINESS

### 11.1 General Business

This item is noted for any matters arising in general business.

Cr J Lynch:

- Dalgonaally and Millungera Road – There is erosion at the Julia Creek crossing.

Cr L Spreadborough

- Enquiry regarding when Compliance Policy that was approved at previous meeting would be added to website. Advised it would be attended to.

Cr S. Royes:

- Drainage at McIntyre Park. Still an issue for the Pony Club.

## 11. CLOSURE OF MEETING

The Chair of the meeting Deputy Mayor Cr. Shauna Royes declared the meeting closed at 12.37pm.

