

MCKINLAY SHIRE COUNCIL

CONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE JULIA CREEK

20th July 2021

ORDER OF BUSINESS

- 1. Opening
- 2. Attendance
- 2.1 Appointment
- 3. Declaration of Conflict of Interest
- 4.1 Confirmation of minutes of Ordinary Meeting on 15th June 2021
- 4.2 Business Arising out of minutes of previous Meeting

5. ENGINEERING REPORT

5.1 Engineering Work Monthly Report

6. ENVIRONMENTAL & REGULATORY SERVICES REPORT

- 6.1 Environmental & Regulatory Services Monthly Report
- 6.2 Development Application 2020-21_27 Etta Plains Holdings Pty Ltd c/ Epic Environmental

7. COMMUNITY SERVICES REPORT

- 7.1 Community Services Monthly Report
- 7.2 Community Sponsorship Request Sedan Dip Sports and Recreation Inc
- 7.3 Community Donation Request Scripture Union Queensland
- 7.4 Community Donation Request Julia Creek Primary P&C Association

8. CORPORATE SERVICES REPORT

- 8.1 Corporate Services Report
- 8.2 Debt Policy Review 2021/2022
- 8.3 Investment Policy Review 2021/2022
- 8.4 Procurement Policy Review 2021-2022
- 8.5 Fees and Charges Schedule 2021-2022
- 8.6 Revenue Statement Review 2021/2022
- 8.7 2021/2022 Budget and Rating
- 8.8 Operational Plan 2021/2022

9. CHIEF EXECUTIVE OFFICERS REPORT

9.1 Chief Executive Officers Report

10. WORKPLACE HEALTH AND SAFETY

10.1 Workplace Health and Safety Report

10.2 WHS Management Plan - Quarterly Action Plan

11. CLOSE

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:01am.

2. ATTENDANCE

Mayor: Cr. P Curr

Members: Cr. J Fegan, Cr. T Pratt, Cr. S Royes, Cr. J Lynch

Staff:

Chief Executive Officer, Mr. John Kelly
Executive Assistant, Mrs. Grace Armstrong
Director of Corporate & Community Services, Ms. Tenneil Cody
Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

Other people in attendance:

Nil

Apologies:

Nil

3. DECLARATION OF CONFLICT OF INTEREST

 \blacktriangle

Declaration for Material Personal Interest item 9.1.1

- I, Janene Fegan, declare that I have a material personal interest with respect to agenda item 9.1.1 of the July 2021 Ordinary Meeting (as defined by Local Government Act 2009, section 150EN) as follows: -
- (i) Marwill Mongrel Shop may stand to gain a benefit or suffer a loss as Marwill may chose to lodge a Tender for the sale of the Town and Country Club.

My relationship with Marwill Mongrel Shop is that I and my spouse Trevor Fegan own the Business.

I will be dealing with this declared potential material interest by leaving the meeting while this matter is discussed and voted on.

4. CONFIRMATION OF MINUTES

Confirmation of Minutes of the Ordinary Meeting of Council held on 15th June 2021.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 15th June 2021 be confirmed.

Resolution No. 001/2122

The Minutes of the Ordinary Meeting of Council held on 15th June 2021 are confirmed.

Moved Cr. J Fegan Seconded Cr. T Pratt

CARRIED 5/0

4.2 BUSINESS ARISING FROM PREVIOUS MINUTES

lack

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities for the Engineering Department for the month of June 2021.

RECOMMENDATION

That Council receives the Engineering Services monthly report for June 2021.

Resolution No. 002/2122

That Council receives the Engineering Services monthly report for June 2021.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

Kynuna Water Supply

The Director Engineering, Environment and Regulatory Services advised that the water tank would be filled in the coming week and some trials will be undertaken to determine whether the water supply will need some form of treatment to deal with manganese and iron. This could involve aeration.

Nelia Water Supply

In response to a question from the meeting DERS advised that he would undertake an inspection to check out the reported running water pipe at Nelia.

6. ENVIRONMENTAL AND REGULATORY SERVICES

lack

6.1 Environmental and Regulatory Services Report

This report outlines the general activities, revenue and expenditure for the department for the period June 2021.

RECOMMENDATION

That Council receives the June 2021 Environmental and Regulatory Services Report.

Resolution No. 003/2122

Council receives the June 2021 Environmental and Regulatory Services Report.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

Stock of Used Tyres at the Refuse Tip

In response to a question from the meeting, the Chief Executive officer advised that discussions had been held with Cloncurry Shire CEO regarding the possibility of converting used tyres into fuel for a mining operation in their Shire. An update will be sought from CSCCEO.

6.2 Development Application 2020-21_27 - Etta Plains Holdings Pty Ltd c/- Epic Environmental

This report makes recommendation for Council to approve the prior issuing of the Decision Notice for the development application made by Etta Plains Holdings Pty Ltd c/- Epic Environmental seeking a Material Change of Use and Operational Works Development Permit. The proposal is for a Utility installation (water storage facility) and associated earthworks.

Due to regulatory timeframes the decision notice was required to be issued to the applicant by 30 June 2021. As the development application proposal is for the next stage of irrigated agriculture farming on Etta Plains for which Council has indicated support through approval of the first stage and given the regulatory timeframes, the Chief Executive Officer issued the Decision Notice on 30th June 2021.

RECOMMENDATION

That Council resolve to ratify the action of the Chief Executive Officer in issuing the Decision Notice for the next stage of the Etta Plains Holding Pty Ltd for a Material Change of Use (MCU) Operational Works

Development Permit for Stage 2 for a Utility Installation (water storage facility) and associated earthworks on Lot 2 on MF18 & Lot 1 on CE3 located on Etta Plains Road, Julia Creek in accordance with the conditions detailed in the Decision Notice.

Resolution No. 004/2122

That Council resolve to ratify the action of the Chief Executive Officer in issuing the Decision Notice for the next stage of the Etta Plains Holding Pty Ltd for a Material Change of Use (MCU) Operational Works Development Permit for Stage 2 for a Utility Installation (water storage facility) and associated earthworks on Lot 2 on MF18 & Lot 1 on CE3 located on Etta Plains Road, Julia Creek in accordance with the conditions detailed in the Decision Notice.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

Attendance – Director of Corporate and Community Services Tenneil Cody entered the meeting room at 9:36am.

7. COMMUNITY SERVICES

lack

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: June 2021.

RECOMMENDATION

That Council receives the Community Services monthly report for June 2021.

Resolution No. 005/2122

That Council receives the Community Services monthly report for June 2021.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

7.2 Community Sponsorship Request - Sedan Dip Sports and Recreation Inc.

Council has received a Community Sponsorship Request from Sedan Dip Sports and Recreation Inc. for \$5,000 in-kind support for the provision of the use of a water truck for their event. The Committee has been liaising with Council prior to submitting their application to find the most suitable solution.

RECOMMENDATION

Council resolves to approve the Community Sponsorship Request for Sedan Dip Sports and Recreation Inc. for a total amount up to \$5,000.

Resolution No. 006/2122

Council resolves to approve the Community Sponsorship Request for Sedan Dip Sports and Recreation Inc. for a total amount up to \$5,000.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

7.3 Community Donation Request - Scripture Union Queensland

Council has received a Community Donation Request from Scripture Union Queensland – Julia Creek State School Chaplaincy for the value of \$5,000. The School Chaplaincy Program provides a range of supporting programs to families in the community. The donation will assist the continuation of the program by contributing to the purchase of resources, equipment, materials, events and crisis support over the course of the next financial year.

RECOMMENDATION

Council resolves to approve the Community Donation Request for the Julia Creek State School Chaplaincy for \$5.000.

Resolution No. 007/2122

Council resolves to approve the Community Donation Request for the Julia Creek State School Chaplaincy for \$5,000.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

7.4 Community Donation Request – Julia Creek Primary P&C Association

Council has received a Community Sponsorship Request from Julia Creek Primary P&C Association for the value of \$1,100. The P&C Association in conjunction with Julia Creek State School are seeking funding to allow senior students to attend a 2-day 'Y-Lead' Leadership Development Course to develop a range of skills to assist them both in the school and wider community.

RECOMMENDATION

Council resolves to approve the Community Donation Request for the Julia Creek Primary P&C Association for \$1,100.

Resolution No. 008/2122

Council resolves to approve the Community Donation Request for the Julia Creek Primary P&C Association for \$1,100.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

8. CORPORATE SERVICES



8.1 Corporate Services Report

The Corporate Services Report as of June 2021 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending June 2021.

Resolution No. 009/2122

Council receives the monthly Corporate Services Report for the period ending June 2021.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

8.2 Debt Policy Review 2021-2022

In accordance with Section 192 of the Local Government Regulations 2012, Council must prepare a Debt Policy for each financial year.

The 2021-2022 Debt Policy Version 1 has been prepared in accordance with relevant legislation and Council's current debt position and is presented for Councils consideration.

RECOMMENDATION

That Council adopt the 2021-2022 Debt Policy Version 1 as presented.

Resolution No. 010/2122

That Council adopt the 2021-2022 Debt Policy Version 1 as presented.

Seconded Cr. J Lynch

CARRIED 5/0

8.3 Investment Policy Review 2021-2022

In accordance with Section 191 of the Local Government Regulations 2012, Council must prepare and adopt an investment policy.

The 2021-2022 Investment Policy Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

RECOMMENDATION

That Council adopt the 2021-2022 Investment Policy Version 1 as presented.

Resolution No. 011/2122

That Council adopt the 2021-2022 Investment Policy Version 1 as presented.

Moved Cr. S Royes

Seconded Cr. T Pratt

CARRIED 5/0

8.4 Procurement Policy Review 2021-2022

In accordance with Section 198 of the Local Government Regulations 2012, Council must prepare and adopt a procurement policy.

The 2021-2022 Procurement Policy Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

RECOMMENDATION

That Council adopt the 2021-2022 Investment Policy Version 1 as presented.

Resolution No. 012/2122

That Council adopt the 2021-2022 Investment Policy Version 1 as presented.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

8.5 Fees and Charges Schedule 2021-2022

Presenting to Council the proposed Fees and Charges Schedule for the financial year 2021-2022.

The schedule contains fees and charges relating to all other services provided by Council.

