

Rates Instalments Payment Arrangement Application

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APPLICANT DETAILS

Name of Applicant/s:

Assessment Number:

Property Address:

Suburb:

Postcode:

Postal Address:

Suburb:

Postcode:

Telephone: Home: ()

Mobile:

Business: ()

Fax: ()

Email:

INSTALMENT DETAILS

I/we advise that I/we cannot meet your requirement to make full payment of Rates and Charges as requested at this point in time. I/we can however, pay the full amount via regular instalments as listed below in accordance with Councils Debtor Policy Version 1.2.

Applicable Financial Year: 20____/20____ *please note that this instalments payment arrangement will cease upon the end of the stated financial year.

Current Outstanding Balance for this financial year (inc. Jul-Dec notice): \$_____ as at ____/____/____ (int. until)

I/we choose to pay: please choose 1 only of the following 2 options and tick the corresponding number

1. The above current outstanding balance before January 31 (next please go to the instalment amount and complete) or
2. The below total due amount before June 30 (this will be what you calculate at the end of the next two amounts)

Second rate notice (Jan-Jun) balance for this financial year if not yet issued & option 2 was chosen above (same as first Jul-Dec rate notice balance) \$_____ (if the second rate notice has already been issued please mark as \$0)

Total Due Amount before June 30 if option 2 was chosen above (please add together the above two amounts): \$_____

Instalment Amount: \$_____ **Frequency (eg: per week, fortnight or month):** _____

My/our first payment will be made on the: ____/____/____

My/our last payment will be made up until: please choose 1 only of the following 3 options and tick the corresponding no

1. **Date** ____/____/____ (must be on or before the nearest June 30 or Jan 31 if option 1 was chosen above).
2. The **target amount** of \$_____ is reached by ____/____/____ (also as above number 1 brackets).
3. **Indefinite** to the nearest June 30.

As per McKinlay Shire Councils Debtor Policy Version 1.2 adopted by Council in March 2012 Section 12 "Rates and Charges" Part 12.2 "Paying of Rates and Charges by Instalments", a Ratepayer may choose to pay their Rates or charges via an instalment plan.

Terms to be eligible for an instalment plan:

- Payments must equal WEEKLY, FORTNIGHTLY or MONTHLY payments
- All rates and charges are to be paid in full by the end of the current financial year (including any levies that will be issued in the instalment plan period)
- Instalment plan is to be approved at the discretion of the Chief Executive Officer.

In accordance with Section 67 of the Local Government Act 2009, interest ceases to be charged on rates that are being paid by instalments; once an instalment arrangement has been made on "overdue" rates provided that the ratepayer does not default on the instalment arrangement, the rates then become "overdue".

Please note that failure to comply with this agreement may mean that legal and/or debt recovery action may be taken for recovery of all outstanding Rates and Charges without further notice.

I/we accept the terms and conditions of this payment arrangement as outlined in McKinlay Shire Councils Debtor Policy Version 1.2.

Signature/s:

Date:

OFFICE USE ONLY:

First Payment Date-Interest Raised until (if applicable):

Approved by CEO: Y / N Signature:

Letter Sent:

Rates Instalments Payment Arrangement Application Voucher #: RIPA

Entered By:

Signature:

Date:

Noted: