



McKINLAY
SHIRE COUNCIL
29 BURKE STREET, JULIA CREEK

Correspondence to be addressed to
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NOTICE TO TENDERERS MCKINLAY SHIRE

30/03/2020

McKinlay Shire Council's primary concern is for the health and safety of our employees, members of our communities and our contractors engaged on essential services projects.

Council is undertaking a number of measures to ensure that both the Contractors and Council manage to safely address all concerns related to the current COVID-19 pandemic.

The fast-changing nature of this situation and the challenges that it presents will require the cooperation of all personal involved in our projects to manage and maintain a safe environment for everyone.

Council has developed a Community Transmission procedure for all workers involved in our current and future works in brief the following applies:

- Contractors required to travel in and out of the Shire for duration of the works are of a significant risk for community transmission of the virus.
- Council preference is that you work closely with your employees to encourage them to stay within the McKinlay Shire during their down time (days off) and limit their interactions with the community.
- Council will be expecting the Contractor to prepare a COVID 19 risk assessment to ensure that actions are mitigated to reduce exposure to all personnel on site.
- In order to control the situation and lower the risk Council expects the Contractor to control the site and inform Council of any increased risks or of any illness in relation to their staff.
- Council will expect the Contractor to respond to an expected illness by closing down the site and isolating their staff in accordance with expert advice.
- Council will work with the Contractor to develop a longer-term solution based on expert advice.

Council acknowledges that some of the activities involved in its current Tenders do not lend themselves to the requirements laid out for the control of COVID-19 e.g. social distancing.

This can be very challenging whilst working in a confined space or at heights, especially with activities that will require a team effort to complete.

Council will be working with the successful Tenderers to obtain workable solutions for the issues being created by COVID-19. These may include;

- Utilising a risk base rationale, Council requests that the Contractor considers whether their staff have been in a high risk area (known cases of Covid-19). As at the time of this notice there have not been any declared cases of COVID-19 within the North Western Region of Queensland.

Council will be requiring that the successful Tenderer supply completed Worker Declarations in relation to COVID-19 for all staff involved in the works. Forms available via the Council's Health and Safety Officer- 07 47467166

Council reserves the right to direct, via the Contractor, the denial of access to the works of any worker should they consider them a high risk to other personnel.

Edwina Marks (Acting Chief Executive Officer)

David Sechtig (Principal's Representative)

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