

Special Meeting Agenda

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 9 September 2025, 8:30am

Notice is hereby given that a Special Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on 09 September 2025 at 8:30am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. J Fegan

Members: Cr. S Royes, Cr. L Spreadborough, Cr. J Lynch and Cr. F Malone

Staff:

Chief Executive Officer, Mr. Trevor Williams
Director of Engineering, Environment and Regulatory Services,
Mr. Cameron Scott
Director Corporate & Community Services, Ms. Tenneil Cody
Executive Administration Officer, Miss Mollie Buxton

Other people in attendance:

Apologies:

3. DECLARATION OF CONFLICT OF INTEREST

4. Items for Discussion

4.1 Subject: Quotations for RMPC Shoulder Works
Attachments: Quotations attached
Author: Director Engineering and Regulatory Services, Mr Cameron Scott
Date: 2nd September 2025

Executive Summary:

Council have sought quotations from 3 Pre-qualified Suppliers (VP382241) to undertake RMPC shoulder grading on 78A. This report recommends acceptance of a supplier.

Recommendation:

That Council resolve to;

- a) Engage Stabilised Pavements Australia to undertake the works and;*
 - b) Note the price offered is \$318,000 Ex GST*
-

Background:

The works involve gravel top up and shoulder of approximately 9km around ch 60km on 78A. These works are part on Council's RMPC(Routine Maintenance Performance Contract) with DTMR.

Prices received below:

• Stabilised Pavements Australia	\$318,522.54	Ex GST
• Townsville Earthmoving	\$318,800.00	Ex GST
• T's Plant Hire	\$350,000.00	Ex GST

All contractors can complete the works this calendar year.

It is recommended that Council engage Stabilised Pavements Australia.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Works are fully recoverable through the RMPC.

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4.2 Subject: 2024 Disaster Recovery Relief Funding – Repair of Essential Public Assets
Q2526001 – WP06 Sealed Roads Disaster Recovery Repair Works

Attachments: WP06 Recommendation Report

Author: Director of Engineering and Regulatory Services – Mr Cameron Scott

Date: 2 September 2025

Executive Summary:

The purpose of this report is for Council to consider submitted quotations and award Preferred Contract Status for Q2526001 – WP06 Sealed Roads Disaster Recovery Repair Works.

Recommendation:

That Council resolves to:

- a) Accept Durack Civil Pty Ltd as preferred contractor for contract Q2526001;*
 - b) In accordance with the Local Government Act 2009, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices and the approval by QRA for the above recommended market value and costs to execute the contract; and*
 - c) Note the quoted amount from Durack Civil Pty Ltd for Contract Q2526001 is \$3,869,819.85 (excl GST).*
-

Background:

McKinlay Shire Council was a declared Natural Disaster Area January and February 2024, due to the effects of Tropical Cyclone Kirrily and associated Rainfall and Flooding event. Council has since undertaken the grant applications in accordance with the QRA guidelines for the Restoration of Essential Public Assets.

The repair and rehabilitation work for the damaged assets is funded under the Disaster Recovery Funding Arrangements (DRFA) is a jointly funded program between the Australian Government and the Queensland State Government through which provides financial assistance to support with disaster recovery.

This Contract is to undertake and complete road recovery works on approximately 200km of rural road network for the following roads:

- COMBO WATERHOLE ROAD
- DALGONALLY MILLUNGERA ROAD
- JULIA CREEK TALDORA ROAD
- MCKINLAY GILLIAT ROAD
- NELIA BUNDA ROAD
- NELIA ROAD
- OORINDI MCKINLAY ROAD
- PUNCHBOWL ROAD
- SEDAN DIP ROAD

•• TOOLEBUC MCKINLAY ROAD
Projects/Report

McKinlay Shire Council (MSC) invited quotations from Register of Prequalified Suppliers (ROPS) for Roads Construction and Maintenance (VP-382241) on the 24th of July 2025 for appointment of a suitably experienced and qualified contractor to conduct rural road recovery repair works.

Quotations Closed at 2pm on the 20th August 2025. Three quotations were received for the work:

Contractor	PRICE
Durack Civil Pty Ltd	\$3,869,819.85
Koppen Civil Pty Ltd	\$4,679,869.97
Stabilised Pavements Australia Pty Ltd	\$4,243,548.42

The evaluation team consisted of:

Name	Position/Company	Reason For selection
Cameron Scott (Chair)	Director of Engineering and Regulatory Services / McKinlay Shire Council	Councils' Executive member responsible for delivery
Jim Sullivan	Program Director / Project Delivery Managers	Engaged to Support MSC DRFA works
Adam Sadler	Principal Program Manager / Project Delivery Managers	Engaged to Support MSC DRFA works

Each of the panel members have signed a declaration to ensure no conflict of interest.

