

Ordinary Meeting Agenda

CONFIDENTIAL

To be held at McKinlay Shire Council, Boardroom
29 Burke Street, Julia Creek, Queensland 4823

Tuesday 26th June 2018, 9:00am

Notice is hereby given that an Ordinary Meeting will be held at the Council Chambers,
Civic Centre, Julia Creek on Tuesday 26th June 2018 at 9:00am.

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, the Mayor declared the meeting open.

2. ATTENDANCE

Mayor: Cr. B Murphy
Members: Cr. N Walker, Cr. S Royes, Cr. P Curr, Cr. J Fegan

Staff:

Director of Corporate and Community Service, Mrs. Tenniel Cody
Director Engineering, Environment and Regulatory Services Mr. Andrew Boardman
Executive Assistant Mrs. Amy Tinning

Other people in attendance:

Apologies:

3. CONFIRMATION OF MINUTES

See next page.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

ORDINARY MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

Tuesday 15th May 2018

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1. OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 9:02am.

2. ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. P Curr, Cr. S Royes, Cr. N Walker

Staff:

Chief Executive Officer Mr Peter Fitchat

Director of Engineering, Environmental & Regulatory Services Mr Andrew Boardman

Executive Assistant, Mrs Amy Tinning

Apologies:

Nil

PROCEDURAL MOTION

Cr Janene Fegan requests the acceptance of a leave of absence from the May Ordinary Meeting of Council.

Resolution No. 226/1718

Cr Janene Fegan is granted a leave of absence from the May Ordinary Meeting of Council.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 4/0

Other people in attendance:

Nil

3. CONFIRMATION OF MINUTES

Confirmation of Minutes of the Special Meeting of Council held on 17th April 2018.

RECOMMENDATION

That the Minutes of the Special Meeting of Council on 17th April 2018 be confirmed.

Resolution No. 227/1718

The Minutes of Special Meeting of Council on 17th April 2018 are confirmed.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Mayor Belinda Murphy & Economic Development Officer Jade Lyons were unable to attend Myriad.

5. ENGINEERING SERVICES

5.1 Engineering Works Report

This report outlines the general activities, revenue and expenditure for the department for the period of April 2018.

RECOMMENDATION

That Council receives the April 2018 Engineering Works Report.

Resolution No. 228/1718

Council receives the April 2018 Engineering Works Report.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

PROCEDURAL MOTION

RECOMMENDATION

That the meeting be closed to the public in accordance with section 275 (1) (g) of the Local Government Regulation 2012.

Resolution No. 229/1718

Council closed the meeting to the public in accordance with section 275 (1) (g) of the Local Government Regulation 2012.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 4/0

The Ordinary Meeting of Council closed to the public at 9:30am.

5.2 CONFIDENTIAL 2018/19 Pre-Qualified Suppliers – Goods and Services

This report is CONFIDENTIAL in accordance with *Section 275 1(h) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councilor's consider it necessary to discuss *(h) other business for which public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage;*

The Council have undertaken a pre-qualified preferred supplier's process for the supply of goods and services for the McKinlay Shire Council's 2017/18 financial period.

As the pre-qualified period approaches closure Council must consider options as to how it will address its supply of goods and services moving forward.

RECOMMENDATION

That Council resolve to not extend the 2017/18 Pre-Qualified Suppliers for Goods and Services agreement and move to tender for a new Pre-Qualified Suppliers agreement for the supply of goods and services for the McKinlay Shire Council's 2018-2019 Financial period.

PROCEDURAL MOTION

RECOMMENDATION

That Council re-open the Ordinary Meeting of Council to the public.

Resolution No. 230/1718

Council re-open the meeting to the public.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

The Ordinary Meeting of Council re-opened to the public at 9:40am.

Resolution No. 231/1718

After discussion with Engineer and CEO, Council resolve to extend the 2017/18 Pre-Qualified Suppliers until 31st December 2018 for Goods and Services agreement. This is in order to bring this preferred qualified supplier process inline with Councils other standing offer arrangement dates. Council authorise the Engineer and CEO to run the process for the new Pre-Qualified Suppliers agreement towards the end of 2018 for the supply of goods and services for 2019 calendar year.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

6. ENVIRONMENT AND REGULATORY SERVICE REPORT

6.1 Environmental and Regulatory Services Report – 2018

This report outlines the general activities, revenue and expenditure for the department for the period of April 2018.

RECOMMENDATION

That Council receives the April 2018 Environment and Regulatory Services Report.

Resolution No. 232/1718

Council receives the April 2018 Environment and Regulatory Services Report.

Moved Cr.P Curr

Seconded Cr. N Walker

CARRIED 4/0

6.2 Making of Proposed Local Law No. 17 (Waste Management) 2018

Council has consulted with the public about proposed Local Law No. 17 (Waste Management) 2017 including anti-competitive provisions included in the proposed local law.

No properly made submissions were received by Council however it will be necessary for Council to amend the proposed local law given that the local law making process commenced in 2017 but will not be concluded until 2018.

Council can now resolve to adopt the public interest test report recommendation and make local law as advertised.

RECOMMENDATION

Council resolves—

- (a) to note that Council has consulted with relevant government entities about the overall State interest in Local Law No. 17 (Waste Management) 2017; and
- (b) to implement the recommendations of the Public Interest Test Report about Local Law No. 17 (Waste Management) 2017; and
- (c) to make Local Law No. 17 (Waste Management) 2017 as advertised, but amended by the omission of each reference to '2017', and the insertion instead of a reference to '2018'; and
- (d) to note that Local Law No. 17 (Waste Management) 2017 contains anti competitive provisions.

Resolution No. 233/1718

Council resolves—

- (a) to note that Council has consulted with relevant government entities about the overall State interest in Local Law No. 17 (Waste Management) 2017; and
- (b) to implement the recommendations of the Public Interest Test Report about Local Law No. 17 (Waste Management) 2017; and
- (c) to make Local Law No. 17 (Waste Management) 2017 as advertised, but amended by the omission of each reference to '2017', and the insertion instead of a reference to '2018'; and
- (d) to note that Local Law No. 17 (Waste Management) 2017 contains anti competitive provisions.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

PROCEDURAL MOTION

That the meeting be closed to the public in accordance with section 275 (1) (g) of the Local Government Regulation 2012.

Resolution No. 234/1718

Council closed the meeting to the public in accordance with section 275 (1) (g) of the Local Government Regulation 2012.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

The Ordinary Meeting of Council closed to the public at 9:46am.

6.3 CONFIDENTIAL - Cannington Mine Village – Vision Stream Request for Planning Exemption

This report is CONFIDENTIAL in accordance with *Section 275 1(g) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councilor's consider it necessary to discuss *(g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act;*

Visionstream on behalf of Telstra is proposing to install two new small cell 4Gx antennas for improved data capacity and speeds at the Cannington Mine Village with a reduced cost and faster deployment. Under our current Planning Scheme this project could be defined as a 'Telecommunications Facility' which is code assessable in the Rural Zone Code. The antennas that are to be installed are only 1.2m high above the allowed limit in the Low Impact Determination of the Telecommunications Act 1997. The Low Impact

Telecommunications Facility is identified as exempt in our planning scheme. Visionstream are requesting a planning exemption for the proposed development to reduce cost and quick deployment of equipment.

RECOMMENDATION

That Council resolve to respond to Visionstream that their development application to install two new small cell 4Gx antennas at the Cannington Mine Village is approved without the need for Development Approval.

PROCEDURAL MOTION

RECOMMENDATION

That Council re-open the Ordinary Meeting of Council to the public.

Resolution No. 235/1718

Council re-opened the Ordinary Meeting of Council to the public.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

The Ordinary Meeting of Council re-opened to the public at 9:48am.

Resolution No. 236/1718

Council resolve to respond to Visionstream that their development application to install two new small cell 4Gx antennas at the Cannington Mine Village is approved without the need for Development Approval as Council consider it a low impact telecommunications facility.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

6.4 Old SES Shed

It has been raised that the Julia Creek Museum requires additional space and that the Old SES shed may be suitable due to the proximity to the Museum.

RECOMMENDATION

That Council support the expansion of the Julia Creek Museum into the Old SES shed by making this space available and commence consultation with the Museum to prepare the area appropriately.

Resolution No. 237/1718

Council support the expansion of the Julia Creek Museum into the Old SES shed by making this space available and commence consultation with the Museum to prepare the area appropriately and budget accordingly in the 2018/19 financial year.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 4/0

PROCEDURAL MOTION

RECOMMENDATION

That Council accept to receive late report 6.5 Julia Creek Housing Project Tender - T1718003.

Resolution No. 238/1718

Council accept to receive late report 6.5 Julia Creek Housing Project Tender - T1718003.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 4/0

PROCEDURAL MOTION**RECOMMENDATION**

That the meeting be closed to the public in accordance with section 275 (1) (g) of the Local Government Regulation 2012.

Resolution No. 239/1718

Council closed the meeting to the public in accordance with section 275 (1) (g) of the Local Government Regulation 2012.

Moved Cr. P Curr

Seconded Cr. S Royes

CARRIED 4/0

6.5 CONFIDENTIAL - LATE REPORT Julia Creek Housing Project Tender - T1718003

This report is CONFIDENTIAL in accordance with Section 275 1(e) of the Local Government Regulation 2012, which provides for a local government to resolve that a meeting be closed to the public if its Councilor's consider it necessary to discuss (e) contracts proposed to be made by it;

Council has called for tenders for the Julia Creek Housing Project. Five submissions have been received. Three submissions have been disqualified through the evaluation process due to non-conforming submissions. The tenders been evaluated in accordance with the tender criteria listed in the Request for Tender. The highest ranked submission was Arid to Oasis Solutions Pty Ltd, followed by M & C Glasgow Pty Ltd as Trustee for the Glasgow Family Trust.

RECOMMENDATION

That Council receives the Julia Creek Housing Project Tender – T1718003 Report; and

- resolves to delegate to the Chief Executive Officer approval and governance through oversight for the tender process of T1718003 – Julia Creek housing project and approves the Principal's Representative for the tender and contract to continue negotiation with the two highest ranking tenderers, Arid to Oasis Solutions Pty Ltd and M & C Glasgow Pty Ltd as Trustee for the Glasgow Family Trust to clarify and quantify the tender submission. Or;
- resolves to award the Tender T1718003 Julia Creek Housing Project Contract to the highest scoring tenderer Arid to Oasis Solutions Pty Ltd for the sum of \$1,466,587.00 excluding GST and funds the \$107,041.60 shortfall out of the 2018/19 Council Budget.
- Resolves to retender the Julia Creek Housing Tender.

PROCEDURAL MOTION**RECOMMENDATION**

That Council re-open the Ordinary Meeting of Council to the public.

Resolution No. 240/1718

Council re-opened the Ordinary Meeting of Council to the public.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

Resolution No. 241/1718

Council resolve to defer the resolution for agenda item 6.5 CONFIDENTIAL - LATE REPORT Julia Creek Housing Project Tender - T1718003 to the next Special Meeting of Council.

Moved Cr. S Royes

Seconded Cr. P Curr

CARRIED 4/0

Attendance – Executive Assistant Amy Tinning left the meeting room at 10:03am

Attendance - Executive Assistant Amy Tinning re-entered the meeting room at 10:05am

Attendance – Cr. N Walker left the meeting room at 10:11am.

Attendance – Cr. N Walker re-entered the meeting room at 10:12am

Attendance – Director of Engineering, Environmental & Regulatory Services, Andrew Boardman left the meeting room at 10:31am

Attendance – Director of Corporate & Community Services, Tenneil Cody entered the meeting room at 10:33am.

7. COMMUNITY SERVICES

7.1 Community Services Monthly Report

Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of April 2018.

RECOMMENDATION

That Council receives the Community Services monthly report for April 2018.

Resolution No. 242/1718

Council receives the Community Services monthly report for April 2018.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

Attendance - Cr. P Curr declared a conflict interest (as per section 172 of the Local Government section 172 of the Local Government Act 2009) in relation to agenda item 7.2 Community Benefit Assistance Scheme. Cr. P Curr left the meeting room at 10:37am taking no part in the discussion or decision.

7.2 Community Benefit Assistance Scheme

The Community Benefit Assistance Scheme has had two rounds advertised during the 2017/18 financial year with Council approving to accept applications from now until the end of the financial year or until funds exhausted.

RECOMMENDATION

That Council fund Saxby Roundup \$3,250 under the Community Benefit Assistance Scheme program.

Resolution No. 243/1718

Council fund Saxby Roundup \$3,250 under the Community Benefit Assistance Scheme program.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 3/0

7.3 Sponsorship Request – Julia Creek Campdraft

Council has received a request for sponsorship from the Julia Creek Campdraft under the Community Grants Policy. The group has requested support for their event by way of water truck services and fee waiver. The application is presented for Council's consideration.

RECOMMENDATION

That Council sponsor the Julia Creek Campdraft Association by way of fee waiver up to a maximum of \$5,000 for their 2018 event.

Resolution No. 244/1718

Council sponsor the Julia Creek Campdraft Association by way of fee waiver up to a maximum of \$5,000 for their 2018 event.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 3/0

7.4 Sponsorship Request – Saxby Round-up

Council is presented with a Sponsorship Request from Saxby Round-up for consideration, in accordance with requirements of Council policy.

RECOMMENDATION

That Council approve sponsorship of \$5,000.00 for water truck and security services to the Saxby Roundup Association for their 2018 event.

Resolution No. 245/1718

Council approve sponsorship of \$5,000.00 for water truck and security services to the Saxby Roundup Association for their 2018 event.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 3/0

Attendance – Cr. P Curr re-entered the meeting room at 10:41am.

8. CORPORATE SERVICES REPORT

8.1 Corporate Services Report

The Corporate Services Report as of 30th April 2018 which summarises the financial performance and position is presented to Council.

RECOMMENDATION

That Council receives the monthly Corporate Services Report for the period ending 30th April 2018.

Resolution No. 246/1718

Council receives the monthly Corporate Services Report for the period ending 30th April 2018.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

Attendance – Director of Corporate & Community Services, Tenneil Cody left the meeting room at 10:56am.

9. CHIEF EXECUTIVE OFFICER REPORT

9.1 2017-18 Natural Disaster Resilience Program (NDRP).

During the last Flood event that started on the 1 March 2018 we identified that the approved scope of works and completed works for Gidgeree Crossing was not sufficient to with stand a 1 in 25 year flood event and to prevent ongoing damage we attempt to have this included as a project under the NDRP, and it was damaged in almost every event since 2009, the QRA and Department of Fisheries approved the last design and it did not withstand the last flood event, Council is seeking through QRA under the NDRP funding arrangements to apply for the extension of concrete works on either side of this crossing, applications closes 30th June 2020.

We obtained enough data and footage to show that the current approved design was never going to withstand the water in this catchment area.

We believe this project aligns with both the National Strategy for Disaster Resilience, and the four objectives underpinning our State-wide all-hazards Queensland Strategy for Disaster Resilience:

1. Queenslanders understand their disaster risk
2. Strengthened disaster risk management
3. Queenslanders are invested in disaster risk reduction
4. Continuous improvement in disaster preparedness, response and recovery.

We estimate that the Councils contribution won't exceed \$25,000 and the rest to be covered out of the resilience program funding, with final figures depending on approved design by the relevant departments.

RECOMMENDATION

That Council note the Report and support a application under the 2017-18 Natural Disaster Resilience Program (NDRP) for \$25,000 to be committed in the 2018-19 Financial Year to complete this project and make Gidgeree Crossing more resilient in flood event to give access to the community living on the other side of the crossing.

Resolution No. 247/1718

Council note the Report and support a application under the 2017-18 Natural Disaster Resilience Program (NDRP) for \$25,000 to be committed in the 2018-19 Financial Year to complete this project and make Gidgeree Crossing more resilient in flood event to give access to the community living on the other side of the crossing.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

9.2 Third Quarter Review

The third quarter assessment of Council's progress towards implementing the 2017-2018 Operational Plan is presented to Council.

RECOMMENDATION

That Council receives the third quarter review of the 2017-2018 budget.

Resolution No. 248/1718

Council receives the third quarter review of the 2017-2018 budget.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

10.WHS REPORT

Council receives the Work Place Health & Safety report for information purposes only.

11. MEMBERS BUSINESS

Cr. N Walker – Finance & Civic Leaders Summit update.

Cr. S Royes – Causeway located at the end of the Dalgonally waterhole crossing the Julia Creek, requires maintenance.

Mayor Belinda Murphy

- Julia Creek State School teaching resources update
- Hospital Funding update
- Mayor Belinda Murphy reported on her visit to Julia Creek CWA to view the upgrades
- Discussed issue surrounding current dipping facility in relation to the fees and charges

12. CLOSURE OF MEETING

The Chair of the meeting Mayor Belinda Murphy declared the meeting closed at 11:35am.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

22nd May 2018

ORDER OF BUSINESS

ORDER OF BUSINESS

Opening	3
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Business Arising out of minutes of previous Meetings	3
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2.0 Round 5 Remote Airstrip Upgrade (RAU) Programme McKinlay Airstrip Funding	4
3.0 McKinlay Shire Council Ordinary Meeting date change for June 2018	5
4.0 Julia Creek Housing Project Tender – T1718003	6

UNCONFIRMED

OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 3:30pm.

ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. P Curr, Cr. S Royes, Cr. N Walker

Staff:

Chief Executive Officer Mr Peter Fitchat
Executive Assistant, Mrs Amy Tinning
Director of Corporate & Community Services, Ms Tenneil Cody

Apologies:

Director of Engineering, Environmental & Regulatory Services Mr Andrew Boardman

Other people in attendance:

Julia Creek State School P&C: Rachel Anderson, Helen Lynch & Kathleen Hewlett.

PROCEDURAL MOTION:

Cr Janene Fegan requests the acceptance of a leave of absence from the May Special Meeting of Council.

Resolution No. 249/1718

That Cr Janene Fegan be granted leave of absence from the May Special Meeting of Council.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

1. COMMUNITY SERVICES

1.0 Julia Creek State School Funding Support

Council is presented with a petition organized by the Julia Creek State School Parents & Citizens requesting Council financially support an additional teacher.

RECOMMENDATION

That Council consider the request.

Resolution No. 250/1718

Council receives the verbal report given by Lyle Giles from the Department of Education ARD detailing the current staffing structure and changes for term 3.

Council receives verbal report from representatives of the Julia Creek State School Parents & Citizens Association detailing their concerns around the current staffing structure.

Council supports the concerns from the Julia Creek State School Parents & Citizens Association around staffing and large student classes. Council will continue to support the Julia Creek State School Parents & Citizens Association and Julia Creek Isolated Children Parents Association for their proposal to have additional funding for qualified teacher support at the school when class numbers are over 20.

Council also continue to lobby directly Minister Grace Grace for a funding allocation to small rural schools with greater than 40 students and less than 52 students to allow additional qualified teacher allocations that do not impact in the Principals role to run the school.

Council will continually monitor and review the situation, along with the Julia Creek State School Parents & Citizens Association with an updated report to be presented in November 2018.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

Attendance – Cr. P Curr left the meeting room at 4:03pm.

Attendance – Cr. P Curr re-entered the meeting room at 4:04pm

Attendance - Julia Creek State School P&C: Rachel Anderson, Helen Lynch & Kathleen Hewlett left the meeting room at 4:29pm.

2. ENGINEERING SERVICES

2.0 Round 5 Remote Airstrip Upgrade (RAU) Programme McKinlay Airstrip Funding

Council in the September ordinary meeting supported the decision to prepare and application for the Remote Airstrip Upgrade (RAU) Programme Round 5 provided by the Australian Government's Department of Infrastructure and Regional Development, Regional Aviation Access Programme. This funding will provided 50% funding if matched 50% or 33% is matched by Council and another party, i.e. state government or Industry. Preliminary costings indicated the cost for an all-weather emergency airstrip will be \$1,189,740.00 (Excluding GST).

Since we are in the final stages of our draft budget for the 2018-19 financial year we had our visit from the Regional Area Board to explain and assist with next Round of Funding opportunities from State Development Funding opportunities, where Building our Region fund would no longer support applications for Airstrips earmarked for upgrades. This has been a set back in McKinlay Shires ability to fund this at 50%.

To evaluate the risk we contacted the Royal Flying Doctor Service for input and attached is a letter indicating there is no issue landing at this emergency airstrip on the Cannington Road. The issue however is that that landing appears to be no issue we have numerous letters from staff at the McKinlay Bush Clinic concerned about stopping traffic and assist with the landing and look after a patient by themselves if no one is available to assist.

Flight Care has a merge service and could dispatch either a fix wing aircraft or a helicopter in the event of an emergency so the prep work at our current gravel airstrip to accommodate a helicopter will be in the region of \$30,000 for a sealed access and sealed.

To prepare the emergency strip to have a Pilot Activated Traffic Management to assist Clinic Staff when they under resourced which happened a couple of times in the last 2 years, and the cost of this would be \$50,000.

This will also require an improved drainage system if we going to address the lights, and an indicative cost is around \$150,000.

We are hoping to have a meeting with Cannington South 32 Mine about a possibility to assist with funding to address these issues.

RECOMMENDATION

Option 1.

That Council resolve not proceed with the funding application Remote Airstrip Upgrade (RAU) Programme Round 5 and write back to Hon Michael McCormack MP Minister for Infrastructure and Transport thanking him for the opportunity.

Option 2.

That Council resolve to proceed with the funding application Remote Airstrip Upgrade (RAU) Programme Round 5 and write back to Hon Michael McCormack MP Minister for Infrastructure and Transport asking if the total project cost could be reduced to \$200,000, to install Pilot Activated Traffic Management and improve the culvert capacity in a storm event on the east side of the runway, and continue to lobby South 32 for a contribution so at 33% split between Remote Airstrip Upgrade (RAU) Programme Round 5, South 32 and McKinlay Shire Council, making each contribution if South 32 willing to contribute \$66,000 (South 32, RAU and McKinlay Shire) or \$100,000 if its only (RAU and McKinlay Shire) contributing.

Option 3.

That Council proceed to upgrade the road into the McKinlay Shire Airstrip and construct a sealed access road and a sealed helicopter landing pad for \$30,000 and lobby South 32 for 50% contribution.

Resolution No. 251/1718

Council resolve not proceed with the funding application Remote Airstrip Upgrade (RAU) Programme Round 5 and write back to Hon Michael McCormack MP Minister for Infrastructure and Transport thanking him for the opportunity. Council will proceed to upgrade the road into the McKinlay Shire Airstrip and construct a sealed access road and a sealed helicopter landing pad for \$30,000 and lobby South 32 for 50% contribution.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 4/0

3. CHIEF EXECUTIVE OFFICER

3.0 McKinlay Shire Council Ordinary Meeting date change for June 2018

Council is presented with a report for the purpose to change the date for the Ordinary Council Meetings in June 2018 that the Ordinary meeting 19th June 2018 be moved to accommodate the ALGA Conference in Canberra to 26th June 2018.

RECOMMENDATION

That Council resolves to change the dates for the Ordinary Meeting in June to be moved to the 26th June 2018.

Resolution No. 252/1718

Council resolves to change the dates for the Ordinary Meeting in June to be moved to the 26th June 2018.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 4/0

4. ENGINEERING SERVICES

4.0 Julia Creek Housing Project Tender – T1718003

Council have held negotiations with the two highest ranked tenderers, Arid to Oasis Solutions Pty Ltd and M & C Glasgow Pty Ltd as Trustee for the Glasgow Family Trust to clarify and quantify the tender submissions. Arid to Oasis Solutions Pty Ltd have provided an amended offer of \$1,429,524.00.

RECOMMENDATION

That Council resolves to award the Tender T1718003 Julia Creek Housing Project Contract to the highest scoring tenderer Arid to Oasis Solutions Pty Ltd for the sum of \$1,429,524.00 excluding GST.

Resolution No. 253/1718

Council resolves to award the Tender T1718003 Julia Creek Housing Project Contract to the highest scoring tenderer Arid to Oasis Solutions Pty Ltd for the sum of \$1,429,524.00 excluding GST.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 4/0

MEMBERS BUSINESS

Nil

CLOSURE OF MEETING

The Chair of the meeting Mayor Belinda Murphy declared the meeting closed at am 4:47pm.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

5th June 2018, 9am

ORDER OF BUSINESS

Opening	3
Attendance	3
1.0 Report – Revenue Policy	3

UNCONFIRMED

OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 9:05am.

ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. P Curr, Cr. S Royes, Cr. N Walker and Cr. J Fegan

Staff Members in Attendance:

Chief Executive Officer – Mr. Peter Fitchat

Director Corporate and Community Services – Ms. Tenneil Cody

Director Engineering, Environment and Regulatory Services – Mr. Andrew Boardman

1. REVENUE POLICY

Executive Summary:

In accordance with *Section 193 of the Local Government Regulations 2012*, Council must prepare a revenue policy for each financial year.

The 2018/19 Revenue Policy version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

Recommendation:

That Council adopt the 2018/2019 Revenue Policy Version 1 as presented.

Resolution No. 254/1718

Council adopt the 2018/2019 Revenue Policy Version 1 as presented.

Moved Cr. N Walker

Seconded Cr. J Fegan

CARRIED 5/0

CLOSURE OF MEETING

The Chair of the meeting Mayor Belinda Murphy declared the meeting closed at 9:07am.



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

5th June 2018, 12 Noon

ORDER OF BUSINESS

Opening	3
Attendance	3
1.0 Confidential Matter	3

UNCONFIRMED

OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 12:15pm.

ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. P Curr, Cr. S Royes, Cr. N Walker and Cr. J Fegan

Other people in attendance:

Teleconference -Troy Wild Workforce Manager Peak Services

1. CONFIDENTIAL MATTER

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 275(1)(a) of the Local Government Act and Regulation 2012.*

PROCEDURAL MOTION:

Resolution No. 255/1718

Council resolve that the meeting be closed to the public in accordance with section 275(1)(a) of the Local Government Regulation 2012 to discuss Item No 1 which deals with a senior executive's employment.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 5/0

Teleconference -Troy Wild left the meeting at 1:03pm

PROCEDURAL MOTION:

Resolution No. 256/1718

Council resolve that the meeting be opened to the public.

Moved Cr. N Walker

Seconded Cr. P Curr

CARRIED 5/0

Executive Summary:

Council is presented with a report of matters concerning the Chief Executive Officer

Recommendation:

That the Mayor be authorized to take action regarding matters concerning the Chief Executive Officer and engage an independent investigator.

Resolution No. 257/1718

That the Mayor be authorized to take action regarding matters concerning the Chief Executive Officer and engage an independent investigator.

