



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

9th December 2025

ORDER OF BUSINESS

- 1..Opening
2. Attendance
- 2.1 Appointment
- 3.Declaration of Conflict of Interest
- 4.Confirmation of Minutes
- 4.1 Minutes of Ordinary Meeting 18th November 2025
- 4.2 Minutes of Special Meeting 27th November 2025

5. ENGINEERING REPORT

- 5.1 Engineering Services Monthly Report
- 5.2 2024 REPA Works DTMR
- 5.3 T2526007 and T2526010 Register of Pre-qualified Suppliers - Goods and Services

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental and Regulatory Services Monthly Report

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 2026 Dirt and Dust Festival Support
- 7.3 Julia Creek ELC Fees Proposal 2026

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report

9. CHIEF EXECUTIVE OFFICERS REPORT

- 9.1 Chief Executive Officer Monthly Report
- 9.2 Council Meeting Dates for 2026

10. WORKPLACE HEALTH AND SAFETY

- 10.1 WHS Monthly Report

11. GENERAL BUSINESS

12. CLOSE

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 8:30am.

2. ATTENDANCE

Mayor: Cr. J Fegan

Members: Cr. L Spreadborough, Cr. F Malone, Cr. J Lynch, Cr. S Royes

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Executive Administration Officer, Miss Mollie Buxton

Apologies:

NIL

Others in attendance:

Ms Marissa Wise, PDM

3. DECLARATION OF CONFLICT OF INTEREST

"I Cr. Janene Fegan, declare that I have a conflict of interest with respect to the following agenda items:

5.3 T2526007 and T2526010 - Register of Pre-qualified Supplier of Goods and Services

In the December 2025 Ordinary Meeting (as defined in the Local Government Act 2009, section 150EN), as follows:

the matter is or relates to a contract between the local government and the councillor, or a close associate of the councillor, for - (i) the supply of goods or services to the local government;

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

"I Cr. John Lynch, declare that I have a conflict of interest with respect to the following agenda items:

5.3 T2526007 and T2526010 - Register of Pre-qualified Supplier of Goods and Services

In the December 2025 Ordinary Meeting (as defined in the Local Government Act 2009, section 150EN), as follows:

the matter is or relates to a contract between the local government and the councillor, or a close associate of the councillor, for - (i) the supply of goods or services to the local government;

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 18th November 2025 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 18th November 2025 be confirmed.

Resolution No. 113/2526

Minutes of the Ordinary Meeting of Council held on 18th November 2025 be confirmed.

Moved Cr. L Spreadborough

Seconded Cr. J Lynch

CARRIED 5/0

4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on the 27th November 2025 be confirmed.

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 27th November 2025 be confirmed.

Resolution No. 114/2526

Minutes of the Special Meeting of Council held on 27th November 2025 be confirmed, with the amended wording in the General Business section for Cr. J Fegan.

Moved Cr. S Royes

Seconded Cr. F Malone

CARRIED 5/0

4.3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities, revenue, expenditure for the Engineering Services Department for the period November 2025.

RECOMMENDATION

That Council receives the November 2025 Engineering Services Department Report.

Resolution 115/2526

Council receives the November 2025 Engineering Services Department Report.

Moved Cr. L Spreadborough

Seconded Cr. S Royes

CARRIED 5/0

5.2 2024I REPA Works Quotation– Department of Transport and Main Roads (DTMR)

Council has been requested to price 2024I REPA (Restoration of Essential Public Assets) works on state-controlled roads within the McKinlay Shire for DTMR.

RECOMMENDATION

That Council resolves to;

a) Offer DTMR \$1,281,063.60 Ex GST for Council to undertake and manage the 2024I REPA original scope and;

b) Authorise the Chief Executive Officer to engage Koppen Constructions for these works and negotiate and vary the engagement to encompass any scope changes.

Resolution 116/2526

Council resolves to;

a) Offer DTMR \$1,281,063.60 Ex GST for Council to undertake and manage the 2024I REPA original scope and;

b) Authorise the Chief Executive Officer to engage Koppen Constructions for these works and negotiate and vary the engagement to encompass any scope changes.

Moved Cr. L Spreadborough

Seconded Cr. J Lynch

CARRIED 5/0

Having declared a conflict of interest in item 5.3, Cr. J Fegan and Cr. J Lynch left the meeting room at 8:51am.

Deputy Mayor, Cr. S Royes assumes Chair of the meeting at 8:51am.

5.3 T2526007 and T2526010 - Register of Pre-qualified Supplier of Goods and Services

McKinlay Shire Council sought tenders for pre-qualified suppliers of goods and services, with the term starting from 1 December 2025 to 30 November 2027. The term may be extended by one year at the principal's discretion, and additional procurement processes may be undertaken during the term. Successful tenderers will not enter into a contract with the Council unless engaged for goods and/or services.

