



# MCKINLAY SHIRE COUNCIL

## ***CONFIRMED MINUTES***

OF THE

*ORDINARY MEETING OF COUNCIL*

HELD AT THE

BOARD ROOM, CIVIC CENTRE  
JULIA CREEK

**15<sup>th</sup> JULY 2013**

CONFIRMED MINUTES

**TABLE OF CONTENTS**

1. Opening	3
2. Attendance	3
3. Confirmation of Minutes	3
4. Business Arising out of minutes of previous Meeting	3
5. Public Question Time	3
<b><u>6. ENGINEERING REPORT</u></b>	<b>3</b>
6.1 Report - Engineering Works Report	3
<b><u>7. ENVIRONMENT AND REGULATORY SERVICES REPORT</u></b>	<b>4</b>
7.1 Report – Environment and Regulatory Services Report	4
7.2 Report – Amendment of Fee’s and Charges - Development and Airport	4
<b><u>8. COMMUNITY SERVICES REPORT</u></b>	<b>6</b>
8.1 Report – Community Services Report	6
8.2 CONFIDENTIAL Report - Tender 1213006 - Council catering	6
8.3 CONFIDENTIAL Report - Tender 1213004 - HACC catering	6
8.4 CONFIDENTIAL Report - Tender 1213005 - HACC home maintenance	7
8.5 Report - Donation Request - Aussie Helpers	7
8.6 Report - Donation Request - Legacy	7
8.7 Report - Sponsorship Request – Mount Isa Chamber of Commerce	7
8.8 Report - Donation Request – Julia Creek Parents & Citizens Association	8
8.9 Report - Commitment to Julia Creek Swimming Pool Upgrade and Gymnasium Construction	8
<b><u>9. CORPORATE SERVICES REPORT</u></b>	<b>8</b>
9.1 Report – Corporate Services Report	8
9.2 Report - Review Fees and Charges Schedule	8
<b><u>10. CHIEF EXECUTIVE OFFICER REPORT</u></b>	<b>9</b>
10.1 Report - Chief Executive Officer’s Report	9
10.1 Report - Councillor Attendance at Convention	9
10.2 Report - Councillor Attendance at LGAQ Annual Conference	9
10.3 Report - Proposal to Acquire State land, Part of Lot 57 on SP 222372	9
10.4 Report - Proposal to Amendment Lease Agreement – Julia Creek Dirt & Dust Festival	10
Members Business	10
Close	10

CONFIRMED MINUTES

**1. OPENING BUSINESS**

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:05am

**2. ATTENDANCE**

Mayor: Cr. B Murphy  
Members: Cr. A Batt, Cr. E Hick, Cr. N. Walker, Cr. P Curr

Staff:  
Chief Executive Officer Mr. Mark Kelleher  
Director of Corporate and Community Services Ms Tenneil Cody (10:35am)  
Director of Environment and Regulatory Services: Mr. Geoff Rintoul (9:42am)  
Director of Engineering: Mr. Matt Fanning  
Executive Assistant: Ms Linda McNab

APOLOGIES

NIL

**3. CONFIRMATION OF MINUTES**

Confirmation of minutes from the Ordinary Meeting on 18<sup>th</sup> June 2013 as previously circulated to Councillors.

Moved Cr.Hick Seconded Cr.Walker

That the minutes of the Ordinary meeting held on 18<sup>th</sup> June, 2013 be confirmed.

CARRIED

Resolution No.1/1314

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

**5. PUBLIC QUESTION TIME**

**6. ENGINEERING SERVICE REPORT**

**6.1 Engineering Works Report**

Moved Cr. Batt Seconded Cr. Walker

That Council receive the Engineering Services Works Report

CARRIED

Resolution No. 2/1314

Moved Cr. Hick Seconded Cr. Walker

That Council make a submission to the States Royalties for Regions Program in consultation with BHP Cannington to seal the Gilliat McKinlay Road to mitigate the impact of mining operations and improve access to services between Julia Creek and Cannington mine.

CARRIED

Resolution No.3/1314

CONFIRMED MINUTES

- Attendance – Geoff Rintoul entered the meeting at 9:42am
- Attendance – Matt Fanning left the meeting at 9:54am

**7. ENVIRONMENT AND REGULATORY SERVICES REPORT**

**7.1 Environment and Regulatory Works Report**

Moved Cr.Walker Seconded Cr.Batt  
 That Council receive the Environment and Regulatory Works Report CARRIED  
 Resolution No.4/1314

**7.2 Amendment of Fees and Charges – Development and Airport**

Propose to Council, to include amending the Fees and Charges Schedule 2012/13, to include fees for:

1. Landing fees for the Julia Creek Airport;
2. Lodgment and approval of Development Approvals under the Sustainable Planning Act 2009
3. Lodgment, approval and inspections under the Building Act 1975;
4. Lodgment, approval and inspections under the Plumbing and Drainage Act 2002.

