



MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE
JULIA CREEK

16th October 2015

CONFIRMED MINUTES

ORDER OF BUSINESS

1. Opening	3
2. Attendance	3
3. Confirmation of Minutes	3
4. Business Arising out of minutes of previous Meetings	3
<u>5. ENGINEERING REPORT</u>	3
Engineering Revenue and Expenditure	3
Engineering Capital Works	3
5.1 Report – Engineering Services Report	4
5.2 Report – 2015 Event Flood Damage Restoration Management	4
5.3 Report – TIDS and R2R Program 2015/16	4
5.4 Report – Traffic Counts	4
<u>6. ENVIRONMENT AND REGULATORY SERVICES REPORT</u>	4
Environmental Revenue and Expenditure	5
Environmental Capital Works	5
6.1 Report – Environmental and Regulatory Services Report October 2015	5
6.2 Report – Amendment of 2015/16 Fees and Charges Schedule	5
<u>7. COMMUNITY SERVICES REPORT</u>	5
Community Services Revenue and Expenditure	5
Community and Corporate Services Capital Works	5
7.1 Report – Julia Creek Caravan Park Manager Contract [CONFIDENTIAL]	5
7.2 Report – Middle School	6
<u>8. CORPORATE SERVICES REPORT</u>	6
Corporate Service Revenue and Expenditure	6
8.1 Report – Sale of Land for Overdue Rate Charges	6
8.2 Report - Sale of Land for Overdue Rate Charges	7
8.3 Report - Rural Support Officer	7
8.4 Report – Community Engagement Policy	7
8.5 Report – Code of Conduct for Councillors Policy	7
8.6 Report – Conduct and Performance of Councilors and Guidelines Policy	8
8.7 Report - Acceptable Request Guidelines by Councilors for Assistance or Information	8
<u>9. CHIEF EXECUTIVE OFFICER REPORT</u>	8
CEO Revenue and Expenditure	8
9.1 Report – Northern Queensland Economic Summit	8
9.2 Report – First Quarter Review of the 2015/16 Operational Plan	9
9.3 Report – Credit Card New Account	9
10. Work Place Health and Safety	9
11. Members Business	9
12. Close	9

CONFIRMED MINUTES

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open 9.05 am

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. E Hick, Cr. P. Curr, Cr. N. Walker, Cr. A. Batt

Staff:

Acting CEO & Director of Corporate and Community Services: Mrs Tenneil Cody

Director of Engineering: Mr. Brian Wood

Minute Taker: Mrs Marlene Ryan

Apologies: Nil

Other people in attendance: Nil

3. CONFIRMATION OF MINUTES

Confirmation of minutes from the Ordinary Meeting held on 15th September 2015 as previously circulated to Councillors.

Moved Cr. A Batt

Seconded Cr. E Hick

That the minutes of the Ordinary meeting held on 15th September be confirmed.

CARRIED 5/0

Resolution No.65/1516

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Murphy raised the release of unallocated water from the Great Artesian Basin.

5. ENGINEERING SERVICES REPORT

5.1 Engineering Works Report

Moved Cr. P Curr

Seconded Cr. E Hick

That Council receive the Engineering Services Works Report

CARRIED 5/0

Resolution No.66/1516

Moved Cr. N Walker

Seconded Cr. A Batt

That Council resolve that the meeting be closed to the public under section 275 1(e) of the Local Government Regulation 2012.

CARRIED 5/0

Resolution No.67/1516

CONFIRMED MINUTES

Moved Cr. N Walker

Seconded Cr. A Batt

That Council resolve to reopen the meeting to the public.

CARRIED 5/0

Resolution No.68/1516

5.2 2015 Event Flood Damage Restoration Management

AECOM has submitted a fee proposal totalling for the management of the 2015 event flood damage restoration works. Based upon an estimated total value of construction works of \$8,889,000, this fee compares favourably with AECOM management costs for the 2013 and 2014 events.

Moved Cr. N Walker

Seconded Cr. P Curr

That the AECOM fee proposal for the 2015 Event NDRRA program services be accepted and the engineer prepare KPI's and targets on behalf of Council for the identified components of the proposal.

Resolution No.69/1516

CARRIED 5/0

5.3 TIDS and R2R Program 2015/16

The 2015/16 MSC TIDS program needs to be incorporated in the North West Queensland Regional Roads TIDS program. In addition, both R2R and TIDS capital works need to be revisited.

Moved Cr. P Curr

Seconded Cr. E Hick

That Council defer the item to a special meeting of Council to be held in November 2015.

CARRIED 5/0

Resolution No.70/1516

5.4 Traffic Counts

Further traffic count data has been collected for the 2 month period from 01 August to 30 September 2015 and this is presented for Councils information.

Moved Cr. A Batt

Seconded Cr. N Walker

That Council receive this report.

CARRIED 5/0

Resolution No.71/1516

Attendance – Director of Engineering Brian Wood left the meeting at 10.15am

RECESS: 10:15 – 10:30am The Mayor adjourned the meeting for morning tea.

6. ENVIRONMENT AND REGULATORY SERVICES REPORT

6.1 Environment and Regulatory Works Report – September 2015

This report outlines the general activities, revenue and expenditure for the department for the period September 2015 and generally up to date of writing this report.

CONFIRMED MINUTES

Moved Cr. N Walker

Seconded Cr. P Curr

That Council receive the September 2015 Environment and Regulatory Services Works Report.

CARRIED 5/0

Resolution No.72/1516

6.2 Amendment of 2015/16 Fees and Charges Schedule

Propose an amendment to Sections 6.1, 7.1 and 9 of the 2015/16 Fees and Charges Schedule, to adjust fees for the cattle yards in accordance with DNRM fees and charges; Scanning Only, Weighing and Scanning, Agistment (Small Stock) and to add in additional fees for Wild Dog Baits.

Moved Cr. A Batt

Seconded Cr. N Walker

That Council adopts the amended Fees and Charges Schedule 2015/16 Version 3 as presented.

CARRIED 5/0

Resolution No.73/1516

7. COMMUNITY SERVICES REPORT

Moved Cr. P Curr

Seconded Cr. A Batt

That Council receive the Community Services Report.

CARRIED 5/0

Resolution No.74/1516

7.1 Julia Creek Caravan Park Manager Contract [CONFIDENTIAL]

Presenting Council with contract negotiations in regards to the Julia Creek Caravan Park Managers remuneration.

Moved Cr. E Hick

Seconded Cr. N Walker

That Council resolve that the meeting be closed to the public under section 2751(e) of the Local Government Regulation 2012.

CARRIED 5/0

Resolution No.75/1516

Moved Cr. N Walker

Seconded Cr. P Curr

That Council resolve to open the meeting to the public.

CARRIED 5/0

Resolution No.76/1516

CONFIRMED MINUTES

Moved Cr. N Walker

Seconded Cr. A Batt

That Council approve the proposed contract inclusive of remuneration with modification of the budget at mid-year review.

CARRIED 5/0

Resolution No.77/1516

7.2 Report – Middle School

Council has committed to the operations of the Middle School in 2016 with two prospective students. Council at its Ordinary meeting of Council held in July made a resolution for the financial commitment of the project.

Moved Cr. A Batt

Seconded Cr. N Walker

That Council repeal the resolution 24/1516 made at the Ordinary meeting of Council held on 22nd July 2015; and further

That Council commit to the middle school initiative in 2016 with current registration of two students with the program fee to be set at \$15,000 per student. The fee will be reviewed should the enrolment numbers increase.

CARRIED 5/0

Resolution No.78/1516

8. CORPORATE SERVICES REPORT

Moved Cr. E Hick

Seconded Cr. N Walker

That Council receive the Corporate Services Report.

CARRIED 5/0

Resolution No. 79/1516

8.1 Report – Sale of Land for Overdue Rates Charges

In accordance with *Section 140 (1) (c) (i) of the Local Government Regulation 2012* Council has the authority to issue a notice of intention to sell land for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

Moved Cr. E Hick

Seconded Cr. N Walker

That Council writes off the interest of \$6,116.82 on assessment 111-1 and reissues the rates notices with a period of 30 days to pay. Should no payment be received, Council authorise the commencement of procedures to sell the land described as Lot 7 on Plan JC55713 Parish of Hilton Julia Creek and Lot 2 on Plan SP250561 Parish of Hilton Julia Creek as per Section 140 (2) of the Local Government Regulation 2012, as the overdue rates and charges have been overdue for three (3) years.

CARRIED 5/0

Resolution No. 80/1516

CONFIRMED MINUTES

8.2 Report – Sale of Land for Overdue Rates Charges

In accordance with *Section 140 (1) (c) (i) of the Local Government Regulation 2012* Council has the authority to issue a notice of intention to sell land for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

Moved Cr. N Walker

Seconded Cr. A Batt

That Council writes off the interest of \$631.57 on assessment 50 and reissues the rates notices with a period of 30 days to pay. Should no payment be received, Council authorise to commence procedures to sell the land described as assessment 50, Lot 8 on Plan JC55710 Parish of Hilton Julia Creek as per Section 140 (2) of the Local Government Regulation 2012, as the overdue rates and charges have been overdue for three (3) years.

CARRIED 5/0

Resolution No. 81/1516

8.3 Report – Partnership Agreement for Rural Support Worker

Council was approached by Richmond Shire Council to support their application for funding of a Drought Liaison Officer supporting the Shires of Flinders, Richmond and McKinlay. Richmond Shire has been successful in obtaining the funding and now seek Councils agreement to the terms of the arrangement by Memorandum of Understanding including a financial commitment.

Moved Cr. P Curr

Seconded Cr. N Walker

That Council commit \$10,000 plus in-kind fuel to the Rural Support Worker partnership project. Council authorise Director of Corporate and Community Services to negotiate the terms and conditions of associated Memorandum Of Understanding.

CARRIED 5/0

Resolution No. 82/1516

8.4 Report – Community Engagement Policy

The Community Engagement Policy Version 1.0 adopted by Council on 9th March 2010 is no longer a Statutory requirement of the *Local Government Act 2009*. It is proposed that Council repeal this policy.

Moved Cr. P Curr

Seconded Cr. A Batt

That Council adopts to repeal the Community Engagement Policy Version 1.0 as it is no longer Statutory.

CARRIED 5/0

Resolution No. 83/1516

8.5 Report – Code of Conduct for Councilors Policy

A Code of Conduct policy sets out the standards of behavior expected of councilors of McKinlay Shire Council. The requirements of this code are in addition to the roles, responsibilities and obligations of councilors as set out in the Local Government Act 2009.

The Code of Conduct for Councilors Policy has been reviewed and version 2.0 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

