

Ordinary Meeting Agenda

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 23rd January 2018, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek 23rd January 2018 at 9:00am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. N Walker, Cr. S Royes, Cr. P Curr, Cr. J Fegan

Staff:

Director Engineering, Environment and Regulatory Services Mr. Andrew Boardman
Executive Assistant Mrs. Amy Tinning

Other people in attendance:

Apologies:

3. CONFIRMATION OF MINUTES

3.1 That the Minutes of Ordinary Meeting on December 18th be confirmed.

MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARD ROOM, CIVIC CENTRE
JULIA CREEK

December 18th, 2017

ORDER OF BUSINESS

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Deputy Mayor Neil Walker declared the meeting open at 8:03 am.

2. ATTENDANCE

Deputy Mayor: Cr. N Walker,

Members: Cr. P Curr, Cr. S Royes, Cr. J Fegan

Staff:

Acting Chief Executive Officer Mrs Tenneil Cody
Director of Engineering, Environmental & Regulatory Services Mr Andrew Boardman
Executive Assistant, Mrs Amy Tinning

Apologies:

Nil

PROCEDURAL MOTION

Mayor Belinda Murphy requests a leave of absence from the ordinary due to travel for Council commitments. Cr Murphy will endeavour to attend the later part of the meeting if time permits

Resolution No.117/1718

That Mayor Belinda Murphy be granted leave of absence from the meeting due to travel for Council commitments.

Moved Cr. P Curr

Seconded Cr. J Fegan
CARRIED 4/0

Other people in attendance:

Nil

3. CONFIRMATION OF MINUTES

Confirmation of Minutes of the Special Meeting of Council held on 7th November 2017.

RECOMMENDATION

That the Minutes of the Special Meeting of Council on 7th November 2017 be confirmed.

Resolution No. 118/1718

The Minutes of Special Meeting of Council on 7th November 2017 are confirmed, with the following amendments:

- formatting changes as specified by Council.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

Confirmation of Minutes of the Special Meeting of Council on 17th November 2017.

RECOMMENDATION

That the Minutes of the Special Meeting of Council on 17th November 2017 be confirmed.

Resolution No. 119/1718

The Minutes of Special Meeting of Council on 17th November 2017 are confirmed.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 4/0

Confirmation of Minutes of the Ordinary Meeting of Council held on 21st November 2017.

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council on 21st November 2017 be confirmed.

Resolution No. 120/1718

The Minutes of Ordinary Meeting of Council on 21st November 2017 are confirmed.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities, revenue and expenditure for the department for the period of November 2017.

RECOMMENDATION

That Council receives the November 2017 Engineering Works Report.

Resolution No. 121/1718

Council receives the November 2017 Engineering Works Report.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

PROCEDURAL MOTION

Resolution No. 122/1718

Council resolve to accept late agenda item 5.2 Pre-Qualified Suppliers – Plant Hire 2018, from Mr. Andrew Boardman Director of Engineering, Environmental and Regulatory Services

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 4/0

PROCEDURAL MOTION

That Council resolve that the meeting be closed in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councilor's consider it necessary to discuss *(e) contracts proposed to be made by it;*

Resolution No. 123/1718

This report is CONFIDENTIAL in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councilor's consider it necessary to discuss *(e) contracts proposed to be made by it;*

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 4/0

Closure of the Ordinary Meeting of Council occurred at 8:19am.

5.2 CONFIDENTIAL - LATE REPORT - Pre-Qualified Suppliers – Plant Hire 2018

McKinlay Shire Council has released a tender for Pre-Qualified Suppliers for Plant Hire for the 2018 calendar year. The Tender evaluation process was conducted externally by Peak Services. Peak has provided an evaluation report with recommendation for Council consideration.

RECOMMENDATION

That Council accepts Peak Services tender evaluation report and resolves to endorse the Suppliers and rankings for the Pre-Qualified Suppliers – Plant Hire as recommend within the Peak Services report for the 2018 calendar year.

PROCEDURAL MOTION

Resolution No. 124/1718

Council resolve to re-open the meeting to the public.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

The meeting re-opened to the public at 9:02am.

Resolution No. 125/1718

Council accepts Peak Services tender evaluation report and resolves to endorse the Suppliers and rankings for the Pre-Qualified Suppliers – Plant Hire as recommend within the Peak Services report for the 2018 calendar year.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

6. ENVIRONMENT AND REGULATORY SERVICE REPORT

6.1 Environmental and Regulatory Services Report – November 2017

This report outlines the general activities, revenue and expenditure for the department for the period November 2017.

RECOMMENDATION

That Council receives the November 2017 Environment and Regulatory Services Report.

Resolution No. 126/1718

Council receives the November 2017 Environment and Regulatory Services Report.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

6.2 Eastern Creek Reserve Lot 7 on TO29

Council's view is sought by the Department of Natural Resources and Mines regarding becoming Trustees for Reserve 1324 Eastern Creek Reserve Lot 7 TO29.

RECOMMENDATION

That Council resolves to either;

- a) Advise the Department of Mines and Natural Resources that Council wished to accept trusteeship of this reserve; or
- b) Advise the Department of Mines and Natural Resources that Council does not wish to accept trusteeship of this reserve.

Resolution No. 127/1718

Council resolves to advise the Department of Mines and Natural Resources that Council does not wish to accept trusteeship of this reserve.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

6.3 Grant Housing

Council has been successful in the application for grant funding to build 4 new dwellings to assist with Council housing shortages. The 4 dwellings are intended to be 2 x 4 bedroom houses and 2 x 3 bedroom units on 3 land parcels. There have been land parcels nominated in the funding application however Council's views are sought whether these are the most suitable locations, other locations nominated to consider are 41/JC55713, 44/JC55713, 9/JC55711 and 4/SP278219.

RECOMMENDATION

That Council resolves to;

- a) sell building only at 69 Coyne Street (44/JC55713) and build 1 x 4 bedroom house on site;
- b) demolish 4 Shaw St (9/JC55711) and build 2 x 3 bedroom units on site, and;
- c) Build 1 x 4 bedroom house in the subdivision on lot 4 on SP278219.

Resolution No. 128/1718

Council resolves to;

- a) Purchase vacant land described as lot 41/JC55713 to build 1 x 4 bedroom house;
- b) demolish 4 Shaw St (9/JC55711) and build 2 x 2 bedroom units on site, and;
- c) Build 1 x 4 bedroom house in the subdivision on lot 4 on SP278219.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

Attendance – Mr Andrew Boardman Director of Engineering, Environmental & Regulatory Services left the meeting room at 9:41am.

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of November 2017.

RECOMMENDATION

That Council receives the Community Services monthly report for November 2017.

Resolution No. 129/1718

Council receives the Community Services monthly report for November 2017.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

7.2 Julia Creek Early Learning Centre Fees

Council is presented with a review of the fees for the Julia Creek Early Learning Centre, with a proposal to increase the fees effective from 1 January 2018.

RECOMMENDATION

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$68 per day per child to \$75 per day per child, and the half day fee increase from \$44 per day per child to \$50 per day per child, effective from 1st January 2018.

Resolution No. 130/1718

That Council increase the daily attendance fee of the Julia Creek Early Learning Centre from \$68 per day per child to \$75 per day per child, and the half day fee increase from \$44 per day per child to \$50 per day per child, effective from 1st January 2018.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

7.3 Tourism Plan (2018-2022) Adoption

Tourism has been identified as one of the four pillars of the Queensland economy. McKinlay Shire has made substantial attainment in this industry with visitor numbers to the Shire increasing at an average rate of 38% per annum over the last six years. Our efforts are consistently recognised in the industry with awards and commendations. Most recently, McKinlay Shire Council received the 2017 *Outback Queensland Tourism Association* Local Government Award for Tourism, Destination Marketing Award and Visitor Information and Services Award for the Julia Creek Visitor Information Centre. Furthermore, the Julia Creek Visitor Information Centre won the 2017 *Queensland Information Centre Association* Award for Tourism Excellence. Thus, our efforts have been notable. However, it was strategised by Council that a decisive direction was mapped to ensure that our momentum is maintained in a sustainable fashion and further tourism opportunities are identified.

RECOMMENDATION

That Council adopts the Tourism Plan (2018-2022) as presented.

Resolution No. 131/1718

That Council adopts the Tourism Plan (2018-2022) as presented.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 4/0

8. CORPORATE SERVICES REPORT

8.1 Corporate Services Report

The Corporate Services Report as of 30th November 2017 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 30th November 2017.

Resolution No. 132/1718

Council receives the monthly Corporate Services Report for the period ending 30th November 2017.

Moved Cr.P Curr

Seconded Cr. S Royes

CARRIED 4/0

8.2 Report – Sale of Land for Overdue Rates Charges – Assessment Number 50 – 77 Goldring Street, Julia Creek, Lot 8 on JC55710

In accordance with *Section 140 (1) (c) (i) of the Local Government Regulation 2012* Council has the authority to sell the land at 77 Goldring Street, Julia Creek, more particularly described as Lot 8 on JC55710 for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

RECOMMENDATION

That Council resolve to:

- (a) sell the land located at 77 Goldring Street, Julia Creek, more particularly described as Lot 8 on JC55710 (“the Land”) by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.
- (b) delegate to the Chief Executive Officer, its power to:
 - (i) give a Notice of Intention to Sell to all interested parties; and
 - (ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land.”

Resolution No. 133/1718

Council resolve to:

- (a) sell the land located at 77 Goldring Street, Julia Creek, more particularly described as Lot 8 on JC55710 (“the Land”) by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.
- (b) delegate to the Chief Executive Officer, its power to:
 - (i) give a Notice of Intention to Sell to all interested parties; and
 - (ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land.”

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 4/0

8.3 Report – Sale of Land for Overdue Rates Charges – Assessment Number 68 – 37 Goldring Street, Julia Creek, Lot 208 on JC5571

In accordance with *Section 140 (1) (c) (i) of the Local Government Regulation 2012* Council has the authority to sell the land at 37 Goldring Street, Julia Creek, more particularly described as Lot 208 on JC5571 for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

RECOMMENDATION

That Council resolve to:

(a) sell the land located at 37 Goldring Street, Julia Creek, more particularly described as Lot 208 on JC5571 (“the Land”) by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.

(b) delegate to the Chief Executive Officer, its power to:

(i) give a Notice of Intention to Sell to all interested parties; and

(ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land.”

Resolution No. 134/1718

Council resolve to:

(a) sell the land located at 37 Goldring Street, Julia Creek, more particularly described as Lot 208 on JC5571 (“the Land”) by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.

(b) delegate to the Chief Executive Officer, its power to:

(i) give a Notice of Intention to Sell to all interested parties; and

(ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land.”

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

8.4 Report – Sale of Land for Overdue Rates Charges – Assessment Number 330-1 – Finlay Street, Kynuna, Lot 502 on K3711, Lot 503 on K3711, Lot 504 on K3711, Lot 507 on K3711, Lot 508 on K3711 and Lot 509 on K3711

In accordance with *Section 140 (1) (c) (i) of the Local Government Regulation 2012* Council has the authority to sell the land at Finlay Street, Kynuna, more particularly described as Lot 502 on K3711, Lot 503 on K3711, Lot 504 on K3711, Lot 507 on K3711, Lot 508 on K3711 and Lot 509 on K3711 for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

RECOMMENDATION

That Council resolve to:

(a) sell the land located at Finlay Street, Kynuna, more particularly described as Lot 502 on K3711, Lot 503 on K3711, Lot 504 on K3711, Lot 507 on K3711, Lot 508 on K3711 and Lot 509 on K3711 (“the Land”) by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.

(b) delegate to the Chief Executive Officer, its power to:

(i) give a Notice of Intention to Sell to all interested parties; and

(ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land.”

Resolution No. 135/1718

Council resolve to:

(a) sell the land located at Finlay Street, Kynuna, more particularly described as Lot 502 on K3711, Lot 503 on K3711, Lot 504 on K3711, Lot 507 on K3711, Lot 508 on K3711 and Lot 509 on K3711 ("the Land") by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.

(b) delegate to the Chief Executive Officer, its power to:

(i) give a Notice of Intention to Sell to all interested parties; and

(ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land."

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

8.5 Report – Sale of Land for Overdue Rates Charges – Assessment Number 465 – Nelia Street, Julia Creek, Lot 8 on N6311

In accordance with *Section 140 (1) (c) (i) of the Local Government Regulation 2012* Council has the authority to sell the land at Nelia Street, Julia Creek, more particularly described as Lot 8 on N6311 for overdue rates or charges as some or all of the overdue rates and charges have been overdue for at least three (3) years.

RECOMMENDATION

That Council resolve to:

(a) sell the land located at Nelia Street, Julia Creek, more particularly described as Lot 8 on N6311 ("the Land") by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.

(b) delegate to the Chief Executive Officer, its power to:

(i) give a Notice of Intention to Sell to all interested parties; and

(ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land."

Resolution No. 136/1718

Council resolve to:

(a) sell the land located at Nelia Street, Julia Creek, more particularly described as Lot 8 on N6311 ("the Land") by way of auction for overdue rates and charges pursuant to section 140(2) of the Local Government Regulation 2012 by issuing a Notice of Intention to Sell, with an auction reserve and other terms of the process to be set by the Chief Executive Officer having regard to legal requirements.

(b) delegate to the Chief Executive Officer, its power to:

(i) give a Notice of Intention to Sell to all interested parties; and

(ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the Land."

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

9. CHIEF EXECUTIVE OFFICER REPORT

9.1 Building Better Regions Funding Application-Fit-out Dirt and Dust Shed

This funding opportunity will give Council the ability to complete this part of the venue precinct and will have a fully functioning building to host any event with ease and limited setup required.

The 75% Funding opportunity will require Council to contribute \$100,000.00 and \$300,000.00 will be sourced through this funding application from Building Better Regions Fund.

This area and with the completed shed will be able to be hired out to event organisers and the shed will be mainly used as the "Home" of the Dirt and Dust from where the highly successful Dirt and Dust Festival has been run for the last 18 years.

RECOMMENDATION

That Council supports this application for the 2018/19 Budget Program as presented.

That Council agrees to put \$100,000 of its own source funding towards this project to complete the fit-out of the new shed.

That Council accepts that this new facility will be added into our maintenance program and will be part of Council overall Asset Management Plan over its intended lifecycle.

That McKinlay Shire Council name the event area.

Resolution No. 137/1718

Council supports this application for the 2018/19 Budget Program as presented.

That Council agrees to put \$100,000 of its own source funding towards this project to complete the fit-out of the new shed.