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

CLOSURE OF MEETING

The Chair of the meeting Mayor Belinda Murphy declared the meeting closed at 1:05pm.

UNCONFIRMED



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

8th June 2018, 9:00am

ORDER OF BUSINESS

Opening	3
Attendance	3
1.0 Sponsorship Request – McKISSA Sports Association Inc.	3
2.0 Sponsorship Request – McKinlay Race Club	3
CLOSE	4

UNCONFIRMED

OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 9:05am.

ATTENDANCE

Mayor: Cr. B Murphy

Members: Cr. S Royes, Cr. J Fegan, Cr. N Walker (teleconference)

Apologies: Cr. P Curr

Staff in attendance: Acting Chief Executive Officer, Director Corporate & Community Services, Tenneil Cody

Community Services

1.0 Sponsorship Request – McKISSA Sports Association Inc.

Executive Summary:

Council is presented with a Sponsorship Request from McKISSA Sports Association Inc. for consideration, in accordance with requirements of Council policy.

Recommendation:

That Council approves sponsorship of \$568.30 cash and waiving the fees for hire of the CSA Hall and printing of carnival programs.

Resolution No. 258/1718

Council approves sponsorship of \$970.30 cash and waiving the fees for hire of the CSA Hall and printing of carnival programs.

Moved Cr. S Royes

Seconded Cr. J Fegan

CARRIED 4/0

The sponsorship amount allocated is greater than that of the recommendation, due to Officer's calculation error.

1.1 Sponsorship Request – McKinlay Race Club

Executive Summary:

Council is presented with a Sponsorship Request from McKinlay Race Club for consideration, in accordance with requirements of Council policy.

Recommendation:

That Council approves sponsorship of \$5,000 cash and waiving the fees for hire of the Council bus for transport of attendees.

Resolution No. 259/1718

Council approves sponsorship of \$5,000 cash and waiving the fees for hire of the Council bus for transport of attendees.

Moved Cr. N Walker

Seconded Cr. S Royes

CARRIED 4/0

CLOSURE OF MEETING

The Chair of the meeting Mayor Belinda Murphy declared the meeting closed at 9:16am.

UNCONFIRMED



MCKINLAY SHIRE COUNCIL

UNCONFIRMED MINUTES

OF THE

SPECIAL MEETING OF COUNCIL

HELD AT THE

BOARDROOM, CIVIC CENTRE
JULIA CREEK

10:00am, 15th June 2018

ORDER OF BUSINESS

Opening	3
Attendance	3
1.0 Confidential Matter-Consideration of report provided to Council on matters concerning the Chief Executive Officer	3

UNCONFIRMED

OPENING BUSINESS

All Councillors having signed the Attendance Book, Mayor Belinda Murphy declared the meeting open at 10:01 am.

ATTENDANCE

Mayor: Cr. B Murphy
Members: Cr. S Royes, Cr. N Walker and Cr. J Fegan
Apologies: Cr P Curr

1. CONFIDENTIAL MATTER

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 275(1)(a) of the Local Government Regulation 2012*.

PROCEDURAL MOTION:

Resolution No. 260/1718

Council resolve that the meeting be closed to the public in accordance with section 275(1)(a) of the Local Government Regulation 2012 to discuss Item No 1 which deals with a senior executive's employment.

Moved Cr. S Royes

Seconded Cr. N Walker

CARRIED 4/0

PROCEDURAL MOTION:

Resolution No. 261/1718

Council resolve that the meeting be opened to the public.

Moved Cr. J Fegan

Seconded Cr. S Royes

CARRIED 4/0

At 11:50am the Mayor adjourned the meeting until 4:00pm

The Mayor re-opened the meeting at 4:05pm

ATTENDANCE

Mayor: Cr. B Murphy
Members: Cr. S Royes, Cr. N Walker, Cr. J Fegan and Cr. P Curr.

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 275(1)(a) of the Local Government Regulation 2012*.

PROCEDURAL MOTION:

Resolution No. 262/1718

Council resolve that the meeting be closed to the public in accordance with section 275(1)(a) of the Local Government Regulation 2012 to discuss Item No 1 which deals with a senior executive's employment.

Moved Cr. P Curr

Seconded Cr. J Fegan

CARRIED 5/0

PROCEDURAL MOTION:

Resolution No. 263/1718

Council resolve that the meeting be opened to the public.

Moved Cr. P Curr

Seconded Cr. N Walker

CARRIED 5/0

Executive Summary:

Council is presented with a report from Peak Services who were engaged to complete an investigation into internal matters concerning the Chief Executive Officer

Recommendation:

That after careful consideration of the report presented by Peak Services Council request that the Mayor discuss with the Chief Executive Officer matters relating to continuing employment in this position.

Resolution No. 264/1718

That after careful consideration of the report presented by Peak Services Council request that the Mayor discuss with the CEO matters relating to continuing employment in this position

Moved Cr. J Fegan

Seconded Cr. P Curr

CARRIED 5/0

CLOSURE OF MEETING

The Chair of the meeting Mayor Belinda Murphy declared the meeting closed at 5:20pm.



Ordinary Meeting of Council 26th June 2018

4. BUSINESS ARISING OUT OF MINUTES FROM PREVIOUS MEETINGS



5.0 CORPORATE SERVICES



5.1 Subject: Corporate Services Report
Attachments: Nil
Author: Corporate Services Team Leader

Executive Summary:

The Corporate Services Report as of 31st May 2018 which summarises the financial performance and position is presented to Council.

Recommendation:

That Council receives the monthly Corporate Services Report for the period ending 31st May 2018.

Report:

The Corporate Services Report compares actual performance to date with the Council's adopted 2017-2018 Budget and provides information, budget variances or any financial risks/concerns.

Financial information provided in this report is:

1. Summary of the Statement of Comprehensive Income (Profit & Loss Sheet) provides the total revenue versus expenditure which gives the operating result.
2. Statement of Financial Position (the Balance Sheet) "bottom line" discloses the Net Community Equity of Council, which represents it's wealth as measured by a dollar value of its asset less liabilities.
3. Statement of Cash Flows indicates where Council's cash came from and where it was spent.
4. Summary by function provides the total year to date revenue and expenditure for each Department of Council.
5. Summary of year to date expenditure for the Capital Works program.
6. Outstanding balances for rates and debtors.

Income Statement Variances/Comments:

The operating revenue is on track at 90%. The operating expenditure is at 82%; however by the end of June the expenditure should be approx. 90% expended with the final works to be completed for road maintenance and Cannington road. Some programs will come in underspend mainly due to cost savings and recoveries on plant hire.

Depreciation is currently at 77% with the final costs to be loaded by end of June.

The majority of the capital revenue has been claimed for the year with final claims for TTC and flood damage to be processed by end of June. 50% of the revenue for the Housing Grant will be carried over to next financial year.



Ordinary Meeting of Council Tuesday 26th June 2018

INCOME STATEMENT SUMMARY

	Actuals	Variance	YTD Budget	Full Year Budget
Total Income	17,260,452	90%	19,165,339	20,907,643
Total Expenses	15,676,514	82%	19,053,574	20,785,717
Surplus	1,583,938	1417%	111,766	121,926
Less Capital Revenue	8,294,885	85%	9,759,557	10,646,789
Plus Depreciation	2,917,081	77%	3,777,767	4,121,200
Net Operating Surplus	\$ (3,793,866)	65%	\$ (5,870,024)	\$ (6,403,663)

STATEMENT OF FINANCIAL POSITION

	2018 Actuals	2017 Actuals
Current Assets	13,070,866	17,792,419
Total Non-Current Assets	196,560,990	192,343,974
Total Assets	209,631,856	210,136,393
Total Current Liabilities	586,190	2,672,438
Total Non-Current Liabilities	359,542	359,542
Total Liabilities	945,732	3,031,980
<i>Community Equity</i>		
Asset Revaluation Surplus	62,758,995	62,758,995
Retained Surplus	145,527,129	143,945,418
Reserves	400,000	400,000
Total Community Equity	\$ 208,686,124	\$ 207,104,414

STATEMENT OF CASH FLOWS

	2018 Actuals	2017 Actuals
Cash Flows from Operating Activities	(5,962,501)	4,624,879
Receipts, Payments & Interest Received		
Borrowing Costs		
Cash Flows From Investing Activities	2,451,434	4,576,475
Payments and Proceeds for PPE		
Capital Income		
Cash Flows from Financing Activities	-	(192,587)
Loan Payments		
Net increase (decrease) in cash held	(3,599,652)	9,008,767
Cash at beginning of the financial year	15,665,531	13,289,260
Cash at the end of the period	12,065,879	15,665,531



Ordinary Meeting of Council Tuesday 26th June 2018

Summary By Departments

Department	Revenue			Expenditure		
	Actuals	%	Budget	Actuals	%	Budget
Infrastructure & Works	8,806,172	72%	12,254,627	9,257,454	73%	12,631,970
Governance & Partnerships	-	0%	-	728,471	87%	835,000
Corporate Services	5,869,487	102%	5,744,270	1,215,322	76%	1,609,501
Economic Development	193,346	68%	282,914	917,479	80%	1,150,200
Community Services	1,927,794	87%	2,214,755	2,514,825	78%	3,239,282
Health Safety & Development	43,368	52%	83,050	588,414	85%	692,000
Environment Management	420,285	128%	328,027	454,548	72%	627,764
	17,260,452	83%	20,907,643	15,676,514	75%	20,785,717

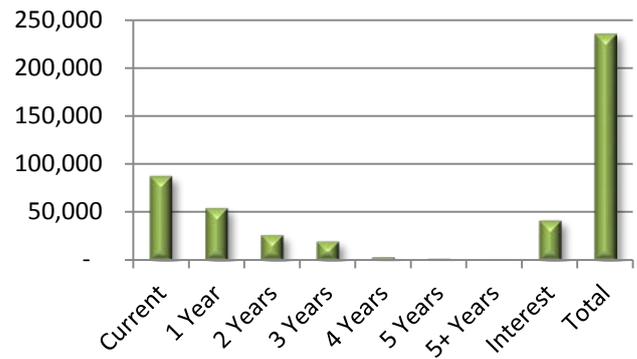
Capital Works Program

	Actual	%	Budget
Infrastructure & Works			
Roads, Grids and Bridges (Including R2R & TIDS)	1,907,931	75%	2,547,597
Wastewater	65,480	14%	475,000
Water	111,059	43%	260,000
Transport - Julia Creek Airport	2,004,847	88%	2,291,091
Plant Replacement	1,024,274		1,339,000
	5,113,591	74%	6,912,688
Environmental Management			
Reserves Asset Management	72,762	32%	228,000
	72,762	32%	228,000
Community Services & Facilities			
Buildings & Other Structures	1,528,317	45%	3,386,127
Parks & Gardens	442,058	85%	518,771
	1,970,375	50%	3,904,898
Corporate Services			
Buildings & Other Structures	47,934	36%	131,977
Office Equipment	25,475	73%	35,000
	73,409	44%	166,977
Economic Development			
Julia Creek Livestock Facility	-	0%	30,000
Economic Development	44,215	44%	100,090
	44,215	34%	130,090
TOTAL	7,274,352	64%	11,342,653



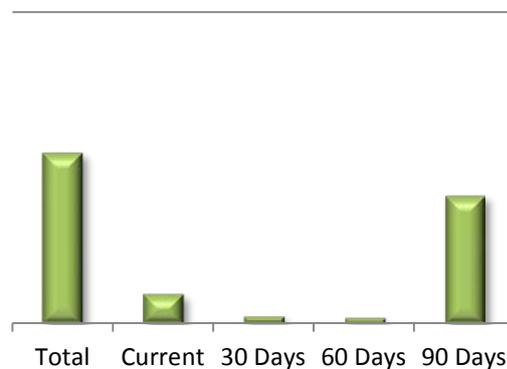
Outstanding Rates

	May-18	Last Month
Current	87,770	92,853
1 Year	54,337	53,087
2 Years	26,393	26,393
3 Years	19,939	20,039
4 Years	3,400	3,400
5 Years	1,711	1,711
5+ Years	134	134
Interest	41,607	39,553
Total	235,290	237,170



Outstanding Debtors

Total	164,858.81
Current	28,676.49
30 Days	7,194.91
60 Days	5,731.42
90 Days	123,255.99



90 Days balance includes funding for the tennis courts \$100k.

Consultation:

- Chief Executive Officer
- Director of Corporate and Community Services

Legal Implications:

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 92618



Ordinary Meeting of Council Tuesday 26th June 2018

5.2 Subject: Register of Delegations

Attachments: Register of Delegations – Council to CEO

Author: Director Corporate & Community Services

Date: 14 June 2018

Executive Summary:

Provisions of the *Local Government Act 2009* allow Council to delegate a power under the Act or another Act to the Chief Executive Officer. Further to this the Act requires the Chief Executive Officer to keep a Register of those Delegations. Due to recent legislative changes, amendments to the Delegations Register – Council to CEO have been required and Council is presented with the revised delegations for those Acts to be included in the Register of Delegations – Council to CEO for consideration.

Recommendation:

That all powers referred to in the document titled “Register of Delegations June 2018 – Council to CEO” attached to this report are hereby delegated by Council to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009. All prior delegations of powers under the Regulations and Acts contained in this amendment report are repealed.

Further

That the following previously delegated powers under the Stock Act 1915 and Sustainable Planning Regulation 2009 be repealed and removed from the register.

Background:

The register presented to Council for consideration has been prepared in accordance with the requirements of section 257 of the *Local Government Act* (LGA) for each power under the LGA or another Act which may be delegated by Council to the Chief Executive Officer (CEO).

There have been recent amendments to the following legislation:

New Registers

The following new registers have been created as a result of legislative change:

- Mining and Quarrying Safety and Health Regulation 2017
- Peaceful Assembly Act 1992
- Nature Conservation (Administration) Regulation 2017



Repealed registers

The following registers have been repealed and should be removed from the register:-

- Nature Conservation (Administration) Regulation 2006
- Sustainable Planning Regulation 2009

Changes of substance to existing registers

Existing registers that have been amended are attached as follows: -

- Animal Management (Cats and Dogs) Act 2008
- Body Corporate and Community Management (Accommodation Module) Regulation 2008
- Body Corporate and Community Management (Commercial Module) Regulation 2008
- Body Corporate and Community Management (Small Schemes Module) Regulation 2008
- Body Corporate and Community Management (Standard Module) Regulation 2008
- Body Corporate and Community Management Act 1997
- Building Act 1975
- Economic Development Act 2012
- Environmental Protection Act 1994
- Environmental Protection Regulation 2008
- Fire and Emergency Service Act 1990
- Heavy Vehicle (Mass, Dimension and Loading) National Regulation
- Information Privacy Act 2009
- Land Act 1994
- Local Government Act 2009
- Mining and Quarrying Safety and Health Act 1999
- Development Assessment Rules
- Plumbing and Drainage Act 2002
- Queensland Heritage Act 1992
- Queensland Reconstruction Authority Act 2011
- Residential Services (Accreditation) Act 2002
- Standard Plumbing and Drainage Regulation 2003
- State Penalties Enforcement Act 1999
- Sustainable Planning Act 2009
- Transport Infrastructure Act 1994
- Waste Reduction and Recycling Act 2011
- Waste Reduction and Recycling Regulation 2011
- Water Act 2000
- Water Regulation 2016
- Water Supply (Safety and Reliability) Act 2008
- Work Health and Safety Act 2011



As a consequence to this the Delegations Register has been amended to reflect the changes.

Consultation:

Chief Executive Officer

Legal Implications:

Section 257 (1) of the Local Government Act 2009 provides that 'A local Government may, by resolution, delegate a power under this Act or another to – (b) the Chief Executive Officer.

Furthermore section 260 of the *Local Government Act* provides that:

- (1) The Chief Executive Officer must establish a register of delegations that contains the particulars prescribed under a regulation; and
- (2) The CEO must record all delegations by the local government, mayor or the CEO in the register of delegations; and
- (3) The public may inspect the register of delegations.

Section 305 of the *Local Government Regulation 2012* prescribes the particulars to be contained in the register of delegations.

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert Document ID: 92617



Ordinary Meeting of Council Tuesday 26th June 2018

5.3 Subject: Consideration for Annual Valuation 2019
Attachments: Nil
Author: Director Corporate and Community Services
Date: 15 June 2018

Executive Summary:

In line with the *Land Valuation Act 2010* the Department of Natural Resources, Mines and Energy is required to undertake an annual statutory valuation of all relatable land in Queensland except in unusual circumstances or after consideration of:

- A market survey report of the Local Government Area which reviews sales of land since the last valuation and the probable impact of the sales of the value of land since the last annual valuation; and
- The results of consultation with the local government for the area, and appropriate local and industry groups.

By letter dated 7 June 2018 the Queensland State Valuer-General invites Council views on the need for an Annual valuation for 2019.

Recommendation:

Council advise the Queensland State Valuer General that Council is of the view that there has been insufficient movement in the property market across the Shire during the past twelve months to warrant a fresh valuation of land in the Shire of McKinlay.

Background:

Under the Act, annual valuations are required to be issued prior to 31 March in the year the valuation is to take effect.

Prior to undertaking a re-valuation of land across the Shire, the Valuer General has sought Council advice.

On 15 June I contacted the Area Manager of the Department and he has advised that:

- Volume of sales have continued at a low level which dropped off in recent years due to market and climatic conditions.

- Sales are down from an average of 30 in a normal season to around 6 per annum since the drought
- The market price shows little changeover the for the past 4 years

Clearly, weather conditions over the coming year and subsequent years will have a bearing on future sales.

The last valuation effective date was 30 June 2014, though this is a significant period without valuations, the Area Manager advised that it alone is not a reason to proceed with a valuation and the market status is highly regarded.

Consultation:

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Nil

InfoXpert ID: 92619



Ordinary Meeting of Council Tuesday 26th June 2018

5.4 Subject: Debt Policy Review
Attachments: 2018/2019 *Debt PolicyVersion1*
Author: Corporate Services Team Leader

Executive Summary:

In accordance with *Section 192 of the Local Government Regulations 2012*, Council must prepare and adopt a debt policy for each financial year.

The 2018/2019 *Debt PolicyVersion1* has been prepared in accordance with relevant legislation and Council's current debt position and is presented for Councils consideration.

Recommendation:

That Council adopt the 2018/2019 Debt PolicyVersion1 as presented.

Background:

A review of the 2017/2018 Debt Policy which was adopted in June 2017 was completed in accordance with the relevant legislation and current Council practices. Minor changes were made to reflect the current debt position of Council.

Consultation:

- Director of Corporate and Community Services
- Corporate Services Team Leader

Legal Implications:

Local Government Act 2009 – Section 104 (5)(c)(ii) states that:

The system of financial management established by a local government must include – the following financial policies of the local government – debt policy.



Ordinary Meeting of Council Tuesday 26th June 2018

Section 192 of the *Local Government Regulation 2012* provides :

A local government must prepare and adopt a debt policy for a financial year. The debt policy must state – the new borrowings planned for the current financial year and the next 9 financial years; and the period over which the local government plans to repay existing and new borrowings.

Policy Implications:

This will revoke the 2017/2018 Debt Policy Version 1, subsequent to the 2018/2019 Debt Policy Version 1 adoption.

Financial and Resource Implications:

InfoXpert Document ID: 92542



5.5 Subject: Investment Policy Review
Attachments: 2018/2019 Investment Policy Version 1
Author: Corporate Services Team Leader

Executive Summary:

In accordance with *Section 191 of the Local Government Regulations 2012*, Council must prepare and adopt an investment policy.

The 2018/2019 Investment Policy Version 1 has been prepared in accordance with relevant legislation and is presented for Councils consideration.

Recommendation:

That Council adopt the 2018/2019 Investment Policy Version 1 as presented.

Background:

A review of the 2017/2018 Investment Policy which was adopted in June 2017 was completed in accordance with the relevant legislation and current Council practices. Minor changes were made to reflect the current financial year.

Consultation:

- Director of Corporate and Community Services
- Corporate Services Team Leader

Legal Implications:

Local Government Act 2009 – Section 104 (5)(c)(i) states that:

The system of financial management established by a local government must include – the following financial policies of the local government – Investment policy.

Local Government Regulation 2012 – Section 191 provides:

A local government must prepare and adopt an investment policy. The investment policy must outline – the local government’s investment objectives and overall risk philosophy; and procedures for achieving the goals related to investment stated in the policy.



Ordinary Meeting of Council Tuesday 26th June 2018

Policy Implications:

This will revoke the 2017/2018 Investment Policy Version 1, subsequent to the 2018/2019 Investment Policy Version 1 adoption.

Financial and Resource Implications:

InfoXpert Document ID: 92543



5.6 Subject: 2018/2019 Budget and Rating
Attachments: Nil
Author: Corporate Services Team Leader

Executive Summary:

A local government is required to adopt its budget for a financial year after 31 May in the year before the financial year but before 1 August in the financial year. Councillors and Operational staff have met at budget workshops over the past month for the purpose of preparing a budget for the 2018/2019 financial year.

Recommendation:

DIFFERENTIAL GENERAL RATES

Moved:

Seconded:

- a) Pursuant to section 81 of the *Local Government Regulation 2012*, the categories in to which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as follows:

Differential Rate Category	Description	Identification
1. Residential – Julia Creek < 2 ha	Land, located within the town of Julia Creek, which is used, or intended to be used, for residential purposes.	As determined by the CEO
2. Residential – Other < 2 ha	Land, located within the towns of McKinlay, Kynuna and Nelia, which is used, or intended to be used, for residential purposes.	As determined by the CEO
3. Residential – Julia Creek > 2 ha	Land, located within the town of Julia Creek which is used, or intended to be used, for residential purposes.	As determined by the CEO
4. Residential – Other > 2 ha	Land, located in the towns of McKinlay, Kynuna and Nelia which is used, or intended to be used, for residential purposes.	As determined by the CEO
5. Commercial/Industrial – Julia Creek	Land, located within the town of Julia Creek, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
6. Commercial/Industrial - Other	Land, located within the towns of McKinlay, Kynuna and Nelia, which is used, or intended to be used, for commercial and/or industrial purposes.	As determined by the CEO
7. Rural	Land used, or intended to be used, for rural purposes.	As determined by the CEO



Ordinary Meeting of Council Tuesday 26th June 2018

8. Special Uses / Community Purposes	Land which is used for community purposes.	As determined by the CEO
9. Open Space & Recreation	Land which is used for recreation	As determined by the CEO
10. Mine – Not in Production	Land which is a mining lease held under the <i>Mineral Resources Act</i> , which forms part of a mine which is not operational.	As determined by the CEO
11. Mine – In Production	Land which is a mining lease held under the <i>Mineral Resources Act</i> , which forms part of a mine which is operational.	As determined by the CEO

- b) Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs.
- c) Pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Category	Rate in \$ (Cents) per levy	Minimum
1. Residential – Julia Creek < 2 ha	3.007¢	\$162.15
2. Residential – Other < 2 ha	2.762¢	\$190.02
3. Residential – Julia Creek > 2 ha	1.392¢	\$162.15
4. Residential – Other > 2ha	3.756¢	\$190.02
5. Commercial/Industrial – Julia Creek	2.142¢	\$162.15
6. Commercial/Industrial - Other	0.443¢	\$182.29
7. Rural	0.542¢	\$162.15
8. Special Uses / Community Purposes	2.550¢	\$162.15
9. Open Space & Recreation	4.846¢	\$162.15
10. Mine – Not in Production	14.973¢	\$179.49
11. Mine – In Production	33.181¢	\$186.27

CARRIED



SPECIAL CHARGE

Moved:

Seconded:

- a) Pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council make and levy a special charge (to be known as the “PV Solar Levy Special Charge”) for the cost of installing and maintaining infrastructure which provides solar electricity to certain commercial properties in Julia Creek, McKinlay and Kynuna. The amount of the special rate shall differ according to the level of benefit that the property receives from the provision and maintenance of the equipment. The level of benefit shall be determined according to the costs associated with the provision and installation of the PV Solar equipment to be repaid over a repayment period.
- b) The overall plan for the PV Solar Levy Special Charge is as follows:
- i. The service, facility or activity is the installation and maintenance of equipment/infrastructure that provides solar generated electricity to certain commercial properties in Julia Creek.
 - ii. The rateable land to which the special rate shall apply is set out in the following table.

Dividing the total cost (the max discountable price plus additional compliance cost plus maintenance costs) by the anticipated annual savings. These figures are sourced from the tender submission of Energy Matters.

To determine the amount of special rate it will generally be the total cost divided by the repayment years.

For the current financial year and subsequent years, the amount of the special rate shall be as follows:-

Assessment No	Repayment Period (years)	Amount to repay over each levy	Amount to repay each year (issued over 2 levies)
92	(commenced 16/17) 8.5	\$1,400.00	\$2,800.00
301	(commenced 16/17) 10	\$1,404.50	\$2,809.00
88	(commenced 16/17) 9.5	\$1,236.30	\$2,472.60
70	(commenced 16/17) 5.5	\$2,991.95	\$5,983.90
431	(commenced 16/17) 7	\$1,598.00	\$3,196.00
218	(commenced 16/17) 10	\$770.85	\$1,541.70
115	(commenced 16/17) 6.5	\$5,423.80	\$10,847.60
135	(commenced 17/18) 5	\$2,833.65	\$5,667.30



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- iii. The estimated cost of carrying out the overall plan is \$411,000. This figure includes all of the costs associated with the installation and maintenance of the solar equipment which the special rate shall fund.
 - iv. The estimated time for carrying out the overall plan is ten (10) years, concluding 30 June 2026.
- c) The certain commercial properties in Julia Creek, McKinlay and Kynuna (owner or occupier) specially benefit from the provision of solar equipment and its subsequent maintenance because they are provided with solar generated electricity which, in turn, reduces their electricity costs.
- d) The annual implementation plan for the PV Solar Levy Special Charge for the 2018/2019 financial year is that Council will carry out the following activities and processes:
- i. Maintain the infrastructure which provides solar electricity.
 - ii. Levy a special charge for the set repayment plan of the installed PV Solar.

CARRIED

SPECIAL CHARGE

Moved:

Seconded:

- a) Pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council make and levy a special charge (to be known as the "Pest Animal Control Levy") of \$0.0110 per hectare per annum or \$0.0055 per hectare per levy, on all rateable land included in differential rate category 7 – rural which exceeds 1,000 hectares in area for the provision of pest control services to certain rural properties in the Shire.
- b) The overall plan for the Pest Animal Control Levy Special Charge is as follows:
- i. The service, facility or activity is provision of pest control services to certain properties in rural parts of the Shire. These pest control services serve to assist with the control of wild dogs which can reduce the threat to livestock.
 - ii. The rateable land to which the special rate shall apply all rateable land in differential rate category 7 – rural which exceeds 1,000 hectares in area.
 - iii. The estimated cost of carrying out the overall plan is \$50,000.



- iv. The timeframe for carrying out the overall plan is twelve (12) months ending 30 June 2019.

- c) The rateable land (owner or occupier) subject of the charge specially benefit from the provision of pest control services, because the services assist with the control of wild dogs which can reduce the threat to livestock.

CARRIED

SEWERAGE UTILITY CHARGES

Moved:

Seconded:

Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

For the financial year, Council resolves to levy a utility charge for sewerage services, is levied on all parcels of land within the defined service area, Julia Creek for sewerage services which are connected to the sewerage network, or capable of being connected to the sewerage network.

The utility charge for sewerage services shall be calculated as follows:-

1. For the first pedestal or urinal for each parcel of land, the First Pedestal Charge shall apply.
2. For every subsequent pedestal or urinal for each parcel of land, the Additional Pedestal Charge shall apply.
3. For vacant parcels of land, or land which is otherwise not connected to the sewerage network, the First Pedestal Charge shall apply.

For the financial year, Council resolves that the charges shall be as follows:

Sewerage Charges		
	Per Levy Charge (\$)	Annual Charge (\$)
First Pedestal	\$231.02	\$462.04
Additional Pedestal	\$145.42	\$290.84

CARRIED



WATER UTILITY CHARGES

Moved:

Seconded:

Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

Council provides reticulated water services to properties located within the towns of Julia Creek, McKinlay, Kynuna, Nelia, Gilliat and Oorindi.

For the financial year, Council resolves to levy a utility charge for water services on all parcels of land within the defined service area for water services which are connected to the water network or are capable of being connected to the water network.

The charge as a 2-part charge, comprising:

- an Access Charge, which shall be levied on all parcels of land, including vacant land, within the defined service area irrespective of the volume of water used or whether the land is connected to the water network; and
- a Consumption Charge will be calculated according to the parcel description as defined in the Water Charges Schedule as set out in this section of this statement. This charge shall be levied on all parcels of land, including vacant land that is connected to the water network within the defined service area

As consumption is not measured by water meters, the Council has sought to determine what each consumer's likely water usage would be. As such, the Consumption Charge shall be calculated:-

1. For all parcels of land other than those which are specifically identified, according to the number of units set out in Water Charges Schedule.
2. For the assessments which are specifically identified, according to the fixed unit set out in the Water Charges Schedule.

For the financial year, Council resolves that the charges shall be as follows:-

Access Charge		
	Per Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$111.93	\$223.86
Kynuna and McKinlay	\$38.95	\$77.90



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Nelia	\$20.39	\$40.78
Gilliat	\$21.06	\$42.13

Consumption Charge		
	Per Levy Charge per Unit (\$)	Annual Charge per Unit (\$)
Julia Creek	\$15.99	\$31.98
Kynuna and McKinlay	\$19.48	\$38.96
Nelia	\$10.20	\$20.40
Gilliat	\$10.54	\$21.08
Extra Water (for specifically identified assessments)	\$1.48	\$2.96

Water Charges Schedule Per Levy

Julia Creek Water Unit Charges

Parcel Description	Units
House/dwelling, flats, units, duplex, cabins or other residential	13
Vacant Land	8
Outbuildings	8
Kindergarten/Childcare	13
Police Station / Court House	8
Fire Brigade	8
Ambulance	8
S.E.S	8
R.S.L	8
C.W.A	8
Scouts	8
Church	8
Parkland	8
Senior/Aged Persons Units	8
Outdoor Storage Area	8
Hospital	213
Ergon Depot and Residence	43



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Railway Reserve Complex	43
School	33
Supermarkets	13
Swimming Pool	53
Water Tower	8
Tennis Courts/Indoor Sports Centre	8
Gym	8
Caravan Park	73
McIntyre Park	73
Livestock Facility	53
Museum	8
Cemetery	13
Council works Depot's and Mechanic Workshops	23
Kev Bannah Oval	63
Sewerage Treatment Plant	13
Parks	23
Roadside Gardens	33
Aerodrome and Residence	33
Wash Down Bay and Standpipe	23
Professional Offices	13
Plus for each additional pedestal/cistern and/or public shower	6
Hotel, Motel, Motel/Residence	13
Plus for each additional pedestal/cistern and/or public shower	6
Commercial allotment (occupied) – not specified	13
Plus for each additional pedestal/cistern and/or public shower	10

McKinlay Water Unit Charges

Parcel Description	Units
House/dwelling, flats, units, duplex, cabins or other residential	8
Vacant Land	4
Outbuildings	4
Police Station	4



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Hotel/Motel	32
School and Residence	18
Caravan Park	8
Roadhouse	22
Park	3
Commercial allotment (occupied) – not specified	18

Kynuna Water Unit Charges

Parcel Description	Units
House/dwelling, flats, units, duplex, cabins or other residential	8
Vacant Land	4
Outbuildings	4
Police Station	4
Hotel/Motel	38
School and Residence	10
Caravan Park	14
Roadhouse	22
Department of Transport and Main Roads	14
Park	3
Commercial allotment (occupied) – not specified	18

Nelia Water Unit Charges

Parcel Description	Units
House/dwelling, flats, units, duplex, cabins or other residential	8
Vacant Land	4
Outbuildings	4
Caravan Park	14
Park	3
Commercial allotment (occupied) – not specified	18

Gilliat Water Unit Charges

Parcel Description	Units
House/dwelling, flats, units, duplex, cabins or other residential	8



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Vacant Land	3
Outbuildings	3
Commercial allotment (occupied) – not specified	18

Other Land – Extra Water Charges

Description	Set Units per Levy
Assessment No. 465	27
Assessment No. 466	27
Assessment No. 474	27
Assessment No. 475	27
Assessment No. 494	205
Assessment No. 497	328
Assessment No. 542	507
Assessment No. 566	192
Assessment No. 746	328
Assessment No. 471-00001	94
Assessment No. 382-00001	192
Assessment No. 458-00002	344
Assessment No. 458-00003	205
Assessment No. 458-00004	313
Assessment No. 17-00001	192
Assessment No. 17-00002	242
Assessment No. 480-00001	234
Assessment No. 570	450

CARRIED

WASTE MANGEMENT UTILITY CHARGES

Moved:

Seconded:

Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:



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Council provides waste management services to properties in the towns of Julia Creek, Kynuna, McKinlay and Nelia. For properties in Julia Creek, the Council provides landfill services and a kerbside refuse collection service. For properties in the other towns a landfill service is provided only.

For the financial year, Council resolves to levy:-

- a utility charge for the provision of landfill facilities on all assessments within Julia Creek, Kynuna, McKinlay and Nelia ("**the Waste Facilities Charge**"); and
- a utility charge for the provision of a kerbside refuse collection service on all assessments in Julia Creek, irrespective of whether the service is actually used by the ratepayer ("**the Waste Collection Charge**").

For the financial year, Council resolves that the charges shall be as follows:

Waste Facilities Charge		
	Per Levy Charge (\$)	Annual Charge (\$)
Julia Creek	\$66.47	\$132.94
Kynuna, McKinlay and Nelia	\$17.03	\$34.06

Waste Collection Charge		
	Per Levy Charge (\$)	Annual Charge (\$)
First 240-litre wheelie bin service	\$83.33	\$166.66
Each additional 240-litre wheelie bin service	\$100.45	\$200.90

CARRIED

DISCOUNT

Moved:

Seconded:

Pursuant to section 130 of the *Local Government Regulation 2012*, the differential general rates/sewerage utility charges/water utility charges/waste management utility charges made and levied shall be subject to a discount of 10% and furthermore that the discount on the differential general rate be capped at \$3,500 per levy or \$7,000 per annum if paid within the discount period of 30 days of the date of issue of the rate notice provided that:

- a) all of the aforementioned rates and charges are paid within 30 days of the date of issue of the rate notice;



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- b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 days after the date of issue of the rate notice; and
- c) all other overdue rates and charges relating to the rateable assessment are paid within 30 days of the date of issue of the rate notice.

CARRIED

INTEREST

Moved:

Seconded:

Pursuant to section 133 of the *Local Government Regulation 2012*, compound interest on daily rests at the rate of eleven percent (11%) per annum is to be charged on all overdue rates or charges excluding the PV Solar Levy Special Charge.

CARRIED

LEVY AND PAYMENT

Moved:

Seconded:

- a) Pursuant to section 107 of the *Local Government Regulation 2012* and section 114 of the *Fire and Emergency Services Act 1990*, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:
 - for half year 1 July 2018 to 31 December 2018 – in August/September 2018; and
 - for the half year 1 January 2019 to 30 June 2019 – in February/March 2019.
- b) Pursuant to section 118 of the *Local Government Regulation 2012*, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 days of the date of the issue of the rate notice.

CARRIED

PAYING RATES OR CHARGES BY INSTALMENTS

Moved:

Seconded:

Pursuant to section 129 of the *Local Government Regulation 2012*, all rates and charges are payable by four equal instalments on 1 August 2018, 1 November 2018, 1 February 2019 and 1 May 2019. Interest will not be charged on the overdue rates or charges if the instalments are paid when due.



CARRIED

RATES CONCESSIONS

Moved:

Seconded:

Pursuant to sections 120, 121 and 122 of the *Local Government Regulation 2012*, a rebate of the differential general rate categories 1, 2 and 3 where the owner of land qualifies for the State Government Pensioner Rate Remission Scheme be granted a concession equal to 55% of the total rates and charges payable.

CARRIED

STATEMENT OF ESTIMATED FINANCIAL POSITION

Moved:

Seconded:

Pursuant to section 205 of the *Local Government Regulation 2012*, the statement of the financial operations and financial position of the Council in respect of the previous financial year (“the Statement of Estimated Financial Position”) be received and its contents noted.

CARRIED

ADOPTION OF BUDGET

Moved:

Seconded:

Pursuant to section 170A of the *Local Government Act 2009* and sections 169 and 170 of the *Local Government Regulation 2012*, Council’s Budget for the 2018/2019 financial year, incorporating:

- i. The statements of financial position;
- ii. The statements of cash flow;
- iii. The statements of income and expenditure;
- iv. The statements of changes in equity;
- v. The long-term financial forecast;
- vi. The revenue statement
- vii. The revenue policy (adopted by Council resolution on 5 June 2018);
- viii. The relevant measures of financial sustainability; and
- ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget
- x. Capital Works Program for 2018/2019 financial year.

as tabled, be adopted.



Background:

Councillors and Operational staff have met at budget workshops over the past month for the purpose of preparing a budget for the 2018/2019 financial year.

- First budget workshop – 15 May 2018
- Second budget workshop – 29 May 2018

Consultation: (internal/External)

- Mayor and Councillors
- Chief Executive Officer
- Director of Corporate and Community Services

Legal Implications:

Local Government Act 2009 – Section 94 states that:

- 1) Each local government –
 - a) Must levy general rates on all rateable land within the local government area; and
 - b) May levy –
 - i. Special rates and charges; and
 - ii. Utility charges; and
 - iii. Separate rates and charges.
- 2) A local government must decide, by resolution at the local government’s budget meeting for a financial year, what rates and charges are to be levied for that financial year.

Policy Implications:

Nil.

Financial and Resource Implications:

Nil.

InfoXpert Document ID: 92544



5.7 Subject: Operational Plan 2018/2019
Attachments: 2018/2019 Operational Plan Version 1
Author: Corporate Services Team Leader

Executive Summary:

In accordance with *Section 174 of the Local Government Regulations 2012*, Council must prepare and adopt an annual operational plan for each financial year.

The annual Operational Plan 2018/2019 is reflective of the proposed budget and associated programs.

Recommendation:

That Council adopts the 2018/2019 Operational Plan version 1 as presented.

Background:

An annual Operational Plan is required to be developed each financial year. The plan must be consistent with the local government's annual budget and state how the local government will progress the implementation of the corporate plan.

Consultation:

- Chief Executive Officer
- Director Corporate & Community Services
- Director Engineering
- Director Environment & Regulatory Services
- Corporate Services Team Leader

Legal Implications:

Local Government Act 2009 – Section 174 and 175

Policy Implications:

Financial and Resource Implications:

InfoXpert Document ID: 92545



5.8 Subject: Fees and Charges Schedule 2018-2019
Attachments: Fees and Charges Schedule 2018-2019
Author: Corporate Services Team Leader

Executive Summary:

Presenting to Council the proposed Fees and Charges Schedule for the financial year 2018/19.

The schedule contains fees and charges relating to all other services provided by Council.

Recommendation:

That Council adopts the proposed Fees and Charges Schedule 2018/19 Version 1 as presented.

Background:

Council's Fees and Charges Schedule has been reviewed and updated to reflect the current goods and services that Council provides. To ensure that Council costs are recouped for these goods and services, a 2% rounded up/down increase has been proposed. Some fees have remained the same; Caravan Park, Swimming Pool, Cattle Weighing, Agistment and Administration photocopier charges.

Consultation:

- Director of Corporate & Community Services
- Director of Engineering, Environment and Regulatory Services
- Environmental and Regulatory Services Team Leader
- Corporate Services Team Leader
- Rates and Debtors Officer

Legal Implications:

Nil

Policy Implications:

Schedule implication – This will revoke the Fees and Charges Schedule 2017/18 Version 3, subsequent to the Fees and Charges Schedule 2018/19 Version 1 adoption.

Financial and Resource Implications:

Fees & Charges

McKinlay Shire Council Fees & Charges Schedule 2018-2019

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
1.	HIRE OF FACILITIES AND EQUIPMENT				
1.1	SECURITY DEPOSITS (Refundable) and Charges				
	Hire of all Venues, Equipment & PA System	9991-5740-0000	\$ 200.00	\$ 200.00	Excluding hire for meetings/conferences, and if hire is 4 hours or less.
	Other Hire Charges (all venues)				
	Conditional Cleaning Charge	Debtors	\$ 196.00	\$ 200.00	per function
	Set up for Tea/Coffee Station	2750-1200-0000	\$ 34.50	\$ 35.00	per function
1.2	CIVIC CENTRE HIRE				
	Local Organisations				
	Hall	2750-1200-0000	\$ 33.50	\$ 34.00	per day or night
	Hall, Bar and Foyer	2750-1200-0000	\$ 47.00	\$ 48.00	per day or night
	Hall, Bar and Foyer, Supper Room and Kitchen	2750-1200-0000	\$ 77.00	\$ 100.00	per day or night
	Supper Room Only	2750-1200-0000	\$ 18.50	\$ 19.00	per day or night
	Supper Room, Kitchen and Bar	2750-1200-0000	\$ 47.00	\$ 48.00	per day or night
	Boardroom (with built in projector)	2750-1200-0000	\$ 53.00	\$ 54.00	per day or night
	Other than Local Organisations				
	Hall	2750-1200-0000	\$ 77.00	\$ 79.00	per day or night
	Hall, Bar and Foyer	2750-1200-0000	\$ 84.00	\$ 86.00	per day or night
	Hall, Bar, Supper Room, Kitchen and Foyer	2750-1200-0000	\$ 92.50	\$ 94.00	per day or night
	Supper Room Only	2750-1200-0000	\$ 47.00	\$ 48.00	per day or night
	Supper Room, Kitchen and Bar	2750-1200-0000	\$ 77.00	\$ 79.00	per day or night
	Boardroom (with built in projector)	2750-1200-0000	\$ 77.00	\$ 79.00	per day or night
1.3	FR BILL BUSUTTIN COMMUNITY CENTRE				
	Local organisations				
	Community centre	3820-1200-0000	\$ 63.50	\$ 65.00	per day or night
	Community centre + AV equip/projector	3820-1200-0000	\$ 69.00	\$ 70.00	per day or night
	Community centre + kitchen	3820-1200-0000	\$ 75.00	\$ 77.00	per day or night
	Community centre + kitchen + AV equip/projector	3820-1200-0000	\$ 85.00	\$ 87.00	per day or night
	Consult room	3820-1200-0000	\$ 53.00	\$ 54.00	per day or night
	Other than local organisations				
	Community centre	3820-1200-0000	\$ 85.00	\$ 87.00	per day or night
	Community centre + AV equip/projector	3820-1200-0000	\$ 109.00	\$ 111.00	per day or night
	Community centre + kitchen	3820-1200-0000	\$ 116.00	\$ 118.00	per day or night
	Community centre + kitchen + AV equip/projector	3820-1200-0000	\$ 130.00	\$ 133.00	per day or night
	Consult room	3820-1200-0000	\$ 90.50	\$ 92.00	per day or night
1.4	COMBINED SPORTING ASSOCIATION CLUBHOUSE HIRE (CSA)				
	Half Day Hire	2630-1200-0000	\$ 24.50	\$ 25.00	
	Full Day or Evening Hire	2630-1200-0000	\$ 48.00	\$ 49.00	
	Evening Hire for Meeting only	2630-1200-0000	\$ 18.00	\$ 18.50	
	Full Day and Evening Hire	2630-1200-0000	\$ 77.00	\$ 79.00	
1.5	OLD HACC CENTRE				
	Half Day Hire	2740-1200-0000	\$ 24.50	\$ 25.00	
	Full Day or Evening Hire	2740-1200-0000	\$ 48.00	\$ 49.00	
	Evening Hire for Meeting only	2740-1200-0000	\$ 18.00	\$ 18.50	
	Full Day and Evening Hire	2740-1200-0000	\$ 77.00	\$ 79.00	
	Cleaning Fee	2740-1200-0000	\$ 229.00	\$ 234.00	per function if not completed by hirer
1.6	KEV BANNAH OVAL HIRE				
	Hire of Ground if admission charged	2630-1200-0000	\$ 80.00	\$ 82.00	per event
1.7	MCINTYRE PARK HIRE				
	Race Meeting	2610-1200-0000	\$ 1,590.00	\$ 1,620.00	day/night
	Gymkhana Club or Pony Club	2610-1200-0000	\$ 85.00	\$ 87.00	camp or gymkhana
	Functions held by Local Organisations	2610-1200-0000	\$ 85.00	\$ 87.00	function
	Use of phone line/ EFTPOS	2610-1200-0000	\$ 11.50	\$ 12.00	day
	Circuses	2610-1200-0000	\$ 2,131.00	\$ 2,170.00	day/night
	Cleaning Fee - if not satisfactorily cleaned by hirer	2610-1200-0000	\$ 239.00	\$ 244.00	day
	Commercial Uses - Inc. Rodeos and Campdraft	2610-1200-0000	\$ 1,274.00	\$ 1,300.00	per day
	Camp/Caravan Overnight	2610-1200-0000	\$ 24.00	\$ 24.50	per night
	Groups (per 50 persons)	2610-1200-0000	\$ 330.00	\$ 335.00	per night
	McIntyre Park – Practice Days / Rally Days / Clinics and Schools (arena only)	2610-1200-0000	\$ 159.00	\$ 162.00	per day
1.8	SPECIFIC FUNCTIONS HIRE RATES (no admission charged)				
	Adult Education				

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
	Anzac Day Luncheon Arts Council Touring Shows - Children Blue Light Disco Business Meetings of Local Bodies Lions Ladies/Mens Functions Church Services, Meetings, Lectures, Parish Dinners CHSP Luncheons Sport and Recreation Programs Federal & State Community Forums				
1.9	PROJECTOR HIRE				
	Hire of projector (Offsite Hire)	2750-1200-0000	\$ 54.00	\$ 55.00	per function
	Hire of projector (Onsite Hire)	2750-1200-0000	\$ 17.50	\$ 18.00	per function
1.10	TABLES AND CHAIRS (OFFSITE HIRE)				
	Chairs - iron type	2750-1200-0000	\$ 9.00	\$ 10.00	per 10 chairs or part thereof
	If chairs are not returned by the first working day	Debtors	\$ 17.00	\$ 17.50	per 10 chairs or part thereof
	Tables	2750-1200-0000	\$ 12.00	\$ 12.50	per table per night/day
	If tables are not returned by the first working day	Debtors	\$ 12.00	\$ 12.50	per table per night/day
	Delivery Charge (For Tables, Chairs and BBQ within Julia Creek Only)	2700-2200-0001	\$ 68.00	\$ 69.00	Minimum charge and per hour after the first hour
1.11	WHEELIE BIN HIRE				
	Wheelie Bin Hire	2700-2200-0001	\$ 8.00	\$ 8.50	per bin per day
	Wheelie Bin Delivery (within Julia Creek)	2700-2200-0001	\$ 22.00	\$ 22.50	Minimum \$22 charge and \$22 per hour after the first hour.
1.12	INDOOR SPORTS CENTRE & EQUIPMENT HIRE				
	Indoor Sports Centre & Equipment Hire	2680-1200-0000	\$ 14.50	\$ 15.00	per hour
	Organised Sporting Opportunities (ADULTS)	2680-1200-0000	\$ 4.00	\$ 4.00	per game
	Organised Sporting Opportunities (CHILDREN)	2680-1200-0000	\$ 3.00	\$ 3.00	per game
1.13	PA SYSTEM HIRE				
	PA System Hire (Small Unit Only)	2750-1200-0000	\$ 74.00	\$ 75.00	per day
	PA System Hire (Large Unit Only)	2750-1200-0000	\$ 98.00	\$ 99.00	per day
1.14	SMOKE MACHINE & DISCO LIGHT				
	Smoke Machine	2750-1200-0000	\$ 67.00	\$ 68.00	per day
	Disco Light	2750-1200-0000	\$ 44.00	\$ 45.00	per day
1.15	RECREATION SHED/GROUNDS BURKE ST (Dirt and Dust Venue)				
	Shed and Grounds Hire		\$ -	\$ 105.00	per day/night

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
2.	RENT ON COUNCIL PROPERTIES				
2.1	BOND				
	Bonds = 4 weeks rent	9991-5750-0000			
2.2	CORINYA UNITS				
	1 Bedroom Unit	3810-1300-0000	\$ 51.00	\$ 200.00	fortnight (Pay Period Wed-Tue)
	2 Bedroom Unit	3810-1300-0000	\$ 65.00	\$ 220.00	fortnight (Pay Period Wed-Tue)
2.3	JULIA CREEK SENIORS LIVING UNITS				
	One bedroom unit	3820-1300-0000	\$ 200.00	\$ 205.00	fortnight (Pay Period Wed-Tue)
	One bedroom unit, with shared room	3820-1300-0000	\$ 220.00	\$ 225.00	fortnight (Pay Period Wed-Tue)
	Two bedroom unit	3820-1300-0000	\$ 240.00	\$ 245.00	fortnight (Pay Period Wed-Tue)
	Optional furniture package	3820-1300-0000	\$ 60.00	\$ 61.00	fortnight (Pay Period Wed-Tue)
2.4	COUNCIL HOUSING				
	2 Bedroom Unit	3810-1300-0000	\$ 296.00	\$ 302.00	fortnight (Pay Period Wed-Tue)
	2 Bedroom House	3810-1300-0000	\$ 296.00	\$ 302.00	fortnight (Pay Period Wed-Tue)
	3 Bedroom House	3810-1300-0000	\$ 373.00	\$ 380.00	fortnight (Pay Period Wed-Tue)

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
3.	JULIA CREEK CARAVAN PARK FEES				
3.1	POWERED SITES				
	Site Fee (1 person)	2120-1200-0000	\$ 23.00	\$ 23.00	per night
	Site Fee (up to 2 persons)	2120-1200-0000	\$ 28.00	\$ 28.00	per night
	Site Fee (up to 2 persons) 3 Night Special	2120-1200-0000	\$ 67.00	\$ 67.00	per 3 nights
	Extra person	2120-1200-0000	\$ 9.00	\$ 9.00	per night
	Extra Child 10 & under	2120-1200-0000	\$ 5.00	\$ 5.00	per night
	Child 2 and under	2120-1200-0000	FREE	FREE	
	Site Fee (up to 2 persons)	2120-1200-0000	\$ 168.00	\$ 168.00	per week

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
	Extra Adult	2120-1200-0000	\$ 54.00	\$ 54.00	per week
	Extra Child	2120-1200-0000	\$ 30.00	\$ 30.00	per week
	Dirt n Dust weekend (Thurs-Mon up to 2 persons)	2120-1200-0000	\$ 30.00	\$ 30.00	per night
	Dirt n Dust weekend - Extra person	2120-1200-0000	\$ 15.00	\$ 15.00	per night
	Dirt n Dust weekend - Extra child 10 & under	2120-1200-0000	\$ 10.00	\$ 10.00	per night
	Dirt n Dust weekend - Child 2 and under	2120-1200-0000	FREE	FREE	per night
3.2	UNPOWERED SITES				
	Site Fee (1 person)	2120-1200-0000	\$ 16.00	\$ 16.00	per night
	Site Fee (up to 2 persons)	2120-1200-0000	\$ 20.00	\$ 20.00	per night
	Site Fee (up to 2 persons) 3 Night Special	2120-1200-0000	\$ 48.00	\$ 48.00	per 3 nights
	Extra person	2120-1200-0000	\$ 8.00	\$ 8.00	per night
	Extra child 10 & under	2120-1200-0000	\$ 4.00	\$ 4.00	per night
	Child 2 and under	2120-1200-0000	FREE	FREE	
	Site Fee (up to 2 persons)	2120-1200-0000	\$ 120.00	\$ 120.00	per week
	Extra Adult	2120-1200-0000	\$ 48.00	\$ 48.00	per week
	Extra Child	2120-1200-0000	\$ 24.00	\$ 24.00	per week
	Dirt n Dust weekend (Thurs-Mon up to 2 persons)	2120-1200-0000	\$ 24.00	\$ 24.00	per night
	Dirt n Dust weekend - Extra person	2120-1200-0000	\$ 12.00	\$ 12.00	per night
	Dirt n Dust weekend - Extra child 10 & under	2120-1200-0000	\$ 8.00	\$ 8.00	per night
	Dirt n Dust weekend - Child 2 and under	2120-1200-0000	FREE	FREE	per night
3.3	PERMANENT				
	Permanent Caravan Site Rental	2120-1200-0000	\$ 260.00	\$ 260.00	per fortnight
3.4	BUS (schools, tours and universities - Powered site)				
	Plus Passenger Charged excluding staff/crew	2120-1200-0000	\$ 15.00	\$ 15.00	per person
3.5	DONGA UNITS				
	Two Beds	2120-1200-0000	\$ 65.00	\$ 65.00	Per Night
	Two Beds	2120-1200-0000	\$ 390.00	\$ 390.00	Per Week
	For Staff Permanent Rental rates refer to Section 2.2				
3.6	SELF CONTAINED CABINS				
	Cabin (6 Bed)	2120-1200-0000	\$ 130.00	\$ 130.00	Per Night
	Cabin (6 Bed)	2120-1200-0000	\$ 845.00	\$ 845.00	Per Week
	Cabin (4 Bed)	2120-1200-0000	\$ 105.00	\$ 105.00	Per Night
	Cabin (4 Bed)	2120-1200-0000	\$ 680.00	\$ 680.00	Per Week
3.7	LAUNDRY				
	Washing Machine	2120-1200-0000	\$ 3.00	\$ 3.00	Per Load
3.8	STORAGE				
	Storage for powered & unpowered sites	2120-1200-0000	\$ 65.00	\$ 65.00	Per Week

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
4.	WASH DOWN BAY FEES				
4.1	WASH DOWN BAY FEES				
	Key Charge	3220-1200-0002	\$ 15.00	\$ 22.00	Per key
	Main Truckwash Fees (all users located outside the McKinlay Shire Local Government area)	3220-1200-0002	\$ 1.09	\$ 1.10	per minute with a minimum charge of 3 minutes at \$3.10 and billed via Avdata
	Main Truckwash Fees (all users located within and based in the McKinlay Shire Local Government Area)	3220-1200-0002	\$ 0.47	\$ 0.50	per minute with a minimum charge of 3 minutes at \$1.25 and billed by Avdata
	Drive through autotmatic vehicle wash Fees (all users located outside the McKinlay Shire Local Government area)	3220-1200-0002	\$ 1.00	\$ 1.00	per timed wash and billed via Avdata or by \$1.00 Coin
	Drive through autotmatic vehicle wash Fees(all users located within and based in the McKinlay Shire Local Government Area)	3220-1200-0002	\$ 0.52	\$ 0.53	per timed wash and billed via Avdata. Coin is not available for this usage.

