



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

15th April 2025

ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of Minutes
- 4.1 Minutes of Ordinary Meeting 18th March 2025
5. **ENGINEERING SERVICES REPORT**
 - 5.1 Engineering Services Monthly Report
 - 5.2 Council Asset Register – Removal of Bindooran Road
 - 5.2.1 Correspondence Battlin Pastoral Enterprise
 - 5.2.2 Qld Globe Map of Bindooran Road
6. **ENVIRONMENTAL & REGULATORY SERVICES REPORT**
 - 6.1 Environmental and Regulatory Services Monthly Report March 2025
 - 6.2 Design and construct STP Inlet Screen
7. **COMMUNITY SERVICES REPORT**
 - 7.1 Community Services Monthly Report March 2025
 - 7.2 Sponsorship Request – Saxby Round-Up
 - 7.3 Early Learning Centre Fees Review
8. **CORPORATE SERVICES REPORT**
 - 8.1 Corporate Services Report March 2025
9. **CHIEF EXECUTIVE OFFICERS REPORT**
 - 9.1 CEO Report to Council Meeting March 2025
10. **WORKPLACE HEALTH AND SAFETY**
 - 10.1 WHS&R Report March 2025
11. **GENERAL BUSINESS**
12. **CLOSE**

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Janene Fegan declared the meeting open at 8:30am.

2. ATTENDANCE

Mayor: Cr. J Fegan

Members: Cr. S Royes, Cr. L Spreadborough ,Cr. J Lynch ,Cr. F Malone

Staff:

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate and Community Services, Ms. Tenneil Cody

Team Leader, Environmental and Regulatory Services, Mr. Jason Brady

2.1 Appointments:

NIL

3. DECLARATION OF CONFLICT OF INTEREST

NIL

4. CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on the 18th March 2025 be confirmed.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 18th March 2025 be confirmed.

Resolution No. 173 /2425

Minutes of the Ordinary Meeting of Council held on 18th March 2025 be confirmed.

Moved

Cr L. Spreadborough

Seconded

Cr S. Royes

CARRIED 5/0

5. ENGINEERING REPORT

5.1 Engineering Services Report

This report outlines the general activities for the Engineering Department for the month of March 2025

RECOMMENDATION

That Council receives the Engineering Services monthly report for March 2025.

Resolution No. 174/2425

Council receives the Engineering Services monthly report for March 2025.

Moved Cr J. Lynch Seconded Cr S.Royes

CARRIED 5/0

5.2 Council Asset Register – Removal of Bindooran Road

Council is in receipt of correspondence from the proprietors of Clifton Park (through which the Bindooran access Road traverses) requesting the Bindooran access Road be removed from Council's Road Register.

RECOMMENDATION

That Council resolves to remove the Bindooran access Road from the Road Register in its entirety.

Resolution No. 175/2425

Council resolves to remove the Bindooran access Road from the Road Register in its entirety.

Moved Cr L. Spreadborough Seconded Cr F. Malone

CARRIED 5/0

6. ENVIROMENTAL AND REGULATORY SERVICES

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period March 2025.

RECOMMENDATION

That Council receives the March 2025, Environmental and Regulatory Services Report.

Resolution No. 176/2425

That Council receives the March 2025 Environmental and Regulatory Services Report.

Moved Cr J. Lynch Seconded Cr S. Royes

CARRIED 5/0

6.2 Vendor Panel Request VP441361 – Design and construct STP Inlet Screen

Council went out to public tender for the sewage treatment plant inlet screen upgrade in June 2023 all received tender submissions were substantially outside the allocated project budget and the tender was not awarded at this time. On 10th December 2024 a revised tender was issued via the Vendor Panel platform. At tender close on 29th January 2025, there were 3 tenders received. All tenders received exceeded the funding amount. CNC Maintenance also submitted an alternate tender which was within funding limits.

RECOMMENDATION

That Council resolves to:

1. *Award the tender for design and construct of the STP inlet screen upgrade to CNC Maintenance.*
2. *In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract, subject to Council's existing procurement policies and practices for the above recommended market value and costs to execute the contract; and*
3. *Note the submitted amount for CNC Maintenance PTY LTD for Contract VP441361 is \$818,778.30 (Ex GST).*
4. *Note, this sum was non inclusive of required insurance. Insurance value \$29,342.72. (Ex Gst).*
5. *Note, Final tender value \$848,121.02 (Ex Gst).*

Resolution No. 177/2425

Council resolves to:

- 1) Award the tender for design and construct of the STP inlet screen upgrade to CNC Maintenance.
- 2) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract, subject to Council's existing procurement policies and practices for the above recommended market value and costs to execute the contract; and
- 3) Note the submitted amount for CNC Maintenance PTY LTD for Contract VP441361 is \$818,778.30 (Ex GST).
- 4) Note, this sum was non inclusive of required insurance. Insurance value \$29,342.72. (Ex Gst).
- 5) Note, Final tender value \$848,121.02 (Ex Gst).

Moved

Cr J. Lynch

Seconded

Cr S. Royes

CARRIED 5/0

7. COMMUNITY SERVICES REPORT

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of March 2025.

RECOMMENDATION

That Council receives the Community Services monthly report for March 2025.