That Council accepts that this new facility will be added into our maintenance program and will be part of Council overall Asset Management Plan over its intended lifecycle.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

PROCEDURAL MOTION

That Council resolve that the meeting be closed to the public under section 217 11(h) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss (h) other business for which public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Resolution No. 138/1718

Council resolve that the meeting be closed to the public under section 217 11(h) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss (h) other business for which public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 4/0

Closure of the Ordinary Meeting of Council occurred at 10:04am.

9.2 CONFIDENTIAL- Ombudsman 2017/10044 -Correspondence with Elrose Plant Hire in regards to Tender Processes.

Council has received correspondence from the Ombudsman's Office with regard to complaint lodged by Elrose Plant Hire.

RECOMMENDATION

That Council receives this report and invite the Ombudsman to investigate, these allegations raised against the Council and Elected Members and Council Staff and Contractors behavior in regards to these allegations, and wait for the outcome of this investigation before replying back to Elrose Plant Hire PTY LTD,

And

Write to Elrose Plant Hire PTY LTD advising that Council intention is a full investigation into both his operation and also McKinlay Shire Council operation regarding these allegations.

PROCEDURAL MOTION

Resolution No. 139/1718

Council resolve to re-open the meeting to the public.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 4/0

The meeting re-opened to the public at 10:31am.

Resolution No. 140/1718

Council receives this report and invite the Ombudsman to investigate, these allegations raised against the Council and Elected Members and Council Staff and Contractors behavior in regards to these allegations, and wait for the outcome of this investigation before replying back to Elrose Plant Hire PTY LTD,

And

Write to Elrose Plant Hire PTY LTD advising that Council intention is a full investigation into both his operation and also McKinlay Shire Council operation regarding these allegations.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

10. WHS REPORT

11. MEMBERS BUSINESS

Cr. S Royes – Council shut down maintenance and watering of Council Parks & Gardens.

12. CLOSURE OF MEETING

The Chair of the meeting, Deputy Mayor Neil Walker declared the meeting closed at 10:50am.



Cr. Neil Walker
Deputy Mayor

3.2 That the Minutes of Special Meeting Council held on 27th June 2017 be confirmed.

Special Meeting of Council / 27 JUNE 2017

UNCONFIRMED MINUTES



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL BUDGET 2017/2018

HELD AT THE

BOARD ROOM, CIVIC CENTRE
JULIA CREEK

27th JUNE 2017

UNCONFIRMED MINUTES

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UNCONFIRMED MINUTES

1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open at 9:05am

2. ATTENDANCE

Mayor: Cr. B Murphy
Members: Cr. J Fegan, Cr. S Royes, Cr. N Walker, Cr. P Curr (teleconference)

Staff:
Interim Chief Executive Officer Mr. Peter Fitchat
Director Corporate and Community Services: Mrs Tenneil Cody
Director of Environment & Regulatory Services: Mr. Andrew Boardman
Senior Finance Officer: Ms Katherine Crawford

APOLOGIES

Nil

3. NOTIFIED ISSUES

3.1 Revenue Statement Review 2017/18

In accordance with *Section 172 of the Local Government Regulations 2012*, Council must prepare a revenue statement for each financial year.

The 2017/2018 Revenue Statement Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

Recommendation:

That Council adopt the 2017/2018 Revenue Statement Version 1 as presented.

Moved Cr. P Curr Seconded Cr. N Walker

That Council adopt the 2017/2018 Revenue Statement Version 1 as presented.

CARRIED 5/0

Resolution No. 333/1617

3.2 Debt Policy Review 2017/18

In accordance with *Section 192 of the Local Government Regulations 2012*, Council must prepare and adopt a debt policy for each financial year.

The 2017/2018 Debt Policy Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

Recommendation:

That Council adopt the 2017/2018 Debt Policy Version1 as presented.

Moved Cr. S Royes Seconded Cr. J Fegan

That Council adopt the 2017/2018 Debt Policy Version1 as presented.

CARRIED 5/0

Resolution No. 334/1617

UNCONFIRMED MINUTES

3.3 Investment Policy Review 2017/18

In accordance with *Section 191 of the Local Government Regulations 2012*, Council must prepare and adopt an investment policy.

The 2017/2018 Investment Policy Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

Recommendation:

That Council adopt the 2017/2018 Investment Policy Version 1 as presented.

Moved Cr. J Fegan

Seconded Cr. N Walker

That Council adopt the 2017/2018 Investment Policy Version 1 as presented.

CARRIED 5/0

Resolution No. 335/1617

3.4 Procurement Policy Review

As per *section 198 of the Local Government Regulation 2012*, Council must review the Procurement Policy on an annual basis.

Recommendation:

That Council adopt the revised Procurement Policy 2017/2018 Version 1 as presented

Moved Cr. P Curr

Seconded Cr. N Walker

That Council adopt the revised Procurement Policy 2017/2018 Version 1 as presented

CARRIED 5/0

Resolution No. 336/1617

3.5 2017/2018 Rates and Charges

In accordance with *Section 94 of the Local Government Act 2009*, Council must decide, by resolution at the Council's budget meeting for a financial year, what rates and charges are to be levied for that financial year.

Recommendation:

That Council makes the decision to increase the current differential rating categories and service utility charges by 3% as follows:

Rates Revenue (General & Services)

Services / Special Rates	2016-17 Rates Received	2017-18 Rates
Julia Creek Water	280,278.45	288,686.80
McKinlay Water	17,420.80	17,943.42
Kynuna Water	12,087.44	12,450.06
Nelia Water	2,666.00	2,745.98
Gilliat Water	2,609.12	2,687.39

Special Meeting of Council / 27 JUNE 2017

UNCONFIRMED MINUTES

Julia Creek Sewerage	205,895.00	212,071.85
Refuse Collection	77,962.86	80,301.75
Refuse Disposal	36,089.40	37,172.08
Solar	35,318.10	36,377.64
	<u>670,327.17</u>	<u>690,436.97</u>

Differential Rates

Rates - General	204,559.72	210,696.51
Rates - Rural	1,844,650.39	1,899,989.90
Rates - Mining	417,786.36	430,319.95
	<u>2,466,996.47</u>	<u>2,541,006.36</u>

TOTAL Rate Revenue (excl discount)	3,137,323.64	3,231,443.33
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Discount

Julia Creek Water	24,860.70	28,868.68
McKinlay Water	1,726.99	1,794.34
Kynuna Water	869.08	1,245.01
Nelia Water	207.28	274.60
Gilliat Water	250.88	268.74
Julia Creek Sewerage	18,509.70	21,207.19
Refuse Collection	7,132.21	8,030.17
Refuse Disposal	3,236.15	3,717.21
General Rates	201,416.08	254,100.64
Pensioner	26,560.67	27,357.49

TOTAL Discount	284,769.74	346,864.07
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TOTAL Budgeted Rate Revenue	2,852,553.90	2,884,579.26
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And that Council charges the Special Rate "PV Solar Levy" as specified in the property owner contract for the Solar Installation.

Moved Cr. N Walker

Seconded Cr. J Fegan

That Council makes the decision to increase the current differential rating categories and service utility charges by 3% as follows:

UNCONFIRMED MINUTES

Rates Revenue (General & Services)

Services / Special Rates	2016-17 Rates Received	2017-18 Rates
Julia Creek Water	280,278.45	288,686.80
McKinlay Water	17,420.80	17,943.42
Kynuna Water	12,087.44	12,450.06
Nelia Water	2,666.00	2,745.98
Gilliat Water	2,609.12	2,687.39
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Refuse Collection	77,962.86	80,301.75
Refuse Disposal	36,089.40	37,172.08
Solar	35,318.10	36,377.64
	670,327.17	690,436.97
Differential Rates		
Rates - General	204,559.72	210,696.51
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	2,466,996.47	2,541,006.36
TOTAL Rate Revenue (excl discount)	3,137,323.64	3,231,443.33

Discount		
Julia Creek Water	24,860.70	28,868.68
McKinlay Water	1,726.99	1,794.34
Kynuna Water	869.08	1,245.01
Nelia Water	207.28	274.60
Gilliat Water	250.88	268.74
Julia Creek Sewerage	18,509.70	21,207.19
Refuse Collection	7,132.21	8,030.17
Refuse Disposal	3,236.15	3,717.21
General Rates	201,416.08	254,100.64
Pensioner	26,560.67	27,357.49
TOTAL Discount	284,769.74	346,864.07

TOTAL Budgeted Rate Revenue	2,852,553.90	2,884,579.26
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And that Council charges the Special Rate "PV Solar Levy" as specified in the property owner contract for the Solar Installation.

UNCONFIRMED MINUTES

Resolution No. 337/1617

CARRIED 5/0

3.6 Annual Budget 2017/2018

A local government is required to adopt its budget for a financial year after 31 May in the year before the financial year but before 1 August in the financial year. Councillors and Operational staff have met at budget workshops over the past two months for the purposes of preparing a budget for the 2017/2018 financial year.

Recommendation:

That Council adopts the 2017/2018 annual budget comprised of the following documents:

- Financial Statements for the financial years 2017/2018 and the next two financial years.
 - Statement of Comprehensive Income
 - Statement of Movements in Equity
 - Statement of Cash Flows
 - Statement of Financial Position
- Long-Term Financial Forecast inclusive of relevant measures of sustainability
- Operational Budget by Function
- Capital Works Program

Moved Cr. B Murphy

Seconded Cr. N Walker

That Council adopt the 2017/2018 annual budget comprised of the following documents:

- Financial Statements for the financial years 2017/2018 and the next two financial years.
 - Statement of Comprehensive Income
 - Statement of Movements in Equity
 - Statement of Cash Flows
 - Statement of Financial Position
- Long-Term Financial Forecast inclusive of relevant measures of sustainability
- Operational Budget by Function
- Capital Works Program

CARRIED 5/0

Resolution No. 338/1617

3.7 Operational Plan 2017/18

In accordance with *Section 174 of the Local Government Regulations 2012*, Council must prepare and adopt an annual operational plan for each financial year.

The annual Operational Plan 2017/2018 is reflective of the proposed budget and associated programs.

Recommendation:

That Council adopts the 2017/2018 Operational Plan version 1 as presented.

Moved Cr. J Fegan

Seconded Cr. S Royes

That Council adopt the 2017/2018 Operational Plan version 1 as presented.

CARRIED 5/0

Resolution No. 339/1617

4. CLOSURE OF MEETING

The Chair of the meeting, Cr. Belinda Murphy, Mayor, declared the meeting closed at 9:30am.



Mayor, Belinda Murphy

4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETING

5. ENGINEERING SERVICES REPORT



Ordinary Meeting of Council Tuesday 23rd January 2018

5.1 Subject: Engineering Works Report
Attachments: 5.1.1 – Works Program
Author: Director Engineering and Regulatory Services
Date: 12th January, 2018

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period December 2017.

Recommendation:

That Council receives the December 2017 Engineering Works Report.

Background:

This report outlines the general activities of the department for the month of December 2017.

Consultation: (internal/External)

Finance Manager, Workshop and Fleet Manager, Works Staff

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 89056



Ordinary Meeting of Council Tuesday 21st November, 2017

Capital Works Program 2017-18

Infrastructure & Works	New, Renewal or Upgrade	Budget	% Completed	Estimated Completion Date	Status
Roads					
R2R - Gilliat / McKinlay	Upgrade	567,920	0	April 2017	Commence Early 2018
Taldora Road - 244/LGSR/20 Construct to new sealed 2 lane standard, 5.45kms	New	600,000	98%	October 2017	Seal Completed
Nelia Bunda Road - 244/LGSR/17 Construct to new sealed 2 lane standard, 2.5kms	New	300,000	20%	November 2017	Seal Completed
RESEAL Shire Road Network - Julia Street / Old Normanton Road, Hickman Street, Punchbowl Road	Renewal	100,000	15%		Commence May 2018
Grid Replacement Program - Allowance for 2 Grids	Renewal	30,000	0		
Install Kerb & Channel - Julia Creek - approx 200 m broken K & C to be removed and install new K & C	Renewal	50,000	0		Review being undertaken on damaged kerbing in Julia Creek. Report being prepared.
RV Access Road - New sealed road from Flinders Highway to the JC RV Site & from the RV Site to Shaw St Julia Creek	New	299,677	2%	December 2017	Commence mid January 2018
Combo Waterhole Access Road - Formed & Gravelled & Sealed road (8kms)	Upgrade	1,269,022	0		REMOVED FROM PROGRAMME
		3,216,619			



Ordinary Meeting of Council Tuesday 21st November, 2017

Infrastructure & Works	New, Renewal or Upgrade	Budget	% Completed	Estimated Completion Date	Status
Wastewater					
Julia Creek Sewerage - Sludge drying beds rehab, flow meter at STP and lagoon, effluent recycle for irrigation, install generator at Hickman St pump station, concrete bund wall, sewerage consultancy environmental investigation.	Renewal	120,000	15%		Generator has been delivered to Hickman Street Pump Station, Design Completed, getting design confirmed for future demand
Caravan Park Sewer Upgrade - CARRYOVER - Works for Qld Grant	Upgrade	30,000	100%		Complete
		150,000			
Water					
Julia Creek Water - CARRYOVER - AC mains replacement	Renewal	80,000	5%		Pipe Purchased
Kynuna Water Upgrades - Fire hydrants, submersible pump in Bore 1	Upgrade	30,000	100%		Scope Change as requested by CEO to improve water quality
McKinlay Water Upgrades- CARRYOVER LGSP Funding - \$317,400. \$95,220 recd 16/17. A further \$222,180 to be recd as project is completed in 17/18 year. Project to be completed by Nov 17.	Upgrade	150,000	80%		Installation of new Bore Completed. Replacement of Water Mains is being undertaken.
		260,000			



Ordinary Meeting of Council Tuesday 21st November, 2017

<p>Transport</p> <p>Julia Creek Airport - \$500,000 from Building our Regions(State) \$1,170,545 from Dept of Infrastructure & Regional Development (Federal) \$250k paid in 16/17 from the Federal.</p>	<p>Upgrade</p>	<p>2,291,091</p>	<p>5%</p>		<p>Pavement Works Completed Lighting to be Completed, tenders being assessed</p>
<p>Workshop</p> <p>Plant & Vehicle Replacement</p>	<p>Renewal</p>	<p>1,339,000</p>	<p>50%</p>		<p>Coaster Bus has been Delivered. All new Vehicles have been ordered and 3 were delivered in December.</p>



Operational Works

Engineering Operational Works July 2017-June 2018		Status
Shire Road Maintenance		Maintenance Program Attached. Works Foreman – Richard Watkins has been appointed to the Position
Road Signage		Ongoing as required
Town Streets		Review being undertaken on damaged Kerbing in Julia Creek. Report being prepared.
NDRRA		Report Attached
Julia Creek Airport		Slashed 25/07/2017. Lighting has been decommissioned and portable lights will be used until new lighting installed. Local Laws Officer repaired the Dunnart Fence in two (2) separate spots due to the tank that was located near the terminal that was blown away in the storm.
Kynuna Airport		Graded 16/02/2017
McKinlay Airport		Graded 31/03/2017
Plant and Equipment		Ongoing



Ordinary Meeting of Council Tuesday 21st November, 2017

RMPC	Contract Finalised 2017/18 RMPC Foreman – Zac Jensen has been appointed to the Position
Workshop	Mechanic – Remains unfilled Workshop currently operating with Workshop Supervisor and Trainee

Engineering Operational Works July 2017-June 2018	
Parks and Gardens	
Maintenance undertaken in Julia Creek Township on all Council owned Assets.	Ongoing
Mckinlay Township - P & G Program in place which is reviewed on a weekly basis by RMPC Foreman	Mckinlay Crew undertaking maintenance as required. Positive feedback received at Community Meetings held in July 2017.
Kynuna Township - P & G Program in place which is reviewed on a weekly basis by RMPC Foreman	Mckinlay Crew undertaking maintenance as required. Positive feedback received at Community Meetings held in July 2017



Engineering Operational Works July 2017-June 2018		Status
Water		
Julia Creek		Ongoing Monitoring and Reporting. Monthly testing completed for Water Quality and Reporting
Kynuna		Ongoing Flushing, Monitoring and Reporting. Monthly testing completed for Water Quality and Reporting
McKinlay		Ongoing Flushing, Monitoring and Reporting. Monthly testing completed for Water Quality and Reporting
Wastewater		
Julia Creek		Ongoing Maintenance, Monitoring and Reporting. Sewage Treatment Plant commissioned and bunded dirt wall installed



Ordinary Meeting of Council Tuesday 23rd January 2018

5.2 Subject: Establishment of Local Speed Management Committee
Attachments: ENG 5.2.1 - Establishment of Local Speed Management Committee
Author: Director Engineering & Regulatory Services
Date: 15th January 2018

Executive Summary:

The Department of Transport and Main Roads (TMR) is seeking to establish a local Speed Management Committee (SMC) to assess speed limit reviews in TMR North West District. TMR have requested an engineer from a representing Local Government.

Recommendation:

That Council resolves to endorse Director of Engineering and Regulatory Services Andrew Boardman to represent McKinlay Shire Council as Council's Engineer on the local Speed Management Committee (SMC) for the North West Districts.

Background:

On 19 December 2017 Council received correspondence from The Department of Transport and Main Roads (TMR) that are seeking to establish a local Speed Management Committee (SMC) to assess speed limit reviews in TMR North West District. (Attachment 5.2.1)

Consultation: (internal/External) - NA

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - Time to attend committee meeting.

Risk Management - NA

Options for Council to Consider – to send representative or not.

InfoXpert Document ID: 88902

6. ENVIRONMENT AND REGULATORY SERVICE REPORT



Ordinary Meeting of Council Tuesday 23rd January 2018

6.1 Subject: Environmental and Regulatory Services Report - December 2017

Attachments: None

Author: Director Engineering and Regulatory Services

Date: 05 January 2018

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period December 2017.

Recommendation:

That Council receives the December 2017 Environment and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of December 2017.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Budget Legend:

Revenue	Actual exceeds Budget YTD	
	Actual below Budget YTD	
Expenditure	Actual below Budget YTD	
	Actual exceeds Budget YTD	
Any	Note provided	

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader and Staff, Finance Manager and Ranger.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

Nil

1 – Refuse Collection and Disposal

1.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Refuse Collection	\$37,364	\$36,211	\$72,422
Refuse Disposal	\$17,778	\$16,727	\$33,455

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Kerbside Rubbish Collection	\$31,741	\$21,500	\$43,000	\$11,259
Refuse Disposal Operation Costs	\$36,705	\$27,500	\$55,000	\$45,795

1.2 - Report

Julia Creek Refuse Collection and Disposal

Routine collection of kerb side rubbish continues weekly in Julia Creek. The average weekly volume of house hold refuse collected every Friday continues to be approximately 17 cubic meters per week or one truck load.

Julia Creek Waste Management Facility

The Waste Facility has been regularly pushed and buried during the month. Local Laws Officer is continuing to pick up loose rubbish around facility when required.

Kynuna Waste Management Facility

Facility was cleaned during the month.

Illegal dumping

There were no reported incidents of illegal dumping in December.

2 – Environmental Health Services

2.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Environmental License Fees	\$671	\$400	\$800

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Environmental Health Services	\$164,639	\$130,000	\$260,000	\$95,361

2.2 - Report

Water and Sewage monitoring

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

The boil water alert is still current for the McKinlay Township as Council needs two clear samples before Qld Health can lift the alert. This incident should be finalised by early January 2018 when the second lot of samples can be taken.

Sewerage sampling is carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

Vector Control

No Fogging was undertaken during the month

Notifiable Diseases Report

There were no notifiable disease reports received from Qld Health during the month.

Workplace Health and Safety

No safety issues were identified during the month.

3 – Local Law Administration

3.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Animal Registration Fees	\$4,631	\$2,500	\$5,000
Fines & Penalties – Animal Control	\$1,529	\$250	\$500
Animal Boarding	\$1,055	\$750	\$1,500

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Local Law Administration	\$37,918	\$32,500	\$65,000	\$37,082

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impounding's and notices	Two (2) Dogs impounded
Euthanized/Destroyed	One (1) Dog Euthanized
Verbal/Written/Official warning	Nil
Complaints	Nil
Dog Boarding	Six (6) Dogs
Removal of Dead Animals	Twenty (20)
Trapping Locations & Results	Cat traps placed at civic centre with no cats being trapped.

4 – Noxious Weeds and Pest Control

4.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Pest Plant & Animal Control Funding	\$0	\$50,000	\$100,000
Truck Washdown Bay	\$8,818	\$10,000	\$20,000
Dingo Baits	\$1,413	\$250	\$500
Feral Pig Baits	\$0	\$50	\$100

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
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Pest Plant Control Program	\$84,686	\$145,000	\$290,000	\$205,314
Pest Animal Control Program	\$28,307	\$42,500	\$85,000	\$56,693

4.2 – Report

Pest Plant

During the month, Staff has been spraying along Julia Creek.

Washdown Bay is operational; drains were hosed out during the month.

Feral Animal Control

360 De-k9 baits were issued during December.

10 Dingo Scalps were presented in December.

5 – Livestock Operations

5.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Livestock Weighing	\$26,368	\$15,000	\$30,000
Livestock Cattle Loading	\$20,314	\$15,000	\$30,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Livestock Operational Costs	\$37,811	\$48,500	\$97,000	\$59,189

5.2 - Report

Julia Creek Livestock Facility

There were 340 head of cattle weighed and scanned at the facility during December. This brings the total weighed and scanned for the 2017 year to 17,803.

Painting and maintenance has continued throughout the month.

Table 2 below, details the month and year to date activities for the Julia Creek Livestock Facility.

Table 2 - Livestock Weighing Month and Year Totals

MONTH	2011	2012	2013	2014	2015	2016	2017
JANUARY	0	199	0	359	0	0	0
FEBRUARY	320	2309	1740	1322	1872	525	467
MARCH	500	0	676	617	3446	1497	1333
APRIL	2881	1048	1584	406	5315	951	2487
MAY	2642	3257	3829	1891	8107	615	2062
JUNE	2188	287	3976	2,109	3,442	1456	1522

JULY	542	3,931	1,774	0	2,170	2809	2003
AUGUST	2720	3260	0	374	1183	2582	2311
SEPTEMBER	2,995	1706	338	3274	488	2665	1478
OCTOBER	1276	618	1153	790	1252	4613	1127
NOVEMBER	2031	825	357	508	36	1011	2673
DECEMBER	271	524	0	240	0	234	340
TOTAL FOR YEAR	18,366	17,964	15,427	11,890	27,311	18,958	17,803

Livestock Operations (Cattle Loading)

The 2017 Livestock Season has ended with a total of 18,722 head of cattle being loaded during the year. A total of forty one (41) trains were loaded throughout the year.

6 – Stock Routes and Reserves

6.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Stock Route – Permit/Water Fees	\$8,696	\$4,250	\$8,500
Stock Route Recoverable Works	\$0	\$0	\$0
Trustee Lease Fees	\$63,750	\$57,500	\$115,000
Reserve Agistment Fees	\$8,328	\$7,500	\$15,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Precept Expenses	\$0	\$10,000	\$20,000	\$20,000
Stock Route Maintenance	\$59,156	\$62,500	\$125,000	\$65,844
Reserve Expenses	\$4,967	\$20,000	\$40,000	\$35,033
Cemeteries	\$7,997	\$10,000	\$20,000	\$12,003

6.2 - Report

Stock Routes and Reserves

No Agistment/Tailing Permits were issued during the month.

There currently are Twenty Eight (28) Stock Route Water Agreements.

Works are continuing at Hampden, Coomara and Kulwin Stock Route Water Facilities as part of the Capital Works Program through DNRM.

Fox Helicopters were engaged to aerial spray paddock 3 of the DPI Paddock during the month.

Staff cleared dead prickly acacia trees on the Julia Creek Common to protect fence from being washed down.

Two (2) shade structures have been completed on the Kynuna Road Paddocks.

7 – Work Program (Workcamp)

7.1 - Budget

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Work Program	\$6,638	\$25,000	\$50,000	\$43,362

7.2 - Report

The Work Camp program has been busy with a number of community based programs as detailed in the table below.

Table 4 - Work Program Activities

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping of McIntyre Park Area	Mowing conducted when required
Mowing/Whipper Snipping around Sale Yards	Mowing conducted when required
Providing assistance in the Council Workshop	Ongoing
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing, however Local Laws Officer is undertaking this more regularly now.
Kynuna, McKinlay and Nelia Waste Facilities – Cleaning of Facility	Ongoing
Various works at all Cemeteries	Ongoing
Lawn and Gardening Maintenance at the Julia Creek State School	Ongoing
Assistance with various works around the Livestock Facility	Ongoing
Clean up of SES Shed in Kynuna	Ongoing

8 – Housing, FRB and Community Centre

8.1 - Budget

Revenue	Actual YTD	Budget YTD	Budget
Council Property/Staff Housing Program	\$37,024	\$50,000	\$100,000
FRB Centre Rent	\$4,456	\$13,000	\$26,000
Community Centre Hire Fees	\$967	\$2,000	\$4,000

Expenditure	Actual YTD	Budget YTD	Budget	Bud-Act
Council Property/Staff Housing Program	\$60,490	\$94,250	\$188,500	\$128,010
FRB Units & Community Centre Operations Costs	\$19,545	\$26,500	\$53,000	\$33,455

8.2 - Report

Corporate Facilities and Housing

Only minor repairs were undertaken on Corporate Facilities and Housing during the month.

Table 6 - Staff Housing Activities

Activity	Number
Properties Available for use	NOTE Two (2) dwellings are available for use. 1. 4 Amberley Drive; and 2. 72 Coyne Street
Properties not available	1. 4 Shaw Street is not available due to its condition 2. 69 Coyne Street is not available due to its condition
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required.

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table 7 Below:

Table 7 – Old Senior / Aged Care Housing Activities

Activity	Number
Properties Available	4
New Tenancies	Nil

Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required.

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table 8 Below:

Table 8 – Seniors Living Unit Activities

Activity	Number
Properties Available	Four (4) - Unit 1, Unit 3, Unit 5, Unit 7
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
General	General Maintenance performed when required.

9 – Land and Building Development

9.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Land and Building Development	\$333	\$24,000	\$48,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Town Planning Program	\$46,778	\$50,000	\$100,000	\$53,222

9.2 - Report

Regulatory Services, Land and Building Development

No planning or building applications were received during the month.

10 – Local Disaster Management

10.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
SES Grants	\$20,400	\$11,125	\$22,250

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Disaster Management Operational Costs	\$14,561	\$13,500	\$27,000	\$12,439

0.2 - Report

Disaster Management - No incidents occurred that required the activation of the LDMG.



Ordinary Meeting of Council Tuesday 23rd January 2018

6.2 Subject: Transfer of Trusteeship from Queensland Rail to McKinlay Shire Council for Lot 8 BD107 (Oorindi Cattle Yards)
Attachments: 6.6.2 – Email Correspondence from Queensland Rail
Author: Environmental & Regulatory Services Team Leader
Date: 15th January 2018

Executive Summary:

In 2006 Council signed a license with Queensland Rail for the Oorindi Cattle Yards. This license expired in 2010.

In November 2016, Council responded to Queensland Rail that they wished to utilize the yards and requested a license be issued to Council.

A copy of the license was received from Queensland Rail early December 2017 however it was noted by them that the yards are located on Crown Reserve Land with which QR is Trustee that would have limitations with regard to providing a long term licence to Council.

They have requested if Council would consider transferring the trusteeship of the yards from Queensland Rail to McKinlay Shire Council.

Recommendation:

That Council resolves to either;

- a) Advise Queensland Rail that Council wished to accept trusteeship of the Oorindi Cattle yards, or;
- b) Advise Queensland Rail that Council does not wish to accept trusteeship of the Oorindi Cattle Yards.

Background:

In 2006 Council signed a license with Queensland Rail for the Oorindi Cattle Yards. This license expired in 2010.

In November 2016, Council responded to Queensland Rail that they wished to utilize the yards and requested a license be issued to Council.

A copy of the license was received from Queensland Rail early December 2017 however it was noted by them that the yards are located on Crown Reserve Land with which QR is Trustee that would have limitations with regard to providing a long term licence to Council.

They have requested if Council would consider transferring the trusteeship of the yards from Queensland Rail to McKinlay Shire Council.

Consultation: (internal/External) – Nil

Legal Implications: - Land Act 1994

Policy Implications: - NA

Financial and Resource Implications: - Resources required to meet of legislative obligation if trustee.

Risk Management - NA

Options for Council to Consider – the accept/avoid trusteeship.

InfoXpert Document ID: - 89033



Ordinary Meeting of Council Tuesday 23rd January 2018

6.3 Subject: Conversion of Grazing Homestead Perpetual Lease 23/16441 - Lot 5 on EN18 and Lot 6 on EN49
Attachments: 6.3.1- Requesting Council's Views on Conversion & Road Reservation
6.3.2 - Lot 6 Plan EN49
6.3.3 - Smart map showing Lot 5 on EN18 & Lot 6 on EN49
Author: Director Engineering and Regulatory Services
Date: 15 January 2018

Executive Summary:

Council's view is sought by the Department of Natural Resources and Mines regarding the conversion of Lot 5 on EN18 and Lot 6 on EN49 to Freehold for the purpose of Grazing.