RECOMMENDATION

That Council:

(a) accepts the recommendation of the evaluation panel;

(b) resolves to establish a list of 'Pre-qualified Supplier of goods and services' which includes the following entities

- (i) 360 Engineering Pty Ltd;*
- (ii) Arid To Oasis Solutions Pty Ltd;*
- (iii) Austek Pty Ltd;*
- (iv) G.J Crawford & M Rudolph T/as Crawford Colours Painting & Decorating;*
- (v) Crocker Rural Pty Ltd ATF the Crocker Rural Trust;*
- (vi) Data Right Pty Ltd;*
- (vii) Joe Armstrong Coffey;*
- (viii) KW Murphy Holdings T/A Julia Creek Hardware;*
- (ix) Macaroni Contractors Pty. Ltd.;*
- (x) Marwill Pty Ltd;*
- (xi) PLD Holdings Pty Ltd;*
- (xii) S.N. Gabbert Constructions Pty Ltd;*
- (xiii) Searle Plumbing Pty Ltd;*
- (xiv) Wattworx Pty Ltd; and*
- (xv) Woods Welding & Rural Contracting Pty Ltd.*
- (xvi) Blackform Contracting Pty Ltd;*
- (xvii) Durack Civil Pty Ltd;*
- (xviii) Eureka Water and Filtration;*
- (xix) J&D Contracting Australia Pty Ltd;*
- (xx) Neoferma Australia Pty Ltd; and*
- (xxi) Reece Australia Pty Ltd.*

(c) resolves to undertake a refresh of the panel in August 2026.

Resolution 117/2526

Council:

(a) accepts the recommendation of the evaluation panel;

(b) resolves to establish a list of 'Pre-qualified Supplier of goods and services' which includes the following entities

- (i) 360 Engineering Pty Ltd;
- (ii) Arid To Oasis Solutions Pty Ltd;
- (iii) Austek Pty Ltd;
- (iv) G.J Crawford & M Rudolph T/as Crawford Colours Painting & Decorating;
- (v) Crocker Rural Pty Ltd ATF the Crocker Rural Trust;
- (vi) Data Right Pty Ltd;
- (vii) Joe Armstrong Coffey;
- (viii) KW Murphy Holdings T/A Julia Creek Hardware;
- (ix) Macaroni Contractors Pty. Ltd.;
- (x) Marwill Pty Ltd;
- (xi) PLD Holdings Pty Ltd;
- (xii) S.N. Gabbert Constructions Pty Ltd;
- (xiii) Searle Plumbing Pty Ltd;
- (xiv) Wattworx Pty Ltd; and
- (xv) Woods Welding & Rural Contracting Pty Ltd.
- (xvi) Blackform Contracting Pty Ltd;
- (xvii) Durack Civil Pty Ltd;
- (xviii) Eureka Water and Filtration;
- (xix) J&D Contracting Australia Pty Ltd;
- (xx) Neoferma Australia Pty Ltd; and
- (xxi) Reece Australia Pty Ltd.

(c) resolves to undertake a refresh of the panel in August 2026.

Moved Cr. L Spreadborough

Seconded Cr. S Royes

CARRIED 3/0

Cr. Janene Fegan and Cr. John Lynch returned to the meeting room at 9:03am.

Cr. Janene Fegan resumed Chair of the meeting at 9:03am.

Ms Marissa Wise, PDM left the meeting at 9:04am.

ENVIROMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the Environmental and Regulatory Services Department for the period November 2025.

RECOMMENDATION

That Council receives the November 2025 Environmental and Regulatory Services Department Report.

Resolution No. 118/2526

Council receives the November 2025 Environmental and Regulatory Services Department Report.

Moved Cr. F Malone

Seconded Cr. S Royes

CARRIED 5/0

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of November 2025.

RECOMMENDATION

That Council receives the Community Services monthly report for November 2025.

Resolution No. 119/2526

Council receives the Community Services monthly report for November 2025.

Moved Cr. J Lynch

Seconded Cr. L Spreadborough

CARRIED 5/0

The Chair of the meeting Mayor Fegan adjourned the meeting at 9:33am.

The Chair of the meeting Mayor Fegan resumed the meeting at 9:36am.

Mrs Anna Lococo, Dirt n Dust entered the meeting at 9:36am.

Mrs Anna Lococo, Dirt n Dust left the meeting at 9:51am.