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
5.	GRIDS				
5.1	GRIDS				
	Grid Application Fee - Push Up Grid	1000-1800-0000	\$ 57.00	\$ 58.00	per application
	Grid Installation - Push Up Grid	1000-1800-0000			Price on Application

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
6.	CATTLE YARDS				

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
6.1	COUNCIL OWNED CATTLE YARDS				
	Weighing only	3235-1200-0001	\$ 3.00	\$ 3.00	per head
	Weighing only - Weekend / Public Holiday	3235-1200-0001	\$ -	\$ 3.50	
	Weighing only - Callout Fee	3235-1200-0001	\$ -	\$ 250.00	Callout without min 72hrs notice
	Scanning only	3235-1200-0001	\$ 0.80	\$ 0.80	per head
	Weighing and Scanning	3235-1200-0001	\$ 3.80	\$ 3.95	per head
	Mob base fee for transit centre cattle only.	3235-1200-0001	\$ 27.00	\$ 27.50	per transfer
					per head per day (no charge if cattle are weighed - (max 4 days & town common cattle no holding fee if agistment paid)
	Holding Yards	3235-1200-0001	\$ -	\$ 0.50	
	NVD and PIC Numbers (if not provided)	3235-1200-0001	\$ -	\$ 30.00	Surcharge if not provided
	Saleyard and Common NLS Tags	3235-1200-0001	\$ 7.00	\$ 7.15	per tag

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
7.	AGISTMENT FEES (All Commons and Reserves)				
7.1	STOCK ROUTE FEES				
	Agistment-Large Stock (Cattle,Camels,Horses)	3300-1800-0005	\$ 2.50		Processed through SRMS, price on application
	Agistment-Small Stock (Sheep, Goats)	3300-1800-0005	\$ 0.30		Processed through SRMS, price on application
	Travel-Large Stock (Cattle,Camels,Horses)	3300-1800-0005	\$ 0.02	\$ 0.02	beast/week or part thereof (Thursday to Wednesday)
	Travel-Small Stock (Sheep, Goats)	3300-1800-0005	\$ 0.02	\$ 0.02	beast/week or part thereof (Thursday to Wednesday)
	If stock are tailed during the day and are yarded at night	3300-1800-0005	\$ 1.00	\$ 1.05	beast/day and controlled under the General Rules of use under the Town Common Rules
	Surcharge if stock are placed into the paddock prior to obtaining a permit	3300-1800-0005	\$ 5.50	\$ 5.60	beast
					beast/week and controlled under the General Rules of use under the Town Common Rules
	If stock are tailed during the day and are yarded at night	3300-1800-0005		\$ 2.55	beast/day
	If stock are not tailed during the day and are yarded at night	3300-1800-0005		\$ 2.55	beast/day
	If stock are neither tailed during the day nor yarded at night	3300-1800-0005		\$ 3.55	beast/day
	If stock are placed into the paddock prior to obtaining a permit	3300-1800-0005		\$ 5.60	beast
7.2	COMMONS AND RESERVES				
	Large Stock	3300-1800-0005	\$ 2.50	\$ 2.50	beast/week or part thereof (Thursday to Wednesday)
	Small Stock	3300-1800-0005	\$ 1.00	\$ 1.00	beast/week or part thereof (Thursday to Wednesday)
	For Recovery and delivery of stock from Reserve	3300-1800-0005	\$ 32.00	\$ 32.00	per head
	If stock are tailed during the day and are yarded at night	3300-1800-0005	\$ 1.00	\$ 1.00	Common rules
	Surcharge if stock are placed into the paddock prior to obtaining a permit	3300-1800-0005	\$ 5.50	\$ 5.50	per beast

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
8.	ANIMALS & LOCAL LAWS				
8.1	ANIMAL CONTROL FINES & PENALTIES - IMPOUNDING				
	1st Impounding	3210-1200-0002	\$ 155.00	\$ 158.00	per animal
	2nd Impounding	3210-1200-0002	\$ 234.00	\$ 239.00	per animal
	3rd Impounding	3210-1200-0002	\$ 312.00	\$ 318.00	per animal
	Sustenance fee	3210-1200-0002	\$ 17.50	\$ 18.00	per animal
8.2	DAMAGE FEES - PADDOCK OR GRASS				
	Male Entire Animal (Horse or Bull)	3210-1200-0002	\$ 47.00	\$ 48.00	per head
	Other Cattle/Horses	3210-1200-0002	\$ 25.00	\$ 25.50	per head
	Sheep, Goats and Swine	3210-1200-0002	\$ 9.60	\$ 9.80	per head
	Animals not otherwise specified	3210-1200-0002	\$ 9.60	\$ 9.80	per head
8.3	DAMAGE FEES - GARDEN OR UNCUT CROP				
	Male Entire Animal (Horse or Bull)	3210-1200-0002	\$ 132.00	\$ 134.50	per head
	Other Cattle/Horses	3210-1200-0002	\$ 132.00	\$ 134.50	per head
	Sheep, Goats and Swine	3210-1200-0002	\$ 13.00	\$ 13.25	per head
	Animals not otherwise specified	3210-1200-0002	\$ 30.20	\$ 31.00	per head

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
8.4	BOARDING FEES				
	Dog and Cat Boarding (includes food)	3210-1200-0003	\$ 18.00	\$ 18.50	per day per dog
	Dog and Cat Boarding (food supplied by owner)	3210-1200-0003	\$ 10.00	\$ 10.50	per day per dog
8.5	DOG & CAT REGISTRATION FEE				
	Each entire dog	3210-1200-0001	\$ 40.00	\$ 41.00	dog/residence
	Desexed Dogs	3210-1200-0001	\$ 16.00	\$ 16.50	dog/residence
	First dog owned by person in receipt of Pensioner Rate Subsidy		\$ -	\$ -	residence
	Other dog(s) owned by person in receipt of Pensioner Rate Subsidy - Entire	3210-1200-0001	\$ 40.00	\$ 41.00	dog/residence
	Other dog(s) owned by person in receipt of Pensioner Rate Subsidy - Spayed	3210-1200-0001	\$ 15.50	\$ 16.50	dog/residence
	Restricted Dog	3210-1200-0001	\$ 755.00	\$ 770.00	dog/residence
	Cats	3210-1200-0001	\$ -	\$ -	cat/ residence
	Replacement Tags	3210-1200-0001	\$ 3.30	\$ 3.40	per tag
8.8	ALL OTHER ANIMALS REGISTRATION FEES				
	Goat (for medical reasons only) Registration	3210-1200-0001	\$ 24.00	\$ 24.50	per registration
	Horses / Cattle / Sheep / Goat Permit	3210-1200-0001	\$ 39.50	\$ 40.50	per permit
	More Than Two Dogs Permit	3210-1200-0001	\$ 39.50	\$ 40.50	per permit

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
9.	LICENSE FEES / PEST CONTROL / LOCAL LAWS				
9.1	LICENSE FEES				
	Food License - annual inspection fee	3000-1200-0002	\$ 78.00	\$ 79.00	annum
	Food License - Annual Fee for a 3 year licence	3000-1200-0002	\$ 33.50	\$ 34.00	annum
	Commercial Use of Roads Permit	3000-1200-0002	\$ 29.10	\$ 30.00	annum
	Low Risk Personal Appearance Service Comp Inspection	3000-1200-0002	\$ 39.50	\$ 40.00	annum
	Waste disposal per cubic metre for residences of McKinlay Shire	3000-1200-0002	\$ 25.50	\$ 26.00	each
	A waste disposal fee per cubic metre or tonne (whichever is greater) for any waste generated from businesses and or operators outside the McKinlay Shire Local Government Area	3000-1200-0002	\$ 125.00	\$ 127.50	per cubic metre or tonne (whichever is greater)
9.2	WILD DOG CONTROL PRODUCTS				
	DOG288 - Doggone 288 baits (6 x 12 bait trays)	3220-1200-0003	\$ 503.00	\$ 513.00	
	DOG100 - Doggone 100 Bait Pail	3220-1200-0003	\$ 156.00	\$ 159.00	
	DOG250 - Doggone 250 Bait Pail	3220-1200-0003	\$ 369.00	\$ 376.50	
	DOGFR228 - Doggone <u>Free Feed</u> (6 x 12 bait trays)	3220-1200-0003	\$ 402.00	\$ 410.00	
	DE-K9 20 Baits	3220-1200-0003	\$ 39.00	\$ 40.00	
	DE-K9 80 Baits	3220-1200-0003	\$ 126.00	\$ 128.50	
	DE-K9 200 Baits	3220-1200-0003	\$ 302.00	\$ 308.00	
9.3	FERAL PIG CONTROL PRODUCTS				
	PIG32 - Pig-out Feral Pig Bait - 32 bait pail	3220-1200-0004	\$ 124.00	\$ 126.50	
	PIG64 - Pig-out Feral Pig Bait <u>Free Feed</u> - 64 bait pail	3220-1200-0004	\$ 229.00	\$ 233.50	
	PIGFR64 - Pig-out Feral Pig Bait <u>Free Feed</u> - 64 bait pail	3220-1200-0004	\$ 190.00	\$ 194.00	

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
10.	WATER AND SEWERAGE				
10.1	WATER AND SEWERAGE FEES				
	Septic Waste Disposal Fee	1690-1400-0002	\$ 23.50	\$ 24.00	per KL
	Water Connection from Council Main to Property Boundary	1690-1400-0002			Cost to Council plus 10% recoveries charge
	Sewerage Connection from Council Main to Property Boundary	1690-1400-0002			Cost to Council plus 10% recoveries charge

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
11.	DEVELOPMENT APPLICATIONS (Planning/Building and Plumbing)				
11.1	APPLICATIONS FOR A PROPERLY MADE APPLICATION UNDER THE SUSTAINABLE PLANNING ACT 2009				
	For a Material Change of Use Code Assessment	3900-1200-0003	\$ 1,332.00	\$ 1,359.00	Per properly made application
	For a Material Change of Use Impact Assessment	3900-1200-0003	\$ 1,759.00	\$ 1,794.00	Per properly made application
	For an Reconfiguration of a Lot for a Code Assessment	3900-1200-0003	\$ 1,332.00	\$ 1,359.00	Per properly made application
	For an Reconfiguration of a Lot for a Impact Assessment	3900-1200-0003	\$ 1,759.00	\$ 1,794.00	Per properly made application
	For the signing and sealing of survey plan.	3900-1200-0003	\$ 533.00	\$ 544.00	Per properly made application

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
	For a Operational Works of a Lot for a Code Assessment	3900-1200-0003	\$ 1,332.00	\$ 1,358.00	Per properly made application
	For a Operational Works of a Lot for a Impact Assessment	3900-1200-0003	\$ 1,759.00	\$ 1,794.00	Per properly made application
	Other Planning Applications not included in the above	3900-1200-0003	POA	POA	Price on application
	General Planning Advice	3900-1200-0003	\$ 186.00	\$ 190.00	Per hr. based on actual time
	Planning Application Sign	3900-1200-0003	\$ 37.50	\$ 38.50	each
11.2	APPLICATIONS MADE UNDER THE BUILDING ACT1975				
	Building Certifiers - lodgement of applications to Council	3900-1200-0001	\$ 122.00	\$ 124.50	Application must be compliant with Planning Scheme
	Approval of building applications and relevant inspections	3900-1200-0002	POA	POA	Price on application
	Building Approvals Archive Fee	3900-1200-0001	\$ 111.00	\$ 113.00	Per hr. based on actual time to process application
11.3	APPLICATION MADE UNDER THE PLUMBING AND DRAINAGE ACT 2002				
	Onsite Sewerage System Assessment and approval (does not include inspections)	1690-1400-0002	\$ 128.00	\$ 131.00	application Per hr. based on actual time to process application
	Assessment of Plumbing and Drainage plans	3900-1200-0003	\$ 128.00	\$ 131.00	Per hr. based on actual time with consultation with plumber
	Plumbing and Drainage compliance inspections	3900-1200-0003	\$ 128.00	\$ 131.00	

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
12.	BURIALS				
12.1	BURIALS - JULIA CREEK CEMETERY				
	Adults, weekdays	1690-1400-0001	\$ 3,638.00	\$ 3,710.00	Cost includes cemetery and undertakers fees, funeral charges and Standard Dover Oak Coffin. Larger Dover Oak Coffin \$600 Extra
	Children, weekdays	1690-1400-0001	\$ 2,832.00	\$ 2,890.00	
	Adults, weekends	1690-1400-0001	\$ 3,960.00	\$ 4,040.00	
	Children, weekends	1690-1400-0001	\$ 2,941.00	\$ 3,000.00	
	Over 65 Adults, weekdays (incl discount)	1690-1400-0001	\$ 3,051.00	\$ 3,112.00	
	Over 65 Adults, weekends (incl discount)	1690-1400-0001	\$ 3,378.00	\$ 3,446.00	
	Internment in Columbarium Wall	1690-1400-0001	\$ 62.50	\$ 64.00	1 space (does not include plaque) per plot (comes off cemetery fees)
	Reservations	1690-1400-0001	\$ 359.00	\$ 366.00	
	COFFINS- IF FAMILY WISH TO PURCHASE OWN COFFIN, PRICE WILL BE REDUCED BY \$1400.00. FREIGHT OF COFFIN FROM TOWNSVILLE WILL BE COVERED BY COUNCIL				
	ONLY GRAVE EXCAVATION AT COST TO BE CHARGED IF BURIAL IS COMPLETED BY A PRIVATE UNDERTAKER				
	Cost dependant on standard fee plus additional costs.				
	All other costs not stipulated in above are to be passed onto the Debtor				

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
13.	SUNDRY CHARGES				
13.1	Wreaths	1690-1400-0001	\$ 40.50	\$ 41.00	each
	Meals on Wheels Income	2500-1200-0000	\$ 4.00	\$ 4.10	per meal
	Garbage Bin inc delivery & pick up	1690-1400-0001	\$ 8.00	\$ 8.20	each
	Replace Broken Wheelie Bin	2700-1200-0000	\$ 17.50	\$ 18.00	per bin
	Wheelie Bin	2700-1200-0000	\$ 250.00	\$ 255.00	each

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
14.	PLANT HIRE				
14.1	BUS				
	Bus (no driver supplied) 12 seater	1510-1500-0000	\$ 174.00	\$ 150.00	per day
	Bus (driver supplied) 12 seater	1510-1500-0000	\$ 174.00	\$ 150.00	per day plus payroll charges
	Bus (no driver supplied) 24 seater	1510-1500-0000	\$ 174.00	\$ 177.00	per day
	Bus (driver supplied) 24 seater	1510-1500-0000	\$ 174.00	\$ 177.00	per day plus payroll charges
14.2	OTHER PLANT				
	Other plant (driver supplied)	1510-1500-0000			refer to council plant register for plant item hourly rate

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
15. RATES / PROPERTY INFORMATION					
15.1 RATE SEARCH FEE					
	Full Rate Search	4200-1200-0001	\$ 85.00	\$ 87.00	each assessment
	Building Search	4200-1200-0001	\$ 85.00	\$ 87.00	each assessment

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
16. ADMINISTRATION CHARGES					
16.1 PRINTING ETC					
	Photocopying - A4 B&W	4100-1800-0001	\$ 0.56	\$ 0.55	single side copy
	Photocopying - A4 B&W	4100-1800-0001	\$ 0.90	\$ 0.90	double side copy
	Photocopying - A4 Colour	4100-1800-0001	\$ 1.00	\$ 1.00	single side copy
	Photocopying - A4 Colour	4100-1800-0001	\$ 1.50	\$ 1.50	double side copy
	Photocopying own paper supplied - A4 B&W	4100-1800-0001	\$ 0.40	\$ 0.40	single side copy
	Photocopying own paper supplied - A4 B&W	4100-1800-0001	\$ 0.60	\$ 0.60	double side copy
	Photocopying own paper supplied - A4 Colour	4100-1800-0001	\$ 0.60	\$ 0.60	single side copy
	Photocopying own paper supplied - A4 Colour	4100-1800-0001	\$ 0.90	\$ 0.90	double side copy
	Photocopying - A3 B&W	4100-1800-0001	\$ 1.00	\$ 1.00	single side copy
	Photocopying - A3 B&W	4100-1800-0001	\$ 1.50	\$ 1.50	double side copy
	Photocopying - A3 Colour	4100-1800-0001	\$ 1.50	\$ 1.50	single side copy
	Photocopying - A3 Colour	4100-1800-0001	\$ 2.20	\$ 2.20	double side copy
	Laminating, A4	4100-1800-0001	\$ 1.50	\$ 1.50	each page
	Laminating, A3	4100-1800-0001	\$ 2.70	\$ 2.70	each page
	Laminating, ID Cards	4100-1800-0001	\$ 1.50	\$ 1.50	each card
	Bind A4 booklet - with cover and back	4100-1800-0001	\$ 3.90	\$ 3.90	each book

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
17. TOURISM SALES					
17.1 SALE OF PROMOTIONAL ITEMS					
	Tourism Merchandise	2290-1203-0003			Set price for each item by marking up 40% on cost price. CEO to approve any sales/discounts

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
18. LIBRARY SALES					
18.1 PRINTING ETC					
	Photocopying - A4 B&W	2190-1200-0002	\$ 0.60	\$ 0.60	single side copy
	Photocopying - A4 B&W	2190-1200-0002	\$ 0.90	\$ 0.90	double side copy
	Photocopying - A4 Colour	2190-1200-0002	\$ 1.00	\$ 1.00	single side copy
	Photocopying - A4 Colour	2190-1200-0002	\$ 1.50	\$ 1.50	double side copy
	Photocopying own paper supplied - A4 B&W	2190-1200-0002	\$ 0.40	\$ 0.40	single side copy
	Photocopying own paper supplied - A4 B&W	2190-1200-0002	\$ 0.60	\$ 0.60	double side copy
	Photocopying own paper supplied - A4 Colour	2190-1200-0002	\$ 0.60	\$ 0.60	single side copy
	Photocopying own paper supplied - A4 Colour	2190-1200-0002	\$ 0.90	\$ 0.90	double side copy
	Photocopying - A3 B&W	2190-1200-0002	\$ 1.00	\$ 1.00	single side copy
	Photocopying - A3 B&W	2190-1200-0002	\$ 1.50	\$ 1.50	double side copy
	Photocopying - A3 Colour	2190-1200-0002	\$ 1.50	\$ 1.50	single side copy
	Photocopying - A3 Colour	2190-1200-0002	\$ 2.20	\$ 2.20	double side copy
	Laminating, A4	2190-1200-0002	\$ 1.50	\$ 1.50	each page
	Laminating, A3	2190-1200-0002	\$ 2.70	\$ 2.70	each page
	Laminating, ID Cards	2190-1200-0002	\$ 1.50	\$ 1.50	each card

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
19. JULIA CREEK AIRPORT					
19.1 Commercial usage					
	All commercial aircraft landing fees	1300-1200-0000	\$ 9.40	\$ 9.60	per tonne
	Commercial Passenger	1300-1200-0000	\$ 2.60	\$ 2.65	per person
19.2	Local non commercial users and private aircraft owners.	1300-1200-0000			per annum
19.3	RFDS and emergency services	1300-1200-0000			per annum
	All RFDS and emergency usage	1300-1200-0000			per annum

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
20. JULIA CREEK SWIMMING POOL					

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
20.1	ENTRY				
	Adult	3750-1200-0001	\$ 2.00	\$ 2.00	per person
	Child	3750-1200-0001	\$ 1.00	\$ 1.00	per person
20.2	SEASON PASS				
	Adult (over 16 years)	3750-1200-0001	\$ 120.00	\$ 120.00	per annum
	Child (under 16 years/student/pensioner)	3750-1200-0001	\$ 60.00	\$ 60.00	per annum
	Family (immediate family only)	3750-1200-0001	\$ 210.00	\$ 210.00	per annum
20.3	Activities (not including entry)				
	Swimming lessons	3750-1200-0001	\$ 10.00	\$ 10.00	per person per lesson
	School Group Seim Lessons	3750-1200-0001	\$ 50.00	\$ 50.00	per day
	School Hire	3750-1200-0001	\$ 220.00	\$ 220.00	
	Mum's and bubs	3750-1200-0001	\$ 5.00	\$ 5.00	per mum and baby
	Swim squad - kids	3750-1200-0001	\$ 5.00	\$ 5.00	per person
	Swim squad - adults	3750-1200-0001	\$ 5.00	\$ 5.00	per person
	Aqua aerobics	3750-1200-0001	\$ 5.00	\$ 5.00	per person
	Aqua aerobics for 10 classes	3750-1200-0001	\$ 40.00	\$ 40.00	per person
	Adult sport	3750-1200-0001	\$ 5.00	\$ 5.00	per person

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
21.	DAREN GINNS CENTRE (GYM)				
21.1	Membership Fees				
	Joining Fee	2680-1200-0002	\$ 20.00	\$ 20.00	per person - one off charge to set up membership
	Membership	2680-1200-0002	\$ 20.00	\$ 20.00	per person per month or part thereof with a minimum payment of 3 months
	Late Payment Fee	2680-1200-0002	\$ 20.00	\$ 20.00	per reactivation of membership should member default on payment

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
22.	JULIA CREEK EARLY LEARNING CENTRE				
22.1	Daily Fees				
	Full Day (before benefits and rebates)	2530-1200-0002	\$ 75.00	\$ 75.00	per day per child
	Half Day (before benefits and rebates)	2530-1200-0002	\$ 50.00	\$ 50.00	per day per child

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
23.	HIRE OF WORKSHOP AND EQUIPMENT				
23.1	Council Workshop at the Depot	1510-1500-0000	\$ 76.50	\$ 78.00	per hour
	Vehicle Hoist in the Depot Workshop	1510-1500-0000	\$ 36.00	\$ 37.00	per hour
	Truck wash in the Council Depot Yard	1510-1500-0000	\$ 0.85	\$ 0.87	per minute

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
24.	GRAVEL				
24.1	Unbound Pavement Material- Type 3 - MRTS 11.05				
	Push-up Cost		\$ -	\$ -	\$/Tonne
	Unbound Pavement Material- Type 3 - MRTS 11.05				
	Gravel Crushed		\$ -	\$ -	\$/Tonne
	Unbound Pavement Material- Type 3 - MRTS 11.05				
	Gravel In Stores	STORES	\$ -	\$ -	\$/Tonne
	Unbound Pavement Material- Type 3 - MRTS 11.05				
	Delivery 60km from Gravel Pit		\$ -	\$ -	Supply and Delivered \$/Tonne
	Unbound Pavement Material- Type 3 - MRTS 11.05				
	Delivery 60-100km from Gravel Pit		\$ -	\$ -	Supply and Delivered \$/Tonne
	Unbound Pavement Material- Type 3 - MRTS 11.05				
	Delivery 100km plus from Gravel Pit		\$ -	\$ -	Supply and Delivered \$/Tonne

	Description	GL Account	2017/18 Fee Incl GST	2018/19 Fee Incl GST	Unit/Details
25.	CHSP Commonwealth Home Support Programme				
25.1	Meals on Wheels		\$ -	\$ 4.50	Per meal

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All other fees not covered to be decided in consultation between the Mayor and Chief Executive Officer or their delegates



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5.9 Subject: Procurement Policy Review
Attachments: Procurement Policy 2018/2019 Version 1
Author: Corporate Services Team Leader

Executive Summary:

As per section 198 of the Local Government Regulation 2012, Council must review the Procurement Policy on an annual basis.

Recommendation:

That Council adopt the revised Procurement Policy 2018/2019 Version 1 as presented.

Background:

The following changes have been made:

1. Review of the sound contracting principles
2. Amend to reflect current financial year

Consultation:

- Corporate Services Team Leader
- Director Corporate and Community Services

Legal Implications:

Local Government Regulation 2012 – Section 198 states that:

A local government must prepare and adopt a policy about procurement (a procurement policy). The procurement policy must include details of the principles, including the sound contracting principles that the local government will apply in the financial year for purchasing goods and services. A local government must review its procurement policy annually.

Policy Implications:

This will revoke Procurement Policy 2017/18 Version 1, subsequent to the Procurement Policy 2018/2019 Version 1 adoption.

Financial and Resource Implications:

InfoXpert Document ID: 92650



2018 – 2019 PROCUREMENT POLICY

Att 5.9.1 InfoXpert ID: 92651

1. INTRODUCTION

This document sets out Council's policy for the acquisition of goods and services and carrying the principles of procurement. This policy applies to the procurement of all goods, equipment and related services, construction contracts and service contracts (including maintenance).

All Council purchases must be carried out in compliance with the *Local Government Act 2009* ("the Act") and the *Local Government Regulation 2012* ("the Regulation").