Recommendation:

That Council resolves to advise the Department of Natural Resources and Mines that;

- 1) It has no objection to the conversion of Lot 5 on EN18 and Lot 6 on EN49 to Freehold for the purpose of Grazing, and;
- 2) It has no current or future planned requirements for the road reservation located within Lot 6 on EN49.

Background:

Council received correspondence from the Department of Natural Resources and Mines (DNRM) seeking Council views regarding the conversion of lease 23/16441, Lot 5 on EN18 and Lot 6 on EN49 to Freehold for the purpose of Grazing.

Comments:

The proposed land use is the same as the previous purpose so there is no higher demand on Council infrastructure.

Consultation: (internal/External) - NA

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management - NA

Options for Council to Consider - NA

InfoXpert Document ID: - 89035



Ordinary Meeting of Council Tuesday 23rd January 2018

6.4 Subject: Per and Poly-Fluoroalkyl Substances
Attachments: 6.4.1 –Correspondence - Per and Poly-Fluoroalkyl Substances
Author: Director Engineering & Regulatory Services
Date: 15th January 2018

Executive Summary:

Council has received correspondence from the Federal Department of the Prime Minister and Cabinet's PFAS Taskforce regarding potential health issues associated with Per- and Poly- Fluoroalkyl Substances.

Recommendation:

That Council receives the correspondence from the Federal Department of the Prime Minister and Cabinet's PFAS Taskforce and will seek further information/advice if Council become aware of any issues arising from Per- and Poly- Fluoroalkyl substances within the community.

Background:

Council received correspondence dated 18 December 2017 from the Federal Department of the Prime Minister and Cabinet's PFAS Taskforce providing information about per- and poly- Fluoroalkyl substances (PFAS). The correspondence raises potential associated health issues and can provide further information/advice if the substances are of concern/or an issue in our Shire.

Comments

Council is not currently aware of and issues arising from per- and poly- fluoroalkyl substances (PFAS) within the community.

Consultation: (internal/External) - NA

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management - NA

Options for Council to Consider – NA

InfoXpert Document ID: - 89041



Ordinary Meeting of Council Tuesday 23rd January 2018

6.5 Subject: Grant Housing - Resolution 128-1718 Amendment
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 15 January 2018

Executive Summary:

Council at its December 2017 Ordinary Meeting resolved in resolution 128/1718 to, a) Purchase vacant land described as Lot 41/JC55713 to build 1 X 4 bedroom house; b) demolish 4 Shaw St (9/JC55711) and build 2 x 2 bedroom units on site, and; c) Build 1 x 4 bedroom house in the subdivision on Lot 4/SP278219. Councillor's went to 41/JC55713 to review the site and deemed it not economical to build on the Lot. Councillor's looked at other Council owned vacant blocks and found Lot 3 on SP278219 to be suitable for the future requirements.

Recommendation:

That Council resolves to amend resolution 128/1718 as follows;

- a) build 1 x 4 bedroom house in the subdivision on lot 3 on SP278219;
 - b) demolish 4 Shaw St (9/JC55711) and build 2 x 2 bedroom units on site, and;
 - c) Build 1 x 4 bedroom house in the subdivision on lot 4 on SP278219.
-

Background:

Council has been successful in the application for grant funding to build 4 new dwellings to assist with Council housing shortages. The 4 dwellings are intended to be 2 x 4 bedroom houses and 2 x 2 bedroom units on 3 land parcels. There have been land parcels nominated in the funding application however Council's views are sought whether these are the most suitable locations, other locations nominated to consider are 41/JC55713, 44/JC55713, 9/JC55711, 3/SP278219 and 4/SP278219. Lot 41 has been offered to Council for sale. Council made a resolution in December however on review wish to amend its decision.

Comments:

The cost to develop the 2 x Byrne parcels would be too costly as road and services would have to be extended to develop the blocks so alternative option have been considered.

Both 69 Coyne St and 4 Shaw St have previously been identified by Council for sale. Discussions have been had with a local contractor and the cost to demolish both buildings would be between \$15,000 and \$20,000 each, the contractor also mentioned that 69 Coyne St may be viable to be sold as a building only as it has a good base that would be easily removable.

The sale of the 69 Coyne St building may financially assist the demolition of 4 Shaw St and provide two available lots for Council.

Council also has vacant lots in the subdivision which are serviced and ready for development, these also could be considered for development.

The units are identified as best suited at 4 Shaw St as they are close to sporting facilities and would be ideal for singles/couples. The others are family type homes and would be best suited for the subdivision and/or Coyne St.

Consultation: (internal/External) – CEO & Project Manager,

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - Cost to purchase/develop vacant land.

Risk Management - NA

Options for Council to Consider – which lots are most appropriate

InfoXpert Document ID: - 89039



Ordinary Meeting of Council Tuesday 23rd January 2018

6.6 Subject: Proposed Local Law No. 17 (Waste Management) 2017 Public Interest Test Delegation
Attachments: 6.6.1 - Schedule - Local Law No. 17 (Waste Management) 2017
Author: Director Engineering & Regulatory Services
Date: 15th January 2018

Executive Summary:

It is proposed to delegate to Chief Executive Officer the power to undertake public interest testing in relation to possible anti-competitive provisions within Local Law No. 17 (Waste Management) 2017.

Recommendation:

Council resolves, pursuant to section 257 of the *Local Government Act 2009* ("the Act"), to delegate to the Chief Executive Officer of Council its powers under section 38 of the Act and section 15 of the *Local Government Regulation 2012* to decide—

- (a) how the public interest test of the local law particularised in the schedule is to be conducted; and
- (b) the matters with which the public interest test report in relation to the local law particularised in the schedule must deal; and
- (c) the consultation process for the public interest test and how the process is to be used in the public interest test.

SCHEDULE

Local Law No. 17 (Waste Management) 2017.

Background/Comments:

Council is progressing Local Law No.17 (Waste Management) 2017 and are now required to undertake public interest testing in relation to possible anti-competitive provisions within Local Law No. 17 (Waste Management) 2017. It is proposed that delegation be given to Council's Chief Executive Officer to undertake this process.

Consultation: (internal/External) – external legal advice

Legal Implications: - NA

Policy Implications: - NA

Financial and Resource Implications: - NA

Risk Management - NA

Options for Council to Consider – NA

InfoXpert Document ID: -89046

7. COMMUNITY SERVICES



Ordinary Meeting of Council Tuesday 23rd January 2018

7.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Director Corporate and Community Services

Date: 4 January 2018

Executive Summary:

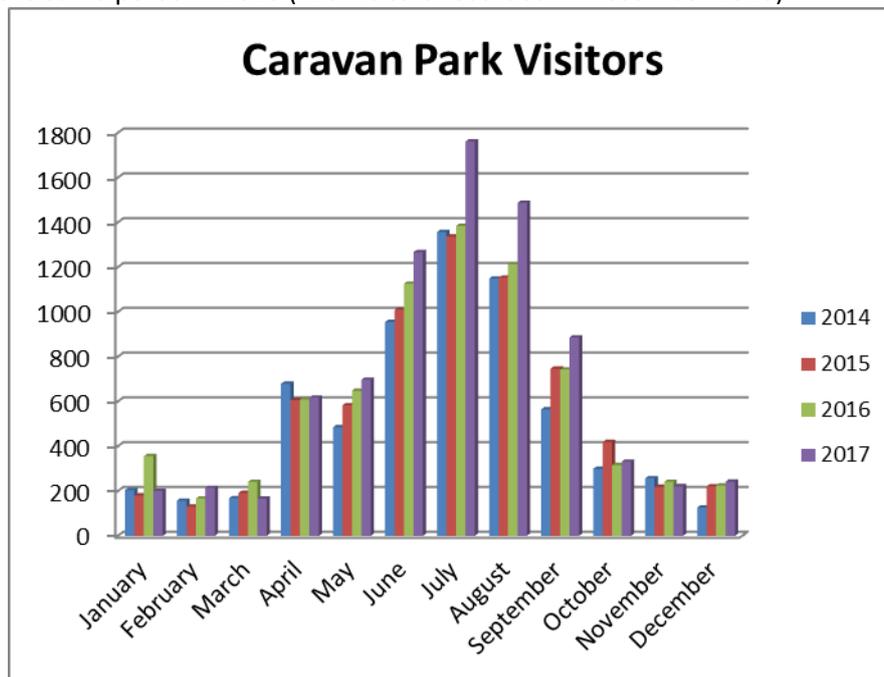
Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of December 2017.

Recommendation:

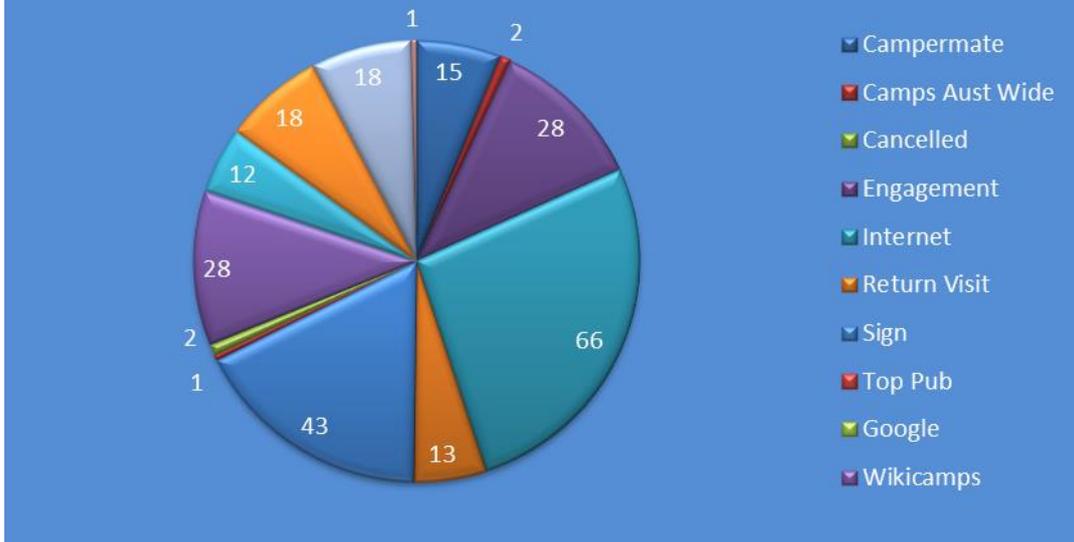
That Council receives the Community Services monthly report for December 2017.

Caravan Park

The Caravan Park recorded 242 visitors during the month of December 2017, this represents a 7.55% increase for the same period in 2016 (225 visitors recorded in December 2016).



Caravan Park Referral Source December 2017



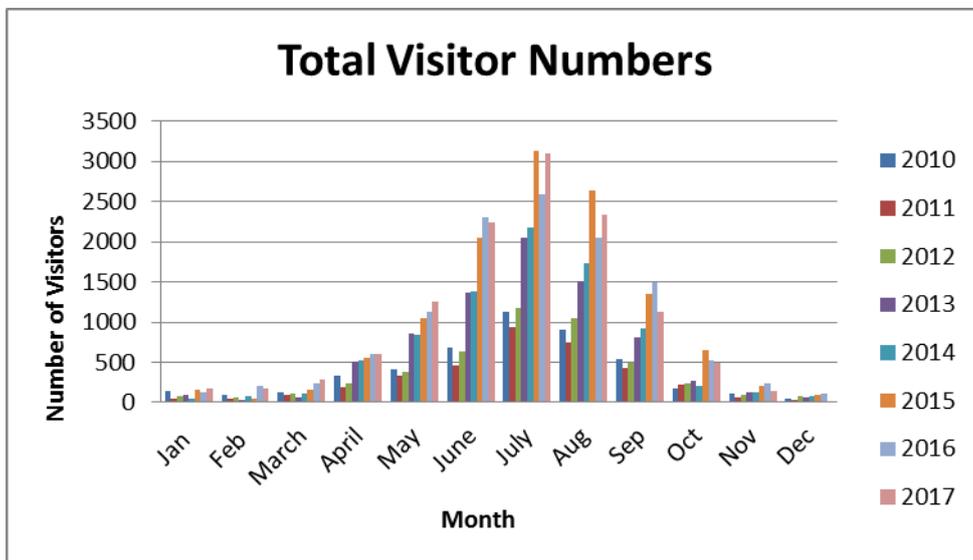
Library Services

Report for December to be tabled next month, due to staff absence.

Tourism

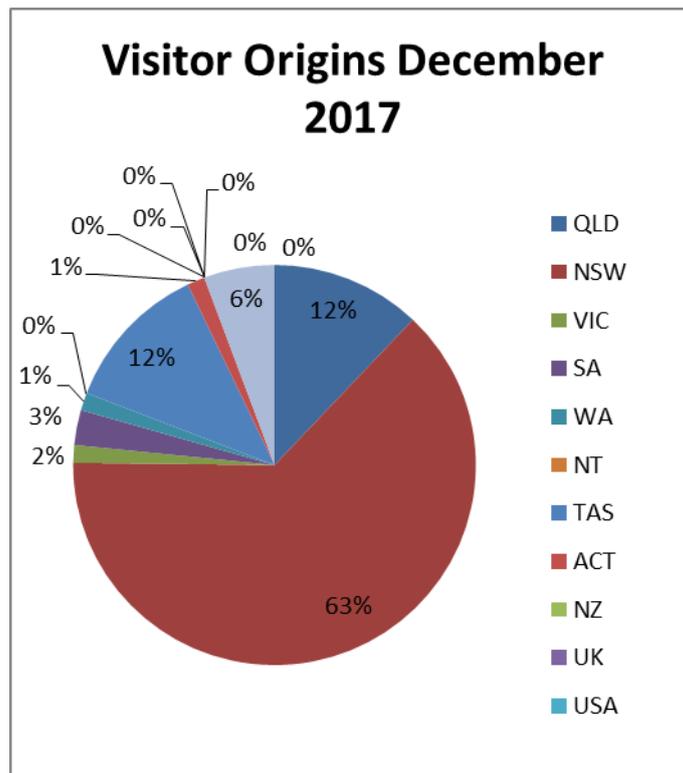
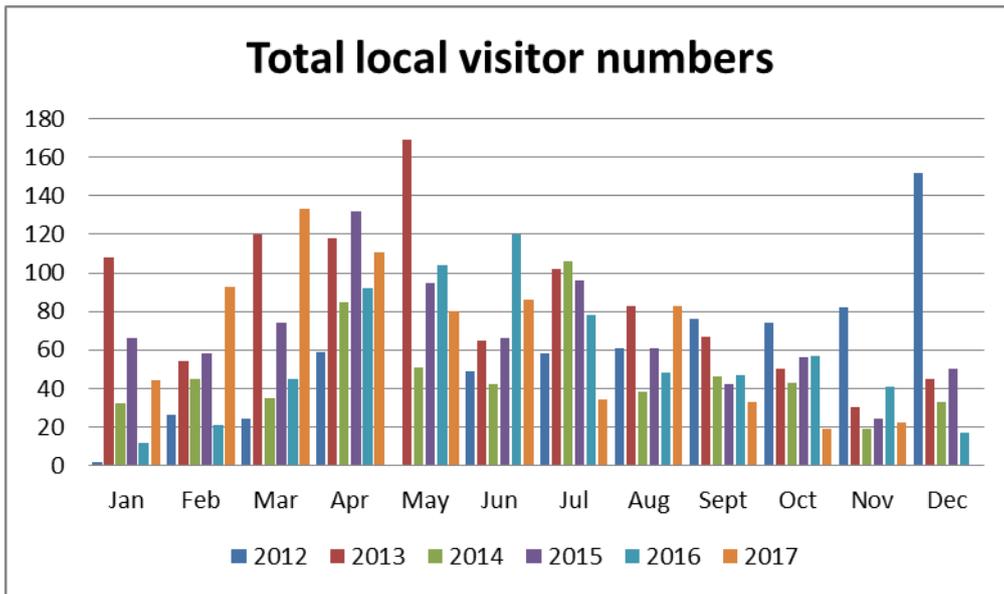
Total Visitor Numbers for December 2017 – (141)

The Julia Creek Visitor Information Centre received 141 visitors in December compared to 115 visitors in December 2016 – an increase of 22.6%. For the 2017 calendar year, we received 12,058 visitors compared to 11,585 visitors for the same period in 2016 - an increase of 4.08%.



