



MCKINLAY SHIRE COUNCIL

***CONFIRMED MINUTES***

**OF THE**

**ORDINARY MEETING OF COUNCIL**

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**21 February 2023**

## **ORDER OF BUSINESS**

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
- 4.0 Confirmation of minutes
- 4.1 Confirmed Ordinary Council Meeting Minutes 17 January 2023
- 4.2 Confirmed Special Council Meeting Minutes 7 February 2023
- 4.3 Business Arising out of minutes of previous Meeting

### **5. ENGINEERING REPORT**

- 5.1 Engineering Works Monthly Report
- 5.2 BoR Round 6 - Milestone 2 - McKinlay Shire Council - Water and Wastewater Asset Management Plan
- 5.3 Letter of offer Julia Creek Yards Lease from Aurizon

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental and Regulatory Services Monthly Report

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report
- 7.2 Sponsorship Request - ICPA Convening Committee

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Monthly Report

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Monthly Report

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 Workplace Health and Safety

## 1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 10:03am.

## 2. ATTENDANCE

**Mayor:** Cr. P Curr (teleconference)

**Members:** Cr. J Fegan, Cr. S Royes (teleconference), Cr. T Pratt, Cr. J Lynch

**Staff:**

Chief Executive Officer, Mr. Trevor Williams

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Director of Corporate & Community Services, Ms. Tenneil Cody

Executive Assistant, Mrs. Melissa Mussig

**Apologies:**

Environmental Regulatory Services, Team Leader, Ms. Megan Pellow

## 3. DECLARATION OF CONFLICT OF INTEREST

Nil

## 4. CONFIRMATION OF MINUTES

### 4.1 Confirmation of Minutes

Confirmation of Minutes of the Ordinary Meeting of Council held on 17 January 2023.

**RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on 17 January 2023 be confirmed.

### **Resolution No. 125/2223**

Minutes of the Ordinary Meeting of Council held on 17 January 2023 confirmed.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 4/0

### 4.2 Confirmation of Minutes

Confirmation of Minutes of the Special Meeting of Council held on 7 February 2023.

**RECOMMENDATION**

That the Minutes of the Special Meeting of Council held on 7 February 2023 be confirmed.

**Resolution No. 126/2223**

Minutes of the Special Meeting of Council held on 7 February 2023 confirmed.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 4/0

**4.3 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**5. ENGINEERING SERVICES**

**Cr. Shauna Royes joined the meeting via teleconference at 10:09am**

**5.1 Engineering Works Report**

This report outlines the general activities for the Engineering Department for the month of January 2023.

**RECOMMENDATION**

That Council receives the Engineering Services monthly report for January 2023.

**Resolution 127/2223**

Council receives the Engineering Services monthly report for January 2023.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 5/0

**5.2 BoR Round 6 - Milestone 2 - McKinlay Shire Council - Water and Wastewater Asset Management Plan**

Council is required to take a resolution regarding committing to deliver the project and cover any shortfall in funding

**RECOMMENDATION**

That Council resolve to;

- a. To confirm it has budgeted for it's financial contribution to the project (if applicable), and is committed to delivering the Water and Wastewater Asset Management Plan project and acknowledges its responsibility for any funding shortfalls if costs change and;
- b. Inform the Department.

**Resolution 128/2223**

That Council resolve to;

- a. To confirm it has budgeted for it's financial contribution to the project (if applicable), and is committed to delivering the Water and Wastewater Asset Management Plan project and acknowledges its responsibility for any funding shortfalls if costs change and;
- b. Inform the Department.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

**5.3 Letter of offer Julia Creek Yards Lease from Aurizon**

Council is in receipt of an offer to lease part of the Aurizon cattle yard adjacent to Council's saleyards. Referred to as "Cattle Yards and Infrastructure" in the proposed lease documents.

**RECOMMENDATION**

That Council resolve to;

- a) Enter into the lease with Aurizon and;
- b) Delegate the Chief Executive Officer to finalise negotiations regarding the lease with Aurizon and;
- c) Appoint an appropriately qualified person to prepare a baseline site condition report for the Cattle Yards and Infrastructure as specified in the lease documents.

**Resolution 129/2223**

That Council resolve to;

- a) Enter into the lease with Aurizon and;
- b) Delegate the Chief Executive Officer to finalise negotiations regarding the lease with Aurizon and;
- c) Appoint an appropriately qualified person to prepare a baseline site condition report for the Cattle Yards and Infrastructure as specified in the lease documents.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

## ENVIROMENTAL AND REGULATORY SERVICES

### 6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period January 2023.

#### RECOMMENDATION

That Council receives the January 2023 Environmental and Regulatory Services Report.