The panel has assessed the conforming tenders in accordance with Council Procurement policy and the following evaluation criteria in Table B – below:

Table B – Evaluation Criteria

Evaluation Criteria	Weighting (%) (Optional)
Value for Money (Pricing, Cashflow & Rates)	40%
Experience, Key Personnel and Capability	30%
Methodology, Technical Data and Program	30%

Refer to Attachment 01 - WP06 – Evaluation Panel - Recommendation Report.

This report recommends that Council accepts Durack Civil Pty Ltd as preferred contractor for contract Q2526001– for Work Package 06.

In accordance with the Local Government Act 2009, it is recommended Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to the contract subject to Council's existing procurement policies and practices.

Project Risks

Weather – There is a low risk that an early onset of the 2026 wet season will impact the program, however their construction timeline for practical completion for the 15th of December 2025 is well within the construction tolerances and funding timelines. This risk is considered low based on the submitted methodology and capability.

Project Program – Works Commence - September 2025 with an estimated completion of 15th December 2025 - No Allowance for wet weather. The Program has no float to meet the target completion date for all works by the 31st of December 2025. The construction risk is considered high as there is minimal time to complete the works within the target date, however the project funding is considered a low risk as it is well within the funding guidelines (June 30th 2026).

Financial - Value for Money (VFM) – the recommended value for the grant value from the QRA is \$4,219,381.42, the tendering process undertaken demonstrates VFM on the basis of procurement policy compliance. The market has been tested in accordance with Council's procurement policy and practices with all regionally relevant & experienced contractors having been requested to make submission. As has been practice for previous disaster recovery and capital works. Regional market factors including competing projects, size of the scope – economy of scale, availability of subcontractors and timing, have impacted a greater number of responses for this tender.

Final Bill of Quantities – further negotiations are required with the preferred contractor once the finalisation of haulage and final approved scope of works. No contract will be entered into and all matters associated with or in relation to the contract are resolved to the satisfaction of the Chief Executive Officer Council's existing procurement policies.

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

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EVALUATION PANEL RECOMMENDATION REPORT

WP06 – SEALED ROAD DISASTER RECOVERY REPAIR WORKS 2024

CONTRACT NO: Q2526001

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Executed by the Evaluation Panel

1. RECOMMENDATION

1.1 That Council:

- (a) accepts the recommendation of the evaluation panel;
- (b) resolves to award preferred contractor status for contract number Q2526001 to Durack Civil Pty Ltd; and
- (c) delegates authority to the Chief Executive Officer to negotiate, finalise and enter into a contract with Durack Civil Pty Ltd in the form issued with the request for tender (as amended by agreement between the parties).

2. OVERVIEW OF PROCUREMENT PROCESS

- 2.1 Council invited quotations pursuant to section 225 of the *Local Government Regulation 2012* (Qld) (Regulation).
- 2.2 Quotation was invited from Register of Prequalified Suppliers (ROPS) for Roads Construction and Maintenance (VP-382241) on the 24th July 2025, with a quotation briefing session (not compulsory) at 2pm on the 12th of August 2025. Request for information closed on at 5pm on the 15th of August 2025 with the closing 2pm 20th August 2025.
- 2.3 Council appointed an evaluation panel to consider the Responses comprising:

Name of evaluation panel member	Role
Cameron Scott	Chair
Adam Sadler	Panel Member
Jim Sullivan	Panel Member

3. RESPONSES RECEIVED

- 3.1 Responses were received from the Respondents identified in clause 5.4.

4. CONFORMANCE CHECK

- 4.1 Responses were checked for conformance against the requirements of the procurement documents.