RECOMMENDATION

That Council adopts the proposed Fees and Charges Schedule 2021-2022 Version 1 as presented.

Resolution No. 013/2122

That Council adopts the proposed Fees and Charges Schedule 2021-2022 Version 1 as presented.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

8.6 Revenue Statement Review 2021-2022

In accordance with Section 172 of the Local Government Regulations 2012, Council must prepare a revenue statement for each financial year.

The 2021-2022 Revenue Statement Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

RECOMMENDATION

That Council adopt the 2021-2022 Revenue Statement Version 1 as presented.

Resolution No. 014/2122

That Council adopt the 2021-2022 Revenue Statement Version 1 as presented.

Moved Cr. J Lynch Seconded Cr. P Curr

CARRIED 5/0

8.7 2021-2022 Budget and Rating

A local government is required to adopt its budget for a financial year after 31 May in the year before the financial year but before 1 August in the financial year. Councillors and Operational staff have met at a series of budget workshops over the past two months for the purpose of preparing a budget for the 2021-2022 financial year.

8.7.1 Differential General Rates RECOMMENDATION

a) Pursuant to section 81 of the *Local Government Regulation 2012*, the categories in to which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as follows:

Differential Rate Category	Description	Identification
1. Residential – Julia Creek < 2 ha	Land, located within the town of Julia Creek, having an area of less than 2 hectares, which is used, or intended to be used, for residential purposes.	As determined by the CEO
2. Residential - Other < 2 ha	Land, located within the towns of McKinlay, Kynuna and Nelia, having an area of less than 2 hectares, which is used, or intended to be used, for residential purposes.	As determined by the CEO
3. Residential – Julia Creek > 2 ha	Land, located within the town of Julia Creek, having an area of 2 hectares or more, which is used, or intended to be used, for residential purposes.	As determined by the CEO
4. Residential - Other > 2 ha	Land, located in the towns of McKinlay, Kynuna and Nelia, having an area of 2 hectares or more, which is used, or intended to be used, for residential purposes.	As determined by the CEO
5. Commercial/Industrial – Julia Creek	Land, located within the town of Julia Creek, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
6. Commercial/Industrial - Other	Land, located within the towns of McKinlay, Kynuna and Nelia, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
7. Rural	Land used, or intended to be used, for rural purposes.	As determined by the CEO
8. Special Uses / Community Purposes	Land which is used for community purposes.	As determined by the CEO
9. Open Space & Recreation	Land which is used for recreation	As determined by the CEO
10. Mine – Not in Production	Land which is a mining lease held under the <i>Mineral Resources Act</i> , which forms part of a mine which is not operational.	As determined by the CEO
11. Mine – In Production	Land which is a mining lease held under the Mineral Resources Act, which forms part of a mine which is operational.	As determined by the CEO
12. Residential – Other – 0-50 units	Land located within an urban area and set aside for residential development irrespective	As determined by the CEO

	of size, configured to accommodate workers (a workers village) off site of specific projects which would otherwise impact the liveability of workers.	
13. Residential – Other – 51 -100 units	Land located within an urban area and set aside for residential development irrespective of size, configured to accommodate workers (a workers village) off site of specific projects which would otherwise impact the liveability of workers.	As determined by the CEO
14. Residential – Other	Land located within an urban area and set aside for residential development irrespective of size, configured to accommodate workers (a workers village) off site of specific projects which would otherwise impact the liveability of workers.	As determined by the CEO

- b) Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs.
- c) Pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Category	Rate in \$ (Cents) per levy	Minimum (\$)
1. Residential – Julia Creek < 2 ha	3.178¢	173.76
2. Residential – Other < 2 ha	3.485¢	203.63
3. Residential – Julia Creek > 2 ha	1.886¢	173.76
4. Residential – Other > 2ha	6.458¢	203.63
5. Commercial/Industrial – Julia Creek	2.47¢	173.76
6. Commercial/Industrial - Other	0.482¢	195.35
7. Rural	0.451¢	173.76
8. Special Uses / Community Purposes	2.737¢	173.76
9. Open Space & Recreation	5.197¢	173.76
10. Mine – Not in Production	10.353¢	192.35
11. Mine – In Production	27.47¢	199.62
12. Residential – Other – Workers Accommodation 0-50 units	7.543¢	9455.63
13. Residential – Other – Workers Accommodation 51-100 units	11.231¢	14078.38
14. Residential – Other – Workers Accommodation > 100 units	16.337¢	20478.78

Resolution No. 015/2122

a) Pursuant to section 81 of the Local Government Regulation 2012, the categories in to which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category is as follows:

ple dance.		11 10 1
Differential Rate Category	Description	Identification
1. Residential – Julia Creek < 2 ha	Land, located within the town of Julia Creek, having an area of less than 2 hectares, which is used, or intended to be used, for residential purposes.	As determined by the CEO
2. Residential – Other < 2 ha	Land, located within the towns of McKinlay, Kynuna and Nelia, having an area of less than 2 hectares, which is used, or intended to be used, for residential purposes.	As determined by the CEO
3. Residential – Julia Creek > 2 ha	Land, located within the town of Julia Creek, having an area of 2 hectares or more, which is used, or intended to be used, for residential purposes.	As determined by the CEO
4. Residential – Other > 2 ha	Land, located in the towns of McKinlay, Kynuna and Nelia, having an area of 2 hectares or more, which is used, or intended to be used, for residential purposes.	As determined by the CEO
5. Commercial/Industrial – Julia Creek	Land, located within the town of Julia Creek, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
6. Commercial/Industrial - Other	Land, located within the towns of McKinlay, Kynuna and Nelia, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
7. Rural	Land used, or intended to be used, for rural purposes.	As determined by the CEO
8. Special Uses / Community Purposes	Land which is used for community purposes.	As determined by the CEO
9. Open Space & Recreation	Land which is used for recreation	As determined by the CEO
10. Mine – Not in Production	Land which is a mining lease held under the Mineral Resources Act, which forms part of a mine which is not operational.	As determined by the CEO
11. Mine – In Production	Land which is a mining lease held under the Mineral Resources Act, which forms part of a mine which is operational.	As determined by the CEO
12. Residential – Other – 0-50 units	Land located within an urban area and set aside for residential development irrespective of size, configured to accommodate workers (a workers village) off site of specific projects which would otherwise impact the liveability of workers.	As determined by the CEO
13. Residential – Other – 51 -100 units	Land located within an urban area and set aside for residential development irrespective of size, configured to accommodate workers (a workers village) off site of specific projects which would otherwise impact the liveability of workers.	As determined by the CEO
14. Residential – Other	Land located within an urban area and set aside for residential development irrespective of size, configured to accommodate workers (a workers village) off site of specific projects which would otherwise impact the liveability of workers.	As determined by the CEO

- b) Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.
- c) Pursuant to section 94 of the Local Government Act 2009 and section 80 of the Local Government Regulation 2012, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the Local Government Regulation 2012, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Cat	tegory	Rate in \$ (Cents) per levy	Minimum (\$)
1.	Residential – Julia Creek < 2 ha	3.178¢	173.76
2.	Residential – Other < 2 ha	3.485¢	203.63
3.	Residential – Julia Creek > 2 ha	1.886¢	173.76
4.	Residential – Other > 2ha	6.458¢	203.63
5.	Commercial/Industrial – Julia Creek	2.47¢	173.76
6.	Commercial/Industrial - Other	0.482¢	195.35
7.	Rural	0.451¢	173.76
8.	Special Uses / Community Purposes	2.737¢	173.76
9.	Open Space & Recreation	5.197¢	173.76
10.	Mine – Not in Production	10.353¢	192.35
11.	Mine – In Production	27.47¢	199.62
12.	Residential – Other – Workers Accommodation 0-50 units	7.543¢	9455.63
13.	Residential – Other – Workers Accommodation 51-100 units	11.2310	14078.38
14.	Residential – Other – Workers Accommodation > 100 units	16.337¢	20478.78

CARRIED 5/0

8.7.2 Sewerage Utility Charges RECOMMENDATION

(a) Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

Sewerage Charges		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
First Pedestal	\$247.57	\$495.14
Additional Pedestal	\$155.84	\$311.68

(b) The above levied sewerage utility charges be applied as further detailed in section 5.2 of the 2021-2022 Revenue Statement.

Resolution No. 016/2122

(a) Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

	Sewerage Charges	
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
First Pedestal	\$247.57	\$495.14
Additional Pedestal	\$155.84	\$311.68

(b) The above levied sewerage utility charges be applied as further detailed in section 5.2 of the 2021-2022 Revenue Statement.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

8.7.3 Water Utility Charges **RECOMMENDATION**

(a) Pursuant to section 94 of the *Local Government Act 2009* and sections 99 and 101 of the *Local Government Regulation 2012*, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

Access Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$120.79	\$241.58
Kynuna and McKinlay	\$41.74	\$83.46
Nelia	\$21.85	\$43.71
Gilliat	\$22.58	\$45.16

Consumption Charge		
	Per Half Yearly Levy Charge per Unit (\$)	Annual Charge per Unit (\$)
Julia Creek	\$17.14	\$34.27
Kynuna and McKinlay	\$20.88	\$41.75
Nelia	\$10.93	\$21.85
Gilliat	\$11.29	\$22.59
Extra Water (for specifically identified assessments)	\$1.59	\$3.17

(b) The above levied water utility charges be applied as further detailed in section 5.1 of the 2021-2022 Revenue Statement.

Resolution No. 017/2122

(a) Pursuant to section 94 of the Local Government Act 2009 and sections 99 and 101 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

	Access Charge	
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$120.79	\$241.58
Kynuna and McKinlay	\$41.74	\$83.46
Nelia	\$21.85	\$43.71
Gilliat	\$22.58	\$45.16

	Consumption Charge	
	Per Half Yearly Levy Charge per Unit (\$)	Annual Charge per Unit (\$)
Julia Creek	\$17.14	\$34.27
Kynuna and McKinlay	\$20.88	\$41.75
Nelia	\$10.93	\$21.85
Gilliat	\$11.29	\$22.59
Extra Water (for specifically identified assessments)	\$1.59	\$3.17

(b) The above levied water utility charges be applied as further detailed in section 5.1 of the 2021-2022 Revenue Statement.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

8.7.4 Waste Management Utility Charges RECOMMENDATION

Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

Council provides waste management services to properties in the towns of Julia Creek, Kynuna, McKinlay and Nelia. For properties in Julia Creek, the Council provides landfill services and a kerbside refuse collection service. For properties in the other towns a landfill service is provided only.

