



MCKINLAY SHIRE COUNCIL

***UNCONFIRMED MINUTES***

**OF THE**

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**17<sup>th</sup> June 2025**

**ORDER OF BUSINESS**

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Minutes
- 4.1 Confirmation of Minutes of Ordinary Meeting 20<sup>th</sup> May 2025
5. **ENGINEERING SERVICES REPORT**
  - 5.1 Engineering Services Monthly Report
  - 5.2 Engineering Services Delegation to CEO
6. **ENVIRONMENTAL & REGULATORY SERVICES REPORT**
  - 6.1 Environmental and Regulatory Services Monthly Report May 2025
  - 6.2 Notification of Decision Notice Redland Park
7. **COMMUNITY SERVICES REPORT**
  - 7.1 Community Services Monthly Report May 2025
  - 7.2 North Queensland Sports Foundation Contribution 2025-2028
  - 7.3 CBAS Application Sedan Dip Sports & Recreation Inc
  - 7.4 Community Sponsorship Request – Sedan Dip Sports & Recreation Inc
  - 7.5 Community Sponsorship Request – Julia Creek Campdraft
  - 7.6 Community Sponsorship Request – McKinlay Race Club
  - 7.7 RADF Quick Response Application – McKinlay Shire Cultural Association
8. **CORPORATE SERVICES REPORT**
  - 8.1 Corporate Services Report May 2025
  - 8.2 Third Quarter Review of Operational Plan & Capital Works Program 2024-25
9. **CHIEF EXECUTIVE OFFICERS REPORT**
  - 9.1 CEO Report to Council Meeting May 2025
10. **WORKPLACE HEALTH AND SAFETY**
  - 10.1 WHS&R Report May 2025
11. **GENERAL BUSINESS**
12. **CLOSE**

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 8:30am.

## 2. ATTENDANCE

**Mayor:** Cr. J Fegan

**Members:** Cr. S Royes, Cr. L Spreadborough ,Cr. J Lynch

**Apologies:** Cr. F Malone

**Staff:**

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate and Community Services, Ms. Tenneil Cody (for Section 8 of the meeting)

Community Services Team Leader, Mr. Kalan Lococo

## 2.1 Appointments:

NIL

### 3. DECLARATION OF CONFLICT OF INTEREST

NIL

#### 4. CONFIRMATION OF MINUTES

#### 4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 20<sup>th</sup> May 2025 be confirmed.

## RECOMMENDATION

*That the Minutes of the Ordinary Meeting of Council held on 20<sup>th</sup> May 2025 be confirmed.*

**Resolution No. 208 /2425**

Minutes of the Ordinary Meeting of Council held on 20<sup>th</sup> May 2025 be confirmed.

Moved

Cr L. Spreadborough

Seconded

Cr J. Lynch

CARRIED 4/0

## 5. ENGINEERING REPORT

## 5.1 Engineering Services Report

This report outlines the general activities for the Engineering Department for the month of May 2025

**RECOMMENDATION**

*That Council receives the Engineering Services monthly report for May 2025.*

**Resolution No. 209/2425**

Council receives the Engineering Services monthly report for May 2025.

Moved

Cr J. Lynch

Seconded

Cr S. Royes

CARRIED 4/0

**5.2 Delegation to CEO for potential DTMR Emergent and REPA Works packages**

Council has been approached by Department of Transport and Main Roads (DTMR) Officers regarding potential Stabilisation works on state controlled roads within the Shire under Emergent works and REPA(Restoration of Essential Public Assets). These works could potentially involve large purchases beyond CEO limits in short time frames, so as to facilitate the works prior completion date in July/August 2025.

