

MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE JULIA CREEK

20th January 2015

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:00am

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. E Hick, (teleconference) Cr. A Batt, Cr. P. Curr (teleconference), Cr. N. Walker

Staff:

Chief Executive Officer: Mr Aaron Childs Director of Engineering: Mr. Brian Wood

Director of Environment and Regulatory Services: Mr. Geoff Rintoul

Executive Assistant: Mrs Linda McNab

Community Services Team Leader: Ms Jade Lyons

Other people in attendance:

APOLOGIES:

Director of Corporate and Community Services: Mrs Tenneil Cody

3. CONFIRMATION OF MINUTES

Confirmation of minutes from the Ordinary Meeting on 16th December 2014 as previously circulated to Councillors.

Moved Cr. Batt Seconded Cr. Walker

That the minutes of the Ordinary meeting held on 16th December 2014 be confirmed.

CARRIED

Resolution No.131/1415

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICE REPORT

5.1 Engineering Works Report

Moved Cr. Hick Seconded Cr. Walker

That Council receive the Engineering Services Works Report

CARRIED

Resolution No.132/1415

5.2 Julia Creek Tourism - Water Tower Climbing Tours Proposal

This report is presented to Council detailing the Julia Creek Water Tower inspection and report on upgrading and improvements necessary for Climbing Tours.

Moved Cr. Batt Seconded Cr. Walker

That Council receive the Report

CARRIED

Resolution No.133/1415

5.3 Punchbowl Bridge Design

This report is presented to Council advising that AECOM has undertaken a risk analysis of three options regarding bridge rail barriers and related impacts on trafficable widths.

Moved Cr. Curr Seconded Cr. Hick

That Council receive Report

CARRIED

Resolution No.134/1415

Attendance - Director of Engineering Brian Wood left the meeting at 9:56am

Attendance – Director of Environment and Regulatory Services Geoff Rintoul entered the meeting at 10:10am

RECESS: 10:15am - 1029am The Mayor adjourned the meeting for morning tea

6. ENVIRONMENT AND REGULATORY SERVICES REPORT

6.1 Environment and Regulatory Works Report - December 2014

This report outlines the general activities, revenue and expenditure for the department for the period December 2014 and generally up to date of writing this report.

Moved Cr. Walker Seconded Cr. Batt

That Council receive the Environment and Regulatory Services Works Report

CARRIED

Resolution No.135/1415

6.2 Renewal State Land lease Lot 38 on EN99.

DNRM has requested Council provide comment and/ or requirements for the proposed Renewal State Land lease Lot 38 on EN99 located on Julia Creek Kynuna Road Julia Creek. Refer Attachment 1 to this report. The applicant is intending to renew the lease. The current and intended use is for game collection and depot purposes.

Following a review of the proposal a number of recommendations have been prepared for Council to consider as an appropriate requirement for the proposed renewal of the lease in order to ensure appropriate ongoing uses at the site.

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Moved Cr. Walker

Seconded Cr. Batt

That Council defer any decision on the proposed Renewal State Land lease Lot 38 on EN99 until further information is received from the Department of Natural Resources and Mines.

CARRIED

Resolution No.136/1415

Attendance - Director of Environment and Regulatory Services Geoff Rintoul left the meeting at 11:25am

Attendance - Community Services Team Leader Jade Lyons entered the meeting at 11:30am

7. COMMUNITY SERVICES REPORT

7.1 Community Service Report

Moved Cr. Walker

Seconded Cr. Batt

That Council receive the Community Services Report.

CARRIED

Resolution No.137/1415

7.2 Julia Creek Kindergarten & Child-minding Association

This report is presented to Council with reference to previous discussions between Council representatives and the Julia Creek Kindergarten & Child-minding Association of the association's desire for Council to take on the provision of services for Childcare and Kindergarten in Julia Creek.

Moved Cr. Hick

Seconded Cr. Curr

That Council explore the options to take over the provision of childcare and kindergarten services in Julia Creek.

CARRIED

Resolution No.138/1415

In relation to Agenda item 7.3 under **Section 262** of the *Local Government Regulation 2012* Council may repeal or amend a resolution, it states: A resolution of a local government may be repealed or amended only if written notice of intention to propose the repeal or amendment is given to each councillor at least 5 days before the meeting at which the proposal is to be made.

7.3 McIntyre Park User Groups

At the Ordinary Meeting of Council held on 15th July 2014, Council resolved to amend the user group contribution amounts for each of the user groups of McIntyre Park. Following this resolution Council officer forward the drafted Memorandums of Understandings to the groups with the set fees.

After receiving varied comment around the new fees Council held further consultations with the groups with a view to reviewing the fee. This will amend the resolution of July 2014 ordinary meeting, resolution number 13/1415.

Moved Cr. Curr

Seconded Cr. Walker

That Council set the user group contributions for each Association as; Julia Creek Turf Club \$3,000; Julia Creek Campdraft \$2,000; Julia Creek Western Riding \$2,000; Julia Creek Pony Club \$1,000; Julia Creek Dirt & Dust \$1,000 and authorise the Chief Executive Officer to endorse the Memorandums of Understanding

CARRIED

Resolution No.139/1415

7.4 After School Care in 2015

Julia Creek State School have been advised that funding for the Active After School Communities program will cease in term one 2015 with the Department of Education, Training and Employment to announce a new program beginning in term two (with no interim service/funding to be provided).

The State School has approached Council to work together to coordinate an interim program to assist parents.

