

Making a submission about the draft McKinlay Shire Planning Scheme

FACT SHEET

What is a submission?

A submission is a written comment about the draft planning scheme made by any interested member of the community (for example a person, group or organisation).

A submission may:

- Object to all or part of the draft planning scheme, and/or
- Support all or part of the draft planning scheme.

How do I make a submission about the proposed planning scheme?

In order to be considered a properly made submission, the submission must:

- Be in writing (letters and emails are acceptable)
- State the name and residential or business address of each submitter
- Be signed by each person who made the submission (unless the submission is made electronically)
- Be received by Council during the consultation period (on or before **5th November 2018**)
- Be addressed to the McKinlay Shire Council Chief Executive Officer
- Supply one postal or electronic address for further correspondence regarding the submission.
- State the grounds of the submission and the facts and circumstances relied on in support of the grounds

Grounds for a submission

When stating the grounds of a submission and the facts and circumstances relied on, it is important to focus on planning issues. To assist council in understanding your views, the submission should also include any relevant evidence and/or documentation in support of the grounds raised in the submission.

Please ensure your submission can be clearly read, particularly names and contact details.

Send completed submission to:

Chief Executive Officer
McKinlay Shire Council

Via post: PO Box 177 Julia Creek QLD 4823

Via email: reception@mckinlay.qld.gov.au

In person: 29 Burke St Julia Creek QLD 4823

What happens after you lodge your submission?

Once the consultation period has ended, council will consider the submissions when reviewing the planning scheme. Council will then respond to each submission and inform submitters of the impact they have had on the proposed planning scheme.

What if I have further questions?

Council will be undertaking workshops to help with the community's understanding of the proposed planning scheme.

For more information you can contact Javier Samanes on (07) 4758 3416, email reception@mckinlay.qld.gov.au or visit Council's website at www.mckinlay.qld.gov.au

Privacy Notice

McKinlay Shire Council is collaborating with the Queensland Department of State Development, Manufacturing, Industry and Planning (DSDMIP) to develop the planning scheme. Your personal details will not be disclosed to any other person or agency external to Council or DSDMIP without your consent unless required or authorised by law.