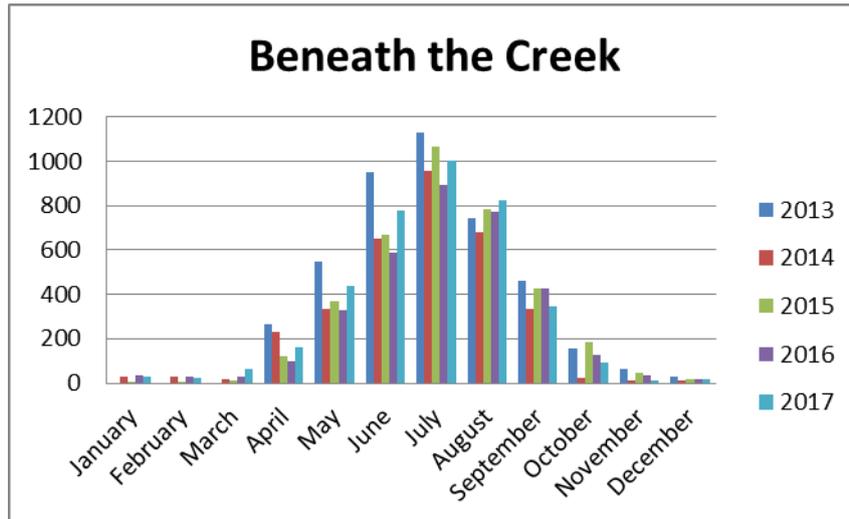
Total Local Visitors December 2017 –(17)

There were 17 local visitors to the Julia Creek Visitor Information Centre in December, being the same number as December 2016 – no change. For the 2017 calendar year, 755 locals visited the Julia Creek VIC compared to 682 visitors for the 2016 calendar year - an increase of 10.7%.



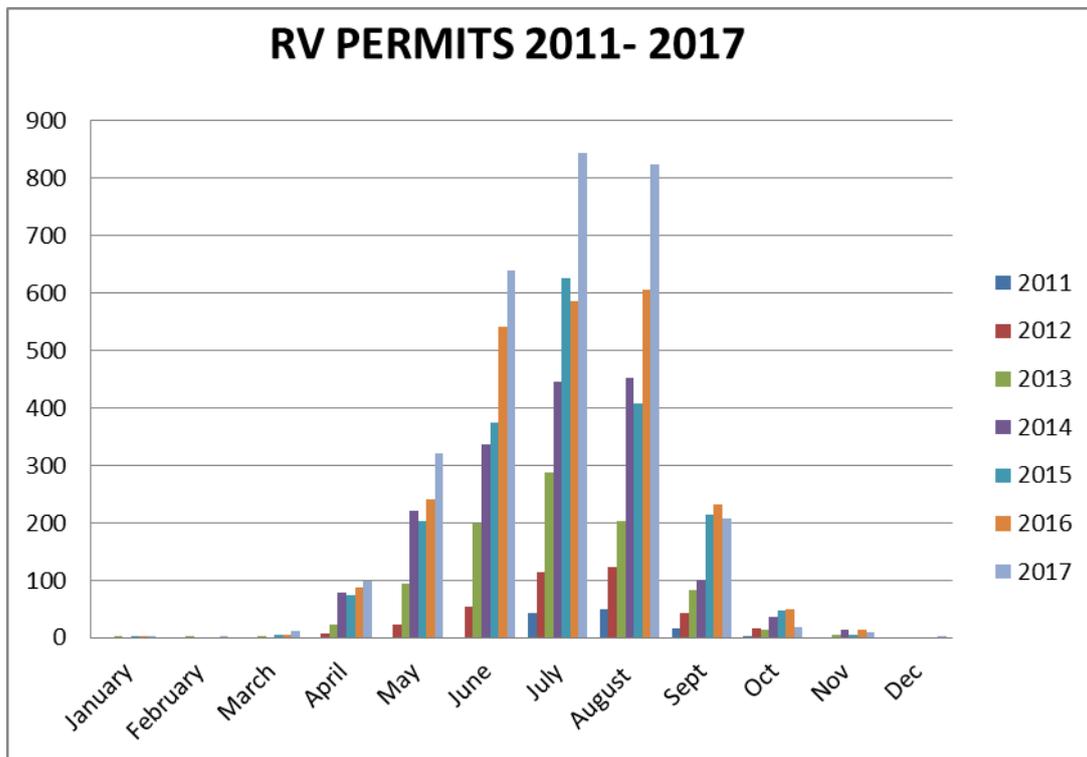
Beneath the Creek

There were 19 entries to ‘Beneath the Creek’ in December compared to 15 in December 2016 – a 26 % increase. For the 2017 calendar year, there were 3,791 entries to Beneath the Creek compared to 3,373 for the 2016 year, representing a 12.4 % increase.



RV Site Permits and Expenditure – 2 in December 2017

2 RV Permits were issued in December compared to 0 in December 2016. For the 2017 calendar year, there has been a total of 2,981 RV Site Permits issued compared to 2,363 for the 2016 year, which represent a **26.15% increase**. No RV guests surveyed for expenditure during the month. Neither of the permit holders went on to stay at the Caravan Park.



REVIEWS of Visitor Information Centre

December Trip Advisor Review:

Reviewed 2 weeks ago [via mobile](#)
 Peppi6 from Hillbank
[Must see](#)

Julia creek information centre is the best i have seen in our travells. Plenty to see and visit the dunnarts there too. Free camping by creek. You can stay 4 nights providing your caravan is fully self contained with shower and fitted toilet no porta loos. Starting up a bakery there next year and have monday night dinners at caravan park april to september. Its \$15 for a two course and pick you up from camp and bring you back. Great entertainment you will have a ball.

Julia Creek Early Learning Centre

There are currently 18 Children enrolled at the Service, with 4 attending casually.

Changes to Enrolments (increase/Decrease, Why?):

One child has commenced care casually.

Withdrawals (Why):

8 children have moved on to School

Significant events:

The Kinder children slowly began to cease their care. We continued Christmas activities and took some trips to the park and the library due to our low numbers.

Throughout December the centre was slowly being packed down and thoroughly cleaned as a part of our end of year process.

Sport & Recreation

School Holiday Program

The December School Holiday Program was very busy with activities consisting of Christmas cooking, dive in movies, EV go carts, Christmas craft, swims, laser tag and a Christmas Luncheon. The January program is a little more laid back as there are many families away. Activities consist of swimming and enjoying our new water park, craft, cooking, movies, computer days, slip and slide and a back to school party.

Daren Ginns Centre

Council is in the process of membership renewal for January to March 2018. Statistics will be shown in the next Council Report. We have just finished the second eight week block of women's fitness classes funded by the Department of National Parks, Sport and Racing.



Strength & Conditioning Gym Class

Coming up in Sport and Recreation:

- Kids Fitness 8 week block – funded by The Department of National Parks, Sport and Racing
- Sporting Schools – The sports will be Swimming, Triathlon Training and Surf Life Saving (water awareness and personal safety)
- Social Sport – Tennis Grand Final then move into weekly social sport
- Triathlon Training – Kids training before or after school
- Tennis Court Opening



Holiday Program



Laser Tag

Community Activities

Due to Christmas, New Year all community activities have finished until school returns. Pool hours are now 6am to 7am, 9am to 12pm, 3pm to 6pm Mon-Friday and Sat-Sun 9am to 12pm, 3pm to 6pm, these hours then cover morning community swimmers as well as families travelling though during the school holidays.

These hours have proved to be very favourable both with visitors and the Julia Creek community, since back from leave I have had a few comments thanking us for being open during the hot weather.

Service Offered	Number
Entry am Adult	36
Entry am Adult 6:30 to 7:30am	2
Entry am Child	16
Entry pm Adult	236
Entry pm Child	150
Session Pass Adult/Child	25 entries
Session Pass Family	1 entries
Aqua Aerobics Pass	0
Aqua Aerobics Casual	0
After School Care/Holiday Programme	7

Learn to Swim	7
Baby Classes	0
Julia Creek Swim Club (Parents)	0
Julia Creek Swim Club (Child)	0
Swim Breakfast Club	0
JC State School	0
Total	480

Community Health

CHSP OCCASSIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	43	21.25
Personal Care	3	1.0
Social Support	3	0.95
Assessment	0	0
Counselling/Advocacy/Information/ Education	46	15.75
Total	95	38.95
LOCATION OF OCCASIONS OF SERVICE		
Home Visits	45	
Clinic Visits	1	
Phone Consults	3	
Hospital Visits	0	
Telehealth	1	
Transport to Medical Appointments	2	
NON CHSP COMMUNITY NURSING OCCASIONS OF SERVICE		
	OoS	Hours
Home Visits	8	280mins = 4.66hrs
Hospital Visits	1	15mins = 0.25hrs
Phone Consults	2	75mins = 1.25hrs
Clinic Consults	4	280mins = 4.66hrs
Meetings	4	240mins = 4hrs
Health Promotion Sessions	1	40mins = 0.66hrs

REFERRALS

December 2017:
1 x referral to NWRH Dietitian

Mobility scooter still on loan to client while he's waiting for his car to be fixed.

December 2017: QAS Officers invited to attend CHSP morning tea / games on Wednesdays as 'Meet & Greet' opportunity to mingle with our clients before the Christmas break. The aim of the visit was to familiarise CHSP clients with local Emergency Service personnel in the hope that they would be more inclined to utilise the QAS service if they needed it over the Christmas – New Year break. Conversely, the morning tea visits also gave the QAS Officers the chance to get to know some of the Community's more frail, and more vulnerable members better.

GENERAL BUSINESS

Christmas break-up party held 20/12/2017 for CHSP clients with all enjoying a lovely lunch at the Fr Bill Busuttin centre.

Slight increase noted in NON-CHSP clients engaging with the Community Nurse this month ☺

Commonwealth Home Support Programme (CHSP)

Events and Activities

We all have had a fantastic year at CHSP we have had many outings, a lot of fun and good times together. The Christmas party was well attended by CHSP clients and some guest along, a great time was had by all. We have no activities for January our lunches and games day will start up again in February.

CHSP currently have a total of 32 clients.

Service Offered	Number of Clients
Transport	46 Two way trips
Social Support	Visits 34
Personal Care	32 Visits 5 Clients (Community Nurse)
EXERCISE	15 CLIENTS 6 SESSIONS
Counselling/Support, Information and advocacy (client)	12 hours and #35 min
Shopping	5 Trips (1 attendees, 3 pickup)
GAMES	20 Attended (4 sessions)
Luncheon	60 Attended (4 sessions) visitors
Meals on Wheels	44 Meals delivered
Home Maintenance	50 lawns mowed 25 clients
Domestic Assistance	7 clients, 27 visits
Pub Lunch	10 Clients 1 SESSION
Clients Transported for Doctors Appointments	8 CHSP clients
Clients Signed up to CHSP	Nil

Grants and Funding

Two applications were submitted for funding in December, both under the Building Better Regions Fund. One for the Community Plan development which fell under the Community Investments stream (funding sought \$68,190) and the other for the completion of works for the Julia Creek Events Precinct, which was under the Infrastructure Projects Stream (funding sought \$300,000).

Consultation:

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications:

InfoXpert Document ID: 88937



Ordinary Meeting of Council Tuesday 23rd January 2018

7.2 Subject: Amendment of Fees and Charges Schedule 2017/2018
Attachments: Nil
Author: Director Corporate & Community Services
Date: 8 January 2018

Executive Summary:

Proposal to Council to amend the Fees and Charges Schedule 2017/18, to increase fees for the Julia Creek Caravan Park.

Recommendation:

That Council adopts the amendments to the 2017/18 Fees and Charges as presented:

Background:

The fees and charges for the Julia Creek Caravan Park were not increased at the start of the 2017/2018 financial year, as in industry the accommodation rates are normally set with the calendar year rather than making changes at the busiest time of year for the Caravan Park. The following fee increases are proposed. The fee increases are particularly for the powered sites and represent generally a 16% increase. This price increase is in consideration of the new amenities, the new artesian baths and the introduction of free usage of the swimming pool plus provision of tennis racquets & balls.