Moved Cr.Batt Seconded Cr.Curr  
 That Council adopts the proposed changes as detailed below: CARRIED  
 Resolution No. 5/1314

***1. Julia Creek Airport effective from 1 January 2014***

Section		Description	2013/14 Fee Incl GST	Unit
<b>20.1</b>	<b>Commercial usage</b>			
	All commercial aircraft landing fees		\$ 8.50	per tonne
	Commercial Passenger		\$ 2.00	per person
	all charges are collected by Avdata upon call sign recorded on takeoff and landing			
<b>20.2</b>	<b>Local non commercial users and private aircraft owners</b>		Nil	Per Annum
<b>20.3</b>	<b>RFDS and emergency services</b>			
	All RFDS and emergency usage		Nil	

***2. Development Charges effective from 1 August 2013***

CONFIRMED MINUTES

Section	Description	GL Account	2013/14 Fee Incl GST	Unit
<b>11.1</b>	<b>APPLICATIONS FOR A PROPERLY MADE APPLICATION UNDER THE SUSTAINABLE PLANNING ACT 2009</b>			
	For an Material Change of Use Impact Assessment	3900-1200-0003	\$ 1,650.00	Per Application
	For an Material Change of Use Code Assessment	3900-1200-0003	\$ 1,250.00	Per Application
	For an Reconfiguration of a Lot for a Impact Assessment	3900-1200-0003	\$ 1,650.00	Per Application
	For an Reconfiguration of a Lot for a Code Assessment	3900-1200-0003	\$ 1,250.00	Per Application
	For the signing and sealing of survey plan.	3900-1200-0003	\$ 500.00	Per Application
	For a Operational Works of a Lot for a Impact Assessment	3900-1200-0003	\$ 1,650.00	Per Application
	For a Operational Works of a Lot for a Code Assessment	3900-1200-0003	\$ 1,250.00	Per Application
	Other Planning Applications not included in the above	3900-1200-0003	POA	
	General Planning Advice	3900-1200-0003	\$ 175.00	Per hr based on actual time with 1st hour free of charge
	Planning Application Sign	3900-1200-0003	\$ 35.00	each
<b>11.2</b>	<b>APPLICATIONS MADE UNDER THE BUILDING ACT1975</b>			
	Building Certifiers - lodgement of applications to Council	3900-1200-0001	\$ 115.00	Application must be compliant with Town Plan
	Approval of building applications and relevant inspections	3900-1200-0002	POA	
	Building Approvals Archive Fee	3900-1200-0001	\$ 105.00	Per hr based on actual time to process application
<b>11.3</b>	<b>APPLICATION MADE UNDER THE PLUMBING AND DRAINAGE ACT 2002</b>			
	Onsite Sewerage System Assessment and approval (does not include inspections)	3900-1200-0003	\$ 120.00	Per hr based on actual time to process application
	Assessment of Plumbing and Drainage plans	3900-1200-0003	\$ 120.00	Per hr based on actual time to process application
	Plumbing and Drainage compliance inspections	3900-1200-0003	\$ 120.00	Per hr based on actual time with consultation with plumber

- Attendance – Geoff Rintoul left the meeting at 10:10am

**RECESS: 10:16 – 10:33am** The Mayor adjourned the meeting for morning tea.

- Attendance - Tenneil Cody entered the meeting at 10:35am

CONFIRMED MINUTES

## 8. COMMUNITY SERVICES REPORT

### 8.1 Community Service Report

Moved Cr.Hick

Seconded Cr.Walker

That Council receive the Community Services Report.

CARRIED

Resolution No.6/1314

#### Procedural Motion

Moved Cr.Curr

Seconded Cr.Batt

That Council close the meeting to the public under the Local Government (Operations) Regulation 2012, Section 275 (1) (e) to discuss tenders.

CARRIED

Resolution No.7/1314

- The meeting was closed to the public at 10:52am

#### Procedural Motion

Moved Cr.Walker

Seconded Cr.Hick

That Council reopen the meeting to the public.

CARRIED

Resolution No.8/1314

- The meeting was re-opened to the public at 10:57am

### 8.2 Tender 1213006 – Council Catering

Council annually releases a tender for the provision of catering services for Council meetings and functions. The Council Catering tender has been advertised locally for 21 days in accordance with the Act, closing 7 June 2013.

Moved Cr.Hick

Seconded Cr.Curr

That Council award tender 1213006 Council Catering to Corrina's Catering.

CARRIED

Resolution No. 9/1314

### 8.3 Tender 1213004 – HACC Catering

Council annually releases a tender for the provision of catering services for the Home and Community Care (HACC) program functions. The annual HACC Catering tender was advertised locally for 21 days in accordance with the Act, closing 7 June 2013.

CONFIRMED MINUTES

Moved Cr.Walker

Seconded Cr.Batt

That Council award tender 1213004 HACC Catering to Corrina's Catering.

CARRIED

Resolution No. 10/1314

#### 8.4 Tender 1213005 – HACC home maintenance

Council annually releases a tender for the provision of home maintenance services for Council's Home and Community Care program. The annual HACC Home Maintenance tender has been advertised locally for 21 days in accordance with the Act, closing 7 June 2013.