**RECOMMENDATION**

*That Council resolves to;*

- a) Give the Chief Executive Officer authority to exceed existing purchasing authority (\$200,000 Ex GST) for the DTMR Emergent and REPA Works only, from 12th June 2025 through 31<sup>st</sup> July 2025 and;*
- b) Instruct the Chief Executive to report such expenditure, to Council at the following Ordinary Meeting*

**Resolution No. 210/2425**

Council resolves to;

- a) Give the Chief Executive Officer authority to exceed existing purchasing authority (\$200,000 Ex GST) for the DTMR Emergent and REPA Works only, from 12th June 2025 through 31st July 2025 and;
- b) Instruct the Chief Executive to report such expenditure, to Council at the following Ordinary Meeting

Moved

Cr J. Lynch

Seconded Cr L. Spreadborough

CARRIED 4/0

**6. ENVIROMENTAL AND REGULATORY SERVICES****6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period May 2025.

**RECOMMENDATION**

*That Council receives the May 2025 Environmental and Regulatory Services Report.*

**Resolution No. 211/2425**

Council receives the May 2025 Environmental and Regulatory Services Report.

Moved

Cr S. Royes

Seconded

Cr J. Lynch

CARRIED 4/0

**6.2 Development application - Reconfiguration of Lot 99 on SP247177**

The purpose of this report is to notify council of a decision notice issued by the CEO McKinlay Shire Council on 20th May 2025, regarding the Rural Boundary re alignment on Lot 6 on SP347638 and Lot 2 on T012 (Redland Park).

**RECOMMENDATION**

*That Council resolves to;*

*Confirm and endorse the action of the Chief Executive Officer in the issuing of a decision notice approving the boundary realignment on Lot 6 on SP347638 and Lot 2 on T012 (Redland Park).*

**Resolution No. 211/2425**

Council confirm and endorse the action of the Chief Executive Officer in the issuing of a decision notice approving the boundary realignment on Lot 6 on SP347638 and Lot 2 on T012 (Redland Park).

Moved                      Cr L. Spreadborough                      Seconded                      Cr J. Fegan

CARRIED 4/0

**7. COMMUNITY SERVICES REPORT****7.1 Community Services Monthly Report**

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of May 2025.

**RECOMMENDATION**

*That Council receives the Community Services monthly report for May 2025.*

**Resolution 212/2425**

Council receives the Community Services monthly report for May 2025.

Moved                      Cr L. Spreadborough                      Seconded                      Cr S. Royes

CARRIED 4/0

**7.2 North Queensland Sports Foundation Contribution 2025-2028**

Council has received correspondence from the North Queensland Sports Foundation detailing Council's three (3) year membership contribution under the Resource and Performance Agreement. This agreement confirms Council's commitment to working with the North Queensland Sports Foundation to facilitate the promotion, development, management and encouragement of sport throughout North Queensland.

**RECOMMENDATION**

*That Council resolves to:*

1. *Approve the renewal of the Resource and Performance Agreement with North Queensland Sports Foundation for a further three (3) years, expiring 30 June 2028, for a total contribution of approximately \$762.73 (ex GST) for financial assistance; and*

2. *Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to negotiate and finalise any and all matters relating to the Resource and Performance Agreement.*

#### **Resolution 213 /2425**

Council resolves to:

1. Approve the renewal of the Resource and Performance Agreement with North Queensland Sports Foundation for a further three (3) years, expiring 30 June 2028, for a total contribution of approximately \$762.73 (ex GST) for financial assistance; and
2. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to negotiate and finalise any and all matters relating to the Resource and Performance Agreement.

Moved Cr L. Spreadborough

Seconded Cr J. Lynch

CARRIED 4/0

#### **7.3 Community Benefit Assistance (CBAS) - Application Sedan Dip Sports & Recreation Inc**

The Community Benefit Assistance Scheme is accessible throughout the year seeking applications from local not-for-profit groups for assistance with equipment, infrastructure, or volunteer support. Grants are available as dollar-for-dollar contributions with the group and Council co-contributing to the specific project. An application has been received from Sedan Dip Sports and Recreation Inc. for the purchase of protective equipment to ensure the ongoing safety of riders during races at the annual event.