2. POLICY OBJECTIVE

In accordance with Chapter 6 of *the Regulation*, this Policy incorporates relevant requirements under Part 1, Part 3, Part 4 and Part 5 of *the Regulation* regarding the acquisition of goods and services and the carrying out of the Local Government Principles as stated in section 4 of *the Act*.

Council's procurement activities aim to achieve advantageous procurement outcomes by:

- (a) Promoting value for money with probity and accountability
- (b) Advancing Council's economic, social and environmental policies
- (c) Providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council
- (d) Promoting compliance with relevant legislation
- (e) Transparent and effective processes, and decision-making in the public interest
- (f) Sustainable development and management of assets and infrastructure, and delivery of effective services
- (g) Democratic representation, social inclusion and meaningful community engagement
- (h) Good governance of, and by, local government, and
- (i) Ethical and legal behaviour of councillors and local government employees

3. POLICY SCOPE

This policy applies to all Council Procurement and must be followed by Local Government Employees, elected members of Council and any person who undertakes Procurement on behalf of Council.

4. POLICY STATEMENT

4.1 Sound Contracting Principles

Council will develop systems that allow Council to carry out Procurement in a manner that is consistent with the Sound Contracting Principles. The Sound Contracting principles will be applied when contracting for the supply of goods or services (including the carrying out of works) and the disposal of assets.

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Approved By: Council Resolution

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The Sound Contracting Principles are:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

4.2 Open and effective competition

Purchasing should be open and result in effective competition in the provision of goods and services. Council must give fair and equitable consideration to all prospective suppliers.

4.3 Value for money

Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. The value for money assessment must include consideration of:

- (a) contribution to the advancement of Council's priorities
- (b) fitness for purpose, quality, services and support
- (c) whole-of-life costs including costs of acquiring, using, maintaining and disposal
- (d) internal administration costs
- (e) technical compliance issues
- (f) risk exposure
- (g) the value of any associated environmental benefits

4.4 The development of competitive local business and industry

Council encourages the development of competitive local businesses within the shire first, the North West Region second, and then within the Northern Queensland.

In accordance with section 104(3)(c) of *the Act*, Council wishes to pursue the principle of the development of competitive local business and industry as part of the process of making its purchasing decisions. For this purpose:-

- (i) Where price, performance, quality, suitability and other evaluation criteria are comparable, the following areas may be considered in evaluating offers:
 - creation of local employment opportunities
 - more readily available servicing support
 - more convenient communications for contract management
 - economic growth within the local area
 - benefit to Council of associated local commercial transaction

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- (ii) Council may accept a tender, quote or offer from a local supplier in preference to a comparable tender or offer from a non-local supplier even if the tender or offer from the non-local supplier has been assessed as more favourable in terms of one or more of the assessment criteria applied (including but not limited to price), so long as the overall differences are not substantial, and so long as it is clear that the selected local supplier can meet Council’s requirements at an acceptably high standard which is generally comparable to that of other offers.

In this policy, a “local supplier” is a supplier which:-

- (i) is beneficially owned by persons who are residents or ratepayers in the local government area of **McKinlay Shire Council**; or
- (ii) has its principle place of business within the local government area of McKinlay Shire Council; or
- (iii) otherwise has a place of business within the local government area of **McKinlay Shire Council** which solely or primarily employs persons who are residents or ratepayers of the local government area.

A “non-local supplier” is a supplier which is not a local supplier.

4.5 Environmental protection

Council promotes environmental protection through its purchasing procedures. In undertaking any purchasing activities Council will:

- (a) promote the purchase of environmentally friendly goods and services that satisfy value for money criteria
- (b) foster the development of products and processes of low environmental and climatic impact
- (c) provide an example to business, industry and the community by promoting the use of climatically and environmentally friendly goods and services
- (d) encourage environmentally responsible activities.

4.6 Ethical behaviour and fair dealing

Council officers involved in purchasing are to behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.

4.7 Entering into Contracts

- (a) *The Regulation* prescribes provisions about Procurement for: The carrying out of works; or
- (b) The supply of goods and services; or
- (c) The disposal of non-current assets.

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Council applies Chapter 6 Contracting, Part 3 Default Contracting Procedures (sections 223-238) of *the Regulation* to its Procurement Procedures.

4.8 Contracting value thresholds

The Regulation identifies two thresholds that will determine the procurement process that must be adopted. Those thresholds identify:

- A “medium-sized contractual arrangement” is any contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$15,000 or more but less than \$200,000 in a financial year or over the proposed term of the contractual arrangement.
- A “large-sized contractual arrangement” is a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$200,000 or more in a financial year or over the proposed term of the contractual arrangement.

Council will comply with section 224 (4) of *the Regulation* which states that the expected value of a contractual arrangement with a supplier for a financial year, or over the proposed term of the contractual arrangement, is the total expected value of all of the local government’s contracts with the supplier for goods and services of similar type under the arrangement.

4.9 Exceptions for medium-sized and large-sized contractual arrangements

If one of the exceptions applies and that exception is approved by the Chief Executive Officer, Council may enter into:-

- (a) a medium-sized contract without first inviting written quotes; or
- (b) a large-sized contract without first inviting written tenders.

for the supply of goods and services.

The exceptions are:-

- a) the preparation of a **quote or tender consideration plan** in accordance with the requirements of section 230 of *the Regulation*; and
- b) entering into a contract if the contract is made with a person who is on an **approved contractor list** established by Council in accordance with the requirements of section 231 of *the Regulation*; and
- c) entering into a contract if the contract is entered into with a supplier from a **register of pre-qualified suppliers** established by Council in accordance with the requirements of section 232 of *the Regulation*; and

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- d) entering into a contract for goods or services if the contract is entered into with a preferred supplier under a **preferred supplier arrangement** that is made in accordance with the requirements of section 233 of *the Regulation*; and
- e) entering into a contract under an **LGA arrangement** established in accordance with the requirements of section 234 of *the Regulation*; and
- f) entering into a medium-sized contract or a large-sized contract in accordance with the requirements of section 235 of *the Regulation* if:-
 - I. Council resolves that it is satisfied that there is only one supplier who is reasonably available; or
 - II. Council resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders; or
 - III. a genuine emergency exists; or
 - IV. the contract is for the purchase of goods and is made by auction; or
 - V. the contract is for the purchase of second-hand goods; or
 - VI. the contract is made with, or under an arrangement with, a government body.

4.10 Low value contracting

Low value contracting is any “one off” procurement below \$15,000 (excluding GST). Council requires that these Procurements be carried out in accordance with the Sound Contracting Principles and the procurement delegations and procedures in place for the completion of these “one off”, low value and low risk procurements. For purchases under \$5,000 one verbal quotation be obtained and purchases between \$5,000 and \$15,000, two verbal quotations be obtained before the procurement is finalised.

5. POWERS TO DELEGATE

As per sections 257 of *the Act* Council delegates the Chief Executive Officer (CEO) as the authority to incur financial expenditure on behalf of Council under the following provisions:-

- a) Where expenditure has been provided for in Council’s Annual Budget in accordance with the requirements of section 238 (2) of *the Regulation*.
- b) The expenditure action has been taken because of genuine emergency or hardship.

As per section 259 of *the Act* the CEO has delegated these powers onto appropriately qualified Local Government Employees. These delegations are recorded in the Procurement Procedure and the delegations register maintained by the CEO.

6. UNAUTHORISED SPENDING

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As per section 173 of *the Regulation* Council may only spend money in a financial year if it is adopted in the budget for the financial year; or before adopting its budget for the financial year, if it then provides for the spending in the budget for that financial year.

Council may spend money, not authorised in its budget, for genuine emergency or hardship. In this instance Council must make a resolution about spending the money, either before, or as soon as practicable after, the money is spent. The resolution must state how the spending is to be funded. If Council's budget for a financial year is amended after the money is spent, the amendment must take the spending into account.

7. PUBLISHING DETAILS of PARTICULAR CONTRACTS

As soon as practicable after entering a contract worth \$200,000 or more, the relevant details of the contract must be published on Council's website and must be included in the register of contracts over \$200,000 available at Council Administration Building reception.

Relevant details include the person with whom Council has entered the contract, the value of the contract and the purpose of the contract.

8. DEFINITIONS

Contract means a contract (including purchase orders) for:

- (a) The supply of goods or services; or
- (b) The carrying out of work; or
- (c) The disposal of non-current assets.

In this instance, the term does not include a contract of employment between Council and a Local Government Employee.

Sound Contracting Principles means the principles provided as per section 104 of *the Act*.

Local Government Employees means an employee of the McKinlay Shire Council who undertakes Procurements, but does not include a person engaged on a contract for service for a defined time or designated project.

9. REVIEW

As per section 198 of *the Regulation* Council must prepare and adopt a procurement policy and review its policy annually. It is the responsibility of the Director of Corporate and Community Services to monitor the adequacy of this policy and recommend appropriate changes.

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10. RELATED POLICIES, PLANS AND LEGISLATION

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Statutory Bodies Financial Arrangements Act 1982 (Qld)*
- Council's current Corporate Plan
- Council's current Operational Plan
- Council's current delegations
- Council's Code of Conduct

11. REVISION HISTORY

<i>Version</i>	<i>Title</i>	<i>Decision Date</i>
3.0	Purchasing Policy	June 2010
3.1	Purchasing Policy	June 2012
3.2	Procurement Policy	October 2012
3.3	Procurement Policy	April 2013
3.4	Procurement Policy	15 July 2014
3.5	Procurement Policy	15 September 2015
1	Procurement Policy	22 July 2016
1	2017/18 Procurement Policy	27 June 2017
1	2018/19 Procurement Policy	29 June 2018

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6.0 ENGINEERING SERVICES



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6.1 Subject: Engineering Works Report
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 15th June 2018

Executive Summary:

This report outlines the general activities for the department for May 2018.

Recommendation:

That Council receives the May 2018 Engineering Works Report.

Background:

This report outlines the general activities of the department for the month of May 2018.

Consultation: (internal/External)

Finance Manager, Works Staff

Legal Implications:

Nil

Policy Implications:

Nil.

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID: 92667



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Capital Works Program 2017-18

Infrastructure & Works	New, Renewal or Upgrade	Budget	% Completed	Estimated Completion Date	Status
Roads					
R2R - Gilliat / McKinlay	Upgrade	685,626	60%	June 2018	Pavement works being finalised and sealing commencing
Taldora Road - 244/LGSR/20 Construct to new sealed 2 lane standard, 5.45kms	New	600,000	99%	March 2018	Seal Completed. Signage 90% complete.
Nelia Bunda Road - 244/LGSR/17 Construct to new sealed 2 lane standard, 2.5kms	New	300,000	100%	November 2017	Seal Completed
RESEAL Shire Road Network - Julia Street / Old Normanton Road, Hickman Street, Punchbowl Road	Renewal	100,000	23%	June	Commence May 2018 complete June 2018
Grid Replacement Program - Allowance for 2 Grids	Renewal	30,000	0		
Install Kerb & Channel - Julia Creek - approx. 200 m broken K & C to be removed and install new K & C	Renewal	50,000	10%		Review being undertaken on damaged kerbing in Julia Creek. Report being prepared.
RV Access Road - New sealed road from Flinders Highway to the JC RV Site & from the RV Site to Shaw St Julia Creek	New	299,677	100%	Early March	Seal works and signage still to be completed
Combo Waterhole Access Road - Formed & Gravelled & Sealed road (8kms)	Upgrade	0	0		REMOVED FROM PROGRAMME
		3,216,619			



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Infrastructure & Works	New, Renewal or Upgrade	Budget	% Completed	Estimated Completion Date	Status
Wastewater					
Julia Creek Sewerage - Sludge drying beds rehab, flow meter at STP and lagoon, effluent recycle for irrigation, install generator at Hickman St pump station, concrete bund wall, sewerage consultancy environmental investigation.	Renewal	120,000	55%	2018/19 financial year	Design confirmed for future demand. Design being finalised for new plant.
Caravan Park Sewer Upgrade - CARRYOVER - Works for Qld Grant	Upgrade	30,000	100%		Complete
		150,000			
Water					
Julia Creek Water - CARRYOVER - AC mains replacement	Renewal	80,000	3%		Materials Purchased, works scheduled for 2018/19 period
Kynuna Water Upgrades	Upgrade	30,000	100%		Complete
McKinlay Water Upgrades- CARRYOVER LGGSP funding - \$317,400. \$95,220 recd 16/17. A further \$222,180 to be recd as project is completed in 17/18 year. Project to be completed by Nov 17.	Upgrade	150,000	80%		Installation of new Bore Completed. Replacement of Water Mains is being undertaken.
		260,000			



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Transport					
<p>Julia Creek Airport - \$500,000 from Building our Regions (State) \$1,170,545 from Dept. of Infrastructure & Regional Development (Federal) \$250k paid in 16/17 from the Federal.</p>	Upgrade	2,291,091	95%		<p>Pavement Works Completed with defects identified working with project manager to complete in defects liability period.. Lighting in final stages. Gate</p>
Workshop					
Plant & Vehicle Replacement	Renewal	1,339,000	76%		<p>Sales by tender of plant arranged for June.</p>



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Operational Works

Engineering Operational Works July 2017-June 2018	Status
Shire Road Maintenance	\$772,690 spent with remaining amount to be spent in June. Maintenance being reviewed with emergent and NDRRA Pickups
Road Signage	Defects being repaired as part of Delta S maintenance management
Town Streets	Re-seal completed for Julia Street and Part Quarrel Street
NDRRA	2016 complete. Submission for 18 event being finalised
Julia Creek Airport	Lighting is working. Local Laws Officer monitors the condition of fencing weekly. Mowing undertaken when required with the assistance of the WORK Camp.
Kynuna Airport	Airstrip is operational and inspected regularly
McKinlay Airport	Airstrip is operational and inspected regularly
Plant and Equipment	Ongoing



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RMPC	Works ongoing as per contract, new contract will start being prepared.
Workshop	Maintenance of plant continuing as per maintenance schedules

Engineering Operational Works July 2017-June 2018	Status
Parks and Gardens	
Maintenance undertaken in Julia Creek Township on all Council owned Assets.	Ongoing
McKinlay Township - P & G Program in place which is reviewed on a weekly basis by RMPC Foreman	McKinlay Crew undertaking maintenance as required.
Kynuna Township - P & G Program in place which is reviewed on a weekly basis by RMPC Foreman	McKinlay Crew undertaking maintenance as required.



Engineering Operational Works July 2017-June 2018	Status
Water	
Julia Creek	Ongoing Monitoring and Reporting. Monthly testing completed for Water Quality and Reporting.
Kynuna	Ongoing Flushing, Monitoring and Reporting. Monthly testing completed for Water Quality and Reporting.
McKinlay	Ongoing Flushing, Monitoring and Reporting. Monthly testing completed for Water Quality and Reporting. One boiled water alert repairs undertaken to facility.
Wastewater	
Julia Creek	Ongoing Maintenance, Monitoring and Reporting. Temporary repairs currently being undertaken on damaged Biokube, Xylem has a designated Project Manager appointed to run the project works are on-going.



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6.2 Subject: TIDS Expenditure 2021-2022
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 15 June 2018

Executive Summary:

Council have been requested by the North West Regional Roads & Transport Group to confirm its proposed expenditure for 2020-21 and the 2021-22 financial years.

Recommendation:

That Council resolves to the following proposed TIDs expenditure for the 2020-21 and 2021-22 financial years are submitted to the North West Regional Roads & Transport Group.

ROAD	2020-21	2021-22
Gilliat McKinlay Road	\$250,000	\$250,000
Nelia-Bunda Road	\$200,000	\$100,000
Punchbowl Road	\$125,000	
Taldora Road		\$225,000

Background:

Council have been requested by the North West Regional Roads & Transport Group confirm its proposed expenditure for 2020-21 and the 2021-22 financial years.

Comments:

Note that these are proposed and Council are able to request that the funding be altered at a later stage.

Legal Implications: - No legal implications identified

Policy Implications: - No policy implications identified

Financial and Resource Implications – Council must match the funding to the TIDS funding

Risk Management – Access onto the state controlled network and getting appropriate state approvals

Options for Council to Consider – Council can consider alternate roads to allocate funding against or propose different amounts to each road

InfoXpert Document ID: - 92670



Council Ordinary Meeting Tuesday 26 June 2018

6.3 Subject: Korong Access
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 15 June 2018

Executive Summary:

Council has received a phone call from the landholder of Korong requesting if Council can grade the access road to their land Lot 3/MF23 as it has previously (last year) been completed by Council. Council staff couldn't find the road on Council's Road Register and note that it appears to not meet the criteria of Council's Road Access Policy.

Recommendation:

That Council resolves to either,

- 1) Inform the landholder that the access road to Lot 3/MF23 isn't identified as an access road under Council's Road Access Policy due to it not meeting the first criteria, *the rural property must be inhabited for more than 250 days per year*, and Council rescind resolution no. 258/1617 in its next ordinary meeting.
 - 2) Continue to recognise the access road to the property as per resolution no. 258/1617 and the access road be added to Council's Road Register and Council obtain appropriate approvals from the Department of Transport and Main Roads to access the State Controlled Network.
-

Background:

Council has received a phone call from the landholder of Korong requesting if Council can grade the access road to their land Lot 3/MF23 as it has previously (last year) be completed by Council.

Council staff upon reviewing the request realised that the road wasn't on Council's Road Register and looked into the matter.

Council previously at it's April 2017 Ordinary Meeting, resolution No. 258/1617 resolved, *That Council approve the application for access to Korong property as part of Council's Road Access Policy.*

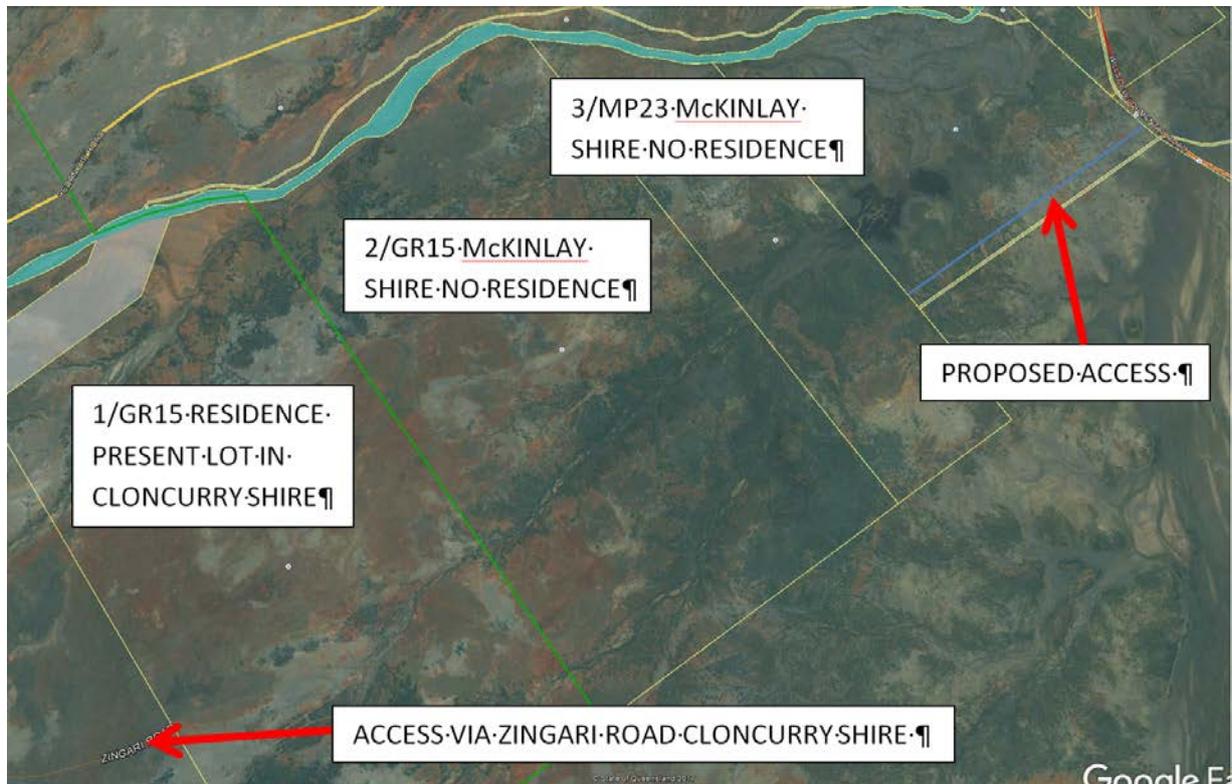
This resolution doesn't meet the first criteria of Council's Road Access Policy and as such this report is being brought to Council to confirm the previous resolution.

Comments:

The 'access road' in question is not on Council's Asset register and the landholder still has access through Zingari Road in the Cloncurry Shire to the public road network. The landholder does not have access to the McKinlay Shire Road Network, other then the access track graded by Council last year.

Council's Road Policy identifies for a road to be connected to a remote property it needs to be inhabited for more then 250 days/year.

A map is included below showing the lots and 'access road' in question.



Legal Implications: - No legal implications identified

Policy Implications: - Road Access Policy

Financial and Resource Implications – Cost to establish access road, get appropriate state approvals and to continue maintenance

Risk Management – Access onto the state controlled network and getting appropriate state approvals

Options for Council to Consider – To continue with the previous resolution or to rescind the resolution in Council's next meeting and not have the access road in place.

InfoXpert Document ID: - 92668



7.0 ENVIRONMENTAL & REGULATORY SERVICES



7.1 Subject: Environmental and Regulatory Services Report - May 2018
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 6th June 2018

Executive Summary:

This report outlines the general activities, revenue and expenditure for the department for the period May 2018.

Recommendation:

That Council receives the May 2018 Environmental and Regulatory Services Report.

Background:

This report outlines the general activities of the department for the month of May 2018.

Detailed below are the general matters of interest that relate to the day to day activities of the department throughout the month.

Budget Legend:

Revenue	Actual exceeds Budget YTD	
	Actual below Budget YTD	
Expenditure	Actual below Budget YTD	
	Actual exceeds Budget YTD	
Any	Note provided	

Consultation: (internal/External)

Environmental & Regulatory Services Team Leader, Local Laws Officer, Ranger and Finance Officer.

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

As provided in the report.

InfoXpert Document ID:

92665



1 – Refuse Collection and Disposal

1.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Refuse Collection	\$75,001	\$66,387	\$72,422
Refuse Disposal	\$35,860	\$30,667	\$33,455

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Kerbside Rubbish Collection	\$45,777	\$50,417	\$55,000	\$9,223
Refuse Disposal Operation Costs	\$63,923	\$82,500	\$90,000	\$26,077

1.2 - Report

Julia Creek Refuse Collection and Disposal

Routine collection of kerb side rubbish continues weekly in Julia Creek. The average weekly volume of house hold refuse collected every Friday continues to be approximately 17 cubic meters per week or one truck load.

Julia Creek Waste Management Facility

The Waste Facility has been regularly pushed and buried during the month. Local Laws Officer is continuing to pick up loose rubbish around facility when required.

The following works has occurred within the facility during the month;

Asbestos samples that were sent away last month came back as being positive for asbestos. Council staff notified the person who dumped the materials who then bagged, removed and buried the asbestos in the asbestos pit.

Council staff advised a community member who dumped tin in the builders rubble pile to remove and place in the correct location.

New signs were erected throughout the facility to make it easier for community members to dump in the correct locations.





Illegal dumping

There were no reported incidents of illegal dumping in May.

2 – Environmental Health Services

2.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget	
Environmental License Fees	\$671	\$733	\$800	

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Environmental Health Services	\$239,768	\$252,083	\$275,000	\$35,232

2.2 - Report

Water and Sewage monitoring

Water sampling is carried out in accordance with our Drinking Water Quality Management Plan (DWQMP) across our four (4) water supplies. Key matters of concern under the DWQMP are the presence of *Escherichia coli* or e-coli in the water. The presence of e-coli has potential health impacts.

Sampling undertaken in May showed no E.coli contamination in samples taken at all four townships.

Council staff have submitted an amended DWQMP for approval as per Information Requirement Notice that was sent from the Regulator in late 2017.

Sewerage sampling continues to be carried out on the Julia Creek Sewerage Treatment Plant in accordance with the requirements of the licences issued by the Department of Environment and Heritage.

Vector Control

No Fogging was undertaken during the month.

Notifiable Diseases Report

There were no notifiable disease reports received from Qld Health during the month.



Food Safety

Food Inspections were undertaken in early May by Council's External Auditor. Improvement Notices were issued to two (2) food businesses who have shown no improvement since last inspection. They have until 30th June 2018 to comply with the requirements of the notice.

Council's External Auditor will be coming to re-inspect these businesses in early July and will take further action should they fail to comply with the conditions on the notice.

One (1) of the above food businesses has also been issued with a Penalty Infringement Notice (PIN) that is payable by the end of June 2018.

Food Recalls

There were four (4) recalls issued during the month. Majority of these were for items only available through Woolworths and Coles.

Workplace Health and Safety

No safety issues were identified during the month.

Council staff are progressing with the new E3 Learning System.

3 – Local Law Administration

3.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Animal Registration Fees	\$4,751	\$4,583	\$5,000
Fines & Penalties – Animal Control	\$13,192	\$4,583	\$5,000
Animal Boarding	\$3,802	\$1,833	\$2,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Local Law Administration	\$73,786	\$68,750	\$75,000	\$1,214

3.2 - Report

General information of activities for Local Law/Animal Control matters is outlined the table below.

Table 1 - Local Law & Animal Control Summary

Activity	Number/Details
Impoundings and notices	Three (3) Dogs
Euthanized/Destroyed	One (1) Dog
Verbal/Written/Official warning	Three (3) Official Warnings (Barking Dogs) One (1) Verbal Warning (Dog at Large)
Complaints	Three (3)
Dog Boarding	Nil
Removal of Dead Animals	One (1)
Trapping Locations & Results	Nil



Dog attack on a goat in Nelia. Local Laws Officer investigated the matter with the owner of the goat and provided a report.

With the assistance of Shane Laffey, Biosecurity Officer in Cloncurry the Local Laws Officer travelled to Nelia to discuss the issue of goats wandering with the township and over the tick line.

A dog owner was caught breaking into the pound to remove his dog that was impounded and has failed to pay his registration and fine for the impounding. Police have attended to this matter and he is due to appear in Court in June.

4 – Noxious Weeds and Pest Control

4.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Pest Plant & Animal Control Funding	\$10,000	\$45,833	\$50,000
Truck Washdown Bay	\$17,180	\$18,333	\$20,000
Dingo Baits	\$1,953	\$1,833	\$2,000
Feral Pig Baits	\$0	N/A	\$100

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Pest Plant Control Program	\$124,670	\$238,333	\$260,000	\$135,330
Pest Animal Control Program	\$63,173	\$64,167	\$70,000	\$6,827

4.2 – Report

Wash down bay

Drains were cleaned and sump pit was pumped out.