Moved Cr. Walker

Seconded Cr. Batt

That Council work in partnership with Julia Creek State School and Julia Creek Parents & Citizens Association to implement and coordinate an after school care program (3 days per week) for school terms 1 & 2 in 2015

CARRIED

Resolution No.140/1415

Attendance - Community Services Team Leader Jade Lyons left the meeting at 11:54am

8. CORPORATE SERVICES REPORT

8.1 Corporate Services Report

Moved Cr. Hick

Seconded Cr. Batt

That Council receive the Corporate Services Report

CARRIED

Resolution No.141/1415

8.2 Rating Concession Due to Hardship-Extension of Discount Period

The Council recently considered the impact of the drought on businesses and property owners in the Shire and the options available to assist with easing the burden of having to pay the second half-yearly rates levy which are due to be issued next month, in February.

Given the reason for considering this issue is the hardship caused by the drought, the Council has discretion, in accordance with the Local Government Regulation 2012, to grant a concession to classes of ratepayers by way of deferring, without loss of discount, the time for payment of rates and charges.

Moved Cr. Curr

Seconded Cr. Walker

That Council

- 1. Pursuant to Sections 120(1) (c), 121 (b) of the Local Government Regulation 2012, all ratepayers of land categorised as Category 1,2,3,4,5,6,8&9 be granted a concession by way of deferring until 29th May 2015, without loss of discount, the time for payment of rates and charges detailed in the second rate notice of the 2014/15 financial year.
- 2. This concession is granted on the basis that requiring these ratepayers to pay the second rate notice of the 2014/15 financial year on the original due date for payment, whilst they continue to battle the consequences of the current drought, will cause hardship.

CARRIED

Resolution No.142/1415

9. CHIEF EXECUTIVE OFFICERS REPORT

9.1 Chief Executive Officers Report

Moved Cr. Hick Seconded Cr. Walker

That Council receive the Chief Executive Officers Report.

CARRIED

Resolution No.143/1415

9.2 Solar Project Procurement Plan

The 'McKinlay Shire Council and Business Solar' project is a continuing project of the Economic Development portfolio. This project has been has been discussed previously with Council and two reports presented to Council in February and March 2014.

Council is now at the stage of undertaking procurement for the supply and installation of the Photovoltaic (PV) solar systems

Moved Cr. Walker

Seconded Cr. Batt

That Council resolve, that it is in the public interest to undertake a two stage procurement process so as to gauge market interest and capabilities from suitable contractors for the Solar Installation project. With Stage one being an open market Expression Of Interest approach followed by a select Request for Tender utilising a shortlist of applicants determined from the Expression Of Interest process. Evaluation panel to consist of Chief Executive Officer as Chairman, Mayor and Director of Corporate and Community Services

CARRIED

Resolution No.144/1415

9.3 Drug and Alcohol Testing Procedure

Council is presented with the Drug and Alcohol Testing Procedure for review. This procedure details the responsibilities and actions required for managing and conducting the required drug and alcohol testing. The intent of this policy and associated procedure (WHS-OP-018) is to eliminate the hazard of persons attending for work in an unfit state. For this reason MSC will provide "Self Testing" facilities for all MSC employees and allow this self testing for alcohol, in private, to be performed prior to the employees official start time.

McKinlay Shire Council has a duty to provide a safe workplace for all employees. The health and welfare of all staff is the prime consideration in developing this plan with the aim to reinforce McKinlay Shire Council's commitment to safety, by ensuring that all employees understand what their individual responsibilities are when it comes to alcohol and other drugs use in the workplace.

Moved Cr. Walker

Seconded Cr. Hick

That Council adopt the Drug and Alcohol Testing Procedure as presented

CARRIED

Resolution No.145/1415

9.4 Drug and Alcohol Policy

Council has adopted a drug and alcohol policy in order to ensure it discharges its obligations under the Workplace Health and Safety Act and importantly ensure a safe place for its staff and contractors. This policy is reviewed annually to ensure relevance in the respective goals and objectives.

Key changes to this policy relate to applied limits for all Airport employees and contracting staff and the ability to manage these limits in the various activities/works carried conducted by Council in its delivery of service to

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the community in accordance with MSC DAMP (Drug & Alcohol Management Plan) in accordance with CASR Part 99B and CASA DAMP reporting requirements.

This includes:

- 1. A zero (0) tolerance to illicit and non prescribed drugs; and
- 2. Restrictions to levels of alcohol for staff and contractors whilst at work.

Moved Cr. Curr

Seconded Cr. Batt

That Council adopts the revised Drug and Alcohol Policy as presented.

CARRIED

Resolution No.146/1415

9.5 CASR Drug and Alcohol Management Plan

Council is presented with the Drug and Alcohol Management Plan developed to meet the requirements of Civil Aviation Safety Regulations 1998 (CASR) Part 99B.

McKinlay Shire Council has a duty to provide a safe workplace for all employees. The health and welfare of all staff is the prime consideration in developing this plan with the aim to reinforce McKinlay Shire Council's commitment to safety, by ensuring that all employees understand what their individual responsibilities are when it comes to alcohol and other drugs use in the workplace.

Moved Cr. Walker

Seconded Cr. Batt

That Council adopt the Drug and Alcohol Management Plan as presented.

CARRIED

Resolution No.147/1415

10. WORK PLACE HEALTH AND SAFETY

Nil

11. MEMBERS BUSINESS

Old Julia Creek Caravan Park residence will be put out to tender.

A reminder to Councillors to update Register of Interests.

Community Nurse Recruitment update – advertising to go out this weekend.

12. CLOSURE OF MEETING

The Chair of the meeting, Cr. Belinda Murphy declared the meeting closed at 12:30pm

Cr Belinda Murphy Mayor