



# MCKINLAY SHIRE COUNCIL

## ***CONFIRMED MINUTES***

OF THE

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARD ROOM, CIVIC CENTRE  
JULIA CREEK

**14<sup>th</sup> April 2014**

CONFIRMED MINUTES

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**Attendance** – Director of Environment and Regulatory Services Geoff Rintoul left the meeting at 9:56am

**RECESS: 10:36am – 10:47am** The Mayor adjourned the meeting for morning tea

**Attendance** – Director of Corporate and Community Services Tenneil Cody entered the meeting at 10:47am

**7. COMMUNITY SERVICES REPORT**

**7.1 Community Service Report**

Moved Cr. Curr                      Seconded Cr. Hick

That Council receive the Community Services Report.

CARRIED

Resolution No 188/1314

**7.2 Community Benefit Assistance Scheme**

Council is presented with a summary of applications through the Community Benefit Assistance Scheme for ratification.

Moved Cr. Walker                      Seconded Cr. Curr

That Council fund the following Community Benefit Assistance Scheme applications:

1. Nelia QCWA – septic tank \$1800;
  2. Julia Creek Amateur Swimming Club – storage boxes \$255.20;
  3. McKinlay Shire Cultural Association – Cultural kids art and craft supplies \$500;
  4. McKinlay Race Club – tables, chairs & gas heaters \$1,681.82;
- and that Council defer Julia Creek Pony Club's application pending further information.

CARRIED

Resolution No 189/1314

**8. CORPORATE SERVICES REPORT**

**8.1 Corporate Services Report**

Moved Cr. Batt                      Seconded Cr. Walker

That Council receive the Corporate Services Report

CARRIED

Resolution No 190/1314

**8.2 2014-2015 Budget Program**

The *Local Government Regulation 2012* requires a Local Government to adopt its budget for a financial year after the 31<sup>st</sup> May in the year before the financial year, but before the 1<sup>st</sup> August in the financial year. To assist Council in meeting its obligations under the regulation a proposed budget program has been developed.

Moved Cr. Hick                      Seconded Cr. Walker

*That Council accepts the 2014/2015 Budget Program as presented.*

CARRIED

Resolution No 191/1314

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### 8.3 Disposal of Assets Policy

In order to provide a framework consistent with legislative requirements that provides clear guidelines relating to the sale or disposal of assets or material surplus to the requirement of Council a policy has been developed and is presented to Council for consideration.

Moved Cr. Batt                      Seconded Cr. Curr

*That Council adopt the Disposal of Assets Policy Version 1.0 as presented.*

CARRIED

Resolution No 192/1314

## 9. CHIEF EXECUTIVE OFFICERS REPORT

### 9.1 Chief Executive Officers Report

Moved Cr. Hick                      Seconded Cr. Walker

That Council receive the Chief Executive Officers Report.

CARRIED

Resolution No. 193/1314

### 9.2 Workplace Health and Safety

The *Work Health and Safety Act 2011* imposes a specific duty on officers of corporations to exercise **due diligence** to ensure that the corporation meets its work health and safety obligations. Whilst the Act does not require the appointment of a full time workplace health and safety advisor, it is an imperative that these responsibilities be clearly assigned within Council's organization. This report addresses that need.

It also attaches a policy statement for Council's consideration. It details for Council consideration and adoption our commitment to establishing and maintaining a safe and healthy work environment for our workers and visitors.

Moved Cr. Curr                      Seconded Cr. Walker

That Council adopt the Health and Safety Policy Statement attaching to the Interim CEO's report presented to the Ordinary meeting of Council held on 14 April 2014 and the policy be publicly displayed throughout Council offices and depots.

That Council approve the establishment of the position of Workplace Health Safety and Quality Assurance Advisor and the Organizational chart be amended accordingly.

CARRIED

Resolution No.194/1314

### 9.3 Progress with Recruitment of Chief Executive Officer

At the COB Monday 31 March 2014 – the deadline, 23 applications were received for the position of Chief Executive Officer McKinlay Shire Council. After exhaustive scrutiny and enquiry five candidates were short listed and interviewed on Thursday 10 April 2014 by the Mayor, Deputy Mayor and the Interim CEO, utilizing Skype and teleconference. Director Corporate and Community Services Tenneil Cody sat in on the interviews as a silent observer.

From those interviews, 3 candidates are recommended for "face to face" interviews which will be scheduled for the afternoon of Monday 28 April or Tuesday, 29 April 2014.

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Moved Cr. Hick                      Seconded Cr. Walker

That Council note that interviews of the three short listed candidates for the position of Chief Executive Officer McKinlay Shire Council will be scheduled for Monday 28 April 2014 and that a special meeting of Council will be held on the day for the purpose of interviewing the candidates by the full Council with the aim of selecting the preferred applicant.

That employment of the Interim CEO John Francis KELLY be extended up to the commencement of the successful applicant or Friday 13 June 2014, whichever occurs earlier unless otherwise terminated by the Mayor.

CARRIED

Resolution No.195/1314

**10. MEMBERS BUSINESS**

**11. CLOSURE OF MEETING**

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 12:36pm

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Cr Belinda Murphy  
Mayor