7.2 2026 Julia Creek Dirt & Dust Festival Support

Council has received correspondence from the Julia Creek Dirt and Dust Festival as a formal request of sponsorship for the 2026 event. The request is for \$10,000 cash and \$15,000 in-kind support. Council is presented with the request for consideration and review.

RECOMMENDATION

That Council approve sponsorship of the 2026 Julia Creek Dirt & Dust Festival being \$10,000 cash and \$15,000 in-kind support.

Resolution No. 120/2526

Council approve sponsorship of the 2026 Julia Creek Dirt & Dust Festival being \$10,000 cash and \$15,000 in-kind support.

Moved Cr. F Malone

Seconded Cr. J Lynch

CARRIED 5/0

7.3 Julia Creek Early Learning Centre Fees

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposal to increase the fees effective from 1 January 2026.

RECOMMENDATION

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$110.00 per day per child to \$124.00 per day per child, the Temporary Reduced Operating Hours (i.e. when Centre only open from 8.30am to 2.30pm) increase from \$85.00 per day per child to \$87.00 per day per child, increase the late fee of \$1.00 per minute to \$5.00 per minute and remove the sessional kinder and the half day enrolment eligibility effective from 1st January 2026.

Further, that a Holiday fee be offered at a 20% reduction of the full daily fee eligible for a maximum of 4 weeks per annum (calendar year) per child and a Term Fee be introduced at \$5 per child per term.

Resolution No. 121/2526

Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$110.00 per day per child to \$124.00 per day per child, the Temporary Reduced Operating Hours (i.e. when Centre only open from 8.30am to 2.30pm) increase from \$85.00 per day per child to \$87.00 per day per child, increase the late fee of \$1.00 per minute to \$5.00 per minute and remove the sessional kinder and the half day enrolment eligibility effective from 1st January 2026.

Further, that a Holiday fee be offered at a 20% reduction of the full daily fee eligible for a maximum of 4 weeks per annum (calendar year) per child and a Term Fee be introduced at \$5 per child per term.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 5/0

8. CORPORATE SERVICES

8.1 Corporate Services Report

The Corporate Services Report as of 30 November 2025 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 30 November 2025.

Resolution No. 122/2526

Council receives the monthly Corporate Services Report for the period ending 30 November 2025.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER

9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION:

That Council receive and note the report from the Chief Executive Officer for the period ending 4th December 2025 except where amended or varied by separate resolution of Council.

Resolution No. 123/2526

Council receive and note the report from the Chief Executive Officer for the period ending 4th December 2025 except where amended or varied by separate resolution of Council.

Moved Cr. J Lynch

Seconded Cr. L Spreadborough

CARRIED 5/0

1. Meetings with External Organizations in December

The Mayor, Councilors and Acting CEO (Ms. Tenneil Cody) met with staff from Transport and Main Roads on December 2 to provide feedback for the Regional Aviation Engagement Session. The Mayor and Acting CEO attended the NWQROC meeting in Hughenden on December 3&4. The Mayor and Acting CEO will attend the DDMG virtually on December 5. The Mayor, Deputy Mayor and CEO will attend a meeting of the CAN on December 11. The Mayor, Councilors and CEO will meet with representatives from the Rural Doctors Foundation on December 11.

RECOMMENDATION:

For Council Information

2. Provision of Allied Health Services by Outback Futures

McKinlay Shire Council and Outback Futures have partnered to provide allied health services to the McKinlay Shire community since 2024. The partnership allowed allied health appointments to community members for a \$20 fee. The cost to council for this service was approximately \$125,000 which was funded by Council. The Outback Futures model provides 4 community visits during the year and telehealth services at other times.

It is recommended that McKinlay Shire Council enter into an agreement with Outback Futures for the continued provision of allied health services in 2026 and provide funding of up to \$125,000 for this to occur. Further, that the community contribution fee be increased from \$20.00 to \$25.00.

RECOMMENDATION:

That Council approves the CEO to enter into an agreement with Outback Futures to provide allied health services to McKinlay Shire residents for 2026 for a budgeted amount of up to \$125,000.

Resolution No. 124/2526

Council approves the CEO to enter into an agreement with Outback Futures to provide allied health services to McKinlay Shire residents for 2026 for a budgeted amount of up to \$125,000.

Moved Cr. S Royes

Seconded Cr. L Spreadborough

CARRIED 5/0

9.2 Council Meeting Dates 2026

In accordance with *Section 277 (1) of the Local Government Regulation 2012* Council must “*at least once in each year, publish a notice of the days and times when- (a) its ordinary meetings will be held;*”. This report is prepared for council to confirm the meeting dates for 2026.

Meetings will be held in the Julia Creek Civic Centre Boardroom, 29 Burke Street Julia Creek QLD 4823. All meetings will commence at 8:30am, unless otherwise notified.