For the financial year, Council resolves to levy:-

- a utility charge for the provision of landfill facilities on all assessments within Julia Creek, Kynuna, McKinlay and Nelia ("the Waste Facilities Charge"); and
- a utility charge for the provision of a kerbside refuse collection service on all assessments in Julia Creek, irrespective of whether the service is actually used by the ratepayer ("the Waste Collection Charge").

For the financial year, Council resolves that the charges shall be as follows:

Waste Facilities Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$71.23	\$142.46
Kynuna, McKinlay and Nelia	\$18.25	\$36.50

Waste Collection Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
First 240-litre wheelie bin service	\$89.30	\$178.61
Each additional 240-litre wheelie bin service	\$107.65	\$215.29

Resolution No. 018/2122

Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

Council provides waste management services to properties in the towns of Julia Creek, Kynuna, McKinlay and Nelia. For properties in Julia Creek, the Council provides landfill services and a kerbside refuse collection service. For properties in the other towns a landfill service is provided only.

For the financial year, Council resolves to levy:-

- a utility charge for the provision of landfill facilities on all assessments within Julia Creek, Kynuna, McKinlay and Nelia ("the Waste Facilities Charge"); and
- a utility charge for the provision of a kerbside refuse collection service on all assessments in Julia Creek, irrespective of whether the service is actually used by the ratepayer ("the Waste Collection Charge").

For the financial year, Council resolves that the charges shall be as follows:

Waste Facilities Charge		
	Per Half Yearly Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$71.23	\$142.46
Kynuna, McKinlay and Nelia	\$18.25	\$36.50
Waste Collection Charge		
	Per Half Yearly Levy	Annual Charge (\$)
	Charge (\$)	
First 240-litre wheelie bin service	\$89.30	\$178.61
Each additional 240-litre wheelie bin	\$107.65	\$215.29

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

8.7.5 Discount

RECOMMENDATION

Pursuant to section 130 of the *Local Government Regulation 2012*, the differential general rates/sewerage utility charges/water utility charges/waste management utility charges made and levied shall be subject to a discount of 10% if paid within the discount period of 30 clear days of the date of issue of the rate notice provided that:

- a) all of the aforementioned rates and charges are paid within 30 clear days of the date of issue of the rate notice.
- b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 clear days after the date of issue of the rate notice; and
- c) all other overdue rates and charges relating to the rateable assessment are paid within 30 clear days of the date of issue of the rate notice.

Resolution No. 019/2122

Pursuant to section 130 of the Local Government Regulation 2012, the differential general rates/sewerage utility charges/water utility charges/waste management utility charges made and levied shall be subject to a discount of 10% if paid within the discount period of 30 clear days of the date of issue of the rate notice provided that:

- a) all of the aforementioned rates and charges are paid within 30 clear days of the date of issue of the rate notice.
- b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 clear days after the date of issue of the rate notice; and
- c) all other overdue rates and charges relating to the rateable assessment are paid within 30 clear days of the date of issue of the rate notice.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

8.7.6 Interest

RECOMMENDATION

Pursuant to section 133 of the Local Government Regulation 2012, compound interest on daily rests at the rate of eight percent (8.0%) per annum is to be charged on all overdue rates or charges.

Resolution No. 020/2122

Pursuant to section 133 of the Local Government Regulation 2012, compound interest on daily rests at the rate of eight percent (8.0%) per annum is to be charged on all overdue rates or charges.

Moved Cr. P Curr Seconded Cr. J Fegan

CARRIED 5/0

8.7.7 Levy and Payment RECOMMENDATION

a) Pursuant to section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:

- for half year 1 July 2021 to 31 December 2021 in August/September 2021; and
- for the half year 1 January 2022 to 30 June 2022 in February/March 2022.
- b) Pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 clear days of the date of the issue of the rate notice.

Resolution No. 021/2122

- a) Pursuant to section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:
- for half year 1 July 2021 to 31 December 2021 in August/September 2021; and
- for the half year 1 January 2022 to 30 June 2022 in February/March 2022.
- b) Pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 clear days of the date of the issue of the rate notice.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

8.7.8 Paying Rates or Charges by Instalments RECOMMENDATION

Pursuant to section 129 of the *Local Government Regulation 2012*, all rates and charges are payable by four equal instalments on 1 August 2021, 1 November 2021, 1 February 2022 and 1 May 2022. Interest will not be charged on the overdue rates or charges if the instalments are paid when due.

Resolution No. 022/2122

Pursuant to section 129 of the Local Government Regulation 2012, all rates and charges are payable by four equal instalments on 1 August 2021, 1 November 2021, 1 February 2022 and 1 May 2022. Interest will not be charged on the overdue rates or charges if the instalments are paid when due.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

8.7.9 Rates Concessions

RECOMMENDATION

Pursuant to section 129 of the *Local Government Regulation 2012*, all rates and charges are payable by four equal instalments on 1 August 2021, 1 November 2021, 1 February 2022 and 1 May 2022. Interest will not be charged on the overdue rates or charges if the instalments are paid when due.

