



# MCKINLAY SHIRE COUNCIL

***UNCONFIRMED MINUTES***

OF THE

***ORDINARY MEETING OF COUNCIL***

HELD AT THE

BOARDROOM, CIVIC CENTRE  
JULIA CREEK

**16<sup>th</sup> March 2021**

## ORDER OF BUSINESS

1. Opening
2. Attendance
3. Declaration of Conflict of Interest
4. Confirmation of minutes of Ordinary Meeting on 16<sup>th</sup> February 2021
- 4.1 Confirmation of minutes of Special Meeting 2<sup>nd</sup> March 2021
- 4.2 Business Arising out of minutes of previous Meeting

### **5. ENGINEERING REPORT**

- 5.1 Engineering Work Monthly Report

### **6. ENVIRONMENTAL & REGULATORY SERVICES REPORT**

- 6.1 Environmental & Regulatory Services Monthly Report

### **7. COMMUNITY SERVICES REPORT**

- 7.1 Community Services Monthly Report

### **8. CORPORATE SERVICES REPORT**

- 8.1 Corporate Services Report
- 8.2 Blocks of land owned by Catholic Church – Offer to Transfer to Council

### **9. CHIEF EXECUTIVE OFFICERS REPORT**

- 9.1 CEO Report

### **10. WORKPLACE HEALTH AND SAFETY**

- 10.1 Workplace Health and Safety Report

### **11. CLOSE**

**1. OPENING BUSINESS** ▲

All Councillors having signed the Attendance Book, Mayor Philip Curr declared the meeting open at 9:08am.

**2. ATTENDANCE** ▲

**Mayor:** Cr. P Curr

**Members:** Cr. S Royes, Cr. J Lynch, Cr. T Pratt, Cr. J Fegan

**Staff:**

Chief Executive Officer, Mr. John Kelly

Executive Assistant, Mrs. Grace Armstrong

Director of Corporate & Community Services, Ms. Tenneil Cody

Director of Engineering, Environment and Regulatory Services, Mr. Cameron Scott

**Other people in attendance:**

**Apologies:** NIL

**3. DECLARATION OF CONFLICT OF INTEREST** ▲

Nil

**4. CONFIRMATION OF MINUTES** ▲

Confirmation of Minutes of the Ordinary Meeting of Council held on 16<sup>th</sup> February 2021.

**RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on 16<sup>th</sup> February 2021 be confirmed.

**Resolution No. 227/2021**

The Minutes of the Ordinary Meeting of Council held on 16<sup>th</sup> February 2021 are confirmed.

Moved Cr. J Lynch

Seconded Cr. T Pratt

CARRIED 5/0

Confirmation of Minutes of the Special Meeting of Council held on 2<sup>nd</sup> March 2021.

**RECOMMENDATION**

That the Minutes of the Special Meeting of Council held on 2<sup>nd</sup> March 2021 be confirmed.

**Resolution No. 228/2021**

The Minutes of the Special Meeting of Council held on 2<sup>nd</sup> March 2021 are confirmed.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 5/0

**4.2 BUSINESS ARISING FROM PREVIOUS MINUTES** ▲

Nil

**5. ENGINEERING SERVICES** ▲**5.1 Engineering Works Report**

This report outlines the general activities for the Engineering Department for the month of February 2021.

**RECOMMENDATION**

That Council receives the Engineering Services monthly report for February 2021.

**Resolution No. 229/2021**

That Council receives the Engineering Services monthly report for February 2021.

Moved Cr. J Lynch

Seconded Cr. J Fegan

CARRIED 5/0

**Actions Arising:****Balance of Betterment Funding**

Staff will submit a request to QRA for approval to transfer the unspent Betterment Funding of approx. \$900,000 to the Dalgonally Road.

**QRFFF Betterment Funding Opportunity**

The Director of Corporate & Community Services will circulate the guidelines to all Councillors and this will be listed for discussion at the Briefing on 6<sup>th</sup> April 2021.

**Water Tower Lighting Project**

Orders have been placed and DERS will check on anticipated installation date.

**6. ENVIRONMENTAL AND REGULATORY SERVICES** ▲**6.1 Environmental and Regulatory Services Report**

This report outlines the general activities, revenue and expenditure for the department for the period February 2021.

**RECOMMENDATION**

That Council receives the February 2021 Environmental and Regulatory Services Report.