The proposed dates for Briefing and Ordinary Meetings of Council for 2026 are as follows:

BRIEFING MEETINGS

No January Meeting

Tuesday 3 February 2026

Tuesday 3 March 2026

Tuesday 7 April 2026

Tuesday 5 May 2026

Tuesday 2 June 2026
Tuesday 7 July 2026
Tuesday 4 August 2026
Tuesday 1 September 2026
Tuesday 6 October 2026
Tuesday 3 November 2026
Tuesday No December Meeting

ORDINARY MEETINGS OF COUNCIL

Tuesday 20 January 2026
Tuesday 17 February 2026
Tuesday 17 March 2026
Tuesday 21 April 2026
Tuesday 19 May 2026
Tuesday 16 June 2026
Tuesday 21 July 2026
Tuesday 18 August 2026
Tuesday 15 September 2026
Tuesday 13 October 2026
Tuesday 17 November 2026
Tuesday 8 December 2026

RECOMMENDATION:

That Council confirms that the Ordinary Meetings of Council will be held on a monthly basis and generally on the third Tuesday of the month. The dates of the 2026 Ordinary Meetings of Council will be:

BRIEFING MEETINGS

*No January Meeting
Tuesday 3 February 2026
Tuesday 3 March 2026
Tuesday 7 April 2026
Tuesday 5 May 2026
Tuesday 2 June 2026
Tuesday 7 July 2026
Tuesday 4 August 2026
Tuesday 1 September 2026
Tuesday 6 October 2026
Tuesday 3 November 2026
Tuesday No December Meeting*

ORDINARY MEETINGS OF COUNCIL

*Tuesday 20 January 2026
Tuesday 17 February 2026
Tuesday 17 March 2026
Tuesday 21 April 2026
Tuesday 19 May 2026
Tuesday 16 June 2026*

Tuesday 21 July 2026

Tuesday 18 August 2026

Tuesday 15 September 2026

Tuesday 13 October 2026

Tuesday 17 November 2026

Tuesday 8 December 2026

Resolution No. 125/2526

Council confirms that the Ordinary Meetings of Council will be held on a monthly basis and generally on the third Tuesday of the month. The dates of the 2026 Ordinary Meetings of Council will be:

BRIEFING MEETINGS

No January Meeting

Tuesday 3 February 2026

Tuesday 3 March 2026

Tuesday 7 April 2026

Tuesday 5 May 2026

Tuesday 2 June 2026

Tuesday 7 July 2026

Tuesday 4 August 2026

Tuesday 1 September 2026

Tuesday 6 October 2026

Tuesday 3 November 2026

Tuesday No December Meeting

ORDINARY MEETINGS OF COUNCIL

Tuesday 20 January 2026

Tuesday 17 February 2026

Tuesday 17 March 2026

Tuesday 21 April 2026

Tuesday 19 May 2026

Tuesday 16 June 2026

Tuesday 21 July 2026

Tuesday 18 August 2026

Tuesday 15 September 2026

Tuesday 13 October 2026

Tuesday 17 November 2026

Tuesday 8 December 2026

Moved Cr. S Royes

Seconded Cr. L Spreadborough

CARRIED 5/0

10.1 Workplace Health and Safety Report

This report has been further developed and outlines Work Health and Safety performance results and actions for the period of November 2025.

RECOMMENDATION

That Council receives the November 2025 WHS Report.

Resolution No. 126/2526

Council receives the November 2025 WHS Report.

Moved Cr. J Lynch

Seconded Cr. F Malone

CARRIED 5/0

UNCONFIRMED

11. GENERAL BUSINESS

CEO

- The CEO advised that funding available through the Community Legacy Infrastructure Fund is upcoming and suggested that it would be most appropriately allocated to housing initiatives and the redevelopment of main street footpaths.

Cr. J Fegan

- Mayor Fegan and DCCS Tenneil Cody attended the DDMG meeting. It was noted that, in future, scheduling the LDMG meeting prior to the DDMG meeting would be preferable, as it would enable the provision of more accurate and up to date information to the DDMG.
- Regional Air Services Engagement session was a very informative session for the community and a great opportunity for locals to give their feedback. It is important to note that if people missed the session they can still provide their feedback via email.
- At the LAC meeting, it was noted that an audit of AED devices within the township will be undertaken, including those owned by Council. It was suggested that a social media post may be beneficial to encourage community committees and businesses to advise Council if they have an AED in their possession.
- Thanks all staff and Councillors for 2025. Wishing all a Merry Christmas and Happy New Year.

12. CLOSE

The Chair of the meeting, Mayor Janene Fegan declared the meeting closed at 10:44am.