Julia Creek Caravan Park:

	Description	Current 2017/18 Fee Incl GST	Proposed fee for 2018 year	Unit/Details
3.	JULIA CREEK CARAVAN PARK FEES			
3.1	POWERED SITES			
	Site Fee (1 person)	\$21.00	\$23.00	per night
	Site Fee (up to 2 persons)	\$24.00	\$28.00	per night
	Site Fee (up to 2 persons) 3 Night Special	\$60.00	\$67.00	per 3 nights
	Extra person	\$8.00	\$9.00	per night

	Extra Child 10 & under	\$5.00	\$5.00	per night
	Child 2 and under	FREE	FREE	
	Site Fee (up to 2 persons)	\$144.00	\$168.00	per week
	Extra Adult	\$48.00	\$54.00	per week
	Extra Child	\$30.00	\$30.00	per week
	Dirt n Dust weekend (Thurs-Mon up to 2 persons)	\$30.00	\$30.00	per night
	Dirt n Dust weekend - Extra person	\$15.00	\$15.00	per night
	Dirt n Dust weekend - Extra child 10 & under	\$10.00	\$10.00	per night
	Dirt n Dust weekend - Child 2 and under	FREE	FREE	per night

	Description	Current 2017/18 Fee Incl GST	Proposed fee for 2018 year	Unit/Details
3.2	UNPOWERED SITES			
	Site Fee (1 person)	\$16.00	\$16.00	per night
	Site Fee (up to 2 persons)	\$20.00	\$20.00	per night
	Site Fee (up to 2 persons) 3 Night Special	\$47.00	\$48.00	per 3 nights
	Extra person	\$8.00	\$8.00	per night
	Extra child 10 & under	\$5.00	\$4.00	per night
	Child 2 and under	FREE	FREE	
	Site Fee (up to 2 persons)	\$120.00	\$120.00	per week
	Extra Adult	\$48.00	\$48.00	per week
	Extra Child	\$30.00	\$24.00	per week
	Dirt n Dust weekend (Thurs-Mon up to 2 persons)	\$24.00	\$24.00	per night
	Dirt n Dust weekend - Extra person	\$12.00	\$12.00	per night
	Dirt n Dust weekend - Extra child 10 & under	\$8.00	\$8.00	per night
	Dirt n Dust weekend - Child 2 and under	FREE	FREE	per night

3.3	PERMANENT			
	Permanent Caravan Site Rental	\$250.00	\$260.00	per fortnight
3.4	BUS (schools, tours and universities - Powered site)			
	Plus Passenger Charged excluding staff/crew	\$15.00	\$15.00	per person
3.5	DONGA UNITS			
	Two Beds	\$65.00	\$65.00	Per Night
	Two Beds	\$390.00	\$390.00	Per Week
	For Staff Permanent Rental rates refer to Section 2.2			
3.6	SELF CONTAINED CABINS			
	Cabin (6 Bed)	\$130.00	\$130.00	Per Night
	Cabin (6 Bed)	\$780.00	\$845.00	Per Week
	Cabin (4 Bed)	\$105.00	\$105.00	Per Night
	Cabin (4 Bed)	\$630.00	\$680.00	Per Week
3.7	LAUNDRY			
	Washing Machine	\$3.00	\$3.00	Per Load
3.8	STORAGE			
	Storage for powered & unpowered sites	\$50.00	\$65.00	Per Week

1.6 McINTYRE PARK HIRE

Camp/caravan overnight	\$ 23.00	\$24.00	Per night
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Consultation:

For comparison purposes I have provided a summary of neighboring shires caravan park rates.

Hughenden Caravan Park (Allan Terry):

Cabins		Van Sites	
Deluxe double	\$110	Powered double	\$28
Standard double	\$95	Powered single	\$23

Standard double (no ensuite)	\$80	Unpowered double	\$20
Standard single	\$60	Unpowered single	\$15
Extra person	\$10	Extra person	\$10
		Children 10 and under	\$5
		Children 11 and over	\$10

Richmond Caravan Park have peak and off-peak pricing. The peak prices are listed below:

Cabins		Van Sites	
2 bedroom cabin	\$95	Powered double	\$28
Ensuite cabin (2 bedroom)	\$120	Unpowered double	\$20
Twin share bunkhouse	\$70	Extra person	\$8
Single bunkhouse (Budget Room)	\$35	Children	\$4
Extra person	\$10		

Legal Implications: Nil

Policy Implications:

Council's Fees & Charges Schedule will require updating.

Financial and Resource Implications:

InfoXpert Document ID: 88936

8. CORPORATE SERVICES REPORT



Ordinary Meeting of Council Tuesday 23rd January 2018

8.1 Subject: Corporate Services Report
Attachments: Nil
Author: Corporate Services Team Leader

Executive Summary:

The Corporate Services Report as of 31st December 2017 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31st December 2017.

Report:

The Corporate Services Report compares actual performance to date with the Council's adopted 2017-2018 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents its wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

The operating surplus is at 254%. This result is high due to the revenue being close to target at 91% and the expenditure being under target at 78% which produces a higher surplus.

Some of the higher budgeted expenditure programs under target are Road Maintenance Program 13%, Recoverable Works 36%, Economic Development 14% and Community Support 39%.

Overall, the current position for general operations and capital revenue is reasonably on target for the first half of the year, with only some programs slightly underspent and depreciation yet to be processed.

INCOME STATEMENT SUMMARY				
	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	9,836,282	91%	10,813,055	21,626,109
Total Expenses	7,810,693	78%	10,016,296	20,032,592
Surplus	2,025,589	254%	796,759	1,593,517
Less Capital Revenue	5,393,686	106%	5,075,298	10,150,595
Plus Depreciation	-	0%	2,060,600	4,121,200
Net Operating Surplus	\$ (3,368,097)	152%	\$ (2,217,939)	\$ (4,435,878)

STATEMENT OF FINANCIAL POSITION		
	2018 Actuals	2017 Actuals
Current Assets	12,986,445	14,426,053
Total Non-Current Assets	196,928,932	179,985,427
Total Assets	209,915,377	194,411,480
Total Current Liabilities	425,832	889,279
Total Non-Current Liabilities	359,542	439,288
Total Liabilities	785,374	1,328,567
<i>Community Equity</i>		
Asset Revaluation Surplus	62,758,995	59,702,614
Retained Surplus	145,971,008	132,980,299
Reserves	400,000	400,000
Total Community Equity	\$ 209,130,003	\$ 193,082,913

STATEMENT OF CASH FLOWS		
	2018 Actuals	2017 Actuals
Cash Flows from Operating Activities	(3,272,587)	(858,190)
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	3,718,694	(7,109,370)
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	(92,309)
Loan Payments		
Net increase (decrease) in cash held	357,522	(8,059,869)
Cash at beginning of the financial year	11,880,583	13,289,260
Cash at the end of the period	12,238,105	11,880,583

Summary By Departments

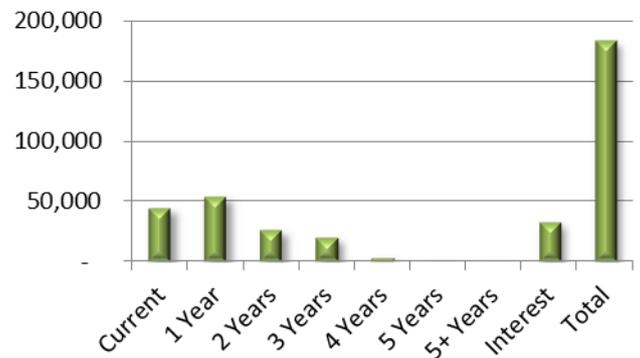
Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	5,001,580	39%	12,799,654	4,695,686	38%	12,251,040
Governance & Partnerships	-	0%	-	394,426	47%	835,000
Corporate Services	3,258,152	63%	5,180,770	573,998	40%	1,440,501
Economic Development	113,721	5%	2,366,282	303,112	28%	1,098,200
Community Services	1,288,044	154%	836,326	1,333,856	43%	3,072,851
Health Safety & Development	28,618	37%	78,050	263,896	39%	677,000
Environment Management	146,167	40%	365,027	245,563	37%	658,000
	9,836,282	45%	21,626,109	7,810,537	39%	20,032,592

Capital Works Program

	Actual	%	Budget
Infrastructure & Works			
Roads, Grids and Bridges (Including R2R & TIDS)	931,337	29%	3,216,619
Wastewater	29,216	19%	150,000
Water	108,091	42%	260,000
Transport - Julia Creek Airport	1,683,854	73%	2,291,091
Plant Replacement	632,225		1,339,000
	3,384,723	47%	7,256,710
Environmental Management			
Reserves Asset Management	48,626	19%	257,000
	48,626	19%	257,000
Community Services & Facilities			
Buildings & Other Structures	780,557	52%	1,506,118
Parks & Gardens	145,641	44%	334,500
	926,198	50%	1,840,618
Corporate Services			
Buildings & Other Structures	27,472	22%	126,000
Office Equipment	25,475	85%	30,000
	52,947	34%	156,000
Economic Development			
Julia Creek Livestock Facility	-	0%	30,000
Economic Development	11,678	17%	67,000
RV Site	-	0%	2,862,538
	11,678	0%	2,959,538
TOTAL	4,424,171	35%	12,469,865

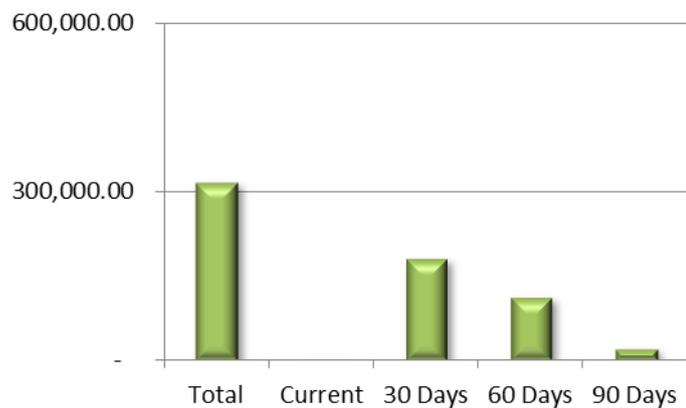
Outstanding Rates

	<u>Dec-17</u>	<u>Last Month</u>
Current	44,685	49,173
1 Year	54,337	54,337
2 Years	26,393	26,393
3 Years	20,039	20,039
4 Years	3,400	3,400
5 Years	1,711	1,711
5+ Years	134	134
Interest	32,803	31,261
Total	183,502	186,448



Outstanding Debtors

Total	316,557.32
Current	2,880.07
30 Days	181,140.39
60 Days	111,810.77
90 Days	20,726.09



Consultation:

- Chief Executive Officer
- Director of Corporate and Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 89031



Ordinary Meeting of Council Tuesday 23rd January 2018

8.2 Subject: 2018/19 Budget Program
Attachments: 2018/19 Budget Program
Author: Corporate Services Team Leader

Executive Summary:

Propose to Council dates and timelines for the preparation and adoption of the 2018-2019 financial year budget.

Recommendation:

That Council accepts the 2018/19 Budget Program as presented.

Background:

Dates are proposed for 3 budget workshops (not formal Council Meetings) and a Special Meeting for adoption of the budget. Timelines are set in between workshops to allow consultation between Directors and their Portfolio Councillors to discuss and set operational and capital works budgets.

Consultation: (internal/External)

- Chief Executive Officer
- Councilors
- Director of Corporate and Community Services
- Corporate Services Team Leader

Legal Implications: Nil.

Policy Implications: Nil.

Financial and Resource Implications: Nil.

InfoXpert Document ID: 89030

9. CHIEF EXECUTIVE OFFICER



Ordinary Meeting of Council Tuesday 23rd January 2018

9.1 Subject: *Strong and Sustainable Resource Communities Act 2017 (SSRC Act)*
Attachments: 5
Author: Chief Executive Officer
Date: 14.01.2018

Executive Summary:

On the 20 December 2017 the Coordinator-General wrote to inform Council that on the 30th March 2018 the new *Strong and Sustainable Resource Communities Act 2017 (SSRC Act)* will take effect.

This will give Council an opportunity to have its views and future direction on how a new mine or a mine expansion could play an important part in McKinlay Shire sustainability.

Items to consider:

- (a) community and stakeholder engagement
- (b) workforce management
- (c) housing and accommodation
- (d) local business and industry procurement
- (e) health and community well-being.

We have to provide response by 8th February 2018 to be included in future discussion that could impact the sustainability of McKinlay Shire Council, and make the response back to the Coordinator –General that McKinlay Shire wants to be included in all discussions regarding the use of 100 per cent fly-in, fly-out (FIFO) workforce arrangements on operational large resource projects in McKinlay Shire Council now and in the future.

Recommendation:

That Council note the information provided by the Coordinator-General and Council delegate the Mayor and the CEO, the Director C&CS and Director E&RS to write a response to the Coordinator – General and submit by the 8th February 2018.

Background:

The Coordinator-General Barry Broe wrote to Council in regards to potential application of the new *Strong and Sustainable Resource Communities Act 2017* (SSRC Act) to nearby regional communities within the local government area of McKinlay Shire Council. The SSRC Act will commence on 30 March 2018.

The SSRC Act prevents the use of 100 per cent fly-in, fly-out (FIFO) workforce arrangements on operational large resource projects which have a nearby regional community.

The anti-discrimination provisions of the SSRC Act, which include amendments to the *Anti-Discrimination Act 1991*, prevent discrimination against locals in the future recruitment of workers or large resource projects that have a nearby regional community.

I am required to prepare and publish a list of the large resource projects and their nearby regional community/s in accordance with section 13 of the SSRC Act.

The list must include:

- (a) the name of each nearby regional community for the large resource project
- (b) the name of the large resource project and the date the operational phase of the project started
- (c) the name of the owner of the large resource project
- (d) if the ownership of the large resource project changes, the name of the new owner, the previous owner and the date ownership changed.

Consultation: Nil.

Legal Implications:

Information and possible implications on sustainability under the new SSRC Act 2017 and its commencement date of the 30 March 2018, if we don't respond back enforcing our willingness to be part of the future discussion on new mines and also the expansion of existing mines.

Policy Implications: Nil

Financial and Resource Implications: Nil

InfoXpert Document ID: 89022



Ordinary Meeting of Council Tuesday 23rd January 2018

9.2 Subject: Queensland Reconstruction Authority Reform of NDRRA
Attachments: 1
Author: Chief Executive Officer
Date: 14.01.2018

Executive Summary:

The Commonwealth Government's reform of the Natural Disaster Relief and Recovery Arrangements (NDRRA) has seen many changes, and the newly named "Disaster Recovery Funding Arrangements" (DRFA) is due for implementation from 1st July 2018.

Key elements of the Commonwealth Government's DRFA proposal include:

- a shift to an estimates based funding model for reconstruction of essential public assets.
- retain a reimbursement model for consolidated eligible community relief and recovery expenditure (including personal hardship and distress grants, counter disaster operations, support for business and primary producers, and community recovery packages) when relevant thresholds are met.

This means eligible works will still be evaluated as before by a Value for money team but approval will be on what we estimate the value would be this means that accurate records of road construction costs would be vital as any overruns will have to be funded by Council.

QRA is still committed to work with councils, and the LGAQ relevant state departments, as well as other states and territories through inter-jurisdictional meetings to prepare for the new arrangements.

Recommendation:

That Council note the new changes under the Disaster Recovery Funding Arrangements due to be implemented on 1st July 2018.