Moved Cr.Curr

Seconded Cr.Batt

That Council award tender 1213005 HACC Home Maintenance to Norm's Mowing and Yard Care

CARRIED

Resolution No. 11/1314

#### 8.5 Donation Request - Aussie Helpers

Aussie Helpers have requested a donation of \$5,000 from Council to assist their organization to deliver support to the regions drought effected community.

Moved Cr.Hick

Seconded Cr.Batt

That Council provide up to a \$500 food voucher to Aussie Helpers for the purposes of assisting of families within the McKinlay Shire area who are suffering from financial stress.

CARRIED

Resolution No.12/1314

#### 8.6 Donation Request – Legacy

A group of ladies are holding a walk from Townsville to Darwin to raise awareness and money for Legacy and have requested a donation from Council.

Moved Cr.Walker

Seconded Cr.Batt

That Council donate \$500 to Townsville to Darwin Walk for Legacy.

CARRIED

Resolution No.13/1314

#### 8.7 Sponsorship Request – Mount Isa Chamber of Commerce

Council is presented with a Sponsorship Request from the Mount Isa Chamber of Commerce to support 2013 Outback Queensland Tourism Awards & Symposium.

Moved Cr. Murphy

Seconded Cr.Curr

That Council sponsor the 2013 Outback Queensland Tourism Awards & Symposium for \$1,500

CARRIED

Resolution No. 14/1314

CONFIRMED MINUTES

**8.8 Donation Request – Julia Creek Parents & Citizens Association**

The Julia Creek Parents & Citizens Association (P&C) have requested a donation of \$700 to assist fundraising efforts for the Julia Creek State School snow trip.

Moved Cr. Hick

Seconded Cr.Walker

That Council approve the donation of \$700 to the Julia Creek Parents and Citizens Association for the purpose of supporting the 2013 planned school excursion.

CARRIED

Resolution No. 15/1314

**8.9 Commitment to Julia Creek Swimming Pool upgrade and Gymnasium construction**

The purpose of this report is to seek Council's support and financial commitment to the Julia Creek Swimming Pool Upgrade & Gymnasium Construction project. Successfully obtaining funding for the project will be an invaluable asset for a wide range of ages, abilities and functions for the community.

Moved Cr.Walker

Seconded Cr.Batt

That Council commit:

1. \$35,644 to the Julia Creek Swimming Pool Upgrade & Gymnasium Construction project;
2. To the ongoing operational and maintenance costs associated with the Julia Creek Swimming Pool Upgrade & Gymnasium Construction project through its yearly Operational Plan and its long term Asset Management Plan.

CARRIED

Resolution No. 16/1314

**9. CORPORATE SERVICES REPORT**

**9.1 Corporate Services Report**

Moved Cr.Curr

Seconded Cr.Hick

That Council receive the Corporate Services Report

CARRIED

Resolution No.17/1314

**9.2 Review Fees and Charges Schedule**

Present to Council the proposed Fees and Charges Schedule for the financial year 2013/14. The schedule contains fees and charges relating to all other services provided by Council.

Moved Cr.Walker

Seconded Cr.Curr

That Council adopts the proposed Fees and Charges Schedule 2013/14 Version 1 as presented.

CARRIED

Resolution No. 18/1314





CONFIRMED MINUTES

The opportunity to purchase this land will also allow for the opening of a road to regularize access to several adjoining freehold lots which have enjoyed unofficial access, across the Reserve, to those properties for well over 50 years.

Moved Cr.Walker

Seconded Cr.Batt

That Council make application to the State Government to purchase part of Reserve for Pasturage Purposes described as Lot 57 on SP222372, as delineated on the attached plan, and to open a road to allow practical access to adjoining lots.

CARRIED

Resolution No. 22/1314

Attendance : Cr. Murphy and Cr. Curr re-entered the meeting at 12:13pm

### **10.5 Proposal to Amendment Lease Agreement – Julia Creek Dirt & Dust Festival**

The Council currently leases land to the Julia Creek Dirt & Dust Festival. The land is described as : Lot2 on CP EN 148, Lot6 on JC55713, Lot17 on CP EN 154, Lot1 on SP250561.

The lease term is for 3 years from 1 July 2012 to 30 June 2015 with an option for an extension for 3 years.

The Festival Committee has requested an extension of the term of the lease for a further 10 years which will, amongst other things, provide the Committee with the ability to hopefully secure more permanent funding/sponsorship for this annual event, given the Festival has a more secure long- term lease over the venue.

Moved Cr.Walker

Seconded Cr.Curr

That Council approve a request for an amendment to the term of the current lease to the Julia Creek Dirt & Dust Festival for an extension of 10 years up to 30 June 2025 and costs associated with this amendment ,eg. legal costs and /or stamp duty costs, be paid by the Festival.

CARRIED

Resolution No. 23/1314

## **11. MEMBERS BUSINESS**

NIL

## **12. CLOSURE OF MEETING**

The Chair of the meeting, Cr. Belinda Murphy, Mayor, declared the meeting closed at 1:10pm

\_\_\_\_\_  
Cr Belinda Murphy  
Mayor