#### **RECOMMENDATION**

*That Council fund Sedan Dip Sports and Recreation Inc. Association \$1,515 for the purchase of protective equipment to ensure the ongoing safety of riders during races at the annual event.*

#### **Resolution 214/2425**

Council funds Sedan Dip Sports and Recreation Inc. Association \$1,515 for the purchase of protective equipment to ensure the ongoing safety of riders during races at the annual event.

Moved Cr J. Fegan

Seconded Cr S. Royes

CARRIED 4/0

#### **7.4 Community Sponsorship Request – Sedan Dip Sports and Recreation Inc**

Council has received a Community Sponsorship Request from Sedan Dip Sports and Recreation Inc with an in-kind contribution request to the value of \$5,000 to utilise Council's Water Truck for their 2025 event scheduled for August 14-17.

#### **RECOMMENDATION**

*That Council resolves to approve the Community Sponsorship Request from Sedan Dip Sports and Recreation Club with an in-kind contribution request to the value of \$5,000 to utilise Council's Water Truck for their 2025 event scheduled for August 14-17.*

**Resolution 215/2425**

Council resolves to approve the Community Sponsorship Request from Sedan Dip Sports and Recreation Club with an in-kind contribution request to the value of \$5,000 to utilise Council's Water Truck for their 2025 event scheduled for August 14-17.

Moved

Cr J. Lynch

Seconded

Cr S. Royes

CARRIED 4/0

**7.5 Community Sponsorship Request - Julia Creek Campdraft Association Inc**

Council has received a Community Sponsorship Request from Julia Creek Campdraft Association Inc with an in-kind contribution request to the value of \$5,000 to utilise Council's Water Truck and spelling paddocks for their 2025 event scheduled for July 18-20.

**RECOMMENDATION**

*That Council resolves to approve the Community Sponsorship Request from Julia Creek Campdraft Association Inc with an in-kind contribution request to the value of \$5,000 to utilise Council's Water Truck and spelling paddocks for their 2025 event scheduled for July 18-20.*

**Resolution 216/2425**

Council resolves to approve the Community Sponsorship Request from Julia Creek Campdraft Association Inc with an in-kind contribution request to the value of \$5,000 to utilise Council's Water Truck and spelling paddocks for their 2025 event scheduled for July 18-20.

Moved

Cr J. Lynch

Seconded

Cr S. Royes

CARRIED 4/0

**7.6 Community Sponsorship Request – McKinlay Race Club**

Council has received a Community Sponsorship Request from McKinlay Race Club for a cash contribution of \$5,000 for their event scheduled for June 21. This sponsorship will assist the club with running their annual race meeting and help to cover the costs of the ambulance, children's entertainment, live music for the event and to help transport patrons to and from the racetrack.

**RECOMMENDATION**

*That Council resolves to approve the Community Sponsorship Request for McKinlay Race Club for a \$5,000 cash to cover costs associated with an ambulance, children's entertainment, live music and transport patrons to and from the racetrack.*

**Resolution 217/2425**

Council resolves to approve the Community Sponsorship Request for McKinlay Race Club for a \$5,000 cash to cover costs associated with an ambulance, children's entertainment, live music and transport patrons to and from the racetrack.

Moved

Cr S. Royes

Seconded

Cr J. Fegan

CARRIED 4/0

### 7.7 Regional Arts Development Fund (RADF) Quick Response Application - McKinlay Shire Cultural Association

Council has received one (1) Regional Arts Development Fund (RADF) Quick Response Application that were assessed by the RADF Committee and recommended for approval:

- McKinlay Shire Cultural Association presents Children's Clay Modelling & Plasticine Workshop & Charcoal Portrait Workshop - \$3,070

#### **RECOMMENDATION**

*That Council resolves to support the recommendations made by the RADF Committee to support:*

- *McKinlay Shire Cultural Association presents Children's Clay Modelling Workshop & Charcoal Portrait Workshop - \$3,070*

#### **Resolution 218/2425**

Council resolves to support the recommendations made by the RADF Committee to support:

- McKinlay Shire Cultural Association presents Children's Clay Modelling Workshop & Charcoal Portrait Workshop - \$3,070

Moved

Cr L. Spreadborough

Seconded

Cr S. Royes

CARRIED 4/0

## **8. CORPORATE SERVICES**

### **8.1 The Corporate Services Report**

The Corporate Services Report as of 31<sup>st</sup> May 2025 which summarises the financial performance and position is presented to Council.