Background:

The CEO Brendan Moon wrote, on the Commonwealth Government's reform of the Natural Disaster Relief and Recovery Arrangements (NDRRA). The newly named Disaster Recovery Funding Arrangements (DRFA) is due for implementation from 1 July 2018.

Key elements of the Commonwealth Government's DRFA proposal include:

- a shift to an estimates based funding model for reconstruction of essential public assets.
- retain a reimbursement model for consolidated eligible community relief and recovery expenditure (including personal hardship and distress grants, counter disaster operations, support for business and primary producers, and community recovery packages) when relevant thresholds are met.

QRA continues to work with councils, the LGAQ relevant state departments, as well as other states and territories through inter-jurisdictional meetings to prepare for the new arrangements.

The Queensland Government continues to advocate that any changes to the current funding model will not leave Queenslanders worse off, and is encouraged to see the following in the draft arrangements:

- the restoration estimate includes appropriate contingency allowances.
- councils have autonomy to use internal plant and day labour for emergent and restoration works.
- efficiencies achieved through restoration delivery may fund future resilience and mitigation projects.

Councils will need to continue to work with their Regional Liaison Officers (RLO) and prepare for delivering DRFA funded works under the new model.

In preparation, it is recommended that Council:

- continues to engage with QRA regarding understanding the DRFA.
- continues to engage with QRA to refine benchmark rates and road data.
- prepare for an increasing focus on demonstrating pre-disaster condition, supported by reliable asset registers and maintenance registers.
- review financial and procurement systems to ensure compliance with legislative requirements.

Throughout the negotiations, testing and preparations for DRFA, QRA remains focused on providing confidence for councils that they can continue to recover quickly after a natural disaster event.

Consultation: Nil.

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications:

The newly named Disaster Recovery Funding Arrangements (DRFA) is due for implementation from 1 July 2018.

InfoXpert Document ID: 89012



Ordinary Meeting of Council Tuesday 23rd January 2018

9.3 Subject: Statement of Expectations for the Roads to Recovery Program
Attachments: 1
Author: Chief Executive Officer
Date: 14.01.2018

Executive Summary:

The Statement of Expectation has provided a commitment to the Roads to Recovery Program and Minister Darren Chester mentioned that, the Government also ensured that the R2R Program did not contain a sunset clause under the National Land Transport Act 2024, safeguarding the continuation of this important program.

However there will be changes to the Program, all projects will be linked to Councils Asset Management Plans, and that all future projects Council must provide information how the project selected will reduce fatalities and injuries in crashes. It is unclear at this stage if these assessments to determine this information on how crashes will be reduced will be able to be funded out of the Roads to Recovery Program. In the statement the Minister acknowledge the continuation of sealing roads of significance will have stronger safety outcomes than simply maintaining the quality through routine road maintenance.

He also note that pedestrian and cycling facilities associated with a road can be funded under R2R, and do not propose to change the eligibility criteria, but ask that such projects are only prioritised if their specific aim is to improve safety for vulnerable road users, this means additional assessments and the templates to do these assessments has not been published. We could consider pooling R2R funding or Financial Assistance Grants to prioritise and jointly improve the quality of roads in a region with a known crash record.

Councils will need their asset management plans to reflect these prioritised roads, and councils could draw up road safety plans on a network basis in conjunction with neighbouring councils.

The Roads to Recovery Department is going reform the reporting of safety and other outcomes from the R2R Program and the Minister would like councils to provide additional information on the benefits and outcomes of each project. We will also have to evaluate the projects completed and how they have benefitted the local network and community (for example, crash reductions or travel efficiencies), to assist us to better monitor and evaluate the program. This information will be provided as part of the annual reporting from councils.

We will be informed soon of the new reporting templates that will need to be completed as a condition of funding release for future years.

Recommendation:

That Council notes the new changes to the Roads to Recovery Program in the Statement of Expectations release by Minister of Infrastructure and Transport Darren Chester, this letter was also forwarded to NWQROC RRTG for comment on the impact of the new requirement placed on the Roads to Recovery Program.

Background:

The Minister Darren Chester of Infrastructure and Transport wrote, The Roads to Recovery (R2R) Program makes a valuable contribution to safety, economic and social outcomes in communities through supporting maintenance of the nation's local roads.

In the 2016-17 Budget, the Australian Government took a decision to provide an additional \$50 million on an ongoing basis to the R2R Program from 2019-20, to bring the annual allocation to \$400 million across all councils in Australia.

The Government also ensured that the R2R Program did not contain a sunset clause under the National Land Transport Act 2024, safeguarding the continuation of this important program.

1,300 people died on Australian roads last year and the Australian Government has been working closely with all levels of government to develop a strategy to reduce fatalities and serious injuries on our roads.

The current National Road Safety Strategy 2011-2020 sets out a plan using the safe system approach, safer vehicles, safer speeds, safer people and safer roads to reduce fatal and serious injury crashes by at least 30 per cent. This approach all's for a holistic view of the road transport system and the interactions among roads and roadsides, travel speeds, vehicles and road users.

Unfortunately, after a decade of good results, the trend over the last two years has been going in the wrong direction.

In reviewing the outcomes of the R2R Program, I am pleased to see that 27 per cent of funding received by councils has been spent on road safety across the life of the current program. A further 34 per cent of spending has been to maintain the road asset, which also has safety benefits.

There is a considerable body of knowledge that indicates that well-designed road improvements reduce the rate of road crashes and serious injuries.

A study of the Australian Government's Black Spot Program in 2012 examined the crash reduction benefits of a variety of road treatments based on a sample of 1,599 projects across the country.

The Bureau of Infrastructure, Transport and Regional Economics estimated that the Black Spot Program is reducing fatal and casualty crashes in total at treated sites by 30 per cent. The study found that roundabouts are the most effective treatment, reducing casualty crashes by over 70 per cent. Providing new traffic signals and altering the traffic flow direction are the next most highly effective treatments for most severity levels, reducing crashes by more than 50 per cent. We do not have the same level of information to be able to assess the benefits of the R2R Program.

I would like to work with local councils to ensure that the R2R Program is delivering the best possible outcomes in the area of road safety. When selecting projects, I would urge councils to consider the likelihood that the selected project will reduce fatalities and serious injuries in crashes.

It may be that projects that may not have been able to be funded under State or Federal Black Spot programs could be delivered under the R2R Program. In terms of road maintenance projects, improving the quality of the road asset through resheeting and resealing will have stronger safety outcomes than simply maintaining the quality through routine road maintenance.

I note that pedestrian and cycling facilities associated with a road can be funded under R2R. I do not propose to change the eligibility criteria, but ask that such projects are only prioritised if their specific aim is to improve safety for vulnerable road users. Councils could consider pooling R2R funding or Financial Assistance Grants to prioritise and jointly improve the quality of roads in a region with a known crash record. Similar to the greater adoption of asset management plans, councils could draw up road safety plans on a network basis in conjunction with neighbouring councils. I have asked my Department to improve the reporting of safety and other outcomes from the R2R Program and I would like councils to provide additional information on the benefits and outcomes of each project. I encourage you to evaluate the projects completed and how they have benefitted the local network and community (for example, crash reductions or travel efficiencies), to assist us to better monitor and evaluate the program. I ask that this information be provided as part of the annual reporting from councils. My Department will inform councils of new reporting templates that will need to be completed as a condition of funding release for future years.

I am also requesting councils provide the Department with more regular updates on the status of projects which are receiving funding under R2R. I know previously some councils have

informed us once works have been completed rather than before they have begun. I would like councils to inform us of every project which will receive R2R funding before they commence work on them and update us on their progress each quarter. A higher level of engagement than we have previously requested will allow both of us to benefit by keeping the local community informed of works underway.

The Commonwealth Government is committed to using Federal funding to improve employment opportunities for Indigenous Australians and I ask for this consideration to be applied to projects using R2R funding.

Consultation: Nil.

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications:

The new Statement of Expectations for the Roads to Recovery Program may change future requirements on reporting and Engineering Assessments and cost in future funding rounds.

InfoXpert Document ID: 88460



Ordinary Meeting of Council Tuesday 23rd January 2018

9.4 Subject: Regulation and funding of air route service delivery to rural, regional and remote communities

Attachments: 1

Author: Chief Executive Officer

Date: 15.01.2018

Executive Summary:

McKinlay Shire Council has the opportunity to respond back the Rural and Regional Affairs and Transport References Committee highlighting our concerns.

On the 15th January while writing this report only 6 private submissions was uploaded to the Senate website, and one from WALGA.

Submissions should be received by **5th February 2018**

Recommendation:

That Council ask LGAQ to assist with a Regional Response on behave of all Regional and Remote Local Governments and their communities.

Background:

The operation, regulation and funding of air route service delivery to rural, regional and remote communities

On 16 November 2017, the Senate moved that the following matters be referred to the Rural and Regional Affairs and Transport References Committee for inquiry and report by **30 March 2018**.

Submissions should be received by **5th February 2018**.

The operation, regulation and funding of air route service delivery to rural, regional and remote communities, with particular reference to:

- a. social and economic impacts of air route supply and airfare pricing;
- b. different legal, regulatory, policy and pricing frameworks and practices across the Commonwealth, states and territories;
- c. how airlines determine fare pricing;
- d. the determination of airport charges for landing and security fees, aircraft type and customer demand;
- e. pricing determination, subsidisation and equity of airfares;
- f. determination of regulated routes and distribution of residents' fares across regulated routes;
- g. airline competition within rural and regional routes;
- h. consistency of aircraft supply and retrieval of passengers by airlines during aircraft maintenance and breakdown;
- i. all related costs and charges imposed by the Civil Aviation Safety Authority; and
- j. any related matters.

Committee Secretariat contact:

Committee Secretary
Senate Standing Committees on Rural and Regional Affairs and Transport
PO Box 6100
Parliament House
Canberra ACT 2600

Phone: +61 2 6277 3511

Fax: +61 2 6277 5811

rrat.sen@aph.gov.au

https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Rural_and_Regional_Affairs_and_Transport/RegionalAirRoutes

Consultation: Nil.

Legal Implications: Nil

Policy Implications: Nil

Financial and Resource Implications: Nil

InfoXpert Document ID: 89016

10. WORK PLACE HEALTH AND SAFETY

Workplace Health, Safety and Risk Report

DATE; 12 th January 2018		<input checked="" type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Yearly	<input type="checkbox"/> Two Yearly
December 2017					
Objectives of WH&S Management System Plan 2017 / 2018;					
<ol style="list-style-type: none"> 1. Comply with the intent of the Workplace Health and Safety Act 2011 in preventing a persons death, injury or illness being caused by a workplace, by a relevant workplace area, by work activities, or by plant or substances for use at a workplace 2. Contribute to a Management framework that allows all work areas to manage WH&S in a preventative way; 3. Ensure that WH&S is an integral part of effective business practice; and 4. Clearly state the principles for managing WH&S and how the organisation is expected to perform in accordance with legislative requirements <p><i>The primary objective is to provide a structured methodology to conduct all WH&S matters over an annual cycle.</i></p>					
Monthly KPI's		Measurement / Score	Detail / Information		
80% of completed items indicated in MAP's		0%	<i>See MAP's, Per month and accumulative tally No Coverage through December 2017</i>		
20% of carry over items indicated in MAP's		100%			
Quarterly KPI's		Measurement / Score	Detail / Information		
Progressive Statistics as above		✓	<i>See MAP's Table following on P3 of this Report, Per month and accumulative tally</i>		
Progressive incidents, LTI's and days lost over the year;		✓	<i>Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally LGMS Dashboard Information at end of Report</i>		
Progressive lost time frequency and duration rates compared to the scheme		✓			
Progressive costs of claims over the year;		✓	<i>As above, LGMS Dashboard</i>		
Hazard inspections completed as per the Hazard Inspection Matrix		✓	<i>See Hazard Inspection Table on P5 for statistical information</i>		
Yearly KPI's		Measurement / Score	Detail / Information		

Progressive monthly statistics as above	✓	See MAP's Table following on P3 of this Report, Per month and accumulative tally
Progressive incidents, LTI's and days lost over the year;	✓	Incident and Event Statistical information collated on P4 of this Report, Per month and accumulative tally
Progressive lost time frequency and duration rates compared to the scheme	✓	LGMS Dashboard Information
Progressive costs of claims over the year;	✓	As above
Hazard inspections completed as per the Hazard Inspection Matrix	✓	See Hazard Inspection Table on P5 for statistical information
Results of Internal WH&S Management System Audit or the WHSA Annual Assessment Report		Scheduled for January 2018 - Reschedule for March 2018, TBC
Two (2) Yearly	Measurement / Score	Detail / Information
Progressive Monthly and 3 monthly statistics as above	✓	See the following tables for statistical outcomes.
Results of an external WHS Management Systems Audit or the WHSA's Annual Assessment Report	50%	External LGW Audit Scheduled for; 13 th November 2017
Completion of the two yearly MAP's		Scheduled for March 2019
Results of the overall, two yearly injury trend analysis		Scheduled to culminate March 2019 Ongoing statistical information available in the following tables
Additional Objectives (WH&S Management System Plan 2017 / 2018)	Measurement / Score	Detail / Information
Sufficient resources trained to conduct SafePlan's Internal WHS Management Systems Auditing.		To be completed when a permanent resource is secured.
The audit report will be accompanied by a Rectification Action Plan (RAP) that will be forwarded to the CEO, Senior Management and then to the WHS Committee for discussion.		As above, to be completed
The RAP is to be included in the WHS Plan for the next two years.		As above, to be completed
Actions Register; number of actions outstanding	✓	See the Actions Register Table at P5
Training / Information completed as per 'Matrix for T5 Papers' / mapped training E3 LMS.	✓	In process of change over of systems, See Compliance training table at P6

Prestarts and Toolbox Meetings completed	✓	<i>See Table at P7 for general completions</i>
Key Outcomes		
<ol style="list-style-type: none"> 1. Management and workers display commitment and involvement in achieving a safe and health workplace 2. Appropriate consultative mechanisms are implemented 3. Safe systems of work are implemented and maintained 4. Plant and equipment is maintained in a safe condition 5. All workers receive supervision, instruction, information & induction training in all matters pertaining to WHS 6. Reporting of all accidents / incidents & mishaps & / or systems that may be related to WHS risks at workplace 7. Effective rehabilitation programs with early intervention to assist injured workers back into the workplace 8. The provision & maintenance of workplaces and equipment where risk to people is eliminated or minimised; 9. Provision of personal protective clothing & equipment, where appropriate, for control of workplace hazards 		
<p><i>Note all of the above KPI's are mandatory and MUST be reported on as directed</i></p>		
<p><i>Reference;</i> <i>SafePlan2 WHS Management System Plan 2017 / 2018, MSC Ver 1 02/2017</i> <i>Procedure, Performance Measures, April 2015 and</i> <i>Procedure, WH&S Incentives and Awards, March 2014</i></p>		

