



Works Manager

Closing date: C.O.B. Tuesday 3rd August 2021

This position is based in Julia Creek, the administrative centre of McKinlay Shire. Julia Creek is located in the heart of the North West, 650 kilometres west of Townsville and approximately 2.5 hours drive east of Mount Isa. Mount Isa offers direct flights to Brisbane, and Julia Creek has the option of REX flights to Mount Isa and Townsville three days per week. Julia Creek has a population of approximately 400 people; however the Shire's population is close to 1000 residents.

Julia Creek is a friendly community which offers an abundance of facilities and opportunities for its residents. The facilities include medical centre, 24/7 accessible gym, swimming pool with water slides, dog park, bike safety park and indoor sports centre and tennis courts just to name a few. Recreational activities also are plenty with many great annual events (Races, Rodeos, Campdrafts, Arts & Cultural Workshops) taking place in the region.

Council have a staff of approximately 70 employees and the 2020/2021 budget provides for total revenue of \$37 million with total expenses of \$19 million, ensuring a balanced budget.

The Role

McKinlay Shire Council has an exciting position available in Julia Creek for a dedicated, innovative thinking Works Manager. This position is responsible for the planning and delivery of maintenance and capital works for urban and rural roads; parks and gardens. The position contributes to the overall performance of the Engineering and Regulatory Services Directorate.

Key responsibilities of the role are inclusive of, but not limited to:

- Develop and implement maintenance works schedules;
- Coordinate all maintenance and construction works;
- Develop, implement and monitor appropriate key performance indicators or milestone achievements;
- Ensure all maintenance and construction works are completed within approved budget;
- Ensure that all workplace health and safety standards are communicated to and followed;
- Ensure Council has a well-trained and competent workforce;
- Liaise with all appropriate internal and external stakeholder groups before, during and after maintenance and minor construction works are completed;
- Prepare monthly reports on the activities within the area of responsibility;
- Liaise with DERS on the programming of works and the utilisation of resources;
- Manage the delivery of Council's RMPC, RPC, R2R and TIDS programs;
- Provide input into Council's future works program;
- Ensure accurate maintenance records are kept;

Benefits

- Attractive Salary Package \$125,000 - \$135,000
- Five weeks Annual leave plus 17.5% leave loading

A recruitment pack, including Position Description, can be found on www.mckinlay.qld.gov.au, or by contacting the HR department on (07) 47 467 166, email employment@mckinlay.qld.gov.au