Resolution No. 023/2122

Pursuant to section 129 of the Local Government Regulation 2012, all rates and charges are payable by four equal instalments on 1 August 2021, 1 November 2021, 1 February 2022 and 1 May 2022. Interest will not be charged on the overdue rates or charges if the instalments are paid when due.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

8.7.10 Statement of Estimated Financial Position RECOMMENDATION

Pursuant to section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

Resolution No. 024/2122

Pursuant to section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 5/0

8.7.11 Adoption of Budget RECOMMENDATION

Pursuant to section 94 of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2021/2022 financial year, incorporating:

- i. The statements of financial position;
- ii. The statements of cash flow:
- iii. The statements of income and expenditure:
- iv. The statements of changes in equity;
- v. The long-term financial forecast;
- vi. The revenue statement
- vii. The revenue policy (adopted by Council resolution on 15 June 2021);
- viii. The relevant measures of financial sustainability; and
- ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget
- x. Capital Works Program for 2021/2022 financial year.

as tabled, be adopted.

Resolution No. 025/2122

Pursuant to section 94 of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2021/2022 financial year, incorporating:

- i. The statements of financial position:
- ii. The statements of cash flow;
- iii. The statements of income and expenditure;
- iv. The statements of changes in equity;
- v. The long-term financial forecast:
- vi. The revenue statement
- vii. The revenue policy (adopted by Council resolution on 15 June 2021);
- viii. The relevant measures of financial sustainability; and
- ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget
- x. Capital Works Program for 2021/2022 financial year.

as tabled, be adopted.

Moved Cr. P Curr Seconded Cr. T Pratt

CARRIED 5/0

8.8 Operational Plan 2021-2022

In accordance with Section 174 of the Local Government Regulations 2012, Council must prepare and adopt an annual operational plan for each financial year.

The annual Operational Plan 2021-2022 is reflective of the proposed budget and associated programs.

RECOMMENDATION

That Council adopts the 2021-2022 Operational Plan version 1 as presented.

Resolution No. 026/2122

That Council adopts the 2021-2022 Operational Plan version 1 as presented.

Moved Cr. J Fegan

Seconded Cr. T Pratt

CARRIED 5/0

9. CHIEF EXECUTIVE OFFICER

Attendance – Having declared a Material Personal Interest in item 9.1.1, Cr. Janene Fegan left the meeting room at 10:38am.

9.1 CEO Report

This report provides an update on current matters for the information of Council.

RECOMMENDATION

That Council receive and note the report from the Chief Executive Officer for the period 12th June to 15th July 2021 except where amended or varied by separate resolution of Council.

Resolution No. 027/2122

That Council receive and note the report from the Chief Executive Officer for the period 12th June to 15th July 2021 except where amended or varied by separate resolution of Council.

Moved Cr. P Curr

Seconded Cr. T Pratt

CARRIED 4/0

9.1.1 Tender Documents for the Sale of the former Town and Country Club and Land

Attached are draft tender documents for the sale of the former T&CC Building and land together with two Council owned residential Lots to the rear of the T&C Club and which front Goldring Street. The following inclusions are brought to the attention of Council for consideration and advice:

- a. The Lots on offer are:
 - Lot 2 on SP250561 Town of Julia Creek. The land is zoned as 'Commercial' under the Planning Scheme with a land size of 2294m2.
 - ii. Lot 7 on JC55713 Town of Julia Creek. The land is zoned as 'Residential' under the Planning Scheme with a land size of 1012m2.
 - iii. Lot 8 on JC55710 Town of Julia Creek. The land is zoned as 'Residential' under the Planning Scheme with a land size of 1012m2.
- b. The three Lots are being offered as one parcel and separately as individual parcels such that Tenderers may tender for all three Lots as one bid, or for each Lot individually or for any combination of Lots.
- c. Five Tender Forms are including for tenderers to select from in submitting bids for:
 - i. Lot 2 on SP250561 (former T&CC land and building) only,
 - ii. Lot 7 on JC55713 (vacant residential land) only,
 - iii. Lot 8 on JC55170 (vacant residential land) only,
 - iv. Lot 2 on SP250561 plus Lot 7 on JC55713 plus Lot 8 on JC55710 as a package,
 - v. Lot 7 and Lot 8 (vacant residential land) as a package.
- d. Tenders will be evaluated using the following criteria:

For Lot 2 on SP250561:

Criteria	Weighting %
Price	40%
Proposed Use	30%
Financial Capability	10%
Timeline	10%
Business Track Record	10%
TOTAL	100%

ii. For Lot 7 on JC55713 and Lot 8 on JC55710:

Criteria	Weighting %
Price	60%
Proposed Use	30%
Timeline	10%
TOTAL	100%

- e. The Buyer acknowledges that the Council wishes to ensure development of the Lot/s is commenced within twelve (12) months and the development is brought into active use within twelve-four (24) months of the settlement date
- f. As a guarantee of compliance with the agreed development, the Buyer at the time of entering into the contract of sale must lodge with Council a bank guarantee in the sum equivalent to the agreed purchase price.
- g. In the event that the Buyer fails to comply with construction of the development within the timeframes in (d) above, the Council shall have the right to cash in the bank guarantee.
- h. The Lots and any structures erected thereon are being offered on an "as is, where is" basis with the exception that the existing remnant lawn bowling green where it encroaches across five allotments will be removed prior to sale. (*An estimate of cost is being prepared for this work*).
- i. Council makes no guarantees regarding the condition of any structures on the Lots and Tenderers are required to make their own inquiries as to the condition of any structures.
- j. Subject to Council consideration, the tender invitation will be finalised week ending 23rd July 2021 and public advertising commencing the following week. Tender invitation will close at 5.00p.m. 30th August 2021.