Monthly Action Plan's (MAP's), As per WHS Management System Plan 2017 2018								
MONTH	Items Month	Items Total	Close Out	Complete %	Target	Carry Over	Carry Over	Details / Comments
March 2017	5	5	0	0%	80%	5	100%	Evidence of; Completion during April 2017 and full sign off by CEO 28.09.17
April 2017	10	15	11	73%	80%	4	27%	Evidence of; 11 x April Close Outs, 2 x Close outs in May, 1 x Close out in June, 1 Close out in August and full sign off by CEO 28.09.17
May 2017	8	12	11	82%	80%	1	18%	CEO Sign off complete
June 2017	13	14	11	79%	80%	3	21%	CEO Sign off complete
July 2017	17	20	17	85%	80%	3	19%	CEO Sign off complete
August 2017	9	12	9	75%	80%	3	25%	CEO Sign off complete
September 2017	12	15	10	67%	80%	5	33%	CEO Sign off complete
October 2017	16	21	15	71%	80%	6	23%	CEO Sign off complete
November 2017	17	23	11	48%	80%	12	52%	LGW Audit No coverage from 17.11.17
December 2017	11	23	0	0%	80%	24	100%	No coverage through December
January 2018	2	25			80%			09.01.18 Start
February 2018	12				80%			To 23.02.18
<p>Comment;</p> <p><i>Elements outstanding, carried over to the following month are predominantly training – T5's.</i></p> <p><i>Many have not been issued as the procedures and templates require updating. Any change will trigger updates to the T5's</i></p> <p><i>No coverage 17th November 2017 through to 8th January 2018 has directly effected the works completed</i></p>								

Incidents and Events							
MONTH	Total Reports	Injuries #	Damage #	Breach #	Near Miss	Not Work Related	Details / Comments
January 2017	0						
February 2017	4	2	1		1		1 x Unable to wear pants 1 x MTI
March 2017	5	1	3		1		1 x LTI
April 2017	2	2					1 x MTI, 1 x FAI
May 2017	6	1	2	2	1		1 x MTI 2 x WHSQ Improvements
June 2017	4	1	1		2		1 x FAI
July 2017	1		1				
August 2017	4	1	3				1 x Report only (Public)
September 2017	1					1	1 x Domestic
October 2017	7		4			3	2 x Domestic, as above 1 x Contractor report
November 2017	2	2					1 x FAI, 1 x LTI (4 days)
December 2017	1	1	1				
January 2018							
February 2018							
TOTAL	37	11	16	2	5	4	
<p>07.11.17 First Aid Injury; Drilling a guide post and drill bit snapped, cutting thumb and index finger.</p> <p>13.11.17 Lost Time Injury; Bending down to turn on a tap, straining lumbar back. Four (4) days lost Time</p> <p>08.12.17 Lost Time Injury; Crew driving back to the yard on a Friday afternoon, have left the</p>							

Incidents and Events

water truck and operator alone on site to complete a run. The Water truck has completed the run, headed back to the Workshop. At 1130 the truck has failed to take a corner and rolled.

The Operator has fallen / climbed from the wreckage and dragged himself to the shade of a tree, waiting six (6) hours until the Workshop Supervisor headed out to find him, thinking the unit had broken down. MSC Management and Emergency services then responded.

The Operator is home in Julia Creek currently, with Specialist appointments coming up and potentially surgical procedures on both knee's and shoulder in February 2018

Incidents and Events – Statistics							
Period	LTI's	LTI Days	LTIFR	LTI \$	WorkCover Claims		
2012 / 2013	3			2,016	3		
2013 / 2014	2	2		6,125	2		
2014 / 2015	2			39,660	2		
2015 / 2016	6			0	6		
2016 / 2017				1,469	0		
July 2017							
August 2017							
September 2017							
October 2017							TBC
November 2017	1	4					TBC
December 2017	1	14					TBC
January 2018							TBC
February 2018							
March 2018							
April 2018							
May 2018							
June 2018							
2017 / 2018							
Average incurred Loss							
TOTAL							
Comment; <i>Yet to be fully populated.. Further information and statistical comparatives to come</i>							



2011 2012 2013 2014 2015 2016 2017 2018

Current Selections

AUSER QLD_MCK_SHEPU
 Claim Year 2018

Total Incurred

\$17,000
 Outstanding \$17,000
 Paid \$0

Total Claims

1
 Open 1
 Closed 0
 Damages Claims 0
 Statutory Claims 1

Duration Band - Days Lost

Filters

Member	<input type="checkbox"/>
Post Centre	<input type="checkbox"/>
Group	<input type="checkbox"/>
Claim Type	<input type="checkbox"/>
Decision Status	<input type="checkbox"/>
Common Law	<input type="checkbox"/>
File Status	<input type="checkbox"/>
Days Lost Band	<input type="checkbox"/>

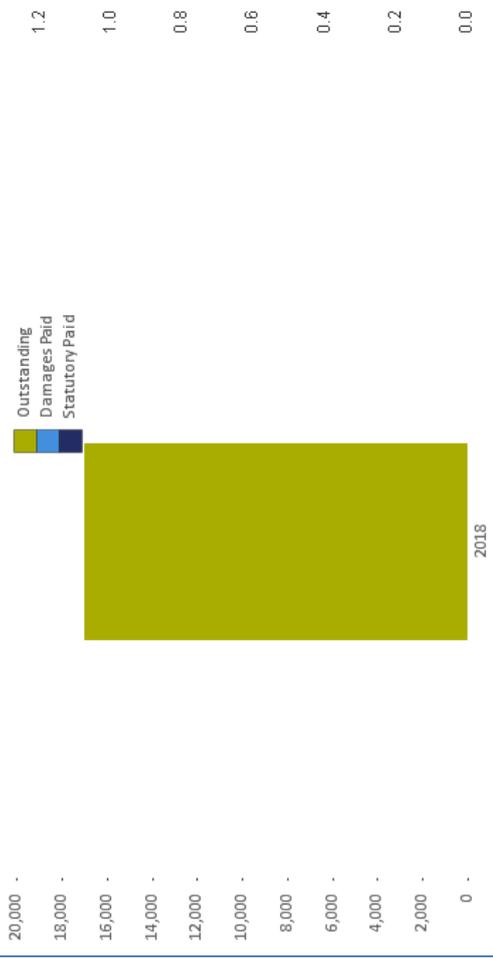


Total Incurred - Paid & Outstanding

% of Incurred

% of Claims

Total Number of Claims - Damages & Statutory



Hazard Inspections,								
<i>As per 'Schedule, Hazard Management Inspection Register', and WHS Management System Plan 2017 2018</i>								
MONTH	Sched #	On Schedule	Other / Late	Total Comp	Not Comp	RAP's Comp	Action #'s	Details / Comments
January 2017	0			9		7	41	
February 2017	24	18		18	6	14	68	
March 2017	22	22	1	23		21	74	
April 2017	9	9	1	10		6	13	
May 2017	16	15	1	16		12	52	
June 2017	10	10	1	11		5	20	
July 2017	6	1	4	5	1	0	0	<i>Inspections not issued to personnel (as had been done previously)</i>
August 2017	19	1	11	12	7	6	12	
September 2017	12	4	6	10	2	7	27	<i>Issued Inspections and additional to catch up on #'s</i>
October 2017	6	2	0	2	4	1	4	
November 2017	15				15			
December 2017	0							
January 2018	0							
February 2018	24				24			
TOTAL	163	82	25	116	59	79	311	
Comment;								
<i>My error in not issuing the inspection reports, this has been provided to personnel for some time and they are not sourcing</i>								
<i>Another push has been made at meeting of 01.11.17 to get the outstanding inspections complete and back into WH&S for review.</i>								

OUTSTANDING ACTIONS	Extreme Risk	High Risk	Moderate Risk	Low Risk	Details / Comments
175	4	78	60		
<p>Comment;</p> <p><i>Not current - Yet to be fully assessed – more information to come</i></p>					
<p>Note; Actions may be outcomes of differing resources; incidents, inspections, audits, MAP's, hazard identifications etc.</p>					

Compliance Training				
As per WHS Management System Plan 2017 2018				
MONTH	Scheduled Elements	Complete		Details / Comments
		2016	2017	
February 2017	3.7 Purchasing		67	
March 2017	2.5 Compliance Control & WHSQ's Inspectors		93	
April 2017	1.1 WH&S Management System		83	
	1.4 WH&S Policy Statement		85	
	1.5 Obligations & Responsibilities, Supervisors		19	
	1.5 Obligations & Responsibilities, Workers		93	
May 2017	1.7 Disciplinary Processes, MSC Code of Conduct		95	
	4.14 Office Safety, General Office		44	
	4.14 Workstation Layout & Design		46	
June 2017	2.2 Hazard management		35	
	2.3 Risk Management		102	
July 2017	2.7 Workers Compensation & RRTW, Managers		30	
	2.7 Workers Compensation & RRTW, Workers		65	
August 2017	6.1 Incident Management, Reporting			<i>Held off to finalise update of procedure, WH&S Committee to approve</i>
	6.1 Incident Management, Causes			
	6.1 Incident Management, Investigation			
September 2017	2.8 WH&S Issue Resolution		0	<i>November 2017</i>
	3.2 Emergency Preparedness, Fire & Evacuation		0	<i>November 2017</i>
	3.2 Emergency Preparedness, Threat & Hold Up	55	20	
	3.2 Emergency Preparedness, Bomb Threat		20	
	3.5 Training, WH&S Training		0	<i>November 2017</i>

Compliance Training				
<i>As per WHS Management System Plan 2017 2018</i>				
MONTH	Scheduled Elements	Complete		Details / Comments
		2016	2017	
October 2017	3.2 Emergency Preparedness, Fire & Evacuation 3.3 First Aid Management, First Aid 3.3 First Aid Management, Snake Bite 3.5 Training, WH&S Training		56 0 88 49	<i>November 2017</i>
November 2017	2.8 WH&S Issue Resolution 3.3 First Aid Management, First Aid 3.4 Infection Control, Skin penetration & injuries 3.4 Infection Control, Sharps 3.4 Infection Control, Immunisation 3.4 Infection Control, personal Hygiene 3.9 Contractor Control	52 63 74 13	50 26 0 0 0 0 0	<i>Not issued</i> <i>Not issued</i> <i>Not issued</i> <i>Not issued</i> <i>Not issued</i>
December 2017	4.4 PPE Management		0	<i>Not issued</i>
January 2018	Nil	N/a		
February 2018	4.1 Manual Handling Management, Injury Prevention 4.1 Manual Handling Management, Lifting Techniques 4.1 Manual Handling Management, Risk Management <i>4.15 Working Alone or in Isolation</i>			<i>Not in matrix – Add</i> <i>Being documented</i>
March 2018	<i>3.1.1 Consultation</i> 4.3 Substances, Hazardous 4.3 Substances, SDS's 4.4 PPE Management	55		<i>Not in matrix – Add</i>
April 2018	4.12 Construction Work, General Safety 4.6 Replacing Metallic Water Services 4.8 Confined Space	29 11 39		
May 2018	4.2 Noise Management 4.9 Excavation & Trenching, General Safety	4 20		
June 2018	4.13 Animal Control, Dogs & Cats 4.13 Animal Control; Pests & Wildlife 4.5.6 Oxy Acetylene	30		
July 2018	2.5 Compliance Control 4.5 Specific Workplace Issues, Isolation Tag & Lockout			

Compliance Training				
<i>As per WHS Management System Plan 2017 2018</i>				
MONTH	Scheduled Elements	Complete		Details / Comments
		2016	2017	
	4.5 Specific Workplace Issues, lighting 4.5 Specific Workplace Issues, Signage 4.5 Specific Workplace Issues, Battery Charge, storage 4.5 Specific Workplace Issues, Welding 4.5 Specific Workplace Issues, Work in occupied areas 4.10 Thermal & Radiation Safety, Working in the sun	61		
August 2018	4.6 Electrical Safety, For Plumbers 4.6 Electrical Safety, General 4.6 Electrical Safety, Test & Tag 4.6 Electrical Safety, Working near Power Lines	57		
September 2018	4.3 Substances, Asbestos Management 4.10 Thermal & Radiation Safety, Hot Work 4.10 Thermal & Radiation Safety, Laser Work	51 45		
October 2018	4.7 Height Safety, General 4.7 Height Safety, ladders 4.8 Confined Space, General Safety	21		
November 2018	5.3 Machine Guarding, General Safety	37		
Comment;				
<i>This SafePlan training and information schedule has been mapped against the new E3 LMS training, ES LMS System imminent, Training will be caught up 'online'</i>				

Prestart & Toolboxes				
As per WHS Management System Plan 2017 2018				
MONTH	Prestarts #’s	Toolbox’s #’s	Issues Identified	Details / Comments
January 2017	39		Nil	<i>Copies in InfoXpert</i>
February 2017	108		Nil	<i>Copies in InfoXpert</i>
March 2017	165	9	Nil	<i>Copies in InfoXpert</i>
April 2017	107		Nil	<i>Copies in InfoXpert</i>
May 2017	147		Nil	<i>Copies in InfoXpert</i>
June 2017	118	1	Nil	<i>Copies in InfoXpert</i>
July 2017	100		Nil	<i>Copies in InfoXpert</i>
August 2017	98		Nil	<i>Copies in InfoXpert</i>
September 2017	147		Nil	<i>Copies in InfoXpert</i>
October 2017	115		Nil	<i>Documents yet to be scanned into InfoXpert</i>
November 2017	156	2	Nil	<i>Documents yet to be scanned into InfoXpert</i>
December 2017	56		Nil	<i>Documents yet to be scanned into InfoXpert</i>
January 2018	3		Nil	<i>Documents yet to be scanned into InfoXpert</i>
February 2018				
Comment;				
<i>Prestart templates to be reviewed – waiting on some input from Supervision and will start on some suggestions etc. including some trigger questions of fatigue, fit for work, check everyone has water bottles and hats etc.</i>				
<i>Regular toolboxes need to be set up on a weekly basis;</i>				
<ul style="list-style-type: none"> <i>• Approx. 10 to 15 minutes that could be added to a prestart</i> <i>• Used to raise and discuss additional information, such as reporting protocols, incident investigation information etc., heat stress, hats etc., and short specific information to present and to get signed off.</i> <i>• Takes a bit of pressure off Supervision to remember to raise some of these issues.</i> 				

11. MEMBERS BUSINESS

12.CLOSE