#### **Resolution No. 130/2223**

Council receives the January 2023 Environmental and Regulatory Services Report.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

## 7. COMMUNITY SERVICES

### 7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of January 2023.

#### RECOMMENDATION

That Council receives the Community Services monthly report for January 2023.

#### **Resolution No. 131/2223**

Council receives the Community Services monthly report for January 2023.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

### 7.2 Community Sponsorship Request – Julia Creek ICPA Conference Committee

Council has received a Community Sponsorship Request from Julia Creek ICPA Conference Committee for a \$5,000 cash contribution to assist with covering the hire costs associated with the planned ICPA State Conference to be hosted in Julia Creek in June 2023.

#### RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for Julia Creek ICPA Conference Committee for a cash contribution of \$5,000 to assist with covering the hire costs associated with the planned ICPA State Conference to be hosted in Julia Creek in June 2023.

#### **Resolution No.132/2223**

Council resolves to approve the Community Sponsorship Request for Julia Creek ICPA Conference Committee for a cash contribution of \$5,000 to assist with covering the hire costs associated with the planned ICPA State Conference to be hosted in Julia Creek in June 2023.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

## 8. CORPORATE SERVICES

### 8.1 The Corporate Services Report

The Corporate Services Report as of January 2023 which summarises the financial performance and position is presented to Council.

#### **RECOMMENDATION**

That Council receives the monthly Corporate Services Report for the period ending January 2023.

#### **Resolution No. 133/2223**

Council receives the monthly Corporate Services Report for the period ending January 2023.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

## 9. CHIEF EXECUTIVE OFFICER

### 9.1 Chief Executive Officer's Report

In addition to the information provided below, a verbal update will be given on current matters headlined in the body of the report which have arisen from the Office of the Chief Executive Officer.

#### **RECOMMENDATION**

That Council receive and note the report from the Chief Executive Officer for the period ending 15<sup>th</sup> February 2023 except where amended or varied by separate resolution of Council.

#### **Resolution No.134/2223**

That Council receive and note the report from the Chief Executive Officer for the period ending 15<sup>th</sup> February 2023 except where amended or varied by separate resolution of Council.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

### 1. LGAQ Natural Resource Management Forums

The LGAQ is running a series of Natural Resource Management (NRM) forums across the state between March and May this year, providing the opportunity for NRM managers and officers.

#### **Recommendation:**

For Council Information

### 2. Julia Creek Cattle Train Loading Facility

There have been ongoing discussions regarding the Julia Creek Cattle Train Loading Facility. The discussions have been constructive, and an offer has been made by Aurizon for Council's use of the facility. The Director of Engineering and Environmental Regulatory Services has a recommendation in his report regarding the offer from Aurizon.

**Recommendation:**

For Council Information

**3. Update on the Recruitment of a Doctor for Julia Creek**

The NWHH Service has recruited a Doctor for Julia Creek. Dr Adam Louws will commence work in Julia Creek from Monday 6<sup>th</sup> March. The Council house at 4 Netterfield Street being provided to the doctor has been fenced, and an irrigation system and turf have been installed. Additional furniture for the house has been ordered, and the NWHH Service will reimburse Council for this furniture. A lease has been prepared to cover the provision of the house.

**Recommendation:**

For Council Information

**4. QTC Training for Service Levels**

The QTC is running Service Level Workshops for Council officers and separately for elected members. The Workshops for Elected Members are being run in Longreach (28<sup>th</sup> March or 16<sup>th</sup> April) and Townsville (16<sup>th</sup> May).

These Workshops may be of benefit to elected members and officers from both the Finance and, importantly, Engineering/Works streams.

The workshops appear quite comprehensive and may further assist Councils to translate the vision and imperative for service level management into the on-ground assessment of existing activity. Many Councils have struggled with the 'how to' as they pursue the transition to true service level informed decision-making at the operational, asset management and ultimately strategic/governance levels.

**Recommendation:**

For Council Information

**10. WORKPLACE HEALTH AND SAFETY** ▲**10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of January 2023.

**RECOMMENDATION**

That Council receives the January 2023 WHS Report.

**Resolution No.135/2223**

Council receives the January 2022 WHS Report.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0



## General Business – Councillor Requests

### Resolution No.136/2223

2. That Council direct the Director of Engineering and Regulatory Services to provide options and costings for Council's consideration of gravelling low sections of the Eulolo – McKinlay Rd

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

### Resolution No.137/2223

That Council resolve to;

- a.) Apply for a reallocation of unspent North Queensland Recovery and resilience funding to replace flood cameras and;
- b.) Engage Aquamonics to install flood cameras as per quotation AQ21110

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

## 11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 11:17am.