RECOMMENDATION

Council approve the draft tender documents for the sale of the former Town and Country building and land in Burke Street and the adjoining vacant residential Lots fronting Golding Street Julia Creek (subject to the following amendments) and the Chief Executive Officer be authorized to proceed to invite tenders.

Resolution No. 028/2122

Council approve the draft tender documents for the sale of the former Town and Country building and land in Burke Street and the adjoining vacant residential Lots fronting Golding Street Julia Creek subject to the deletion of the requirement for lodging a bank guarantee under item (e) and the Chief Executive Officer be authorized to proceed to invite tenders.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 4/0

Attendance - Cr. Janene Fegan re-entered the Meeting Room 10:58am.

9.1.2 Visit by the Governor of Qld 31st August 2021

Advice has been received from the Office of the Governor of Queensland that his Excellency Mr Paul de Jersey will be visiting Julia Creek on Tuesday 31st August 2021 between the hours of 10.00a.m. – 3.30p.m. The initial program will include:

10.10am	Arrive Julia Creek	
10.20am – 11.00am	Meet with Mayor & Councillors in Board Room for Council Briefing	
11.00am – 12.00pm	School Visit	
Break for lunch at Corrina's Bakery		
1.30pm – 2.15pm	Main Street Walk	
2.15pm – 3.15pm	Community Afternoon Tea with up to 80 Guests	
3.30pm	Depart Julia Creek	

Drawing on the guidelines provided by the Governor's office, a list of possible invitees for the Community Afternoon Tea will be available for discussion with Council before submitting it to the Governor for approval. The 'wish list' of guests is due today. Once the Governor approves the list the Executive Assistant will invite the prospective attendees via email. They will be required to RSVP by the 3rd August, after which the Governor will send all who RSVP'd official invites.

As a Variety Bash Car Rally will arrive in Julia Creek on 31st August with possibly 400 participants, discussions are being held to ascertain whether this visit presents an opportunity for incorporating some interaction between the Governor and the participants including inspection of vehicles.

RECOMMENDATION

Mayor and Councillors to set aside the 31st August 2021 to host the Governor of Queensland on his visit to Julia Creek and the Mayor, Deputy Mayor and Executive Assistant finalise the arrangements.

Resolution No. 029/2122

Mayor and Councillors to set aside the 31st August 2021 to host the Governor of Queensland on his visit to Julia Creek and the Mayor, Deputy Mayor and Executive Assistant finalise the arrangements.

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

9.1.3 Application by K W Murphy for proposed permanent road closure of an area of road adjoining Lot 4 on SP229752 as shown on Drawing CNS21/031.

By letter dated 12th July 2021 the Department of Resources advised that it has received an application for the above. Council has previously endorsed the lodgement of the application with the department.

The applicant advises that the proposed use of the subject area, if the permanent road closure is approved would be to amalgamate this with the adjoining property.

The Department seeks Council's views on the application. Objections to the application or any views must be lodged by close of business on 26 August 2021. The land which comprises abt. 15.29ha is shown in the following drawing:



RECOMMENDATION

Council advise the Department of Resources that Council has no objection to the application by K W Murphy for the permanent closure of that part of the road as shown on drawing CNS21/031 and for amalgamation with the applicants adjoining property.

Resolution No. 030/2122

Council advise the Department of Resources that Council has no objection to the application by K W Murphy for the permanent closure of that part of the road as shown on drawing CNS21/031 and for amalgamation with the applicants adjoining property.

Moved Cr. T Pratt

Seconded Cr. J Lynch

CARRIED 5/0

9.1.4 Queensland Reconstruction Authority Procurement Audit for 2018/2019

QRA advised that they have appointed Procurement & Co to undertake a Procurement Review of Council QRA funding expenditure for 2018-19. The QRA Auditors will attend the Council on $28^{th} - 29^{th}$ July to undertake the audit.

Staff are currently assembling the following documentation that the Auditors wish to access:

- 1. Council's procurement guidelines
- 2. Council's Procurement plans / strategies
- 3. Existing Council commercial arrangements (preapproved supplier panels, or lists)
- 4. Internal funding approvals /minutes / memos /records related to the funding
- 5. Council approach to market documents (RFT, RFQ or tender type documents)
- 6. Procurement / tender risk assessments
- 7. Tender evaluation reports
- 8. Contract award documents / approval to spend / approval to enter contract documentation (forms / emails / minutes etc.).
- 9. Purchase approvals, emails, minutes or memos
- 10. Contracts entered into for the expenditure.