Feral Animal Control

400 De-k9 baits were issued during May.

6 Dingo Scalps were presented in May.

Noxious Weeds

Macaroni Contractors are currently on Taldora Road. Punchbowl Road has been treated from Julia Creek to Woodlands turn off.

1080 Baiting

1080 Baiting was held from 30th April to 04th May 2018. 12,780kg was prepared.

5 – Livestock Operations

5.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
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Livestock Weighing	\$50,590	\$41,250	\$45,000
Livestock Cattle Loading	\$20,314	\$36,667	\$40,000

Expenditure	Actual YTD	Budget YTD	Budget	Bud-Act
Livestock Operational Costs	\$62,452	\$82,500	\$90,000	\$27,548

5.2 - Report

Julia Creek Livestock Facility

There were 2814 head of cattle weighed and 251 head of cattle scanned at the facility during May.

The following works occurred at the Facility during the month;

Broken shade sails have been replaced and installed.

Table 2 - Livestock Weighing Month and Year Totals

MONTH	2012	2013	2014	2015	2016	2017	2018
JANUARY	199	0	359	0	0	0	183
FEBRUARY	2309	1740	1322	1872	525	467	3241
MARCH	0	676	617	3446	1497	1333	388
APRIL	1048	1584	406	5315	951	2487	2217
MAY	3257	3829	1891	8107	615	2062	3065
JUNE	287	3976	2,109	3,442	1456	1522	
JULY	3,931	1,774	0	2,170	2809	2003	
AUGUST	3260	0	374	1183	2582	2311	
SEPTEMBER	1706	338	3274	488	2665	1478	
OCTOBER	618	1153	790	1252	4613	1127	
NOVEMBER	825	357	508	36	1011	2673	
DECEMBER	524	0	240	0	234	340	
TOTAL FOR YEAR	17,964	15,427	11,890	27,311	18,958	17,803	9,094

Livestock Operations (Cattle Loading)

Cattle loading is yet to commence for the 2018 Year.



6 – Stock Routes and Reserves

6.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Stock Route – Permit/Water Fees	\$8,696	\$7,883	\$8,600
Stock Route Recoverable Works	\$0	\$0	\$0
Trustee Lease Fees	\$109,988	\$110,000	\$120,000
Reserve Agistment Fees	\$16,037	\$19,617	\$21,400

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Precept Expenses	\$17,764	N/A	\$17,764	\$0
Stock Route Maintenance	\$123,358	\$110,000	\$120,000	-\$3352
Reserve Expenses	\$15,883	\$13,750	\$15,000	-\$883
Cemeteries	\$12,075	\$18,333	\$20,000	\$7,925

6.2 - Report

Stock Routes and Reserves

No Agistment/Tailing Permits were issued during the month.

There currently are Twenty Eight (28) Stock Route Water Agreements.

Town Common & Horse Paddock

The paddocks were graded during the month.

Cemeteries

There were no enquiries during the month.

7 – Work Program (Workcamp)

7.1 - Budget

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Work Program	\$19,195	\$27,500	\$30,000	\$10,805

7.2 - Report

The Work Camp program has been busy with a number of community based programs as detailed in the table below.



Table 4 - Work Program Activities

Activity	Details
Mowing of various NFP yards in Julia Creek	Mowing conducted frequently
Mowing of all local churches	Mowing conducted frequently
Mowing/Whipper snipping around Airport Area	Mowing conducted when required
Whipper snipping of McIntyre Park Area	Mowing conducted when required
Mowing/Whipper Snipping around Sale Yards	Mowing conducted when required
Providing assistance in the Council Workshop	Ongoing
Julia Creek Waste Management and Recycling Facility – Picking up Rubbish	Ongoing, however Local Laws Officer is undertaking this more regularly now.
Kynuna, McKinlay and Nelia Waste Facilities – Cleaning of Facility	Ongoing
Various works at all Cemeteries	Ongoing
Lawn and Gardening Maintenance at the Julia Creek State School	Ongoing
Assistance with various works around the Livestock Facility	Ongoing
Clean up of SES Shed in Kynuna	Ongoing
Painting of faded signs throughout Julia Creek	Ongoing
Assistance with the 2018 Dirt and Dust Event	Completed

8 – Housing, FRB and Community Centre

8.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Council Property/Staff Housing Program	\$78,309	\$91,667	\$100,000
FRB Centre Rent	\$27,016	\$23,833	\$26,000
Community Centre Hire Fees	\$1,293	\$3,667	\$4,000



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Expenditure			Actual YTD	Budget YTD	Budget	Bud-Act
Council Program	Property/Staff	Housing	\$104,256	\$172,792	\$188,500	\$84,244
FRB Units & Operations	Centre	Costs	\$38,632	\$48,583	\$53,000	\$14,368

8.2 - Report

Corporate Facilities and Housing

Only minor repairs were undertaken on Corporate Facilities and Housing during the month.

Table 6 - Staff Housing Activities

Activity	Number
Properties Available for use	10 Shaw Street 2/9 Shaw Street (Reserved for Logo Appointment Employee)
New Tenancies	Nil
Finalised Tenancies	One (1) WHS Officer
Remedy Breach	Nil
Notice to Leave	Nil
Notes	<ul style="list-style-type: none"> • General Maintenance performed when required. • 72 Coyne Street is currently has been settled.

Old Senior/Aged Care Housing

Old Senior/Aged Care Housing activities for the month are detailed in Table 7 Below:

Table 7 – Old Senior / Aged Care Housing Activities

Activity	Number
Properties Available	3
New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes	General Maintenance performed when required.

Seniors Living Units

Seniors Living Unit activities for the month are detailed in Table 8 Below:

Table 8 – Seniors Living Unit Activities

Activity	Number
Properties Available	Three (3) - Unit 1, Unit 5, Unit 7



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New Tenancies	Nil
Finalised Tenancies	Nil
Remedy Breach	Nil
Notice to Leave	Nil
Notes	General Maintenance performed when required.

9 – Land and Building Development

9.1 - Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
Land and Building Development	\$552	\$44,000	\$48,000

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Town Planning Program	\$48,031	\$82,500	\$90,000	\$41,969

9.2 - Report

Regulatory Services, Land and Building Development

No development applications were lodged with Council during the month.

10 – Local Disaster Management

10.1 – Budget

<u>Revenue</u>	Actual YTD	Budget YTD	Budget
SES Grants	\$20,400	\$20,396	\$22,250

<u>Expenditure</u>	Actual YTD	Budget YTD	Budget	Bud-Act
Disaster Management Operational Costs	\$23,157	\$24,750	\$27,000	\$3,843

10.2 - Report

Disaster Management

No incidents occurred that required the activation of the LDMG.



CONFIDENTIAL

7.2 Subject: Tender T1718004 – Trustee Lease Agreement Stock Dip Paddock
Attachments: Nil
Author: Director Engineering and Regulatory Services
Date: 15th June 2018

Confidentiality:

This report is CONFIDENTIAL in accordance with *Section 275 1(e) of the Local Government Regulation 2012*, which provides for a local government to resolve that a meeting be closed to the public if its Councillor's consider it necessary to discuss *(e) contracts proposed to be made by it;*

Executive Summary:

Council has recently advertised a tender for a Trustee Lease Agreement for the Stock Dip Paddock. A total of five (5) tenders were received by the closing date. The tenders were assessed on a number of criteria.

Recommendation:

That Council resolve to;

- 1) *Award the lease of the Stock Dip paddock to the highest tenderer Patrick Hick for the total amount of \$60,920.00 incl GST per annum; or*
- 2) *Award the lease of the Stock Dip paddock to another tenderer based on the other criteria that was assessed.*

Background:

Council recently advertised a tender for a Trustee Lease Agreement for the Stock Dip Paddock. The tender is for a 5 year lease expiring 30th June 2023. A total of five (5) tenders were received by the closing date. The tenderers were assessed on a number of criteria; these are presented in the table below.

<u>Tender Criteria</u>	SG Crawford	Patrick Hick	J & L Keough	Michael & Karena Leake	SD & MD Zadow
Compliance with Section 1 - 6 of RFT	No	Yes	Yes - in depth	No	Yes
Completion of the attached Form of Tender including the Price Schedule	\$49,500.00	\$62,920.00	\$57,200.00	\$58,630.00	\$28,600.00
Demonstrated Management of Pasture & Grazing	No information supplied	Yes	Yes	Yes	Yes
Demonstrated Management of Noxious Weeds	No information supplied	Yes - has staff member engaged to	Yes - will implement annual noxious	Yes has responded	Yes has responded



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		carry out weed programs	plant and animal management plan		
Demonstrated Management of Local Community	No information supplied	Yes - Various sponsorships and local employment	Yes - Committed to community and involved in various associations / committees	Yes - Various sponsorships through business	Yes - Community member

Comments:

SG Crawford didn't provide any additional information that was requested.

Patrick Hick is a landholder of adjoining property with extensive land holdings within the Shire.

J & L Keough have provided a very detailed submission and staff are currently unaware of any current leases or land held for grazing within the Shire.

Michael Karena Leake currently lease the Gilliat Common and are business owners in the Shire.

SD & MD Zadow currently lease the Oorindi Common and are business owners in the Shire.

Legal Implications: - Minimal

Policy Implications: Procurement Policy (Large-sized Contract – tendered)

Financial and Resource Implications: Cost of fencing East boundary

Risk Management – Minimal risk as procurement policy and procedures were followed

Options for Council to Consider – The conditions of tender are such that Council are not bound to accept the highest or any tender and it is up to Council to determine who to award the tender to.

InfoXpert Document ID: - 92663



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7.3 Subject: Expression of Interest – Sale and Removal of Nelia Tennis Court Shed, Fencing and Light Poles
Attachments: 6.3.1 - Email correspondence from Nelia Small Community Enhancement Group
Author: Director Engineering and Regulatory Services
Date: 15th June 2018

Executive Summary:

Council advertised an Expression of Interest for the sale and removal of the Nelia Tennis Court Shed, Fencing and Light Poles during May 2018. Council is presented with a report to consider the disposal options.

Recommendation:

That Council resolve to dispose of the Nelia Tennis Court Shed, Fencing and Light Poles at the Nelia Rubbish Dump as there were no Expression of Interest's received by the closing date.

Background:

Council advertised an Expression of Interest for the sale and removal of the Nelia Tennis Court Shed, Fencing and Light Poles during May 2018. Council did not receive any EOI's by the closing date however received correspondence from the Nelia Small Community Enhancement Group requesting that if the EOI not be accepted or filled that they would like to offer \$500 for the materials so they can be retained in the Nelia Township for use on community projects. A requirement of the EOI was to remove the material within 14 days of the receipt of payment, it was noted in the correspondence that they did not have the manpower to tender for the materials so it is unclear if they would be able to remove the materials as required.

A copy of the correspondence is attached for Council's information.

Comments:

Due to the infrastructure being a safety hazard and there being no removal timeframe or commitment to indemnify Council, it is recommended that Council remove the items to the Nelia Landfill.

Legal Implications: - None

Policy Implications: - NA

Financial and Resource Implications: - Resources and cost to remove items to landfill estimated \$5000.00

Risk Management – Removing the dilapidated infrastructure

Options for Council to Consider – to remove to landfill or to accept the NSCEG's offer with strict conditions.

InfoXpert Document ID: - 92662



8.0 COMMUNITY SERVICES



8.1 Subject: Community Services Monthly Report

Attachments: Nil

Author: Director Corporate and Community Services

Date: 11 June 2018

Executive Summary:

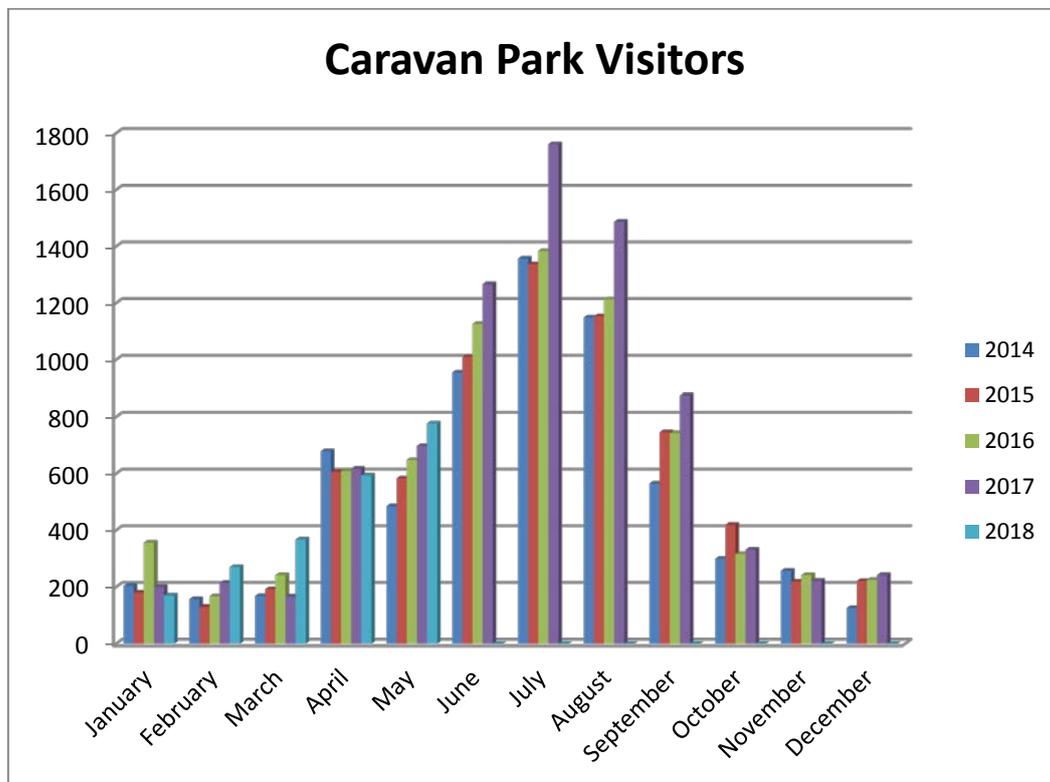
Council is presented with the monthly Community Services report, which provides an overview of the operations for the month of May 2018.

Recommendation:

That Council receives the Community Services monthly report for May 2018.

Caravan Park

The caravan Park recorded 777 visitors during the month of May 2018. This represents a 11.5% increase for the same period in 2017 (697 visitors recorded in May 2017).





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Reviewed by Anntash59 on 13 May 2018 (travelled as a couple)

Artesian bathhouses!

Stayed overnight at Julia Creek, ended up staying a second! Caravan Park has powered sites \$28, spotless showers and toilets, \$3 laundry available. Looks like it has had a recent refurb and the highlight is their amazing Artesian bath houses, complimentary (just need to book a 1hr timeslot). Devine!

Monday nights the ladies from the Hospital Committee come down & provide a dinner night for \$15. No cooking tonight. Tonight is Curry Night!



Cristy Webb – 2 weeks ago

Personality of staff 10/10

Amenities (setup and cleanliness) 10/10

Set up and location 10/10

Artesian baths OMG 100/100!!!!

Elaine Elson – a week ago

Awesome park, excellent amenities, drive through sites, ARTESIAN BATHS !!!

Friendly & very helpful operators :-)

Library Services

We have now hit tourist season therefore our broadband for seniors numbers have started to rise again, as it always does with the influx of grey nomads to town.

Our regular sessions are well attended with Friday Library being as always a welcome fun afternoon at the end of the kids busy schedules for the week.

This month we had our State Library National simultaneous reading session at the school, to which the kindy kids were invited. I was fortunate enough to have as a guest reader this year Constable Josh Woodfield who also happens to be the schools Adopt a Cop. He was thrilled to assist and even took the book home to practice. In 2017 there was approximately 687,000 participants in 6,129 locations across Australia.



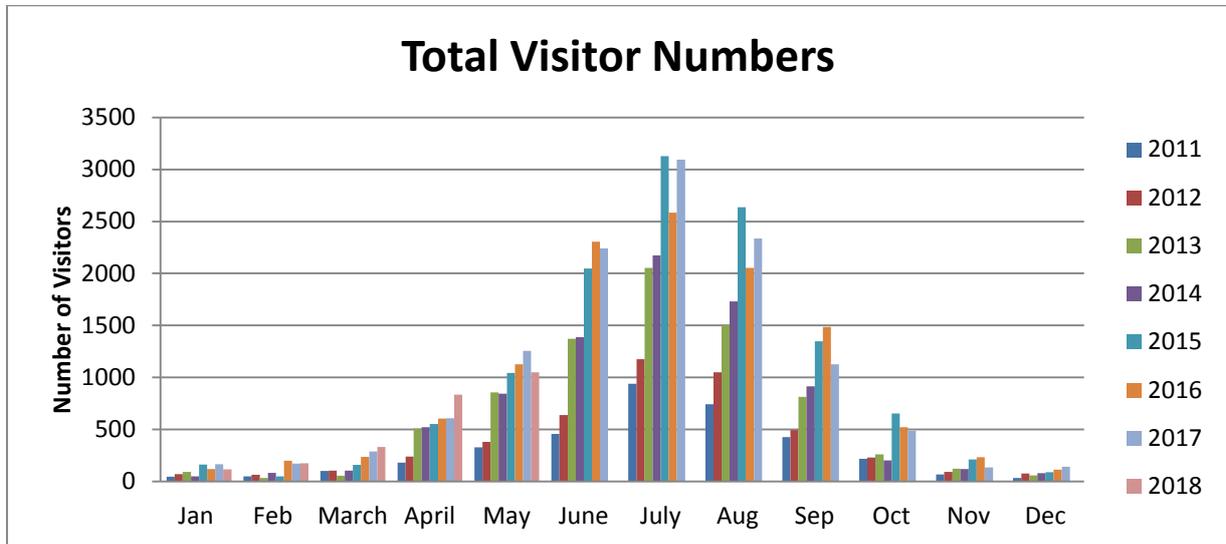
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Tourism

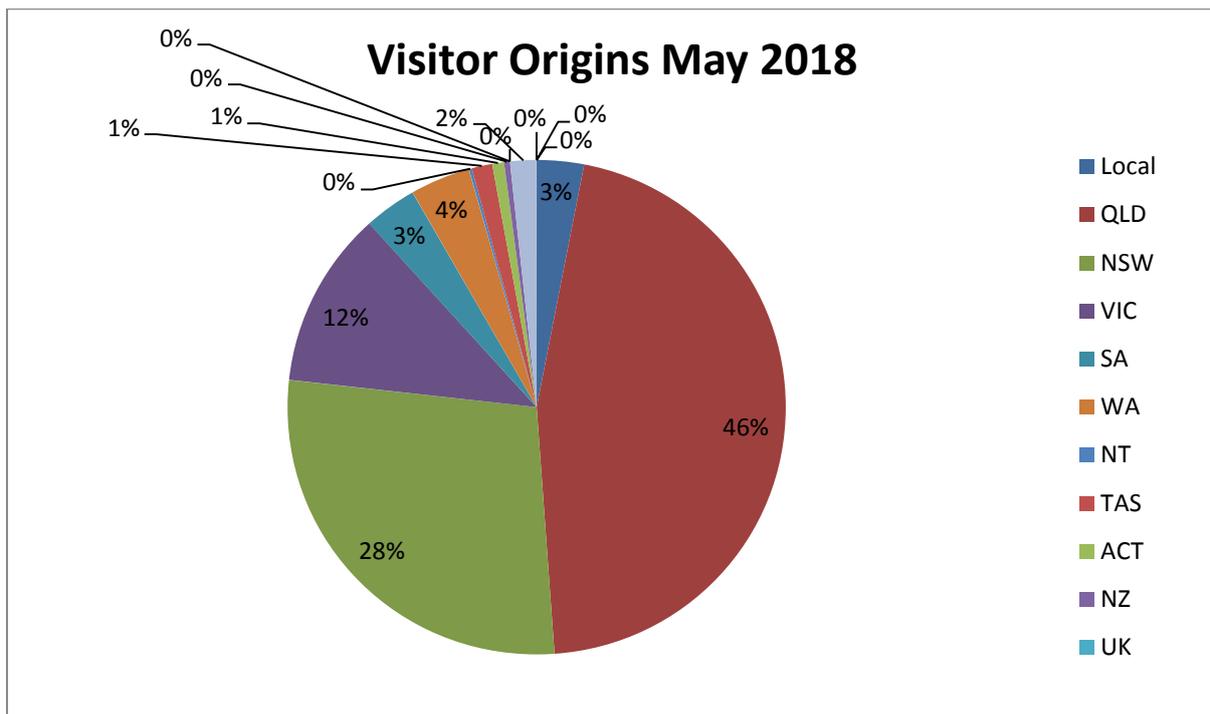
Total Visitor Numbers for May 2018 – 1,050

There were 1,050 visitors to the Julia Creek Visitor Information Centre in May 2018 compared with 1,257 visitors in May 2017 – a decrease of 16.47% between 2017 and 2018 figures. There have been 2,508 visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 2,493 visitors over the same period in 2017 - an increase of 0.6% between 2017 and 2018 YTD figures.



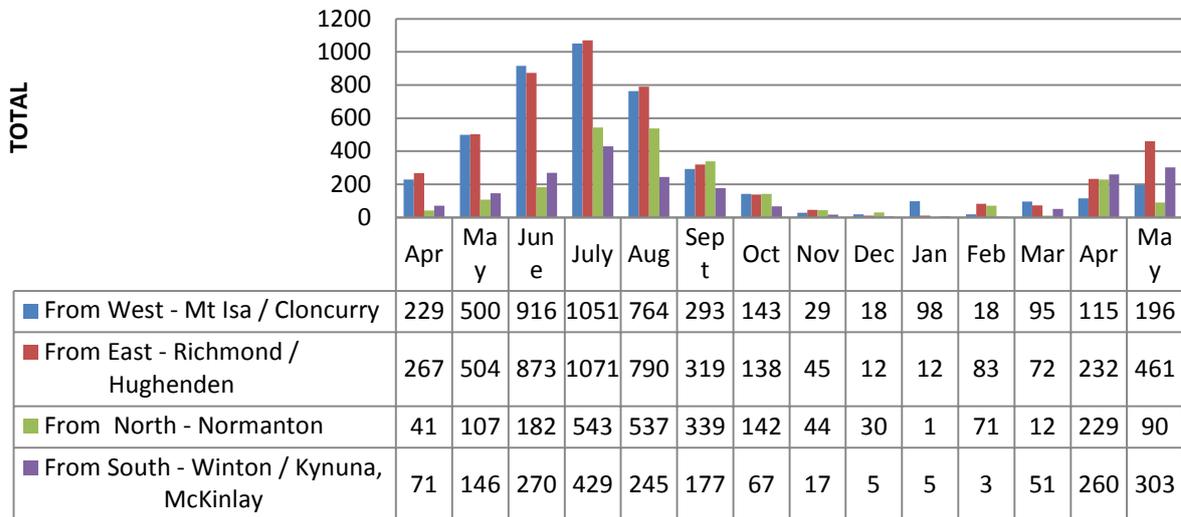
Total Local Visitors May 2018 - 32

There was a total of 32 local visitors to the Julia Creek Visitor Information Centre in May 2018 compared with 80 in May 2017 – a decrease of 60% in figures between 2017 and 2018. There have been 243 local visitors to the Julia Creek Visitor Information Centre this year to date (YTD) compared with 461 visitors over the same period in 2017 – a decrease of 47.29% between 2017 and 2018 YTD figures.



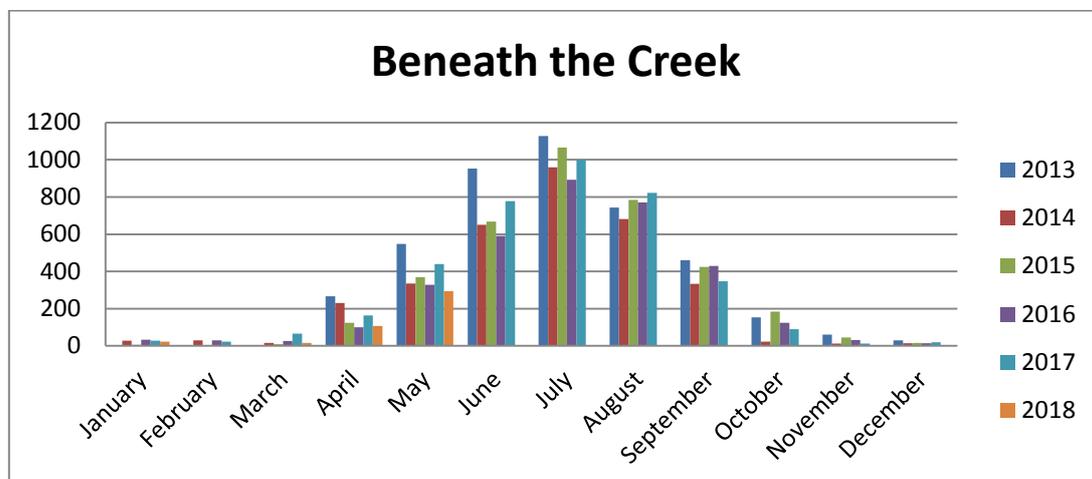


North West Regional Statistics May 2017- May 2018



Beneath the Creek

There were 294 entries to ‘Beneath the Creek’ in May 2018 compared with 439 in May 2017 – a 33.03% decrease. There have been 442 entries to Beneath the Creek in the Year to Date (YTD) compared with 721 over the same period in 2017 which represents a 38.7% decrease. Anecdotally, visitor centre staff account for the decline in numbers because a lot of the tourists are repeat visitors and have been to a feeding before. This has flagged the concern that we may need to consider changing our presentation to enhance its appeal to both new and repeat visitors.