#### **RECOMMENDATION**

*That Council receives the monthly Corporate Services Report for the period ending 31<sup>st</sup> May 2025.*

#### **Resolution No. 219/2425**

Council receives the monthly Corporate Services Report for the period ending 31<sup>st</sup> May 2025.

Moved

Cr L. Spreadborough

Seconded

Cr J. Lynch

CARRIED 4/0

### **8.2 Third Quarter Review of the 2024-2025 Operational Plan**

In accordance with section 174 (3) of the Local Government Regulation 2012, a written assessment of Council's progress towards implementing the annual operational plan for the third quarter (July 2024 – March 2025) is presented to Council.



**RECOMMENDATION**

*That Council accepts the third quarter review of the 2024-2025 Operational Plan and Capital Works Program.*

**Resolution No. 220/2425**

Council accepts the third quarter review of the 2024-2025 Operational Plan and Capital Works Program.

Moved Cr L. Spreadborough

Seconded Cr J. Lynch

CARRIED 4/0

**9. CHIEF EXECUTIVE OFFICER****9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

**RECOMMENDATION:**

*That Council receive and note the report from the Chief Executive Officer for the period ending 10<sup>th</sup> June 2025 except where amended or varied by separate resolution of Council.*

**Resolution No. 221/2425**

Council receives and notes the report from the Chief Executive Officer for the period ending 10<sup>th</sup> June 2025 except where amended or varied by separate resolution of Council.

Moved Cr J. Lynch

Seconded Cr S. Royes

CARRIED 4/0

**1. Meetings with External Organizations in June**

The Mayor, Cr. Spreadborough and CEO attended the NWQROC meeting via zoom on the 6<sup>th</sup> of June. Topics discussed included the Outback Music Trail, the Development of Social Licence in Energy Toolkit for Local Governments and the North West Drought Resilience and Water Security Project. The Mayor and CEO have a meeting scheduled with DP Energy on the 26<sup>th</sup> of June to receive an update on the Windy Plains Renewable Energy Park Project. The Mayor and Acting CEO (Ms. Tenneil Cody) had the monthly catchup with Multicom on the 10<sup>th</sup> of June and met with a representative from Chatham Rock Phosphate for an update from them also on the 10<sup>th</sup> of June.

**Recommendation:**

For Council Information

**2. NWQROC Meeting in Georgetown on the 2<sup>nd</sup> and 3<sup>rd</sup> of July 2025**

The next NWQROC meeting is being held in Georgetown on the 2<sup>nd</sup> and 3<sup>rd</sup> of July 2025. The Mayor, Cr. Spreadborough and the CEO shall be attending the meeting. Council has previously approved the Mayor to attend NWQROC Meetings being held outside the McKinlay Shire. It is recommended Council approve the

attendance of Cr. Spreadborough to the next NWQROC Meeting in Georgetown on the 2<sup>nd</sup> and 3<sup>rd</sup> of July 2025 and future NWQROC Meetings being held outside of McKinlay Shire.

**Recommendation:**

*That Council approves the attendance of Cr. Spreadborough to the next NWQROC Meeting in Georgetown on the 2nd and 3rd of July 2025 and future NWQROC Meetings being held outside of McKinlay Shire.*

**Resolution No. 222/2425**

Council approves the attendance of Cr. Spreadborough to the next NWQROC Meeting in Georgetown on the 2nd and 3rd of July 2025 and future NWQROC Meetings being held outside of McKinlay Shire.

Moved                      Cr S. Royes                      Seconded                      Cr J. Lynch

CARRIED 4/0

**10. WORKPLACE HEALTH AND SAFETY**

**10.1 WHS&R Report May 2025**

This report has been further developed from previous reporting months and outlines Work Health and Safety performance results and actions for the period May 2025.