**Resolution No. 230/2021**

Council receives the February 2021 Environmental and Regulatory Services Report.

Moved Cr. T Pratt

Seconded Cr. S Royes

CARRIED 5/0

## 7. COMMUNITY SERVICES ▲

### 7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month: February 2021.

#### RECOMMENDATION

That Council receives the Community Services monthly report for February 2021.

#### **Resolution No. 231/2021**

That Council receives the Community Services monthly report for February 2021.

Moved Cr. T Pratt

Seconded Cr. P Curr

CARRIED 5/0

#### **Actions Arising:**

##### **McIntyre Park Maintenance**

Councillors and staff will inspect McIntyre Park at the conclusion of the meeting.

DERS will follow up on the repairs to the Campdraft arena light pole which was damaged in the recent wind storm.

## 8. CORPORATE SERVICES ▲

### 8.1 Corporate Services Report

The Corporate Services Report as of February 2021 which summarises the financial performance and position is presented to Council.

#### RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending February 2021.

#### **Resolution No. 232/2021**

Council receives the monthly Corporate Services Report for the period ending February 2021.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

### 8.2 Blocks of land owned by Catholic Church – Offer to Transfer to Council

The Catholic Church has contacted Council with an offer to donate blocks of church-owned land to McKinlay Shire Council, as they are identified as surplus to their needs. The blocks are located in Gilliat and Kynuna.

#### RECOMMENDATION

That Council agrees to accept the parcels of land from the Catholic Church at zero cost. Those parcels of land identified as Lot 109 K3711, Lots 304,307 and 308 on G131.

#### **Resolution No. 233/2021**

That Council agrees to accept the parcels of land from the Catholic Church at zero cost, with the costs of the land transfer to be borne by the Catholic Church. Those parcels of land identified as Lot 109 K3711, Lots 304,307 and 308 on G131.

Moved Cr. J Lynch

Seconded Cr. S Royes

CARRIED 5/0

## 9. CHIEF EXECUTIVE OFFICER ▲

### 9.1 CEO Report

This report provides an update on current matters for the information of Council.

#### **RECOMMENDATION**

That Council receive and note the report from the Chief Executive Officer for the period February to March 2021 except where amended or varied by separate resolution of Council.

#### **Resolution No. 234/2021**

That Council receive and note the report from the Chief Executive Officer for the period February to March 2021 except where amended or varied by separate resolution of Council.

Moved Cr. P Curr

Seconded Cr. J Lynch

CARRIED 5/0

#### **9.1.1 Proposed Visit by Cotton Australia Pty Ltd to meeting with Council**

This meeting with the Chairman, Deputy Chairman and CEO of Cotton Australia P/L will take place in the Civic Centre Supper room at 8.00a.m. on Tuesday 23<sup>rd</sup> March 2021 and a community circular from Cotton Australia will be circulated

#### **9.1.2 Dirt n Dust Festival – Update**

Feedback from DnD President regarding the Licence to Occupy is still awaited.

#### **9.1.3 Western Queensland Alliance of Councils Bi-Annual Meeting in Richmond 18th May 2021 – attendees**

The Mayor, Cr Phillip Curr, Cr Pratt and the CEO will attend and other Councillors are welcome to make a day trip if they wish.

#### **9.1.4 Recent NWQROC & RRTG hosted in Julia Creek – Appreciation to Staff for Team effort in Preparation of the Town and the Venue**

#### **RECOMMENDATION**

Council place on record it's appreciation to Councils Parks & Garden staff with effort from the general workforce and to the office staff and cleaners for their excellent work in presenting the Town and the Civic Centre in preparation for the NWQROC Meeting held in Julia Creek on the 4th and 5th of March 2021.

**Resolution No. 235/2021**

Council place on record it's appreciation to Councils Parks & Garden staff with assistance from the general workforce and to the office staff and cleaners for their excellent work in presenting the Town and the Civic Centre in preparation for the NWQROC Meeting held in Julia Creek on the 4th and 5th of March 2021.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

**9.1.5 Follow up on Meeting with TMR D/G Neil Scales in Julia Creek 4th March 2021**

- a. Letter of Appreciation
- b. Wills Development Road Project Bid
- c. Livestock Transit Centre

**RECOMMENDATION**

The Mayor sends a letter of thanks to D/G Neil Scales for meeting with Council on 4th March to discuss road priorities.