5. EVALUATION

- 5.1 In selecting the successful Respondent, the Evaluation Panel had regard to the sound contracting principles described in section 104 of the *Local Government Act 2009* (Qld) as follows:

Principle	How regard was had to it
Value for money	Council invited from Register of Prequalified Suppliers (ROPS) for Roads Construction and Maintenance (VP-382241) quotation process which included both price and non-price criteria.
Open and effective competition	Council invited quotations from Register of Prequalified Suppliers (ROPS) for Roads Construction and Maintenance (VP-382241).
The development of competitive local business and industry	Council assessed the contribution of the Respondent to the development of competitive local business and industry as an evaluation criteria

Executed by the Evaluation Panel

Environmental protection	Council assessed the Respondent's environmental management systems as part of an evaluation criteria
Ethical behaviour and fair dealing	Council conducted the process consistently with the principles of probity

5.2 Each Response was assessed against the following assessment criteria.

Evaluation Criteria
• Price
• Methodology and program
• Capability and capacity

5.3 Each Evaluation Panel member individually assessed each Response. The Evaluation Panel then met to discuss the Responses and agree a final consensus outcome of the evaluation.

5.4 The final consensus outcome of the evaluation process was:

Rank	Respondent	Score
1 st	Durack Civil Pty Ltd	88
2 nd	Stabilised Pavements Australia Pty Ltd	80
3 rd	Koppen Construction Pty Ltd	78

6. RECOMMENDED RESPONSE

6.1 The evaluation panel recommends that Council award preferred contractor status to Durack Civil Pty Ltd. Key details of this Response include:

- (a) Provided best value for money, including but not limited to a good response to the criteria of methodology, program, capability and capacity.

7. OTHER ISSUES

7.1 Council is advised of the following additional issues which arose during the procurement process:

- (a) One addendum to the tender was issued by the Principal, on the 31st of July 2025, requesting of the contractors to amend the preferred communications email for the tender documents and to invite tenderers to attend a non-compulsory briefing session. The Addendum is attached for the information of Council.

Name:

CAMERON SCOTT

Signature:



Date:

2/9/25

Executed by the Evaluation Panel

Name:

Jim Sullivan

Signature:



Date:

2-9-25.

Name:

Signature:

Date:



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4.3 Subject: Procurement for Pool Pump Shed Redevelopment Works Contract

Attachments: Nil

Author: Community Services Team Leader

Executive Summary:

Council has assigned part of its 2024/25 Capital Works Program to undertake a redevelopment of its current Pool Pump Shed with a total budget allocation of \$200,000. Given the high priority nature of the project and prompt availability of contractor Kirratech Lifestyle Pools Pty Ltd, it is recommended to enter into an agreement with the supplier under *4.9 Exceptions for medium-sized and large-sized contractual arrangements* of Council's Procurement Policy namely exception (e) *entering into a contract under an LGA Arrangement established in accordance with the requirements of section 234 of the Regulation*.

Recommendation:

That Council resolve to;

Engage Kirratech Lifestyle Pools Pty Ltd to undertake the Pool Pump Shed Redevelopment Works to the value of \$235,227.27 excluding GST and authorize the Chief Executive Officer to negotiate and execute the contract under LocalBuy Contract LB303.

Background:

Over the past few years, Council has seen a large increase in costs to regular repairs and maintenance to pumps, dosing systems and pool pump equipment and a declining state of efficient operations of its Pool due to the age of the pump shed and equipment. To rectify these ongoing issues, Council assigned a budget of \$200,000 to undertake a refurbishment and upgrade of its Pool Pump Shed and operating components. After conducting research, Council sought the expert advice of Kirratech Lifestyle Pools who have a vast experience in the industry and completed several large-scale projects in rural and remote areas. Council engaged Kirratech Lifestyle Pools to undertake a site visit and propose a solution to the redevelopment of the pump shed and its operating components. Kirratech Lifestyle Pools advised the works would include the removal of all existing equipment, the refurbishment of the flooring and drainage, installation of new dosing systems, chlorine and acid bunding systems, new variable speed pump, foot valves and replace filter sand as well the upgrade of exterior walls, ventilation and roof and roof frame. The contractor shall also be responsible for bringing their own workers accommodation in which a space will be allocated at the Julia Creek Caravan Park. These works will provide Council with a brand new pump room facility built for ease of operation in our remote setting with a long-term sustainable operating system that will reduce operational and repair costs.

Legal Implications:



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Nil, pricing received from registered LocalBuy Provider under LocalBuy Contract LB303

Policy Implications:

Exception 4.9 (e) of the Procurement Policy being utilised for large size contractual arrangement.

Financial and Resource Implications:

As indicated in the report, the total amount is in excess of Council's budget for this project however suggest to re-allocate \$30,000 from Swimming Pool drainage project to this project with the remainder to come from the operational and maintenance budget and for this to be reflected at the mid-year budget review.

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6. CLOSE