There have been continued efforts in the safety system project, which is improving organisational compliance, with increased workplace toolboxes & inspections, convening of the Health & Safety committee with members from across the organisation, and the further development of systematic controls such as Safe Work Method Statements, operational procedures and workplace awareness.

**RECOMMENDATION**

*That Council receives the May 2025 WHS Report.*

**Resolution No. 223/2425**

Council receives the May 2025 WHS Report.

Moved                      Cr L. Spreadborough                      Seconded                      Cr J. Lynch

CARRIED 5/0

*The Chair of the Meeting, Mayor Cr. Janene Fegan adjourned the meeting at 10:13am*

*The Chair of the Meeting, Mayor Cr. Janene Fegan reopened the meeting at 10:30am*

**11. GENERAL BUSINESS**

**11.1 General Business**

**Cr S. Royes:**

- Requested that Council choose not to replant any Oleander trees in upcoming works as these can be potentially fatal for livestock.
- Noted that the second grid after the Flinders River crossing on the Taldora Road is rough and may need inspecting.
- Attended the local CAN Meeting and provided the following feedback:
  - Council to facilitate meeting with local mining proponents, Emergency Services and Julia Creek MPHS staff to discuss potential impacts on services as the mining industry expands.
  - Home Care Packages are available to be delivered through NWRH in Cloncurry if required in the community.
  - Dental van is returning due to high usage, questioning if there is wheelchair accessibility
  - NWHHS working with Julia Creek MPHS to finalise Meals on Wheels arrangement and preparation through MPHS should the need arise in the community.
  - NWHHS able to provide statistics for health services demand should these be required to lobby Government to expand MPHS acute/aged care beds with the impact of an aging population and expansion of industries.
  - Heart Australia Bus visit raised but lack of funding was reason for no stopover in Julia Creek.
  - Check status of Bladder Scanner machine kindly donated by Sedan Dip Sport and Recreation Inc.

**Cr J. Lynch:**

- Enquired whether any roads in Shire network are missing out on maintenance/DRFA/REPA Works
- Grid on Taldora Road near Baroona needs attention due to failing concrete supports.
- Attended Southern Gulf NRM Meeting with Cr S. Royes with newly appointed Southern Gulf NRM CEO. Funding for prickly acacia eradication available and Southern Gulf NRM are undertaking a review of their current plan, benefits expected for McKinlay Shire.

**Cr F. Malone**

- Passed on message to Mayor Cr Janene Fegan regarding a fire started at Clarafield by a traveller. Enquired about responsibility of Fire Awareness signage.

**Cr L. Spreadborough:**

- Enquired whether Lyrian Road can be added to LARS Program as road usage expected to increase with farming expansion in the area
- Attended NWQROC Meeting

**Mayor Cr J. Fegan**

- Community consultation visit to Nelia and northern end of Shire to be confirmed in coming months.
- Attended MITEZ 30 year Celebrations
- Met with Corrections staff to obtain an update on status of permanent Work Camp in Julia Creek with decision pending from Minister
- Met with QMF to discuss funding contributions for Queensland Music Trails tour anticipated to be held in 2025. Discussed options to lower impact on Council funding and resources by hosting a smaller scale event
- Council received a donation from a participant in the Outback Car Trek which recently stopped over in Julia Creek. Propose that the memorabilia piece be donated to the Julia Creek RSL Sub Branch.
- Received a letter from Winton Shire Council in regards to attending and participating in their 2025 Outback Festival.
- Discussed Council's position within Mid West Water Alliance as Council were asked not to attend a recent meeting.
- Met with Cameron Dick, Deputy Leader of the Opposition, to discuss Coppersting/Powerlink project and secondary schooling options
- WQPHN provided verbal commitment of funds to support community health initiatives in McKinlay Shire
- QFS Commissioner visited Julia Creek and met with Mayor and CEO

## **11. CLOSURE OF MEETING**

The Chair of the Meeting, Mayor Cr. Janene Fegan declared the meeting closed at 10:39am

UNCONFIRMED