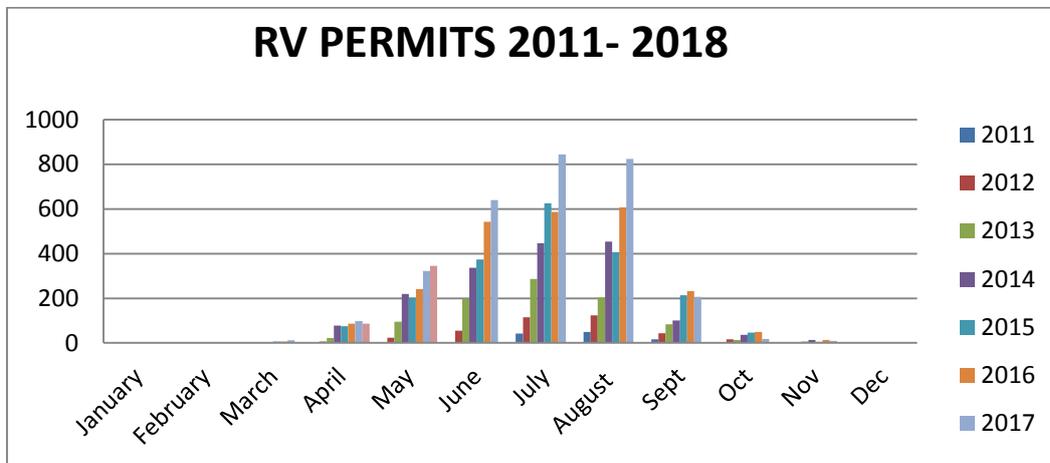




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RV Site Permits and Expenditure - 345

There were 345 RV Permits issued in May 2018 compared with 322 May 2017 – a 7.14% increase. There have been 435 RV Site Permits issued in the Year to Date (YTD) compared with 437 over the same period in 2017 which represents a 0.46% decrease between 2017 and 2018 YTD figures. 144 RV Site guests indicated a total spend of \$20719.35. We can extrapolate (average * total number of permits) this average spend to a total spend of \$49638.60. The total spend for May 2017 was \$35799.74 – a 38.66% increase in spending when comparing May 2017 to May 2018 expenditure.



Julia Creek Early Learning Centre

There are currently 32 Children enrolled at the Service and 1 enrolled and on the waiting list

- 4 attend casually

Changes to Enrolments (increase/Decrease, Why?):

2 students have dropped two half day attendance due to cost

1 student has been reduced a day per week due to changes in parental work commitments

1 student had hours shuffled to enable participation/prevent withdrawal.

Withdrawals (Why):

None

New Enrolments:

8 new enrolments



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Attendance

The centre had 213 actual attendances vs 250 booked attendances over the 23 days of care offered during May. This equated to an average of 9 children per day.

Significant events

- We have the highest level of enrolment for a decade (so I am told, have not confirmed as don't know how)
- We had our first 12 month old child enrol and attend
- We hosted our bush dinner, raised approx. \$1,000
- Began fortnightly sport with Kalan, the children are thoroughly enjoying this
- Participated in simultaneous story time at the school
- Hosted Under 8's day.
- Department service visit- passed.
- Boat was added to the yard, children love it!

Swimming Pool

TOTAL NUMBERS FOR THE MONTH

ENTRIES	SWIMMERS
Adult Entry	32
Child Entry	12
Season Passes / Family Pass	
Adult	
Child	
Breakfast Club/ No Charge	
After School Care/ No Charge	
J/C Swimming Club/ No Charge	
Aged Care/ No Charge	
Triathlon Training/ No Charge	
Adult	
Child	
J/C State School/ No Charge	
Caravan Park Tokens	
Adult	100
Child	16
Free Sunday	
Adult	
Child	
Total Swimmers	160



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Sport & Recreation

Daren Ginns Centre

Gym membership numbers remain steady and there has been 6 new members join over the past month. Additionally, to try and encourage more people to utilise the facility, we are going to promote a 'no joining fee' for the month of June. This will involve previous members' having the usual \$20 joining fee waived if they renew their membership in June.

I am also looking into the possibility of conducting fitness sessions for mothers with young children who find it difficult to attend the gym. It's only in the early stages of brainstorming, but it could potentially involve Corrina conducting the sessions and staff from the Early Learning Centre minding the children while the mothers exercise. More discussions will need to take place to organise and implement a plan to make this happen.

Sporting Schools

This term the children are participating in athletics, touch football and soccer. The program is focusing on teaching the basic skill components for each sport and putting these into practice through the use of modified games. There are currently 32 Julia Creek State School children enrolled. Also, 3 children who undertake School of the Air occasionally partake in the program when they are in town. I have also been attending PE lessons at the school when available to help with further athletics training before the upcoming carnivals.

CHSP

Gym sessions are continuing on Tuesday mornings with a couple of regular attendees. CHSP exercises and indoor bowls are also continuing on Wednesday mornings at the Fr Bill Busuttin Centre. I have also liaised with Community Nurse, Nicole and the exercise physiologist from Mount Isa about setting up a more structured gym program focusing on activities relevant to the age of participants.

Kindy Kids Sports Awareness

The children from the Early Learning Centre are participating in sports activities with me once a fortnight at the Indoor Sports Centre. The sessions run for approximately half an hour and encourage the development of their gross motor skills (running, jumping, throwing, catching, kicking etc.).

National Walk Safely to School Day

On Friday May 18, approximately 30 children and some parents participated in National Walk Safely to School Day. The group left from Peter Dawes Park and walked to school with an emphasis being



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placed on teaching the children the importance of road safety. Council also supplied a healthy breakfast afterwards for the participants.

Bike Muster

Council, Julia Creek State School and the Queensland Police Service have worked together to plan the return of Bike Muster in Term 3. This will involve teaching students the importance of bicycle and road safety to ensure they can safely navigate to and from school without putting themselves at risk.

Community groups/Sports Clubs

A document relating to the various funding opportunities available has been distributed to clubs and groups within the shire. Additionally, another document is being developed as a 'fact sheet' for clubs and groups. This will include relevant information relating to working with children, RSA and liquor licensing, first aid, coaching accreditation and grant writing just to name a few. I have attended a couple of meetings to provide any assistance possible and endeavour to continue this throughout the year.

Rugby league has also commenced with the Saints travelling to Hughenden for matches against Richmond and Hughenden. The team was able to come away with one win and one loss and from all reports performed admirably with plenty of room for improvement. The team is training twice a week along with the ladies Rugby 7's team and I have been helping out with their sessions. There are more matches scheduled throughout the year for the Saints and the ladies are aiming at the Hughenden Rugby 7's carnival in July.

Social Sport

There have been requests from members of the community about the possibility of running social sport one night a week. This will more than likely take place at the Indoor Sports Centre and involve a variety of sports throughout the year.

Community Health

CHSP OCCASSIONS OF SERVICE (OoS)		
	OoS	Hours
Nursing Care	79	39.7
Personal Care	18	6.3
Social Support	2	0.5



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Assessment	0	0
Counselling/Advocacy/Information/ Education	62	19.25
Total	161	65.75

LOCATION OF OCCASIONS OF SERVICE	
Home Visits	63
Clinic Visits	5
Phone Consults	4
Hospital Visits	5 (+9 for FLU clinic)
Telehealth	0
Transport to Medical Appointments	6

NON CHSP COMMUNITY NURSING OCCASIONS OF SERVICE		
	OoS	Hours
Home Visits	6	190 mins = 3.16hrs
Hospital Visits	0	0
Phone Consults	0	0
Clinic Consults	1	20 mins = 0.3hrs
Meetings	8	830 mins = 13.8hrs
Health Promotion Sessions	11	1290 mins = 21.5hrs

REFERRALS
Ongoing business development talks with NWRH (ie how to optimise service uptake).

EQUIPMENT ON LOAN
Nil new.



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HEALTH PROMOTION

RFDS 'Pit Stop' event held 24/5/2018 in Julia Creek. Free health screening activity for adults. Informal and non-medical, although conducted by a team of health professionals. 37 people attended. Lucky door prizes and light refreshments supplied.

GENERAL BUSINESS

TRAIC grant application submitted by community-based working group this month for drought funding.

Commonwealth Home Support Programme (CHSP)

Events and Activities

The CHSP clients have been kept busy with Monday games & Wednesday Luncheons. A bus load of CHSP clients all went out to the airport for a lovely day out, to check all the old planes out, and they also enjoyed the sausage sizzle the Council put on.

Statistics

Currently CHSP have a total of 33 clients.

Service Offered	Number of Clients
Transport	69 Two way trips
Social Support	Visits 46
Personal Care	25 Visits 2 Clients (Community Nurse)
EXERCISE	2 CLIENTS 10 SESSIONS
Counselling/Support, Information and advocacy (client)	5 hours and #45 min
Shopping	4 Trips (4 attendees, 2 pickup)
GAMES	24 Attended 4 (sessions)
Luncheon	52 Attended (5sessions) visitors
Meals on Wheels	47 Meals delivered
Home Maintenance	50 lawns mowed 25 clients
Domestic Assistance	10 clients, 47 visits
Pub Lunch	12 Clients 1 SESSION
Clients Transported for Doctors Appointments	15 CHSP clients
Clients admitted to Hospital	1 CHSP CLIENT
Clients Signed up to CHSP	0 Clients



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Consultation:

Legal Implications:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

InfoXpert Document ID: 92401



Council Ordinary Meeting Tuesday 26 June 2018

8.2 Subject: Active Community Policy Update
Attachments: Active Community Policy - Draft
Author: Community Services Team Leader
Date: 12 June 2018

Executive Summary:

McKinlay Shire Council Active Community Policy v2.0 is past its revision date and subsequently has been reviewed by relevant staff.

Recommendation:

That Council resolves to adopt the reviewed version (version 3.0) of the Active Community Policy.

Background:

The Active Community Policy v2.0 required review in January 2018. It has been reviewed to make the policy current and fit the current needs of the organisation.

Comments:

Main changes are in regards to the commitments Council makes to encouraging an active, healthy community.

Legal Implications:

Drafted in consideration of McKinlay Shire Council's Community Plan 2010-2020 and the McKinlay Shire Council Sport and Recreation Plan.

Policy Implications:

Adoption of the presented policy version 3.0 will revoke all previous versions of the Active Community Policy.

Consultation

Director Corporate and Community Services

Financial and Resource Implications:

Nil

InfoXpert Document ID: 92464



ACTIVE COMMUNITY POLICY

ATT 8.2.1 InfoXpert ID: 92463

1. POLICY PURPOSE

Physical activity provides critical foundations for the quality of life and well being that makes McKinlay Shire unique. Physical activity is recognised as being essential to the health and well being of individual citizens and the McKinlay Shire community. Physical activity has far reaching personal, social, economic and environmental benefits and creates a happier community.

2. AUTHORITY (LEGISLATION OR OTHER)

The McKinlay Shire Council Community Plan 2010-2020 states goals for which Council is aiming toward. The two goals below outline how McKinlay Shire Council is aiming toward an active community:

- Goal 13: “Ensure policies, plans and infrastructure support the creation of safe local environments to encourage participation in physical activity (not just sport), and healthy eating for ages and abilities”.
- Goal 14: “Plan and deliver sport and recreation, public space and community events”.

The McKinlay Shire Council Sport and Recreation Plan states “the purpose of the project..., was to develop a Plan that would identify future development and management needs, facility maintenance, user arrangements, opportunities and priorities for sport and recreation throughout the Region.”

3. STATEMENT

To encourage all McKinlay Shire residents to become actively involved in sport, community recreation, fitness, outdoor recreation and other physical activities.

4. SCOPE

This policy is designed to encourage and provide the ability for all residents of the McKinlay Shire to become active.

5. DEFINITIONS

To assist in interpretation, the following shall apply:

Participation shall mean involvement in structured and/or unstructured activities that may be classed as community recreation, fitness activities, sport, outdoor education, physical education or other forms of physical activity. Involvement in these activities should provide enjoyment and produce health, physical, mental, social and economic benefits. Participation is not just confined to a

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role as a player, but includes involvement as a coach, instructor, teacher, administrator, manager, official and volunteer.

6. POLICY CONTENT

The fundamental principles underpinning this policy reflect the National Sport and Active Recreation Policy Framework, which seeks to maximise participation by all Australians in physical activity.

This policy has three goals:

- To increase and enhance lifelong participation;
- To realise the social, health and economic benefits of participation; and
- To develop quality infrastructure, opportunities and services to support participation.

Participation should be lifelong and not limited by age. The degree and form of involvement may vary at different stages of an individual's life cycle.

All McKinlay Shire residents should have access to a comprehensive range of quality participation opportunities to enable them to fulfil their potential and realise the physical, social, mental and spiritual benefits of physical activity regardless of socio-economic status, race, age or gender, ability and geographic location.

McKinlay Shire Council is committed to the provision of sport and active recreation functions. This is achieved through the Sports and Recreation Officer role and the many designated recreation facilities throughout the Shire. The continued support of the Sports and Recreation Officer enables McKinlay Shire Council to provide varied participation opportunities for members of the community. These opportunities allow participants to enjoy the experience and excitement of physical activities, to develop skills, interact socially and achieve goals.

It is recognised that participants who enjoy, and are satisfied with, their experience are more likely to repeat and continue their involvement. For this reason, McKinlay Shire Council is committed to continuing to provide sport and active recreation programs that have been identified throughout the community as well received, successful and beneficial to the well being of individuals and the community overall.

The Australian Government Department of Health have a variety of promotional material for active, healthy living initiatives. McKinlay Shire Council is committed to implementing these initiatives through the Sports and Recreation and Community Nurse programs. These initiatives can involve ways to increase participation in sport and active recreation, promote healthy habits and lifestyles, including through physical activity, healthy eating and other well being factors. The initiatives and informational resources available provide McKinlay Shire Council with opportunities to encourage the community to come together and support each other as individuals continue to strive to further improve their health and well being, as well as promoting an active, healthy community.

Participation should contribute to the health and well being of the community and minimise adverse individual and environmental impacts. Participation in sport and active recreation is just one part of being an active, healthy community and McKinlay Shire Council recognises this and continues to develop projects and plans to promote all aspects of healthy living. Having a Community Nurse to provide health advice and to coordinate healthy living programs further enables McKinlay Shire

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Council to actively encourage all members of the community to be involved in an active, healthy community and lifestyle.

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8.3 Subject: Community Grants Policy Review
Attachments: Community Grants Policy - Draft
Author: Community Services Team Leader
Date: 12 June 2018

Executive Summary:

McKinlay Shire Council Community Grants Policy v3.0 is past its revision date and subsequently has been reviewed by staff.

Recommendation:

That Council adopt the reviewed version (version 4.0) of the Community Grants Policy.

Background:

The Community Grants Policy v3.0 required review in September 2017. It has been reviewed to make the policy current and fit the current needs of the organisation.

Main changes are in regards to the intentions of each funding program and the procedures for approval of applications.

Consultation

Director Corporate and Community Services

Legal Implications:

Drafted in consideration of the *Local Government Act 2009* and *Local Government Regulation 2012*.

Policy Implications:

Adoption of the presented policy version 4.0 will revoke all previous versions of the Community Grants Policy.

Financial and Resource Implications:

Funding provisions are guided by the annual budget allocations.

InfoXpert Document ID: 92465



COMMUNITY GRANTS POLICY

ATT 8.3.1 InfoXpert ID: 92466

1. POLICY PURPOSE

Council is required under Section 195 of the *Local Government Regulation 2012* to adopt a Community Grants Policy.

This policy is designed to meet the statutory requirements and to outline Council's commitment to supporting community organisations in the Shire by providing financial and/or in-kind support.

This policy documents the principles governing expenditure and in-kind support to community organisations to ensure support is provided in an equitable and accountable manner and produce the benefits towards which the support is aimed.

Council recognises the important contribution community organisations and individuals make to the safety, health, equity, vibrancy and inclusiveness of their communities. Council's community grant programs will foster a community wide partnership approach to address social, cultural, environmental and economic objectives.

Council is committed to providing support to local community organisations for events, activities and infrastructure, by both in-kind and financial support.

This policy clearly defines the type of support that Council provides to community organisations and the criteria that organisations must meet to be eligible for funding.

2. SCOPE

This policy relates to all expenditure by Council in the form of grants or donations to community organisations, in-kind support to community organisations (such as free venue hire, use of Council equipment), and provides guidelines for both Council and community groups.

This policy affects all community organisations that operate within the McKinlay Shire and is inclusive of those external organisations that provide a service, event or activity within the Shire to Shire residents or in the region which will provide benefit to Shire residents.

3. DEFINITIONS

To assist in interpretation, the following shall apply:

Community Organisation shall mean an entity that carries on activities for a public purpose; or an entity whose primary objective is not directed at making a profit (non-profit).

Community Benefit Assistance Scheme is an annual funding program with one round per year, or more if funding is available. Funding is available for equipment, infrastructure and volunteers which is essential to the core activities of the applicant.

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Donations shall mean gifts given in cash or in-kind which are unconditional, voluntary transfers of money or property.

In-kind Support shall mean the provision of support in the form of staff time, Council equipment and facility hire.

Not for Profit Organisation shall mean an organisation that does not operate for the profit or gain of its individual members. Any profit made by the organisation goes back into the operation of the organisation to help pursue its goals.

Sponsorship shall mean a formal reciprocal arrangement between individuals, groups or companies, which can include both cash and in-kind contributions in return for the right to associate the sponsor's name, product or service with the sponsored organisation's product or service.

Fee Waiver shall mean a formal reciprocal arrangement between individuals, groups or companies, which involves a reduction in fees set by Council's Fees & Charges Schedule. A fee waiver may be approved in return for the right to associate the sponsor's name, product or service with the sponsored organisation's product or service.

4. POLICY CONTENT

Council's financial and in-kind assistance is provided to assist community based groups and organisations in providing programs, activities, events and projects that enrich the lives of McKinlay Shire residents.

Council provides assistance in the following categories:

1. Community Benefit Assistance Scheme
2. Community Sponsorship
3. Donations

Each category provides for differing levels of assistance for varied purposes.

Community Benefit Assistance Scheme

Council's Community Benefit Assistance Scheme is available on an annual basis, with one funding round per financial year. There is allowance for additional funding rounds, including a quick response, if funds are still available.

Funding is available to not for profit organisations situated within the McKinlay Shire. The main purpose of the program is to provide financial assistance to local community organisations for:

- (a) Infrastructure – Eligible groups are able to apply for a grant up to \$5,000 (excluding GST) for the renewal, development or upgrade of infrastructure utilised by the community organisation. Funds will be allocated on a dollar for dollar contribution for which the organisation can include volunteer wages, donated materials and use of equipment donated. Costs must be directly associated with the project which funding is being sought for.
- (b) Equipment – Eligible not for profit organisations are able to apply for a grant up to \$3,000 (excluding GST) for the purchase of equipment relevant to the community organisations operations and activities. The funds will be allocated on a dollar for dollar basis which must be a cash contribution.

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- (c) Support for Volunteers – Eligible not for profit organisations are able to apply for a grant up to \$1,000 (excluding GST) for volunteer training relevant to the community organisations operations and activities.

Funding available is capped in accordance with Council’s budget allocation for each financial year.

No applicant can be guaranteed funding nor can any applicant be guaranteed to receive the full amount requested.

Guidelines, including eligibility, assessment and allocation procedures, and application forms are supplied by Council to all interested organisations. It is mandatory for applicants to discuss their project with Community Services Team Leader prior to submitting an application.

Advertising of the funding round will be via email distribution, Council’s website and social media sites.

Any support provided under this category will require recognition of Council's contribution.

Eligibility Criteria

In order to be considered eligible to apply for a Community Benefit Assistance Scheme, the group or organisation must meet the following criteria:

- (a) Be a not for profit group or organisation based in the McKinlay Shire; and
- (b) Have no outstanding grant acquittals or payments owed to Council; and
- (c) The infrastructure or equipment for which the group or organisation is seeking funding must not be clearly the responsibility of Local, State or Federal Governments and must be relevant to the groups core operations and activities.

Procedure for approval by Council

All applicants must consult with Community Services Staff prior to submitting an application.

Applications will be assessed by a panel including a Councillor and Community Services staff. Successful applications will be based on meeting the eligibility criteria and selection criteria.

The total Council allocated budget for the financial year will also be taken into consideration.

A summary of applications and the panel recommendations shall be presented to Council for ratification at either a Special or Ordinary meeting of Council.

Upon ratification, applicants will be notified of the outcome. If successful, a Funding Agreement will be put in place between the community organisation and the Council.

Community Sponsorship

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Council's Community Sponsorship program is available for not for profit local community groups, organisations and external organisations providing for an event or activity of benefit to the McKinlay Shire residents. It is mandatory for applicants to discuss their project with Community Services Team Leader prior to submitting an application.

Stand alone Fee Waiver (or rate reduction) requests can be submitted via email or in writing detailing how the event or activity benefits McKinlay Shire residents. Fee Waivers will generally not be granted for any event where an entry fee is charged.

Groups/organisations are eligible for one sponsorship contribution per financial year from Council. Groups/organisations are eligible for one fee waiver of a Council venue, tables and chairs (not including delivery) for one event per financial year from Council.

The sponsorship provided may be either financial and/or in-kind support up to \$5000. Sponsorship for prize money for events is ineligible. Groups/organisations wishing to obtain Council sponsorship for an amount greater than \$5,000.00 must submit their application for consideration prior to the commencement of the financial year for which the organisation requires the sponsorship. Submitting an application for a Sponsorship/Fee Waiver request does not guarantee approval.

Any support provided under this category will require recognition of Council's contribution.

Eligibility Criteria

In order to apply for sponsorship/fee waiver the group or organisation must meet the following criteria:

- (a) Be a not for profit group or organisation based in the McKinlay Shire; or
- (b) Be a not for profit group or organisation based outside the McKinlay Shire providing a particular activity or event which will have significant positive impact on Shire residents; and
- (c) Have no outstanding payments owed to Council.

Procedure for Sponsorship Approval

Sponsorship Requests and Fee Waivers up to the value of \$500 shall be delegated to the CEO for consideration. Sponsorship Requests and Fee Waivers above \$500 will be presented to Council for consideration. Approvals will be based on the eligibility criteria being met, merit of the event or activity, the demonstrated positive community impact and availability of budgeted funds.

Guidelines and Applications

It is mandatory for applicants to discuss their project with Community Services Team Leader prior to submitting an application.

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Guidelines including eligibility, selection criteria, assessment procedures and application forms are supplied by Council to all interested organisations and will vary in accordance with the amount of assistance requested.

Formal requests for sponsorship should be submitted to Council at least four weeks prior to an event or activity.

Community Donations

Council donations are made to an organisation for a specific purpose or cause. Such donations may include but are not limited to:

- (a) Natural Disasters
- (b) Non-Profit organisations that provide a recognised contribution to the Shire.

Donations may take the form of monetary donations and/or in-kind donations.

With the exception of specific allocations made by Council in its budget to community groups that may be regional in nature but who make a positive contribution to the quality of life within the McKinlay Shire, donations will only be given up to and including \$1,500.00. This amount is to be reviewed annually.

Donation requests will be accepted throughout the year, and forms are available from Council's website or administration office.

The level of assistance available to the community is limited by Council's budgetary allocation which is set each financial year.

No applicant can be guaranteed funding nor can any applicant be guaranteed to receive the full amount requested.

Eligibility Criteria

In order to apply for a donation the group/organisation must meet the following criteria:

- (a) Be a Non-Profit group or organisation
- (b) Have a current ABN or complete a Statement by a Supplier Form.

Procedure for approval

Donation requests up to the value of \$500 shall be delegated to the CEO for consideration. Donation requests above \$500 will be presented to Council for consideration.

5. RELEVANT LEGISLATION

Local Government Act 2009

Date of Approval:
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6. RELATED POLICIES

Community Engagement Policy

7. RELATED FORMS

Community Benefit Assistance Scheme Guidelines
Community Benefit Assistance Scheme Application Form
Community Benefit Assistance Scheme Funding Agreement
Community Benefit Assistance Scheme Acquittal Form
Community Sponsorship Guidelines
Community Sponsorship Application Form
Community Donations Guidelines
Community Donations Request Form

8. CONTACT OFFICER

Community Services Team Leader
Director Corporate and Community Services

Date of Approval:
Approved By:

Effective Date:
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8.4 Subject: Sponsorship Request – Julia Creek Turf Club

Attachments: Nil

Author: Community Services Team Leader

Date: 4 June 2018

Executive Summary:

Council has received a request from the Julia Creek Turf Club under the Community Grants Policy for sponsorship. The group has requested \$5,000 to go towards the cost of a variety of items for their annual events. The application is presented for Council's consideration.

Recommendation:

That Council sponsor the Julia Creek Turf Club for the 2019 Artesian Express Race Day and three other race meetings to the value of \$5,000.

Background:

The Julia Creek Turf Club have submitted an application seeking sponsorship for their 2018 annual Artesian Express race day, which is held in conjunction with the annual Dirt & Dust Festival, and three other race meetings throughout the year. The group are requesting \$5,000 to go towards the overall costs of the event including security, advertising and decorations.

Past sponsorship:

2012 - \$5,000 cash

2013 – no sponsorship received

2014 – no sponsorship received

2015 - \$3,409 cash

2016 – no sponsorship received

2017 - \$5,000 cash

Consultation:

The Association submitted all required documentation for the application.

Cr Royes was in favour of the groups application upon review of all the documentation submitted.

Policy Implications:

This application has been assessed against Council Community Grant and Support Policy. The request meets the following criteria:

"In order to apply for a Sponsorship the group or organisation must meet the following criteria

(a) Non-for profit group or organisation based in the McKinlay Shire."



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Financial and Resource Implications:

Council has an allocated budget of \$35,000 for Community Financial Support in the 2017/2018 financial year. Current remaining balance for expenditure is \$5,806.

InfoXpert Document ID: 92467



8.5 Subject: Donation Request – Kids of the Creek

Attachments: Nil

Author: Community Services Team Leader

Date: 1 June 2018

Executive Summary:

Council is presented with a Donation Request from Kids of the Creek, in accordance with requirements of Council policy.

Recommendation:

That Council approve a donation of \$1,389.06 as a contribution to their purchasing of equipment for the Julia Creek Early Learning Centre.

Background:

An donation request form has been received for a cash donation of \$1,389.06. The application outlines the request for funds to purchase equipment/resources for the Julia Creek Early Learning Centre.

Kids of the Creek Inc is a newly formed not-for-profit organisation fundraising for the children who attend the Julia Creek Early Learning Centre and has not previously received a donation from McKinlay Shire Council.

The donations budget for 2017-18 financial year is a total of \$20,000, with \$7,000 committed thus far.

Consultation:

The Association submitted all required documentation for the application.

Cr Royes was in favour of the groups application upon review of all the documentation submitted.

Policy Implications:

This application has been assessed against the McKinlay Shire Council Community Donations Program Guidelines. The request meets the following criteria:

“Eligibility – organisations/groups must:

- (a) Be a not for profit group or organisation;
- (b) Have no outstanding payments owed to Council;
- (c) Have a current ABN.