RECOMMENDATION

Council note that the Queensland Reconstruction Authority will undertake an audit on the 28/29 July 2021 of Council's procurement processes and documentation for expenditure of QRA funding for 2018-19

Resolution No. 031/2122

Council note that the Queensland Reconstruction Authority will undertake an audit on the 28/29 July 2021 of Council's procurement processes and documentation for expenditure of QRA funding for 2018-19

Moved Cr. T Pratt

Seconded Cr. J Fegan

CARRIED 5/0

9.1.5 Qld State Government \$100 million Resources Community Infrastructure Fund.

The Queensland Government has announced the release of an Infrastructure fund for Queensland resource communities to apply for funding for infrastructure projects that will benefit the community and the regional workers and families that live in those communities.

The Queensland Government has committed \$30 million to the Fund with participating Queensland resources companies contributing the remaining \$70 million. Council is able to apply for between \$100,000 and \$8 million for eligible infrastructure projects.

An Advisory Committee comprising Government, the resource community and resource industry representative has been established to determine how community infrastructure projects will be chosen under the chairmanship of Mr Tony Moody.

The first funding announcements for the \$100 million fund are expected to be made in late 2021.

The Fund's Applicant Guidelines are available at www.statedevelopment.qld.gov.au/rcif

Round 1

Applications Open	Tuesday 13 July 2021
Application Close	5pm Friday 27 August 2021
Anticipated announcements (earliest project start)	From November 2021
Funding available	Up to \$50 million

RECOMMENDATION

In consultation with the Department of State Development and Infrastructure staff from Mt Isa, investigate possible eligible projects for submission under the recently announced Qld State Government \$100 million Resources Community Infrastructure Fund, engage external assistance if required and report to the Ordinary meeting of Council to be held on 17th August 2021.

Resolution No. 032/2122

In consultation with the Department of State Development and Infrastructure staff from Mt Isa, investigate the possibility of submitting an application for land development for housing and land package required as a consequence of mining interest in the proximity of Julia Creek for submission under the recently announced Qld State Government \$100 million Resources Community Infrastructure Fund, engage external assistance if required and report to the Ordinary meeting of Council to be held on 17th August 2021.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

9.1.6 Councillors Register of Interests

From 1 July 2021, all Councillors are required to check their registers of interests and confirm that they are up to date. This needs to be completed by 30 July 2021, even if their interests have not changed or update forms have already been submitted recently.

All Councillors must submit a confirmation of interests form for themselves and a separate form for each related person using the department's approved forms to the council CEO.

The Department of State Development, Infrastructure, Local Government and Planning has written to all Mayors and Councillors to advise them of the above requirements.

CEOs and senior executive employees are not required to complete annual confirmation forms.

If Councillors have interests that are not yet recorded on their current registers, they will need to complete a variation form and submit this along with the confirmation forms.

Councillors can update their registers and complete their annual confirmations on either the online form or the paper-based forms, available on the registers of interest's web page.

Failing to update registers of interests as required or to complete the annual confirmation can result in significant penalties for mayors and Councillors.

To complete your online confirmation form or update your interests visit this website:

https://www.statedevelopment.qld.gov.au/local-government/councillor-information/registers-of-interests. Information relating to Registers of Interests can be found here. Please also refer to attachment 9.1.2 for Register of Interests notes.

If you would like a paper-based form please let the Executive Assistant know.

Action

To be noted. Executive Assistant to email Councillors their previous Registers of Interest along with the link to update or confirm their current Registers of Interest.

10. WORKPLACE HEALTH AND SAFETY

10.1 Workplace Health and Safety

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of June 2021.

RECOMMENDATION

That Council receives the June 2021 Work Health and Safety Report.

Resolution No. 033/2122

That Council receives the June 2021 Work Health and Safety Report.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

10.2 WHS Management Plan - Quarterly Action Plan

This plan outlines the WHS Actions that have been completed for the quarter March to June 2021.

RECOMMENDATION

That Council receives and notes the March to June 2021 WHS Management Plan.

Resolution No. 034/2122

That Council receives and notes the March to June 2021 WHS Management Plan.

Moved Cr. T Pratt Seconded Cr. P Curr

CARRIED 5/0

General Business - Councillor Requests

Mayor Philip Curr

 On 22nd July the Mayor, Cr Pratt and DERS will inspect the Bunda Road condition and meet with landholders

Cr. J Fegan

- Suggested the 26th August for a visit to meet with Kynuna residents.
- Request to DC&CS to provide McKinlay Shire Council promotional material to NWHHS for inclusion in their advertisement of vacant positions.

Cr. S Royes

- In response, the DERS advised that streets in the new subdivision area that are surveyed as roads but
 not constructed will not be developed unless there is a need to service the future sub-division if and
 when it occurs. Some gravel will be laid to enable an all weather side access to lot 13. The unmade
 road across the drain will not be constructed due to cost.
- Footpath outside D&D precinct needs to be mowed

Cr. T Pratt

Kynuna Road – grids need attention as the grid panels are moving apart causing a gap in the middle.
 DERS will raise with TMR at the next RMPC Meeting

Cr. J Lynch

In response to the DRS advised that Council has not been approached to undertake further widening
of the Beef Road shoulder work. Old Normanton Road grid between Fleurs and Consentes that needs
work

11. CLOSURE OF MEETING

The Chair of the meeting Mayor Philip Curr declared the meeting closed at 12:04pm.