**Resolution No. 236/2021**

The Mayor will send a letter of thanks to Transport and Main Roads D/G Neil Scales for meeting with Council on 4th March to discuss road priorities.

Moved Cr. J Lynch

Seconded Cr. P Curr

CARRIED 5/0

**9.1.6 Julia Creek Aerodrome Rectification Works – Negotiations – Prior planning**

Negotiations are set down for 31<sup>st</sup> March 2021.

**9.1.7 Proposed Professional Development for Mayor, Councillors and Staff –**

- a. Date options – 3 to 4 hrs. on 12th or 13th or 15th or 16th April
- b. Format and Subject
- c. Confirmation of Availability of Crs and staff

Councillors agreed to the training session being held 8.00a.m. – 12noon on Monday 12<sup>th</sup> April 2021. The CEO will circulate preparatory material prior to the session.

**9.1.8 Hospital Discussions – Response from Kari Arbouin and proposed date for follow up****RECOMMENDATION**

The Mayor, Deputy Mayor and CEO or Tenneil Cody DCCS meet with Kari Arbouin Acting Executive Director, Rural and Remote Health and Senior QLD Health staff including the Deputy Director of Health in Townsville on Friday 26th March 2021 to discuss the current situation regarding Julia Creek Multi Purpose Health Service.

**Resolution No. 237/2021**

The Mayor, Deputy Mayor and CEO or Tenneil Cody DCCS meet with Kari Arbouin Acting Executive Director, Rural and Remote Health and Senior QLD Health staff including the Deputy Director of Health in Townsville on Friday 26th March 2021 to discuss the current situation regarding Julia Creek Multi Purpose Health Service.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 5/0

**9.1.9 Report on MITEZ Meeting 11th March 2021 – Deputy Mayor Cr Janene Fegan**

Cr Janene Fegan provided a verbal report.

**9.1.10 Legal Process Required to Dispose of Town & Country Club if Council so decides**

Staff will bring a report to the next meeting of Council which will outline the options and include a draft Tender document.

**9.1.11 Land Sub-division – Stage 2**

This will be presented to the next Council Briefing for consideration.

**9.1.12 Discussions on Improving Tele-communications, Mobile Coverage and Internet Shire Wide**

The Mayor, CEO & DC&CS will be participating in a TEAMS meeting with Telstra on the afternoon of 16<sup>th</sup> March 2021 to further explore opportunities.

**9.1.13 Works for Queensland (W4Q) 2021 – 2024 – Letter dated 11 March 2021 from D/G Dept of State Dev, infrastructure, Local Government & Planning**

This will be listed for discussion at the April Briefing. Councillors are encouraged to send suggestions to the CEO prior to the Briefing and staff will bring forward these and other possible projects for consideration at that meeting noting that a response is required to the Department by 9<sup>th</sup> April, 2021

**10. WORKPLACE HEALTH AND SAFETY ▲****10.1 Workplace Health and Safety**

This report outlines the general status of Work Health and Safety at McKinlay Shire Council for the period of February 2021.

**RECOMMENDATION**

That Council receives the February 2021 Work Health and Safety Report.

**Resolution No. 238/2021**

That Council receives the February 2021 Work Health and Safety Report.

Moved Cr. J Fegan

Seconded Cr. J Lynch

CARRIED 5/0

**General Business – Councillor Requests**

- S Royes** - Maintenance of park benches – need to be maintained leading up to the Tourist Season
- J Lynch** - Blind corners on Wills Development Road – covered by trees and grass – DERS to follow up  
- 40km/hr signs at Box Creek – why are they there? DERS will investigate.
- J Fegan** - Apprentices – Council should look at taking apprentices on again. Directors to consider.  
- Townsville Bulletin – Cr Fegan has been contacted by a journalist at the Bulletin to provide information for a story on the current health situation. Mayor, Deputy Mayor and CEO to consider coordinating this with the 26<sup>th</sup> March visit to Qld Health.
- T Pratt** - Kynuna beautification project – DERS to follow up  
- Windmill at McKinlay – DERS to follow up.  
- Power pole at DnD shed is on a lean – Staff are attending to this.



**11. CLOSURE OF MEETING**



The Chair of the meeting Mayor Philip Curr declared the meeting closed at 12:14pm.

UNCONFIRMED