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Financial and Resource Implications:

Council has an allocated budget for Community Donations in the 2017/2018 financial year of \$20,000. Already committed is up to \$7,000 to Julia Creek Chaplaincy.

InfoXpert Document ID: 92468



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8.6 Subject: Commonwealth Home Support Programme Client Contribution Fees & Policy
Attachments: Commonwealth Home Support Programme Client Contribution Fees Policy
Author: Community Services Team Leader
Date: 1 June 2018

Executive Summary:

Proposal to Council to set client contribution fees to CHSP clients as required by the Department of Health.

Recommendation:

That Council adopts the Commonwealth Home Support Programme Fees Policy and proposed fee schedule to take effect 1 July 2018.

Background:

The Australian Governments overhaul of the aged care system has seen the Home & Community Care (HACC) program consolidated with other programs such as respite, home care, day therapy and housing, which is now collectively known as the Commonwealth Home Support Programme (CHSP).

In March 2015, a National Fees Policy for the CHSP was released for public comment. This document listed specific fees for each HACC service and were not flexible and frankly quite expensive for our remote community. Council submitted feedback stating this, as did many other service providers, which resulted in a new National Guide to the CHSP Client Contribution Framework. The framework requires each service provider to develop their own Client Contribution arrangements and policy, following a set of principles which aims to ensure that those who can afford to contribute to the cost of their care do so, whilst protecting those most vulnerable. It is designed to support the financial sustainability of the CHSP whilst creating fairness and consistency in the way in which both new and existing clients contribute to the cost of their care.

The framework objectives are as follows:

- to move towards national fairness and consistency in client contributions;
- improve the sustainability of the CHSP over time;
- provide appropriate safeguards for financially disadvantaged clients.

Council's Client Contribution Policy should incorporate the following principles:

1. Consistency: All clients who can afford to contribute to the cost of their care should do so. Client contributions should not exceed the actual cost of service provision.
2. Transparency: Client contribution policies should include information in an accessible format and be publicly available, given to, and explained to, all new and existing clients.



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3. Hardship: Individual policies should include arrangements for those who are unable to pay the requested contribution.
4. Reporting: Grant agreement obligations include a requirement for providers to report the dollar amount collected from client contributions.
5. Fairness: The Client Contribution Framework should take into account the client's capacity to pay and should not exceed the actual cost to deliver the services. In administering this, providers need to take into account partnered clients, clients in receipt of compensation payments and bundling of services.
6. Sustainability: Revenue from client contributions should be used to support ongoing service delivery and expand the services providers are currently funded to deliver.

Following this, Council implemented fees for some services on 1 July 2016.

Proposed Fees:

Council could also ask for a donation towards current services that have no set fee, however this could create money handling issues as the services are delivered by a variety of staff and sub-contractors. It is proposed that the suggested fees take effect 1 July 2018 to allow sufficient time to communicate the changes in fees and procedures to current CHSP clients.

Service	Current fee	Proposed fee	Comment
Meals on wheels	\$4.00	\$4.50	
Transport:			
Locally	\$0	\$0	
Out of town trips – individual	\$10 (medical appts Mt Isa)	\$10.00	Per person
Out of town trips – group	\$0	\$5.00	Per person
Domestic assistance	\$0	\$2	Per week
Personal care	\$0	\$0	
Home maintenance	\$0	\$5.00	Per month
Social support - individual	\$0	\$0	
Social support – group (formerly centre based day care)	\$2	\$0	
Nursing care	\$0	\$0	
Maximum fee	\$20	\$20	Per month – excluding meals on wheels

Consultation: (internal/External)

The Community Services Team Leader consulted with the CHSP Coordinator and Director of Corporate and Community Services to develop the proposed fees and implementation of the policy.

For Councillor's information, neighbouring Shires have implemented the following fees for their services:



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Service	Flinders Shire Council Fee	Richmond Shire Council Fee	Comments
Meals on Wheels	\$9.00/meal	\$9.35/meal	
Transport	Available but price not listed	\$2.05	
Domestic Assistance	\$5.00/hour	\$5.10	
Personal Care	\$5.00/hour	\$5.10	
Home Maintenance	\$5.00/month	-	
Social Support – individual	\$0.00	\$0.00	
Social Support - group	Donation may be requested	\$5.10	
Nursing Care	\$0.00	-	

Legal Implications:

Nil

Policy Implications:

Council's Fees & Charges Schedule will require updating.

Financial and Resource Implications:

Nil

InfoXpert Document ID: 92474



COMMONWEALTH HOME SUPPORT PROGRAMME FEES POLICY

Att 8.6.1 InfoXpert ID: 92474

1. POLICY PURPOSE

The National Guide to the Commonwealth Home Support Programme (CHSP) Client Contribution Framework requires service providers to develop their own Client Contribution arrangements and policy, following a set of principles which aims to ensure that those who can afford to contribute to the cost of their care do so, whilst protecting those most vulnerable. It is designed to support the financial sustainability of the CHSP whilst creating fairness and consistency in the way in which both new and existing clients contribute to the cost of their care.

2. AUTHORITY (LEGISLATION OR OTHER)

The Department of Social Services requires Commonwealth Home Support Programme service providers to set a publicly available client contribution policy.

3. SCOPE

Julia Creek CHSP ensures that each client, or prospective client, is provided with information (initially and on an ongoing basis) in a format appropriate to their needs to assist them to make support choices and gain an understanding of the support available to them and their rights and responsibilities.

The following Fees Policy principles address the issues of access, equity, affordability, user rights and privacy and ensure that fees generated by the CHSP are used efficiently and for the benefit of CHSP clients.

4. POLICY CONTENT

Principles

Clients have the right:

- To have their fees determined in a way that is transparent, accessible and fair;
- To receive invoices or financial summary that is clear and in a format that is understandable;
- To have their fees reviewed periodically and on request when there are changes to their financial circumstances;
- Not to be denied care and services because of their inability to pay a fee for reasons beyond their control.

Clients have the responsibility:

- To pay any fee as specified in the agreement or negotiate an alternative arrangement with the provider if any changes occur in their financial circumstances;

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- To provide enough information for the approved provider to determine an appropriate level of fee.

Fees & Charges Schedule

Fees charged for support services are set in accordance with the relevant fees policy (as above) and are revised annually in June for the next financial year. Current fee levels are shown in our Fees & Charges Schedule relating to:

- Meals on wheels
- Transport
- Domestic assistance
- Personal care
- Home maintenance
- Social support – individual
- Social support – group (formerly centre based day care)
- Nursing care

Client Fees

The Director of Corporate & Community Services is responsible for monitoring fee and fee policy changes for the CHSP and for revising the information in this section of the Policies and Procedures and advising clients of the revisions.

Upon joining Julia Creek CHSP, the CHSP Coordinator undertakes a Fee Assessment based on the individuals circumstances and takes into consideration the following principles:

1. Inability to pay cannot be used as a basis for refusing a service to people who are assessed as requiring a service.
2. All clients assessed as having the capacity to pay are charged fees. This is done in accordance with a scale of fees appropriate to their level of income, amounts of services they use, and any changes in circumstances.
3. CHSP funded agencies charge the full cost of the service where clients are receiving, or have received, compensation payments intended to cover the cost of community care.
4. Clients with similar levels of income and service usage patterns should be charged equivalent fees for equivalent services.
5. Clients with high and/or multiple service needs are not to be charged more than a specified maximum amount of fees in a given period, irrespective of actual amounts of services used.
6. For purposes of this policy, solicited donations for services are equivalent to fees and are subject to all provisions of this policy.
7. Fees charged will not exceed the actual cost of service provision.
8. Fees are not to be charged in respect of services such as information, advocacy and friendly visiting.
9. The fee charged for a service is all-inclusive and cover all material used in delivery of the service.
10. Fee collection is administered efficiently and the cost of administration is less than the income received from fees.

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11. The revenue from fees is used to enhance and/or expand CHSP services.
12. Procedures for the determination of fees, including assessment criteria, are clearly documented and publicly available (in the Client Handbook).
13. Procedures for the determination and collection of fees take into account the situation of special needs groups.
14. Assessment of a person's capacity to pay fees is as simple and unobtrusive as possible, with any information obtained treated confidentially.
15. Consumers and their advocates have the right of appeal against a given fee determination.

Fee Guidelines

Support with a partial or full exemption from the CHSP fees policy

Fees are not charged for information, advisory and advocacy services, and review services, or social support services. Standard fees apply to Meals (home or centre), and Transport services. Where clients only receive these supports, an income assessment is **not** required.

Fee Reduction

Council recognises that some clients have a limited capacity to pay for support; however, the payment of a fee for service by clients who have the capacity to pay is endorsed. People who are assessed as being in need of support are eligible to receive support, regardless of their capacity to pay.

In assessing clients' ability to pay for support the following applies:

- Clients can nominate whether they wish to be considered for a fee reduction. Clear guidelines are available to indicate the circumstances where a fee reduction might be appropriate. In such circumstances, the clients may be asked to complete a Fee Reduction Form.
- To assist clients, their general household circumstances are determined (whether they live alone, are part of a couple or family living together, live in a household of unrelated people or are in some other circumstance).
- The CHSP Coordinator takes into account any exceptional and unavoidable expenses the client may have, such as high pharmaceutical expenses.
- The CHSP Income Assessment Form is completed by the client, or their representative. It may be left with the client for completion and collection at a later date or completed at the time of the initial visit. When completed, the original is retained by us in the clients file. The client may request a copy.
- The client is given clear instructions about whose income is to be assessed (single, or couple).
- Information obtained about a client's income is treated as private and confidential.
- Clients are asked to advise us within 30 days of any significant changes in circumstances which may alter their status in relation to the payment/non-payment of fees.
- In cases of hardship or where clients request assistance, the fee can be waived. Clients are advised and reassured that support will not be refused or withdrawn if they are unable to pay the fee.
- Clients are advised of the result of their application for a fee reduction within 15 working days from the date of lodgement.
- The Director of Corporate & Community Services makes the decision.

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Clients in receipt of other CHSP support

Where a client is in receipt of support from other CHSP funded services and their total income is less than twice the Age Pension, negotiations with the Manager(s) of the other service(s) occur (with the client's permission) to ensure that the client is not required to pay more than 20% of their income for the support provided.

Compensable client

Clients who are applying for a compensation payment that may cover all or part of their community care costs follow the usual fee assessment process and are charged the appropriate fees for their level of compensation. We liaise with the client's legal representative regarding the unit cost of services up to the point of a compensation settlement. At the point of settlement, any monies designated for community care costs will be recovered directly by us, less fees already paid. Support delivered after compensation settlement is charged at the amount determined in the compensation package. If not specific amount has been identified, clients are charged as per their assessed income.

Property

All equipment, purchased by Council and provided to support the client remains the property of our organisation, are recorded on an equipment register by the relevant Home Care Worker and are maintained by Council. Equipment hired or purchased for the client as part of the package (and paid for by the package) will remain the property of the client once the package ceases to be provided. The client is responsible for the maintenance and repair of equipment.

Reporting

Grant agreement obligations include a requirement for providers to report the dollar amount collected from client contributions.

Date of Approval:
Approved By:

Effective Date:
Version:
Review Date:



Ordinary Meeting of Council Tuesday 26th June 2018

8.7 Subject: Regional Arts Development Fund – Round Two extra details

Attachments: Nil

Author: Economic Development Officer

Date: 29 May 2018

Executive Summary:

Council's Round 2 RADF program applications were ratified at Council's April 2018 Ordinary Meeting. One application was not decided on by the RADF Committee due to further information being sought/clarified. This information has since been gathered and ratification is sought by Council.

Recommendation:

That Council ratify the recommendations made by the Regional Arts Development Fund Committee for RADF Round 2:

- The Storey Players: The Untold Story of Julia Creek – \$5604.

Background:

The McKinlay Shire RADF Committee assessed the application submitted against the RADF guidelines. A summary of the applications received is provided below:

- The Storey Players - The grant will be used towards the costs of creating a performance piece with the local young people which tells 'The Untold Story of Julia Creek'. Our production 'Ghost of John King' is based upon our conviction that every person, place and city has at least one 'untold story' hidden somewhere underneath the accepted historical narrative. *Funding requested \$5604.*

Consultation: (internal/External)

Round 2 was advertised via a shire wide mail out, promotion through Council's website and Facebook page.

Legal Implications:

A media release approved by Arts Queensland must be carried out announcing successful applicants as per Council's funding agreement.

Policy Implications:

The RADF program aligns with Council's Arts and Culture policy.

Financial and Resource Implications:

Council has a RADF budget of \$49,978.50 for projects in the 2017/2018 financial year.



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Round 1 expenditure - \$23,002.05

Round 2 expenditure - \$20,754.00

Total expenditure - \$43,756.05, with \$6,222.45 remaining.

InfoXpert Document ID: 92477



Ordinary Meeting of Council Tuesday 26th June 2018

8.8 Subject: Dirt & Dust 2018 Event Report
Attachments: 2018 Event Report
Author: Director Corporate & Community Services

Executive Summary:

Council provides both financial and in-kind support to the Julia Creek Dirt & Dust Festival in line with the Memorandum of Understanding (MOU) which was entered into on 2nd March 2016. The MOU stipulates that the group is to present a post event report to Council.

Recommendation:

That Council receive the 2018 Julia Creek Dirt & Dust event report.

Background:

Council and the Dirt & Dust Festival entered into a Memorandum of Understanding (MOU) in 2016 to improve the shared benefits of the Festival. To enable the final 20% cash sponsorship payment, the MOU requires the committee to formally present to Council:

- a) A post Event Report which will include indicative performance information such as the number of race entries, gate patrons to the associated events, event safety, anti-social behaviour and the community benefit of the event.
- b) The audited Annual Financial Statements following the event and the budget for the next event.
- c) The business and marketing plans, current and future.
- d) A general update on all other D&D initiatives.
- e) The Sponsorship package for the following year's event.

The formal presentation by the committee of this report will take place on Wednesday 4th July 2018.

The event report details a significant loss on the profit and loss statement which the committee have stated was due to various reasons, including other major events on, Commonwealth Games, Winton Way Out West Festival which led to a decrease in number across both senior and junior triathlons. The bugs also contributed to less patrons on the Friday night.

Consultation:

Dirt & Dust Event Manager

Legal Implications:

Nil



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Policy Implications:

Nil

Financial and Resource Implications:

This report will allow for the final 20% payment of cash sponsorship, which has been budgeted for with Community Sponsorship.

InfoXpert Document ID: 92260



9.0 CHIEF EXECUTIVE OFFICER



9.1 Subject: 2018 LGAQ Future Cities, Smart Communities Summit

Attachments: LGAQ Future Cities Prelim Program

Author: Acting - Chief Executive Officer

Date: 13/06/2018

Executive Summary:

Council is presented with an opportunity to attend the 2018 LGAQ Future Cities, Smart Communities Summit to be held at Cairns Convention Centre 11 – 13 JULY, 2018.

Building on the success of the Future Cities Summit 2016, LGAQ are expanding their platform for collaboration and learning helping to bring together international, federal, state and local government leaders along with private sector champions who are leading the way in adopting new technology, new thinking and new public policy responses to the management of our urban communities. Mayors and councillors, CEOs, senior managers, Peak body and government representatives, Private sector innovation leaders who deal with local governments, and other stakeholders, attend the event.

The 2018 Summit will unpack what it means to be a smart city and smart community, how transportation and asset management can be done differently, how we engage with our citizens, and how governments can plan for the disruptors.

Recommendation:

For Councils consideration for attendance

Background:

In addition to the above executive summary the conference is a great opportunity to network with other councillors from across Queensland, and offers the following benefits:-

- An avenue to discuss issues of concern;
- An opportunity to learn of new initiatives in Local Government;
- Presentations from Ministers and relevant industry professionals.
- Presentations on interesting how our citizens want to engage in an increasingly participative democracy.



Ordinary Meeting of Council Tuesday 26th June 2018

Consultation:

Nil

Policy Implications:

Nil

Financial and Resource Implications:

Full Registration- \$1500 (QLD Councils) Group Registration- \$1100 (For 3 or more attendees)

Corporate Registration- \$2000

Functions: \$140 (Summit Dinner)

Accommodation : \$700-\$900 (for 1 person for 2 nights total) Check in 10th Check out 13th July

TOTAL Est. Cost: \$2'440.00

The annual budget for Councillor Training/Conference is \$35,000 and expended to date is \$25,700.

InfoXpert Document ID: 92652

LOCAL GOVERNMENT
ASSOCIATION OF QUEENSLAND



#LGFuture18

FUTURE CITIES, SMART COMMUNITIES

SUMMIT 2018

11 – 13 JULY, 2018
CAIRNS CONVENTION CENTRE
PRELIMINARY PROGRAM



SPONSORS



WELCOME TO **FUTURE CITIES, SMART COMMUNITIES** SUMMIT 2018



I firmly believe the 21st century will be the century of the city.

The challenges and opportunities that we are facing – economic, social, environmental and political - will and are felt first and most strongly in cities.

What is becoming increasingly apparent however, is that city making and the solutions of the 21st century will be driven by civic leadership, collaboration and creativity.

Local government is the best placed of the three tiers of government to act with agility and be at the forefront of creating the environment in which smart cities flourish.

Our inaugural future cities summit was just two years ago. It is not inconceivable that some of the ideas and strategies that were spoken of then may seem outdated now. Such is the pace of change and evolution in smart city solutions.

The LGAQ's Future Cities, Smart Communities Summit 2018 brings together international, Australian, state and local government leaders with champions who make it their business to understand what makes our urban places tick.

Join me and your colleagues to explore what it means to be a smart city and smart community, how moving people and products around can be done differently, and how our citizens want to engage in an increasingly participative democracy.

A handwritten signature in black ink, appearing to read 'Mark Jamieson'. The signature is stylized and fluid.

Mayor Mark Jamieson
PRESIDENT

MESSAGE FROM THE PREMIER OF QUEENSLAND

Welcome to Cairns and the Local Government Association of Queensland's Future Cities Summit 2018.

The Queensland Government is proud to sponsor this forward-thinking event.

Queensland will be reaching a population milestone this year: five million people, the majority of whom are living and working in our cities.

This pinnacle of growth presents new challenges and new opportunities for our urban councils and our State Government as we plan for the future, especially around smart technologies.

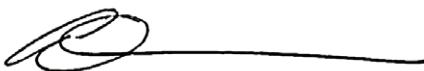
This year's Summit includes the Innovation and Technology Showcase, which will present the very latest innovations that are making commuting and living in our cities safer and easier.

Driverless vehicles are a perfect example.

Queensland is about to conduct the largest, most ambitious on-road testing trial of driverless and connected vehicles in Australia, one of many world-leading initiatives coming out of the Queensland Government's \$513 million Advance Queensland investment in smart ideas from summit minds in our summit cities.

I thank our innovators and urban planner's and our visiting interstate and international experts for sharing your bold plans and big success stories at this year's Future Cities Summit.

I look forward to seeing new partnerships form during your time together in Cairns.



ANNASTACIA PALASZCZUK MP
PREMIER OF QUEENSLAND
MINISTER FOR TRADE



DAY ONE

WEDNESDAY 11 JULY

PROGRAM KEY

PLENARY SESSIONS

FIRESIDES

Fireside chat areas will provide delegates and the Summit's plenary speakers an intimate platform to collaborate and discuss opportunities

TECHNOLOGY SHOWCASE STAGES

Technology Showcase stages will be set through the trade exhibition and offer an interactive experience between the exhibitors and delegates

SUMMIT MODERATOR

Kelly Higgins-Devine

Former ABC Local Radio Broadcaster of the Year, Kelly is an experienced journalist with a passion for seeking out the extraordinary. Kelly has worked across most facets of broadcasting from reporting and news reading to presenting local radio programs.

PLENARY	FIRESIDES	TECHNOLOGY Showcase Stages
12.15pm-1.00pm	LUNCH	
1.00pm-1.15pm	Conference Welcome – Mayor Mark Jamieson , LGAQ President	
1.15pm-1.30pm	State Government Address – Hon Stirling Hinchliffe MP , Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs	
1.30pm-2.40pm	1.30pm-2.30pm	TBC
Session 1: The Future Is Here Global futurist Chris Riddell will examine future trends and what being a smart city and smart community means for local government. Keynote: Chris Riddell Global Futurist Panellists: Mayor Mark Jamieson , LGAQ President Neil Glentworth , Executive Chairman, GWI	LG Sherlock showcase OR Chris Isles	
2.40pm-3.10pm	2.30pm-3.30pm	
3.10pm-3.15pm	Chris Riddell Global Futurist OR LG Sherlock showcase	
3.15pm-4.45pm	Speaker TBC	
7.00pm	DINNER	

DAY TWO

THURSDAY 12 JULY

PLENARY	FIRESIDES	TECHNOLOGY Showcase Stages
<p>9.00am-9.10am Local Welcome – Cr Bob Manning, Mayor of Cairns Regional Council</p>		TBC
<p>9.10am-9.15am Molly Steer, StrawNoMore Campaign</p>	9.15am-10.15am	
<p>9.15am-10.30am Session 3: Business Done Better Blockchain technology has been touted as one of the most critical disrupters since the advent of the internet and is becoming the technology which could transform virtually every industry. Founder and CEO of Everledger, Leanne Kemp, will unpack the blockchain phenomena and the benefits that lie ahead for local councils and the communities they serve. Nick Giurietto CEO and Managing Director Australian Digital Commerce Association Leanne Kemp Founder and CEO Everledger</p>	Jessica Christian-Franks	
<p>10.30am-11.00am MORNING TEA</p>	11:00am-12:00pm	
<p>11.00am-11.05am MAJOR SPONSOR ADDRESS</p>		
<p>11.00 am – 12.30 pm Session 4: Transportation Done Differently Travel modes as we know it are on the edge of a technological disruption of an extraordinary scale with more transportation technology change predicted in the next 30 years than we've seen in the last hundred. The leaders of private sector innovation will discuss the technologies over the horizon set to cause a major rethink of how we plan, develop, move and behave in our cities. Simon Pearce Head Asia Pacific EasyMile Mark Johnson Consulting Services Director Transmax Pty Ltd Dr Michael Kane Director Innovation Economic Development Queensland</p>	Speaker TBC	
<p>12.30pm-1.30pm LUNCH</p>	1:00pm-2:00pm	
<p>1.30pm – 1.35pm MAJOR SPONSOR ADDRESS</p>		
<p>1.35pm – 3.00pm Session 5: Planning For The Disruptors The unprecedented groundswell of disruptive innovations and shifting social trends is creating new markets, opportunities and value networks that cannot be ignored by any level of government. This session will look at the concept of a disruptive industry and how new thinking and new public policy responses are required to navigate the wave for our communities. Stephen Baxter Queensland's Chief Entrepreneur Office of the Queensland Chief Entrepreneur Craig Lawnton Smart Australia & IoT Specialist, Solution Architecture, ANZ, Worldwide Public Sector, Amazon Web Services Suraj Kika Founder & CEO Jadu</p>	Simon Pearce OR Mark Johnson	
	2.00pm -3.00pm Dr Michael Kane	

THURSDAY 12 JULY

PLENARY		FIRESIDES	TECHNOLOGY Showcase Stages
3.00pm-3.30pm	AFTERNOON TEA	3:30pm-4:30pm	
3.30pm-4.45pm	<p>Session 6: Moving With Travel Changes</p> <p>The extraordinary changes that lay ahead for the transportation sector will require governments and the private sector to work together to ensure our communities can safely embrace the opportunities on the horizon.</p> <p>This session brings together the leaders of research, industry and government to outline the new thinking and new public policy responses required to navigate the transportation modes of the future.</p> <p>Madeleine McManus OAM Director Industry Engagement Founding Director Monash Industry Team Initiative (MITI) Office of the Deputy Vice-Chancellor (Enterprise)</p> <p>Paul Retter AM Chief Executive National Transport Commission</p> <p>Dr Charles Karl National Technical Leader for Congestion, Freight and Productivity ARRB</p>	Speaker TBC	TBC



DAY THREE

FRIDAY 13 JULY

PLENARY		FIRESIDES	TECHNOLOGY Showcase Stages
7.30am-9.00am BREAKFAST			
9.00am-10.30am Session 7: Engaging The Communities Of Tomorrow Trust in big institutions and governments is evaporating and people are feeling left behind in a fast-changing world; yet technology is opening new avenues where engagement can be expansive, immediate and entertaining on a scale never seen before. Explore the future of connected communities and how governments are engaging with people to bring their views into policymaking through direct and deliberative democracy. Dyan Currie Chief Planner, Brisbane City Council President, Commonwealth Association of Planners Maree Grenfell Deputy Chief Resilience Officer Melbourne, Resilient Cities - Rockefeller Foundation (100RC) Sarah Quinlan Senior Vice President and Group Head of Market Insights Mastercard Advisors		9.00am-10.00am Queensland Government's vision and future program for planning Kerry Doss	TBC
		10.00am-11.00am Dr Charles Karl	
10.45am-11.00am MORNING TEA			
11.00 am-12.30 pm Session 8: The Future Now: What We Do, Done Differently New and emerging technologies are generating paradigm shifts in the form and function of the infrastructure, assets and services for communities. This session will hear from international and national infrastructure and technology leaders surfing the wave of change. Andrew Street Director SLR Consulting Yoshitomo Hirano Project Manager Public Sector Department Solution Partner Division MITSUI FUDOSAN CO., LTD Boon Khai Tan CE Singapore Land Authority		11:00am-12:00pm Maree Grenfell OR Dyan Currie	
12.45pm-12.55pm Director-General Update, Director- General Warwick Agnew, Department of Local Government Racing and Multicultural Affairs			
12.55pm-1.00pm Summit Close, Greg Hallam AM			

SUMMIT REGISTRATION (GST INCLUSIVE)

Full Registration- \$1500 (QLD Councils)
 Group Registration- \$1100 (For 3 or more attendees)
 Corporate Registration- \$2000

Please CLICK HERE to register

Or register online at www.lgaq.asn.au via the Events tab on the home page.

Please refer to the LGAQ's registration cancellation policies on www.lgaq.asn.au via the Events tab on the home page when making your registration.

ACCOMMODATION (GST INCLUSIVE)

Accommodation for this Summit is being organised by Corporate Traveller.

Please CLICK HERE to book your accommodation

SUMMIT ENQUIRIES

Please contact our Members Hotline on 1300 542 700 or email ask@lgaq.asn.au

FUNCTIONS

Summit Dinner- \$140





10. WORKPLACE HEALTH AND SAFETY

There are no reports relating to Work Place Health & Safety for May 2018



11. MEMBERS BUSINESS

12. CLOSE