Resolution 178/2425

Council receives the Community Services monthly report for March 2025.

Moved Cr L. Spreadborough Seconded Cr S. Royes

CARRIED 5/0

7.2 Community Sponsorship Request – Saxby Round-Up

Council has received a Community Sponsorship Request from Saxby Round-Up for in-kind support to assist the provision of the use of a Council water truck for their 2025 event.

RECOMMENDATION

That Council resolves to approve the Community Sponsorship Request for Saxby Round-Up for in-kind support (up to the value of \$5,000) to assist the provision of the use of a Council water truck for their 2025 event.

Resolution 179/2425

Council resolves to approve the Community Sponsorship Request for Saxby Round-Up for in-kind support (up to the value of \$5,000) to assist the provision of the use of a Council water truck for their 2025 event.

Moved Cr S. Royes Seconded Cr J. Lynch

CARRIED 5/0

7.3 Julia Creek Early Learning Centre Fees Review

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposed reduction for the “Temporary Reduced Hours Fee”.

RECOMMENDATION

That Council decrease the Temporary Reduced Hours Fee to \$85.00 effective from 16th April 2025.

Resolution 180/2425

Council decreases the Temporary Reduced Hours Fee to \$85.00 effective from 16th April 2025.

Moved Cr L. Spreadborough Seconded Cr F. Malone

CARRIED 5/0

8. CORPORATE SERVICES**8.1 The Corporate Services Report**

The Corporate Services Report as of 31 March 2025 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 31 March 2025.

Resolution No. 181/2425

Council receives the monthly Corporate Services Report for the period ending 31 March 2025.

Moved

Cr J. Lynch

Seconded

Cr L. Spreadborough

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER**9.1 Chief Executive Officer's Report**

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report, which have arisen from the Office of the Chief Executive Officer.

RECOMMENDATION:

That Council receives and notes the report from the Chief Executive Officer for the period ending 8th April 2025 except where amended or varied by separate resolution of Council.

Resolution No. 182/2425

Council receives and notes the report from the Chief Executive Officer for the period ending 8th April 2025 except where amended or varied by separate resolution of Council.

Moved

Cr S.Royes

Seconded

Cr F. Malone

CARRIED 5/0

1. Meetings with External Organizations in April

The Mayor and CEO attended the NWQROC Meeting in Brisbane on the 2nd and 3rd of April. The Mayor and CEO will attend the Resources Councils Forum in Brisbane on the 9th and 10th April. The Mayor and CEO will meet with QCN and Multicom on the 14th April, SEC Newgate on the 15th April and attend a meeting of the Mid West Water Alliance in Richmond on the 29th April.

Recommendation:

For Council Information

2. Appointment of Acting CEO During CEO Leave from 9th to 13th June 2025, 1st to 5th December 2025 and 15th December 2025 to 2nd January 2026

In the absence of the CEO on Leave commencing 9th June – 13th June 2025, 1st December – 5th December 2025 and 15th December 2025 to 2nd January 2026 it is desired that Council appoints an acting CEO.

Recommendation:

Council appoints Ms. Tenneil Cody as Acting CEO from 9th - 13th June 2025, 1st – 5th December 2025 and 15th December 2025 to 2nd January 2026.

Resolution No. 183/2425

Council appoints Ms. Tenneil Cody as Acting CEO from 9th - 13th June 2025, 1st – 5th December 2025 and 15th December 2025 to 2nd January 2026.

Moved Cr L. Spreadborough Seconded Cr J. Lynch

CARRIED 5/0

10. WORKPLACE HEALTH AND SAFETY

10.1 WHS&R Report March 2025

This report has been further developed from past months and outlines Work Health and Safety performance results and actions for the period of March 2025.

There has been continued efforts in the safety system project which is improving organisational compliance with increased workplace toolboxes & inspections, convening of the Health & Safety committee with members from across the organisation, and the further development of Systematic controls such as Safe Work Method statements, operational procedures and workplace awareness.

RECOMMENDATION

That Council receives the March 2025 WHS Report.

Resolution No. 184/2425

Council receives the March 2025 WHS Report.

Moved Cr F. Malone Seconded Cr L. Spreadborough

CARRIED 5/0

11. GENERAL BUSINESS

11.1 General Business

Cr L. Spreadborough

- Potential undermining of Julia Creek crossing in Dalgonally lane with recent wet weather.
- Received positive feedback from community member regarding the airport extension (hangars etc) as they indicated this would allow them to grow their business and have a base in Julia Creek.
- Acknowledge the recent work on Byrimine Road by contractor which was to a very high standard and received positive feedback from array of community members who utilize the road.

Cr F. Malone

- Passed on a vote of thanks to those who contributed to the regular road reports including Facebook which was extremely valued and informative information.
- Clarification around the contract amounts listed on the website versus amounts passed via Council Resolution.

Cr L. Lynch

- Query as to Council's potential interest in the industrial land currently being advertised for sale privately.

Cr S. Royes

- Nil

Cr J. Fegan

- Invitation received to Festival of the Skies (2-4 May)
- Community Groups currently fundraising for the Western Qld flood affected communities
- ANZAC – apology this year as unable to attend.
- McKinlay visit date to be arranged.

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Cr. Janene Fegan declared the meeting closed at 10:35am.